



FAFSA Identity Verification Information

As part of the federal financial aid process, some FAFSA applications are selected by the Department of Education for verification. This process is designed to confirm certain information provided on the FAFSA, including the identity of the applicant. Your FAFSA has been selected for identity verification, please review the options below to complete the process.

If you are able to visit an Ivy Tech campus in person (recommended):

Visit an Ivy Tech campus and present your valid, unexpired, government-issued photo ID* to an authorized staff member.

Present your ID to a staff member in the financial aid office or Enrollment Center.

The staff member will review your ID and make a photocopy of your ID for your verification requirement.

-OR-

If you are unable to visit an Ivy Tech campus in person, we offer two options for your convenience:

1) Present your valid, unexpired, government-issued photo ID* via a video call with a member of Ivy Tech staff.

Contact your home campus to schedule a video call with an authorized staff member in the financial aid office or Enrollment Center.

Show your ID during the video call to verify your identity. The staff member will take a screenshot of your ID for your verification requirement. If your connection does not allow a clear and readable screenshot of your ID, you may be required to try again later or use another option.

We recommend making the call in a well-lit room, on a desktop or laptop computer with a webcam, microphone, and speakers.

-OR-

2) Present your valid, unexpired, government-issued photo ID* in person to a notary public.

The notary will collect a copy of your ID and confirm in a notary statement that it appears to be your valid ID. For your convenience, the second page of this document may also be completed and included with the notarized ID.

Mail the notary statement and notarized copy of your ID (along with the next page, if applicable) to your home campus via US Postal Service mail.

Note: most notaries will charge a fee for their service, in addition to postage required to mail your documents to Ivy Tech.

*Acceptable documents include:

- U.S. Passport (book or card)
- Driver's License
- Non-driver's ID card or other state-issued ID
- Permanent Resident Card or Resident Alien Card (I-551)
- Certificate of Naturalization w/ photo (expiration date not required)
- Inmate ID issued by correctional facility (only while incarcerated)
- State-issued voter photo ID (expiration date not required)
- Other state-issued photo IDs may also be accepted

Unacceptable documents:

- Government-issued ID from a foreign country
- Military IDs (may not be photocopied)
- Student IDs, even when issued by state schools
- Supplemental Nutrition Assistance Program IDs (may not be photocopied)

Questionable documents:

- State-issued Department of Transitional Assistance (DTA) Cards (some states prohibit photocopying; if in doubt, do not accept)



Student Information

Student Name: _____ Student ID Number: CO _____

Street Address: _____ Date of Birth: _____

City, State, ZIP Code: _____ Ivy Tech Email: _____

Home Phone: _____ Cell Phone: _____

Student Signature: _____ Date: _____

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____
(Date) (Notary's Name)

Personally appeared _____, and proved to me on the basis of
(Student's Printed Name)

Satisfactory evidence of identification to be the above-named person who signed the foregoing instrument.

WITNESS my hand of official seal _____
(Seal) (Notary Signature)

My commission expires on _____
(Date)