



IVY TECH
COMMUNITY COLLEGE

2024

Adjunct Faculty/ Part Time Open Enrollment Benefit Guide

Plan Year	January 1 - December 31, 2024
Open Enrollment	October 25 - November 10, 2023
Questions? Email	statewide-benefitsleaves@ivytech.edu

Presented by:



IVY TECH COMMUNITY COLLEGE

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Open Enrollment & Benefit Highlights

2024 Plan Year Details

The health and financial security of you and your family is important to us. Our benefit program provides a variety of plans that can enhance the lives of you and your family - both now and in the future. As an eligible employee, you will be asked to make decisions about the employee benefits described in this booklet. This guide provides information to enable you to effectively enroll in your benefits. Take time to read it carefully and use the available resources to ensure you make the decisions that are right for you and your family.

The Open Enrollment period is an opportunity for eligible employees to enroll in or make changes to your benefits for the upcoming year. This year, Open Enrollment will take place between October 25 - November 10, 2023. This is the only time during the year that you are eligible to make benefit plan changes unless you have a qualifying life event that allows you to change your benefits mid-year. Changes made during Open Enrollment will be effective January 1, 2024.

Passive Enrollment

This year's enrollment is a passive enrollment, meaning your elections will carry over to the 2024 calendar year even if no action is taken.

How to Enroll

Please see the benefits website linked here <https://www.ivytech.edu/hr/benefits/20581.html> for information on how to enroll.



Vision Benefit Summary

VSP

	In-Network	Out-of-Network
Routine Eye Exam - (once every 12 months)		
	\$15 copay	\$45 allowance
Frames - (once every 24 months)		
	\$200 featured frame allowance \$20 materials copay	\$70 allowance
Standard Plastic Lenses - (once every 12 months)		
Single Vision Bifocal Vision Trifocal Vision Lenticular	\$20 copay	\$30 allowance \$50 allowance \$65 allowance \$100 allowance
Contact Lenses - (once every 12 months)		
Elective	\$150 allowance	\$105 allowance
<i>Provider Directory www.vsp.com Allowance must be used on transaction.</i>		

Employee Monthly Premiums

Employee Only	\$8.75
Employee + Spouse	\$17.38
Employee + Child(ren)	\$18.54
Family	29.72

VSP is a nationally recognized vision plan that has a wide network of providers. The Plan is a PPO-type plan which pays higher benefits when using in-network providers. Ivy Tech's provider network is the Choice Network; however, other providers may be used with the out-of-network benefit.

Enroll now: <https://ivytech-acpt.vspforme.com>



Retirement Plan Solutions



Ivy Tech provides comprehensive retirement programs to provide for your long-term financial security along with education and planning resources to help you maximize this benefit.

Whether you monitor your retirement plan on a regular basis or you are looking at it for the first time, Ivy Tech has resources for you.

First time user?

1. Visit: <https://www.transamerica.com/portal/ivyretirement/>
2. Click Create an Account in the top-right corner
3. On the next page, you'll be prompted to enter your full name, date of birth, social security number, and contact information.
4. You can create a unique username, password, as well as set up your security questions.

ONCE YOU'RE IN - Across the top menu, scroll over the tabs - My Plan, Investments, Contributions, Loans & Withdrawals, Documents & Forms, and Resources.

Returning Participant?

You can review the current status of your account, make changes, and access tools to help you personalize your retirement strategy.



CHANGE CONTRIBUTION AMOUNT AT ANYTIME

To choose or change your contribution amount and sign up for annual, automatic increases, click "View or Update Contributions" under the Contributions tab.



NAME OR CHANGE A BENEFICIARY

To name or change your beneficiary, click "Beneficiaries" under the My Plan tab.



REVIEW INVESTMENT PERFORMANCE

To get performance and fee details for all the funds in your plan, click "Fund and Fee Information" under the Investments Tab.



PLAN YOUR RETIREMENT OUTLOOK®

The planning tools can help you develop and analyze your strategy across all your retirement accounts –inside and outside your plan.

*You have access to retirement planning consultants from Transamerica at no additional cost to you. Financial questions can come along at every stage in your career. No matter where you are on your journey to retirement.

Transamerica will have consultants available to you virtually between October 25 - November 10, 2023. Schedule a no cost, no obligation appointment at a time convenient for you [here](#).

If you are a full time, hourly employee, and you were hired on or before June 30, 2014, you are eligible for PERF membership beginning the first day you were employed with the College. Under the PERF program, if you attain 10 or more years of service, you will be entitled to benefits when you meet the age and service requirements for normal or early retirement.

Additional information about PERF benefits can be found online at www.in.gov/inprs



Identity Theft Protection



Identity Guard is an innovator in the field of identity security. They offer real time data feeds and advanced Artificial Intelligence from IBM Watson to protect identities and personal privacy and information. Ivy Tech is offering two programs for you to choose from, Total Monitoring and Premier Service. See below for details.



Total Monitoring

- Dark Web monitoring
- Authentication Alerts
- Bank account monitoring
- Credit monitoring (3 bureaus)
- Credit Score (TransUnion only)
- Risk assessment
- Threat alerts
- Geo-Location crime reporting
- Sex offender alert
- \$1,000,000 Identity Theft insurance
- Victim recovery specialist
- Anti-Phishing



Premier Service

- Social insights monitoring
- Cyber bullying
- Dark Web monitoring
- Authentication Alerts
- Bank account monitoring
- Credit monitoring (3 bureaus)
- Credit Score (3 bureaus)
- Credit report (3 bureaus)
- Risk assessment
- Threat alerts
- Geo-Location crime reporting
- Sex offender alerts
- \$1,000,000 Identity Theft insurance
- Victim recovery specialist
- Anti-Phishing

Employee Premiums	26 Pay	20 Pay
Employee Only	\$4.11	\$5.34
Family	\$8.49	\$11.04

Employee Premiums	26 Pay	20 Pay
Employee Only	\$5.40	\$7.02
Family	\$11.08	\$14.40

Aura Customer Care:
 Phone: 833-552-2123, Website:
<https://my.aura.com/sign-in>



BeLively: Employee Assistance Program

All part-time and full-time Ivy Tech employees have access to the SupportLinc program to receive guidance and assistance with family issues, finding child and adult care, workplace concerns, legal and financial issues, stress, health and wellness, and any other issues that concern them. The program offers personal, confidential guidance and counseling to all Ivy Tech employees and household members.

SupportLinc offers expert guidance to help address and resolve everyday issues



In-the-moment support

Reach a licensed clinician by phone 24/7/365 for immediate assistance.



Short-term counseling

Access in-person or video counseling sessions to resolve concerns such as stress, anxiety, depression, relationship issues, work-related pressures, or substance abuse.



Financial expertise

Planning and consultation with a licensed financial counselor.



Convenience resources

Referrals for child and eldercare, home repair, housing needs, education, pet care and so much more.



Legal consultation

By phone or in-person with a local attorney.



Confidentiality

SupportLinc ensures no one will know you have accessed the program without your written permission except as required by law.

You and your immediate household members may receive up to six (6) counseling sessions per presenting issue (in-person or via video).

Services are confidential and available 24 hours a day, seven days a week.

Telephonic Access: 1-888-881-5462

Online Access - <https://www.supportlinc.com/> - Group Code: ivytech Download the mobile app:



Contact Information

Important Contact Information:

Please utilize the website resources for provider information, pharmacy information, and general claims information.

The Customer Service phone numbers can assist you with benefits and specific claims questions.



Additional education pieces and resources are available. Talk to Campus HR or reach out to the Benefits and Leaves Hub at statewide-benefitsleaves@ivytech.edu

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VSP (Vision)

Phone: 800-877-7195

Email: imember@vsp.com

Group Number: 30013275

Website for benefits-eligible employees:

<https://ivytechcommunitycollege-acpt.vspforme.com/?view=post>

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SupportLinc EAP

Phone: 1-888-881-5462

www.supportlinc.com

Group Code: ivytech

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Aura

Phone: 833-552-2123

Website: my.aura.com/sign-in

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Transamerica (Retirement)

Phone: 800-755-5801

transamerica.com/portal/ivyretirement/