

**MINUTES OF THE MEETING OF THE
STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE
December 7, 2023**

Chair Andrew Wilson called the State Board of Trustees meeting to order at 1:00 pm ET.

ROLL CALL

Trustee Dora called the roll, and the presence of a quorum was announced.

The following State Trustees were present in person:

Mr. Andrew W. Wilson, Chair
Ms. Kim Emmert O'Dell, Vice Chair
Mr. Michael R. Dora, Secretary
Mr. Terry Anker
Ms. Stephanie Bibbs
Mr. Jesse Brand
Ms. Jennie Dekker
Ms. Tanya Foutch
Ms. Marianne Glick
Ms. Gretchen Gutman
Ms. Paula Hughes-Schuh
Mr. Jeremy Lugbill
Mr. Stewart McMillan
Mr. Kerry Stemler

The following State Trustees were present virtually:
N/A

The following State Trustee was not present:
Mr. Harold Hunt

A. EXECUTIVE SESSION MEMORANDA

Following notice under IC 5-14-1.5-4, IC 5-14-1.5-5 and IC 5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on December 6, 2023, at 1:30 pm at 8801 River Crossing Blvd, Indianapolis, Indiana 46240.

Members present were Andrew Wilson, Chair, Kim Emmert O'Dell, Vice Chair, Michael Dora, Secretary, Terry Anker, Stephanie Bibbs, Jesse Brand, Jennie Dekker, Tanya Foutch, Marianne Glick, Gretchen Gutman, Paula Hughes-Schuh, Jeremy Lugbill, Stewart McMillan, and Kerry Stemler.

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1(b) and a description of that subject are included.

- (2) (B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the approval of these minutes, the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

B. NOTICES OF MEETING MAILED AND POSTED

Trustee Michael Dora, Secretary, confirmed that the notice of the regular meetings on December 7, 2023, was properly mailed and posted. The public was invited to attend the meetings that were open to the public.

C. APPROVAL OF BOARD MINUTES

Trustee Gutman moved to approve the October 5, 2023, board meeting minutes. Trustee Bibbs seconded the motion. The motion carried unanimously.

D. COMMITTEE REPORTS

Item 1 Chair Wilson called upon Trustee Michael Dora for an **Academics & Student Experience Committee** report. Trustee Dora reported there was one action item for board approval.

Provost McCurdy provided the board with an update about the College's enrollment. Total enrollment for the current academic year remains strong, over 11% ahead of the prior year and up in all categories. New applications, conversion on applications, and FTE are up for Fall and Spring over last year, and from Fall 2022 to Fall 2023, student retention will finish above the prior year.

Provost McCurdy also provided the board with updates about how the College is working to accelerate the awarding of credit-for-prior-learning and about statewide transfer-as-a-junior degrees under review and development.

The College's K-14 engagement with school, employer, and state partners continues to produce record enrollment and high school student completions. For example, the most recent version of the Crossing the Finish Line program led to a record 3,685 students completing 1,523 college credentials last summer. Another

example highlighted was a recent convening hosted by Ivy Tech, the Indiana Department of Education, and the Indiana Economic Development Corporation to connect employers with K-12 leaders in Indiana's "hard tech corridor."

Trustee Dora moved to approve **Resolution 2023-40, Approval of Contract with Coursemaven/DualEnroll, Systems Office**. Trustee Brand seconded the motion. The motion carried unanimously.

Item 2

Chair Wilson called upon Trustee Gutman for a report from the **Audit Committee**. Trustee Gutman reported there were no action items for consideration and approval.

The Audit Committee met and discussed the following issues:

- Reports to the confidential hotline and cybersecurity.
- Entrance conferences related to the financial and federal compliance audits are in August and September, along with the exit conference for the financial statement audit in November. The College received an unmodified opinion on the financial statement audit.
- Reviewed the audit schedule for 2023-24 and the three-year audit plan.
- Reviewed internal audit reports that had been issued since the last meeting.

Item 3

Chair Wilson called upon Trustee Stemler for a **Building, Grounds, and Capital Committee** report. Trustee Stemler reported there were six action items for board approval.

Trustee Stemler moved to approve **Resolution 2023-46, Approval of a Contract for Nursing Lab Renovation, Columbus Campus**. Trustee Foutch seconded the motion. The motion carried unanimously.

Trustee Stemler moved to approve **Resolution 2023-47, Approval of a Contract for Nursing Lab Renovation, Richmond Campus**. Trustee Dora seconded the motion. The motion carried unanimously.

Trustee Stemler moved to approve **Resolution 2023-48, Approval to Donate Land to Family Scholar House, Sellersburg Campus**. Trustee Hughes-Schuh seconded the motion. The motion carried unanimously.

Trustee Stemler moved to approve **Resolution 2023-49, Approval to Grant an Easement to Duke Energy for Installation of Electric Vehicle Charging Stations, Bloomington Campus**. Trustee Bibbs seconded the motion. The motion carried unanimously.

Trustee Stemler moved to approve **Resolution 2023-50, Approval to Grant an Easement to Duke Energy for Installation of Electric Vehicle Charging Stations, Kokomo Campus**. Trustee Foutch seconded the motion. The motion carried unanimously.

Trustee Stemler moved to approve **Resolution 2023-51, Approval to Grant an Easement to Duke Energy for Installation of Electric Vehicle Charging Stations, Madison Campus**. Trustee Emmert-O'Dell seconded the motion. The motion carried unanimously.

Trustee Stemler reported the committee also received an update on the status of the quarterly XBE spend.

Item 4

Chair Wilson called upon Trustee Brand for the **Finance and Business Affairs Committee** report. Trustee Brand reported there are two action items for board approval.

Trustee Anker moved to approve **Resolution 2023-41, Approval of Contract for Purchase and Sale of Natural Gas, Systems Office**. Trustee Hughes-Schuh seconded the motion. The motion carried unanimously.

Trustee Anker moved to approve **Resolution 2023-42, Approval of Salesforce CRM Renewal Contract, Systems Office**. Trustee Gutman seconded the motion. The motion carried unanimously.

Trustee Brand reported the committee received information on the Fiscal year 2023 Financial Report and Audit, the Fiscal year 2024 Budget update, and an update from the annual Gallup employee engagement survey.

The committee also received an update from Foundation President Courtney Roberts. The foundation is currently at \$17.6M, with a goal of \$52M. In 2024, we will learn about giving trends that will be considered as they develop new strategies to reach more donors.

The Indianapolis Campus Foundation raised \$43.3M throughout the Invest IN Ivy Tech campaign, which is \$6.3M over the goal, and the Nina Mason Pulliam Scholars Program was recently renewed for another five years.

The Lowe's Foundation recently awarded Ivy Tech Foundation a \$700,000 Gable Grant as part of their \$50M effort to prepare 50,000 people for skilled trades careers over the next five years. This partnership was recently celebrated at a skilled trades luncheon attended by the leadership of both organizations and LG Suzanne Crouch.

Item 6

Chair Wilson called upon Trustee Hughes-Schuh for a **Marketing & Public Affairs Committee** report. Trustee Hughes-Schuh reported there were three action items for consideration and approval. Chief of Staff Matt Hawkins outlined progress made in marketing efforts.

Trustee Hughes-Schuh moved to approve **Resolution 2023-43, Approval of Contract for Fulfillment Services, Systems Office**. Trustee Bibbs seconded the motion. The motion carried unanimously.

Trustee Hughes-Schuh moved to approve **Resolution 2023-44, Approval of Contract for Marketing & Advertising Agency of Record, Systems Office**. Trustee Emmert O'Dell seconded the motion. The motion carried unanimously.

Trustee Hughes-Schuh moved to approve **Resolution 2023-45, Approval of Contract with Franklin Covey, Systems Office**. Trustee Dekker seconded the motion. The motion carried unanimously.

Item 7

Chair Wilson called upon Trustee Foutch to give the report from the **Workforce Alignment Committee**. Trustee Foutch reported there were no action items for consideration and approval.

Senior Vice President Dodge described three areas of transformation happening at the College and within the State. Enrollments in the Garatoni School of Entrepreneurship and Innovation have increased by 60% in 3 years and have produced 275 completions. The program was launched initially on four campuses, and it is offered on nine campuses today, with two additional campuses offering entrepreneurship education through skills training. In addition, 38 K-12 schools offer Ivy Tech's Certificate in Entrepreneurship statewide.

The College is making system upgrades to support our Ivy+ Career Link operations. These upgrades will lay the foundation for online registration and payment for our skills training offerings and create an employer portal designed to provide a complete picture of their investment in the College.

Finally, Senior Vice President Dodge described the next steps following the Leadership Exchange trip to Switzerland to learn about the Swiss vocational education and training system. The Swiss system is permeable, meaning through the course of an individual's life, they can move between vocational, professional, and academic opportunities. 70% of young people in Switzerland start a paid apprenticeship in the 10th grade. Apprentices spend 3-4 days working for an employer and 1-2 days at school or training. The next step is the launch of an Implementation Lab designed to scale Indiana's youth apprenticeship programs further based on the Swiss model.

E. TREASURER'S REPORT

Chair Wilson called upon Dom Chase, CFO and Treasurer, to provide the Treasurer's Report.

Dom Chase reported that our institution has recently received an unmodified audit opinion on our financial statements. This outcome, often referred to as a "clean audit," signifies that our financial records and statements are accurately and fairly presented, complying with the generally accepted accounting principles. This achievement reflects our commitment to financial transparency and responsible management of our resources. The unmodified audit opinion is a testament to our robust financial practices and instills confidence among our stakeholders about the integrity and reliability of our financial reporting.

Our College's fiscal strength is a cornerstone that supports our primary mission: student success. The financial stability we have achieved allows us to focus on providing high-quality education and comprehensive support to our students. We can invest in critical areas such as academic programs, student services, and campus facilities by maintaining a strong financial position. This investment ensures our students can access the best resources and opportunities to succeed in their educational and career goals. Importantly, our fiscal strength has been achieved without compromising the affordability and accessibility of our programs. We continue to uphold our commitment to making higher education attainable and beneficial for all students, regardless of their financial background.

In conclusion, the unmodified audit opinion and our College's financial health are vital to supporting our mission. We remain steadfast in balancing financial integrity with the needs of our students, ensuring that our fiscal management does not come at the expense of student success but that it, in fact, enhances it. Moving forward, we remain dedicated to upholding this balance, continually adapting our financial strategies to support our students' ambitions and the overall growth of Ivy Tech Community College. Our goal remains clear: to provide an environment where financial stability and educational excellence go hand in hand, thereby fostering an atmosphere where every student can thrive.

Trustee Dora moved for approval of the Treasurer's Report. Trustee Anker seconded the motion. The motion carried unanimously.

E. STATE OF THE COLLEGE

Chair Wilson noted that President Ellspermann to provide her State of the College report during the morning committee meetings.

President Ellspermann invited alumni Catrina Tate, a 2012 Indianapolis Graduate and recent Distinguished Alum honoree, to share her story.

OLD BUSINESS

Chair Wilson called for old business, but there was none.

F. NEW BUSINESS

Chair Wilson called for new business.

Trustee Dekker moved to approve **Resolution 2023-52, Approval of Campus Board of Trustees**. Trustee Glick seconded the motion. The motion carried unanimously.

Trustee Glick moved to approve **Resolution 2023-53, Approval of Definition of Campus Service Area**. Trustee Gutman seconded the motion. The motion carried unanimously.

Trustee Anker moved to approve **Resolution 2023-54, Approval of Performance and Compensation Metrics**. Trustee Dora seconded the motion. The motion carried unanimously.

Trustee Hughes-Schuh moved to approve **Resolution 2023-55, Approval of Capital Project, Fort Wayne Campus**. Trustee Gutman seconded the motion. The motion passed 13 to 1.

G. ADJOURNMENT

With no further business to come before the Board, Chair Wilson adjourned the meeting.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**

Dated December 8, 2023, prepared by Gretchen L. Keller, Recording Secretary