Unusual Enrollment History (UEH) Flags

Some Free Applications for Federal Student Aid (FAFSAs) are flagged for "Unusual Enrollment History" by the U. S. Department of Education (ED) as a result of the student having received federal student financial aid at multiple institutions in recent years. For 2015-16 with a UEH flag, the review period is award years 2011-12, 2012-13, 2013-14 and 2014-15. UEH flags require that the current institution review the student's enrollment history and determine whether or not the student is enrolling only long enough to receive cash refunds of federal student aid.

NOTE: The Ivy Tech Financial Aid Office, in the process of reviewing a student's UEH flag, will check the National Student Loan Data System (NSLDS) for complete enrollment history.

How to resolve the UEH flag: All students with UEH flag 3 and some students with UEH flag 2 will be required to provide to Ivy Tech their academic transcripts or grade reports from all colleges and universities attended during the review period. If federal student financial aid was received and no credit hours were earned (passing grades A – D) at each institution attended during these award years, the student may be determined ineligible for further federal financial aid. The Financial Aid Office has the authority to require an official academic transcript from any/all colleges attended during the review period if the documents you submit are unclear.

- If your Student Aid Report (SAR) includes UEH flag 3, please complete the Unusual Enrollment History Review Form (next page) and submit it to your local Express Enrollment Center or Financial Aid Office along with all required document as instructed on the form.

- If your SAR includes UEH flag 2, Ivy Tech will notify you if you will be required to complete the Unusual Enrollment History Review Form.

Appealing the ineligibility determination: If a student has been determined by Ivy Tech to be ineligible for federal student aid on the basis of (or lack of) documentation, he/she may appeal the determination by contacting the Financial Aid Office.

Regaining federal student aid eligibility: Students whose aid eligibility is denied as a result of their UEH flag can be reconsidered for federal student aid after meeting with an academic advisor, enrolling at their own expense for three academic terms only in courses that are required by their program, not dropping or withdrawing from (officially or unofficially) any courses after the term begins, and meeting the College's standards of Satisfactory Academic Progress (SAP). To review the complete SAP policy, visit http://www.ivytech.edu/financial-aid/SAP/.

Annual, Aggregate, and Lifetime Limits; and Satisfactory Academic Progress Requirements:

- Federal Pell Grants may be received for up to twelve (12) full-time semesters. Pell Grants received for part-time attendance are pro-rated against the 12 full-time semesters.
- There are annual and aggregate borrowing limits on Federal Direct Loans, and these loans can be borrowed only up to 150% of the published length of the student's academic program.
- All financial aid programs are subject to Satisfactory Academic Progress (SAP) requirements, which measure students' progress toward program completion. Components of SAP are a minimum cumulative GPA, a minimum cumulative completion rate, and a maximum time frame. For complete SAP details, please visit http://www.ivytech.edu/financial-aid/SAP/.

  To help students achieve academic success before exhausting financial aid limits, Ivy Tech requires students to seek academic advising when planning their course schedules and throughout their college experience. When facing academic difficulties, students are encouraged to seek tutoring and other support services through their advisor.

Student Name _____ C#_____

Your 2015-16 Free Application for Federal Student Aid (FAFSA) has been flagged for "unusual Enrollment History Review" by the U. S. Department of Education because you received federal student financial aid funds at multiple education institutions during the review period - 2011-12, 2012-13, 2013-14 and 2014-15. This flag requires Ivy Tech to review your enrollment history and determine whether or not you are enrolling only long enough to receive cash refunds of federal student aid. In the process of reviewing your enrollment history, Ivy Tech will check the National Student Loan Data System (NSLDS) to obtain a complete history: the name of institutions you have attended, and the dates of attendance.

Please complete the steps below. Your application for financial aid will not be considered until you submit this completed form and required documentation. You will be notified via e-mail of our decision within 30 days of completing these requirements.

STEP 1: Obtain an academic transcript or grade report for the entire time you received federal student financial aid funds at any/all education institutions during the review period (2011-12, 2012-13, 2013-14 and 2014-15). Add your name and C# to the top of each page. Note that, if any transcripts/grade reports are unclear, you will be required to provide an official academic transcript.

STEP 2: List below the name of any/all education institution/s at which you received federal student financial aid funds during the review period and did not earn any academic credit. If you need additional space, please attach a separate page. **Include your name and C# at the top of each page.**

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STEP 3: For each school listed in Step 2, attach a statement explaining the reason for your failure to earn any academic credit at that institution while receiving federal student financial aid funds during the review period. Attach any relevant documentation (i.e., medical bills, hospitalization records, accident reports, etc.) and **include your name and C# at the top of each page**.

By signing below, I certify that the information submitted on and with this form is accurate and complete.

_____   _____
Student Signature   Date
Return this form and supporting documentation to your local Express Enrollment Center or the Financial Aid Office
Contact information available at www.ivytech.edu/financial-aid.

OFFICE USE ONLY	REVIEWED BY_____	REVIEW DATE_____

__All transcripts received   __Credit was earned at each institution   ___No other concerns   ☐ Clear Flag

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__Transcript/grade report from_____ unclear; official transcript requested _____   ☐Incomplete
                                                         SCHOOL   DATE

__Transcript/s missing   __Credit not earned   __Other:_____   ☐Deny Aid

_____ Notify Student   _____ RRAAREQ   _____RHACOMM   _____Xtender