



International Student Admissions Checklist

This checklist is intended for students seeking one of the following:

- Seeking admission as an F-1 student
- Transferring as an F-1 student
- Changing your status to an F-1 student visa **(Ivy Tech does not assist with filing the U.S. Citizenship and Immigration Services (USCIS) form I-539 to change status.)*
 - Please refer to the list of attorneys from the American Immigration Lawyers Association website: [AILA](#)

For admission to Ivy Tech Community College as an F-1 student, please submit the following requirements to iss@ivytech.edu:

***When submitting documents, please make sure to list your first and last name, date of birth, and the email you used to apply.**

1. **Online admissions application**
2. **Passport scan** *If you are applying as a transfer F-1 student, please submit your current I-20, F-1 visa, and I-94.
3. **Transcripts**
 - a. **Foreign transcripts** must be evaluated through <https://www.naces.org/>. Evaluation report must be sent directly from the evaluation company.
4. **Financial documents (Estimated Annual Expenses)**
 - a. **\$28,269 USD** or equivalent in your country's currency. If you have a sponsor, please submit an [affidavit of support](#).
 - b. **\$14,103 USD** if you have a sponsor for free room and board along with an affidavit of [free room and board](#).
 - c. If you have dependents, you will need to show an additional **\$5,000.00 USD** for each dependent. You will need to submit a copy of your marriage certificate (if adding a spouse) or birth certificate (if adding a child). If this document is not in English, a certified translator must translate it. You will need to submit a [dependent information form](#) and a copy of each dependent's passport.
5. **English Proficiency**

*Accepted test & scores

TOEFL (iBT):	61 within the last 2 years (school code 1311)
IELTS:	6.5 within the last 2 years
MET:	52 in the 4-skill test within the last 2 years
ACT:	17 in English & 18 in Reading within the last 4 years
SAT:	25 in Reading & 27 in Writing within the last 4 years

***English proficiency waived if:**

- A citizen of a country where English is the official language as listed on the CIA website: <https://www.cia.gov/the-world-factbook/>
- Certificate of completion from an SEVP certified Language Training Program
- U.S. high school graduate within the last 4 years
- U.S. high school grade point average 2.6 out of 4.0 after four completed semesters
- Completion of an English composition course with a C or higher from a regionally accredited U.S. college/university
- Associate degree or higher from an accredited U.S. college/university

Document deadlines:

For applicants outside the U.S.:

Fall semester: May 1
Spring semester: November 1
Summer semester: March 1

For transfer students within the U.S.:

Fall semester: July 1
Spring semester: December 1
Summer semester: May 1