2025-2026 Handbook

IVY TECH COMMUNITY COLLEGE
SCHOOL OF NURSING
STUDENT HANDBOOK
2025-2026

Non-Discrimination and Equal Opportunity Policy

Ivy Tech Community College (the "College" or "Ivy Tech") is committed to cultivating an inclusive community where every person is valued and respected. We recognize that discrimination and harassment of every kind, including that involving sexual violence, is a direct threat to the effective development of such a community. As such, Ivy Tech Community College prohibits discrimination and harassment against students, employees, or other beneficiaries, *on the basis of race, color, ethnicity, national origin, marital status, religion, sex, gender, sexual orientation, gender identity, disability, age, or veteran status, or any other characteristic protected by local, state, or federal law or regulation,* in admission or access to or employment in its education program and activities.

Reports of such discrimination or harassment may be made pursuant to the College Title IX and Title VI Coordinator, Human Resources, or the Vice Chancellor of Student Affairs.

Handbook Disclaimer

This Handbook is intended to supply accurate information to the reader about the programs offered by the College's School of Nursing (collectively referred to throughout this handbook as the "Nursing Program"). The College reserves the right to make changes to this Handbook and to change the Nursing Program and course requirements at any time; however, every effort will be made to inform students of any changes. This Handbook and its provisions are not in any way a contract between an applicant or student and the College. Students and applicants are also subject to all other applicable College policies and procedures, including the College's Code of Student Rights and Responsibilities.

Effective: August 20, 2025
Last Revised: August 20, 2025

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Accreditation

The College is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. The School of Nursing programs are approved by the Indiana State Board of Nursing (ISBN) and are accredited by the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA).

Higher Learning Commission of the North Central Association of Colleges and Schools
230 S. LaSalle St., Suite 7-500
Chicago, IL 60604-1411
Phone: 312-263-0456
https://www.hlcommission.org/

Indiana State Board of Nursing (ISBN)
Indiana Professional Licensing Agency
402 W. Washington Street, Room W072
Indianapolis, IN 46204
Phone: 317-234-2043
www.in.gov/pla/

National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA)
2600 Virginia Avenue, NW
Washington, DC, 20037
Phone: 1-800-669-1656
https://cnea.nln.org/

School of Nursing Mission and Vision Statements

School of Nursing Vision Statement

The School of Nursing will be the leader in education of Associate of Science in Nursing and Practical Nursing in Indiana.

School of Nursing Mission Statement

The School of Nursing prepares safe, culturally competent nurses to deliver high-quality patient-centered care and to improve the health and well-being of members in the communities served.

General Education Outcomes

[Click here for the link to the General Education Outcomes: https://www.ivytech.edu/student-services/support-services/student-handbook/](https://www.ivytech.edu/student-services/support-services/student-handbook/)

ASN Student Learning Outcomes (SLOs)

Upon completion of the program, the graduate will be able to:

1. Provide safe, quality, compassionate, evidence-based, patient-centered nursing care and case management for diverse patients across the lifespan in a variety of healthcare settings.

2. Engage in clinical judgment to make increasingly complex patient-centered care decisions and decisions to ensure a safe healthcare environment.

3. Participate in quality improvement and performance improvement initiatives and resource stewardship to improve patient care outcomes.

4. Facilitate collaboration with all members of the interdisciplinary team, including the patient and the patient's support system.

5. Manage information technology resources to enhance patient care.

6. Employ leadership, legal, ethical, and professional principles to guide practice as a Registered Nurse.

PN Student Learning Outcomes (SLOs)

Upon completion of the program, the graduate will be able to:

1. Apply knowledge and skills to meet the health needs of patients with commonly occurring health problems.

2. Engage in clinical problem-solving processes to collect and organize relevant data in providing safe, patient-centered care.

3. Reinforce quality improvement and performance improvement measures, and cost-effective care to improve patient care outcomes.

4. Participate as a collaborative member of the interdisciplinary team while including the patient and the patient's support system.

5. Employ effective use of information technology in providing patient care.

6. Demonstrate accountability for standards of care and legal and ethical principles in the role of the practical nurse.

Clinical Experiences

Clinical Experiences

Student clinical experiences are arranged by program faculty. Affiliation agreements are binding contracts between each campus and facility. Clinical experiences may include a variety of locations, including, but not limited to, hospitals, nursing homes, physical rehabilitation centers, and other health clinics ("Clinical Sites"). These agreements outline the responsibilities and privileges of both the College and the Clinical Site. In an off-campus setting, it is the policy of the College that faculty and students shall conform to all policies and expectations of the Clinical Site, which may include drug screening, criminal background checks, physical examination, immunization records, tuberculosis screening, codes of conduct, certification in basic life support, or other policies.

The campus nursing dean, or designee, will assign students to Clinical Sites and schedules in accordance with student learning needs, approved accommodations, program objectives, staffing availability, and Clinical Site availability and restrictions. Clinical hours and days will vary by course and section. Early morning, evening, or weekend clinical rotations may be required in some situations. The hour length of the clinical day may vary by group, rotation, or Clinical Site assignment. The College may make changes to assigned clinical times or sections with limited notice due to space restrictions or other factors. Clinical Site assignments are made in accordance with the rules and limitations imposed by Clinical Sites and availability of space and staffing at the sites. Student requests for modification to assigned Clinical Site sections/locations are seldom possible.

Student Requirements Associated with Clinical Sites

COVID-19 Testing
Some Clinical Sites require COVID-19 testing. The College does not provide COVID-19 testing. If testing is required by a Clinical Site, the testing is at the expense of the student if not covered by the Clinical Site.

Policies
Students are responsible for reviewing the Criminal Background and Drug Screening policy (ASOM 4.14) and the Reasonable Suspicion Drug and Alcohol Policy and Testing Guidelines (ASOM 4.14.1).

Criminal Background Checks – Fingerprinting
CastleBranch conducts Indiana Statewide Criminal searches using name and date of birth identifiers through the Indiana State Police Limited Criminal History check system. Some searches result in a response that the applicant must complete a fingerprint submission. This occurs when there are multiple individuals who have the same identifying information, and the State Police are unable to determine which records match the individual in question. To ensure accuracy, the State Police will respond to CastleBranch that the applicant must complete a fingerprint submission in order to correctly identify the applicant and provide a response. When fingerprints are required by the State Police, CastleBranch will send you an alert via the online order system.

Drug Screening – CBD oil
Positive drug screen results will not be overturned based on claims of use of CBD-containing products.

Drug Screening – Non-negative results

Non-negative results (includes positive, dilute, dilute positive, and dilute negative specimens) will be reported to the Clinical Site. Clinical Sites may choose to deny a student clinical placement based on the results of a drug screening. Repeat drug screening is at the expense of the student.

Release of Required Information to Clinical Sites

Clinical Sites require that students assigned to that Clinical Site submit proof of immunity to certain infectious illness, tuberculosis screening, and documentation of criminal background checks, drug screening, and student capability to perform essential nursing functions. Some Clinical Sites also require proof of certain immunizations or that a student request and receive a religious or medical exemption from an immunization requirement. Ivy Tech may disclose this information about a student to Clinical Sites as necessary for student participation in a clinical rotation at that Clinical Site.

Transportation

All necessary transportation to clinical experiences is the student's responsibility and is not provided by the College. Students are expected to comply with parking designations at the Clinical Site. Handicapped parking spaces and visitor areas are reserved for those purposes, and vehicles improperly parked in those areas may be ticketed or towed at the owner's expense in accordance with Clinical Site rules and policies.

Clinical Site Safety

Clinical Site Bloodborne and Airborne Pathogens Exposure Protocol

What Are Bloodborne Pathogens?

Bloodborne pathogens are infectious microorganisms in human blood that can cause disease. These pathogens include, but are not limited to, hepatitis B (HBV), hepatitis C (HCV) and human immunodeficiency virus (HIV). Exposures may occur through needle sticks or cuts from other sharp instruments contaminated with an infected patient's blood or through contact of the eye, nose, mouth, or skin with a patient's blood. Students are encouraged to reference the ASOM policy related to Bloodborne pathogen safe handling. Any student who may have experienced an exposure to bloodborne or airborne pathogens should notify their instructor. Consult the Bloodborne Pathogens policy for additional information:

[Policy Management - ASOM 04.15.01 - Bloodborne Pathogens](#)

Student Injuries and Health Insurance

The College recommends that students carry health insurance during enrollment in the Nursing Program. The College does not offer a student health insurance plan for non-international students. The Health Insurance Marketplace is designed to help you find health insurance coverage specific to your needs and budget through either your state or the U.S. Department of Health and Human Services for Medicaid or Medicare programs. Please visit https://www.healthcare.gov/ for more information, including an online

application for health insurance coverage and contact information for local health plan assisters.

Health Insurance for International Students: The College offers a health insurance program for international students. See "Health Insurance" at https://www.ivytech.edu/international-students/index.html.

If a student is injured while participating in a College course or College-sponsored activity, the following steps MUST be followed:

1. NOTIFY THE INSTRUCTOR OR IVY TECH STAFF IMMEDIATELY.
2. Complete the Student Accident Report and request a student accident insurance claim paperwork form. Note that any such claim is subject to review and approval at the College's sole discretion. Not all accidents or injuries or related expenses will be covered.

Professional Liability Insurance

Professional liability insurance coverage is provided to all students enrolled in experiential courses, including practicums, internships, externships, and clinicals within the Nursing Programs. The limits of liability for the Institutional Professional Liability coverage are $1,000,000 for each medical incident and $3,000,000 aggregate. This coverage extends to practicum/internship/externship/clinical experiences at an institution other than the College when it is a part of the College's Nursing Program. This coverage does not apply to employment situations that fall outside of the requirements of the College's Nursing Program or to internships, externships, etc. that are not required as part of the Nursing Program curriculum. Each student may obtain additional individual liability insurance at the student's expense.

Nursing Program Admission, Progression, and Graduation Policies

The semester of admission to the ASN or PN program is defined as the semester students are enrolled in their first Nursing Program courses. Application for admission to the Nursing Program and completion of prerequisite general education courses generally begin several months in advance of the actual semester of admission. The School of Nursing is a limited-enrollment program with additional admission requirements beyond admission to the College. A selection point system is used for admission/selection decisions. Please refer to the *Requirements for Applying* section of the nursing webpage or the **Health Sciences & Nursing Application User Guide** for details on admission requirements, the application process, and the selection process.

Acceptance of Offers Not Transferable
Nursing Program seats are not transferable. The campus of initial acceptance/admission is the campus at which students are expected to complete the Nursing Program.

Additional Admission Requirements

A physical examination, proof of immunization status or an approved religious or medical exemption, criminal background check, drug screening, and Basic Life Support for Healthcare Providers certification are required prior to enrollment in the Nursing Program. Students will be provided with the necessary information on completing and submitting proof of these requirements from the campus nursing dean/designee following admission to the nursing program. Please see the Criminal Background and Drug Screening (ASOM 4.14) policy for additional information.

College Progression and Readmission Policy
Please refer to the Academic Support and Operations Manual for policies related to academic standards, withdrawals, and readmission following dismissal from the College for violations of the Code of Student Rights and Responsibilities or failure to meet and maintain academic standards. Please see the link to review satisfactory academic progress: Satisfactory Academic Progress (SAP) - Ivy Tech Community College

Progression in Nursing Courses:
Nursing courses are offered in 8-week sessions, referenced in this handbook as "Terms." Each year consists of two Terms in the fall semester, two Terms in the spring semester, and one Term during the summer.

To progress to NSGA 220 Transition to RN Practice or NSGP 134 Transition to LPN Practice, students will need to achieve a cumulative GPA of 2.0. Students who withdraw or do not successfully complete a required nursing course with a minimum grade of "C" will not be allowed to progress to any subsequent courses for which that course is a prerequisite until the course is successfully completed with a grade of "C" or higher. (ISBN 848 IAC 1-2-21). In order to satisfy the requirements of the College, IVYT 1XX must be completed with a grade of "D" or higher. All general education and required nursing courses must be completed with a grade of "C" or higher. See ASOM 3.2 Course Repeat, Drop, Add for the College's policy on repeating courses.

Maximum Timeframe for Nursing Program Completion
The goal of the Nursing Program is to prepare students with the knowledge, skills, and attitudes/behaviors necessary to provide professional, competent, safe, quality patient care. Students are required to complete the Nursing Program in the maximum timeframe listed below. Students who do not complete the Nursing Program within the maximum timeframe listed below will be dismissed from the Nursing Program and must reapply. No previous nursing coursework will apply toward degree or certificate attainment.

- The maximum time for completion of the Practical Nursing program is six (6) semesters (12 Terms) beginning with enrollment in the first nursing course (NSGP)
- The maximum time for completion of the traditional ASN program is eight (8) semesters (16 Terms) beginning with enrollment in the first nursing course (NSGA)
- The maximum time for the completion of the Transition to ASN track is six (6) semesters (12 Terms) beginning with the first nursing course (NSGA)
- NOTE: Maximum time for completion does not include semesters/terms in which campus nursing courses are not scheduled.
- Students who do not enroll in required classes in the Nursing Program for at least one term and then desire re-enrollment in the Nursing Program must contact their campus nursing dean for

information regarding maximum timeframe eligibility. In some situations, a student may need to reapply to and restart the Nursing Program due to maximum timeframe eligibility requirements.

- If a student withdraws voluntarily or involuntarily from the Nursing Program and changes their program code, the student will be required to reapply if the student desires to return to complete the Nursing Program. No previous nursing coursework will apply toward degree or certificate completion.
- Students who drop all nursing courses in their first Term prior to the 10-day drop date as defined by ASOM 3.2 are required to reapply and be readmitted to the Nursing Program if they wish to reenroll.
- Students may not use reenrollment requests as a method to complete the Nursing Program on an accelerated schedule. Nursing Program timeframes are approved by the Indiana State Board of Nursing and national accrediting bodies and may not be accelerated or shortened.

Re-Enrollment in Nursing Courses Following a Period of Non-Enrollment/Transfer Requests
Students in the Nursing Program are expected to remain in continuous enrollment in nursing courses. Continuous enrollment is defined as enrollment in each term in which nursing courses are offered according to the predetermined campus curricular sequence.

Any student who is not able to maintain continuous enrollment must complete and submit the *Application for Nursing Reenrollment or Transfer Within Ivy Tech* form (obtained from the campus School of Nursing) to the School of Nursing Department or Program Chair or Dean, requesting permission to reenroll in the Nursing Program. The following considerations apply when considering requests to reenroll in the Nursing Program:

- The campus of initial acceptance/admission is the campus at which students are expected to complete the Nursing Program.
- Reenrollment or transfer will be considered only on a space-available basis.
- Students must successfully complete first-semester nursing courses at the campus on which they were admitted.
- Students may only request a transfer to take another nursing course or complete the Nursing Program at another campus in courses that occur after the first semester of the Nursing Program (terms 1 and 2).
- If a student withdraws from the Nursing Program before successfully completing the first two terms of courses and requests a transfer, the student must apply to the transfer campus and restart the Nursing Program from the beginning of the program.
- Students requesting reenrollment in companion courses must complete both courses at the same campus/service area. Companion courses include corequisite theory and clinical or theory/clinical/lab (for example, NSGA 150/151).
- A returning student is subject to the College and Nursing Program policies in effect at the time of reenrollment.
- Returning students will be expected to have maintained knowledge and skills learned in previously completed nursing and general education coursework. It is the student's responsibility to seek remediation as needed prior to resuming progression in the Nursing Program.
- If the number of requests for reenrollment exceeds course space availability, selection will be based on highest to lowest admission scores to fill available seats, with priority given to home campus students.

Eligibility to Take the Nurse Aide Competency Evaluation (CNA) or Medication Aide (QMA) Final Examination

Ivy Tech administers the Nurse Aide Competency Evaluation and Qualified Medication Aide Final Examination for qualified candidates in compliance with Indiana State Department of Health regulations.

Students currently enrolled in the Nursing Program who have successfully completed the first semester nursing courses with a "C" or higher may be eligible for the CNA evaluation.

- For the CNA exam, the required courses include:
    - ASN Students - NSGA 140 Intro to Nursing Concepts and Clinical Judgment; NSGA 142 Health and Wellness Across the Lifespan, NSGA 143 Health and Wellness Across the Lifespan Lab, NSGA 144 Foundations of Nursing Practice, NSGA 145 Foundations of Nursing Practice Lab and Clinical
    - PN Students - NSGP 104 Essentials of Nursing Concepts and Clinical Judgment, NSGP 108 Essentials of Nursing Practice 1, NSGP 109 Essentials of Nursing Practice I Lab and Clinical

Students currently enrolled in the Nursing Program who have successfully completed all nursing courses prior to the final Term courses with a "C" or higher may be eligible to take QMA written competency evaluation after completion of 40 hours of supervised medication practicum outside of the Nursing Program.

- For the QMA exam, the required courses include:
    - ASN Students - All NSGA courses except NSGA 220 Transition to RN Practice and NSGA 221 Transition to RN Practice Clinical; must complete the 40 hours of supervised medication practicum at a site pre-approved by IDOH
    - PN Students - All NSGP courses except NSGP 132 Essentials of Nursing Practice III, NSGP 133 Essentials of Nursing Practice III Clinical, NSGP 134 Transition to LPN Practice; must complete the 40 hours of supervised medication practicum at a site pre-approved by IDOH

For more information, please visit https://www.ivytech.edu/student-services/support-services/testing-services/cna-qma-testing/

Graduation

The Indiana State Board of Nursing regulations require that all courses in the Nursing Program must be passed with a minimum grade of "C" (ISBN 848 IAC 1-2-21). In order to satisfy the requirements of the College, IVYT 1XX must be completed with a grade of "D" or higher. All other general education and nursing requirements must be completed with a grade of "C" or higher. Please refer to the College's Degree/Certificate Completion and Graduation Requirements Policy (ASOM 4.25) for more information on graduation requirements.

Midterm Completions and Degree Conferment

Ivy Tech Community College confers degrees three times per year. This takes place after the conclusion of the fall (December), spring (May) and summer (August) semesters. A student meeting the program requirements outside of the usual time period (for example: completing in October) may request a letter from the Office of the Registrar evidencing completion but will not have a degree conferred until the conclusion of that semester. The student's transcript will show courses have been completed but will not note a completed degree until the conclusion of the semester during which the student completed all required coursework. The nursing dean will complete and submit the Certificate of Completion to the Indiana State Board of Nursing. States outside of Indiana and/or employers may require a completed transcript reflecting a date of graduation. This will be available at the completion of the period in which the College confers degrees (i.e., May, August, and December).

Attendance Policies

Nursing Classroom and Lab Attendance Policy

Regular attendance is expected at scheduled class meetings or other activities assigned as part of a course of instruction. Attendance records are kept by instructors. When personal circumstances make it impossible to attend scheduled classes and activities, the College expects students to confer with instructors in advance. Attendance expectations may also be delineated in individual course syllabi.

Students are expected to attend all lecture and lab sessions. Attendance is necessary to maximize student-learning opportunities. Students who are absent are responsible for missed material. Specific expectations may be found in each course syllabus. Absences may be considered by instructors in awarding grades. Attendance may also impact financial aid qualification. The College's Student Attendance Expectations and Faculty Reporting Policy can be found at ASOM 4.08.

Students who must interrupt their education to fulfill Reserve and National Guard annual tour requirements should refer to Ivy Tech's Military Deployment – Leave of Absence Policy (ASOM 4.08.01) for information regarding options for continued enrollment.

Clinical Attendance Policy

Clinical rotations require that the student be present to effectively evaluate successful achievement of clinical course objectives and concepts, as clinical course objectives cannot be accomplished or evaluated outside the clinical setting. Therefore, regular clinical attendance is mandatory for successful clinical course and program completion.
- Attendance issues will be reflected in the clinical evaluation grade.
- Absences of 15% or greater (up to 19.99%) of the total clinical course contact hours in a term will result in a mandatory 15% reduction of the final course grade.
- Absence or cumulative tardiness of 20% or greater of the total clinical course contact hours in a term will result in a grade of "F" for the course.
- The student will have the option to withdraw from the clinical course and all other corequisite courses if the student reaches the maximum number of permitted absences before the final withdrawal date for the course.
- Both arriving late and leaving early will be counted as absence time.

- Absence time will be rounded up to the next 15-minute increment. Example: if tardy 4 minutes, 15 minutes of absence time will be recorded for the student, if absent 17 minutes, 30 minutes will be recorded.

Tardiness to clinical experiences jeopardizes the continuity of patient care.
- Tardy is defined as not being at the designated clinical unit of the Clinical Site at the assigned start time.
- Leaving early is defined as leaving the designated clinical unit of the Clinical Site before the clinical instructor officially dismisses the class for the day.
- Tardiness will be counted as absence time, accumulating toward the maximum 19.99% allowable.
- Students who are habitually tardy or leave early (three or more instances of tardiness or early departure) in a term will receive a student status warning and a mandatory reduction in the final clinical course grade of 10% in addition to other time reduction penalties described above.

Exclusion from Clinicals: Clinical faculty have the authority to exclude a student from a clinical experience for any reason. The following is a list of possible reasons for exclusion from clinicals and is not meant to be all inclusive:
- tardiness greater than 30 minutes
- student's presence is negatively impacting the learning environment for other students
- student's lack of preparation for the clinical experience
- student illness that creates a patient safety risk
- impairment of the student
- failure of a student to follow Clinical Site or Nursing Program policies or directions, including those relating to dress code policy

If a student is excluded from the clinical day, the student will be counted absent for the total contact hours assigned for the day. Students who are excluded from the clinical day must remain at the Clinical Site until dismissed by the clinical instructor. Leaving the Clinical Site prior to being dismissed will be counted in the student's total absence time and may result in additional discipline. Students are not allowed to leave and then return to the Clinical Site. Students are responsible for tracking their own absences/tardiness times in accordance with this policy. Students are encouraged to conserve absences to cover unforeseen occurrences.

Clinical Absence Times by Course

	15% =	20% =
NSGA 145	7.2 hr	9.6 hr
NSGA 151	10.8 hr	14.4 hr
NSGA 153	10.8 hr	14.4 hr
NSGA 155	10.8 hr	14.4 hr
NSGA 215	10.8 hr	14.4 hr
NSGA 217	10.8 hr	14.4 hr
NSGA 221	10.8 hr	14.4 hr
NSGA 181	10.8 hr	14.4 hr

NSGP 109	7.2 hr	9.6 hr
NSGP 119	14.4 hr	19.2 hr
NSGP 131	14.4 hr	19.2 hr
NSGP 133	14.4 hr	19.2 hr

Students who may require an accommodation to be able to participate in a class or clinical rotation or expect they may need to be absent from class or from a clinical rotation due to a medical issue or due to a pregnancy-related issue should contact the Disability Student Services/Title IX office on their campus for assistance as soon as possible. Students that anticipate needing to miss a class or a clinical rotation due to religious observance should contact the Vice Chancellor for Student Success on their campus for assistance as soon as possible.

Statewide School of Nursing Dress Code for Clinical Rotations

Guidelines for a student's appearance at a Clinical Site are intended as a guide. Clinical Sites may have additional restrictions and requirements beyond or different from those in this policy, in which case the Clinical Site's policy on appearance and dress will take precedence for students assigned to that Clinical Site. Clinical Sites and Clinical Faculty may deny a student clinical participation for failure to comply with the Clinical Site's policies on dress and appearance, in which case the attendance policies above will apply to the student's absence that day.

- UNIFORM – The official school uniform for clinical experiences is determined by the home campus and must be worn at all times in the clinical setting. If skirts are worn, the length must be at or below the knee. Pant legs must not drag along the floor. Uniforms should be clean and wrinkle-free. Undergarments must be worn and non-visible. Mental health clinical experience dress code requirements may vary by campus.

- SHOES – Shoes must be leather (leather-like or non-porous), clean, and in good repair. Laces must be laundered frequently. No open-toed, moccasins, canvas, or backless shoes are allowed. Facilities may limit the use of certain types of footwear. Socks and shoes must match in color (black or white) as determined by the service area.

- HAIR – Should be clean and neat, secured away from the face to prevent it from falling in front of the shoulders during clinical activities. If hair is secured using bands, pins or barrettes must be neutral in color, black, or consistent with the color of the hair. Students must be clean-shaven, or beards and mustaches must be clean and neatly trimmed. Head coverings may not be worn except for religious reasons.

- JEWELRY – A watch with a second hand may be required. No smart watches are allowed. One plain ring may be worn. No necklaces are allowed. Only one stud earring (gold, silver, or gemstone) per lobe is allowed. Multiple pierced earrings are not acceptable. Gauged ears or other piercings require flesh or clear-colored plugs to be worn. No other jewelry is to be worn.

- COSMETICS – Should be used in moderation. Scented products (examples – scented perfume and lotion) are NOT permitted in the clinical setting. Arrival to the Clinical Site with strong scents may result in exclusion from the day's clinical experience.

- PERSONAL HYGIENE – Daily bathing, frequent shampooing, oral hygiene, and use of deodorants are essential practices. Presenting to the Clinical Site with an offensive body odor may result in being sent home from the Clinical Site.

- FINGERNAILS – Are to be kept well-manicured, clean, and short enough to avoid injury to patients. A reasonable length can be measured by viewing the nail from the palm side of hand: nails should not be visible beyond fingertips when viewed from the palm. Nail polish is not allowed. Acrylic/sculpted nails are not allowed.

- TATTOOS – Tattoos are permitted; however, tattoos that contain inappropriate language, inappropriate symbols, or symbols or phrases that may be offensive (such as profanity, nudity, or violence) are not permitted. The Clinical Site may require these tattoos to be covered. If tattoos are required to be covered, supplies utilized to cover the tattoo (e.g., bandages, makeup, etc.) must be provided by the student.

- IDENTIFICATION – Student identification/Clinical Site ID requirements will be determined by the campus based upon Clinical Site requirements.

- TOBACCO PRODUCTS – Use of tobacco products of any kind is not allowed in or on the premises of any Clinical Sites. This includes smokeless tobacco, e-cigarettes and vaping. Students may not smell of any tobacco products while at the Clinical Site. Arrival to the Clinical Site with tobacco odors may result in exclusion from the day's clinical experience.

- ALCOHOL AND DRUGS – Students may not consume ANY ALCOHOL IN ANY FORM WHILE IN UNIFORM. Students who arrive to a Clinical Site smelling of alcohol or who are suspected to be under the influence of drugs or alcohol at the Clinical Site may be sent home from the Clinical Site and may face further discipline in accordance with College policies, up to and including dismissal from the Nursing Program.

- EQUIPMENT- All required equipment (such as bandage scissors, stethoscope, penlight) should be brought to clinical every day.

Student Conduct

Code of Student Rights and Responsibilities
In additional to the expectations in this Handbook, students in the Nursing Program are subject to the College's Code of Student Rights and Responsibilities. Students are expected to familiarize themselves with the Code. Expectations for student behavior in clinical settings are governed by Clinical Site policies, the American Nurses Association Code of Ethics, and the Indiana Nurse Practice Act (2013).

Guidelines for Professional Conduct
Safety and security is a top priority, especially in environments where direct, simulated, or indirect patient care is provided. It is essential that nursing students recognize and comply with the many guidelines for professional conduct (which include safety-specific guidelines) that govern behaviors and decisions. Students must ensure that patients assigned to them receive appropriate attention and care in a timely fashion. All nursing students are bound by the precepts of the Indiana Nurse Practice Act (IC 25-23) and the rules of the Indiana State Board of Nursing (IAC 848). In addition, the Ivy Tech School of Nursing curricula incorporate the Quality and Safety Education for Nurses (QSEN) competencies to

prepare graduates with the knowledge, skills, and attitudes (KSAs) necessary to continuously improve the quality and safety of patient care.

Students are expected to provide quality, safe, non-discriminatory, legal (scope of practice) and ethical patient care, while demonstrating a high level of professional conduct. Clinical Sites have the right to prohibit students from participating in clinical experiences based on unsafe patient care and unprofessional behavior, whether intentional or unintentional. Non-compliance with College policies, professional nursing standards, Clinical Site policies and procedures, professional guidelines and expectations during college-related nursing activities/events and simulation activities, and the Guidelines for Professional Conduct listed below may result in disciplinary action. Issues of non-compliance may impact the student's ability to progress in the Nursing Program, lead to failure of a course, or result in dismissal from the nursing program.

The Guidelines for Professional Conduct are divided into three main groups, which are outlined below. Please discuss any questions you may have regarding these and any other policies or guidelines with your campus nursing faculty.

> Disclosure of confidential patient information; clinical facilities (including clinical locations), staff, and provider information; and any related information and experiences is **STRICTLY PROHIBITED.** Information disclosed through email, any form of social media, verbally, or via texting may be considered a HIPAA violation.

Group I

This Category Addresses Major Compliance Issues and Appropriate Measures for Patient Care in an Educational Setting.

The following points are critical to the successful training and employment of health care professionals and should be followed from the onset of training and referenced as models for behavior to be continued throughout one's career:

1. The student will adhere to state and federal confidentiality laws, including but not limited to Health Insurance Portability and Accountability Act of 1996 **(**HIPAA) and clinical affiliate confidentiality policies and procedures. The student will maintain confidentiality about all aspects of the clinical experience: this includes confidentiality for all patients, fellow students, Clinical Site employees, physicians, and operations of the Clinical Site. If a situation arises requiring disclosure of information by law, the student must seek guidance from the clinical faculty member.
   a. The student will only discuss confidential information in secure and appropriate locations and with those individuals who have a need or right to know.
   b. The student will not remove or photocopy any part of the patient or clinical records.
   c. The student will not use any patient identifiers, as defined by HIPAA, in written assignments.
   d. The student will destroy any notes that were taken to provide care for the patient according to the Clinical Site policy and will not carry those notes outside of the clinical.
   e. The student is expected to follow any College or Clinical Site policies and rules in this Handbook with regard to social media, cell phones, email or other electronic media while at the Clinical Site.

  f. The student will not discuss any patient, clinical experience with patients, or Clinical Site on social media. Postings on social media sites are not considered private nor are they ever truly deleted, regardless of privacy settings.

  g. Students are prohibited from taking photos or videos of patients or their health record on personal electronic devices, even if the patient or hospital staff gives you permission to do so.

  h. The student will not access HIPAA protected information for patients/families not directly related to assigned patient care unless authorized by the clinical faculty, preceptor, or clinical agency staff.

2. The student will ensure that any communication of patient information is performed in a timely, accurate, and truthful manner. Falsification of any component of the written, electronic, or oral patient record is prohibited.

3. The student will respect the dignity and rights of all patients.

4. The student must provide for patient safety at all times, including, but not limited to adherence to Standard Precaution Guidelines, safety rules and regulations, use of safety equipment, and following written protocol for all diagnostic procedures and policies in the clinical setting.

5. The student will not abandon or neglect patients requiring health care.

6. The student will not leave the assigned clinical unit during assigned clinical hours without permission and without providing for safe patient handoff.

7. The student will not perform any technique or procedure for which they are not approved or are unprepared by their formal Ivy Tech Community College School of Nursing education and experience. In some instances, **AND with faculty and/or preceptor approval,** students may be allowed to perform techniques or procedures with other licensed personnel. All clinical practice policies are subject to campus and/or statewide affiliation agreements.

8. The student will refrain from knowingly withholding action or information that creates unnecessary risk to the patient, self, or others including facility staff, peers, or faculty.

Group II

This Category Relates to General Protocol and Guidelines:

1. The student is expected to follow program guidelines regarding the attendance policy and notification of intended absence.

2. The student **must comply** with **ALL** rules, regulations, and policies of the occupational area and/or Clinical Site.

3. The student must refrain from smoking or using other tobacco products (including vapor or e-cigarettes) while in uniform, at clinical sites, or during school-related events.

4. The student will not accept gratuities from patients; this includes both monetary and non-monetary gifts.

5. The student will adhere to all professional guidelines as outlined in the Code of Student Rights and Responsibilities with regard to patients, peers, faculty, and staff in all educational settings.

Group III

This Category Is Specific To Medication Administration:

1. A potential medication error that is prevented by the clinical faculty and/or preceptor, designated staff nurse, or the electronic medication administration system will still be considered a medication error on the part of the student.
2. The student will follow correct medication procedures as defined by the "Rights of Medication Administration". The student will report any medication error to their Ivy Tech clinical faculty member and/or preceptor, and Clinical Site staff nurse immediately in order that appropriate action may be taken to care for the involved patient and so that appropriate Clinical Site policies are followed.
3. The student will not administer any medication without the direct supervision of their faculty and/or the assigned nursing preceptor. All clinical practice policies are subject to campus and/or statewide affiliation agreements.

Failure to meet the expectations listed above may impact the student's course grade, progress in the Nursing Program, and/or may result in disciplinary action in accordance with the College's Code of Student Rights and Responsibilities.

Grading Practices

Students are required to pass all nursing and required general education courses with a grade of "C" or higher. **No grades (including final course grades) will be rounded.** The Nursing Program grading scale is as follows:

92.00-100	A
83.00-91.99	B
75.00-82.99	C
70.00-74.99	D
0.00-69.99	F

Standardized Testing Policy

Nursing ATI Assessment Policy
Ivy Tech School of Nursing Programs utilizes the Assessment Technologies Institute, Inc. (ATI) Comprehensive Assessment and Review Program for nursing students. This product was designed to increase student pass rates on the nursing licensing exam and lower program attrition. Used as a comprehensive program, the tools can help students prepare more efficiently, as well as increase confidence and familiarity with content.

All students are required to purchase ATI's Basic Package. Students will automatically be assessed the fee for the Basic Package upon admission to the Nursing Program. Students should not purchase used Basic Package materials, as these materials do not include access to required program assessments.

The ATI content assessments are comprehensive, knowledge-based assessments that are administered each semester to the students enrolled in the Nursing Program. The purpose of these assessments is to provide the students with an understanding of their knowledge, strengths, and weaknesses in relation to particular content areas within the curriculum. Students are expected to fully engage in the resources

made available by ATI including review modules, dynamic quizzing, assessments, and resources to support programmatic and NCLEX success.

The College reserves the right to discontinue use of the ATI Review Program and/or implement a different required review program at any time.

Proctored Assessment Requirements and Scoring

Preparation and Scoring
- Students are required to take proctored assessments as outlined in this document, which includes all students repeating a course. Each required ATI proctored assessment will be weighted as 5% of the final course grade. Courses having multiple ATI assessments will have a total of 10% of the course grade reflected from ATI assessments.
- Student performance on each proctored assessment will be weighted in the final course grade as follows:
  - Level 3: 5%
  - Level 2: 3%
  - Level 1: 1%
  - Below level 1: 0%

Mandatory Remediation
- Any student whose proctored assessment proficiency level is below Level 3 will be assigned to complete remediation.
- Students who earn a Level 2 and complete remediation by the date listed in the course syllabus will earn 2% toward the final course grade.
- Students who earn Level 1 or Below Level 1 and complete remediation by the date listed in the course syllabus will earn 2% toward the final course grade.
- Students who complete remediation after the date listed in the course syllabus will **NOT** be eligible for remediation points.
- Student performance on each proctored assessment **AND** completion of remediation will be reflected in the final course grade as follows:
  - Level 3: 5%
  - Level 2: 3% + 2% = 5%
  - Level 1: 1% + 2% = 3%
  - Below level 1: 0% + 2% = 2%

ATI Assessment Plan

The Nursing ATI assessment plan is as follows:

Practical Nursing

ATI Assessment	Administered During
PN Fundamentals	NSGP 108 Essentials of Nursing Practice I
PN Pharmacology	NSGP 132 Essentials of Nursing Practice III
PN Maternal Newborn	NSGP 130 Essentials of Nursing Practice: Family & Community Health
PN Pediatric Nursing*	Term 4: NSGP 118 Essentials of Nursing Practice II or NSGP 130 Essentials of Nursing Practice: Family & Community Health
PN Adult Medical-Surgical	NSGP 132 Essentials of Nursing Practice III
PN Mental Health	NSGP 118 Essentials of Nursing Practice II
PN Comprehensive Predictor	NSGP 134 Transition to LPN Practice

*The PN Pediatric Nursing exam will be administered in Term 4. Due to course scheduling and campus-specific scheduling, students may be in NSGP 118 or NSGP 130 in Term 4.

Traditional ASN

ATI Assessment	Administered During
RN Fundamentals	NSGA 144 Foundations of Nursing Practice
RN Pharmacology	NSGA 216 Advanced Health Concepts
RN Mental Health	NSGA 154 Psychosocial & Community Health Concepts
RN Medical-Surgical	NSGA 216 Advanced Health Concepts
RN Maternal Newborn	NSGA 214 Family & Community Health Concepts
RN Pediatric Nursing	NSGA 214 Family & Community Health Concepts
RN Comprehensive Predictor	NSGA 220 Transition to RN Practice

ASN Transition

ATI Assessment	Administered During
RN Pharmacology	NSGA 216 Advanced Health Concepts
RN Fundamentals	NSGA 180 Bridge to ADN Concepts & Clinical Judgment
RN Mental Health	NSGA 154 Psychosocial & Community Health Concepts
RN Medical-Surgical	NSGA 216 Advanced Health Concepts
RN Maternal Newborn	NSGA 214 Family & Community Health Concepts
RN Pediatric Nursing	NSGA 214 Family & Community Health Concepts
RN Comprehensive Predictor	NSGA 220 Transition to RN Practice

Dosage Calculation Policy

Calculating medication dosages and intravenous rates accurately is a necessary competency to ensure patient safety and is a required skill in the Ivy Tech Practical Nursing and Associate of Science in Nursing Programs.

- Dosage calculations will be incorporated into each exam and integrated into lab and clinical courses.
  - Resources include the addition of ATI modules, templates, and other items related to pharmacology and dosage calculations.
- **The various methods of dosage calculations should be demonstrated (i.e., ratio/proportion, dimensional analysis, formulas). Students may choose their preferred method (i.e. ratio/proportion, dimensional analysis, formulas, etc.).**

Dosage Calculation Test Items **will include**:
- Metric and household measuring systems and other systems as necessary
- Decimals and rounding
- Equivalents/conversions among the measuring systems
- How to read drug labels
- Dosage calculations based on body weight (mg/kg)
- Reconstitution of powdered medications
- IV rates and times
- IV drug titration calculations
- Story problems
- Intake and output (I & O) – simple (basic) to complex problems
- Medication bolus calculations
- Loading vs. maintenance dose

Course Examinations
- Students are allowed to use non-programmable calculators for the dosage calculations test items or the calculator available in testing software, per the course syllabus.

<div align="center">Dosage Calculations Instructions</div>

Although practices at facilities vary, for the purpose of this exam the following rules will apply:
- Equivalents:
  - Knowledge of equivalents is needed for calculation.
- Dosage calculation safety considerations:
  - To promote safety, a zero must be placed to the left of the decimal point in answers that are less than one. No zero is allowed to the right of the decimal point in answers that are whole numbers. Responses that do not follow this safety considerations will be marked incorrect.
    - Examples: .5 mg must be answered as 0.5 mg.

5.0 mg must be answered as 5 mg.

- Labeling:
    - o   All answers must be labeled correctly. No label or an incorrect label makes the answer incorrect. Computerized testing may provide label.

Licensure

Indiana State Board of Nursing Licensure Eligibility

Successful completion of the nursing program, as described in the Admission, Progression, and Graduation policy, provides eligibility for a student to apply to a state board of nursing to take the licensure examination. The Indiana State Board of Nursing (ISBN) application for licensure includes questions about criminal history, substance abuse problems, malpractice judgments, and disciplinary action on previous licenses and certifications.

Students are to review the questions asked by the Indiana State Board of Nursing (ISBN) in the application to take the examination. Similar questions are found on other state board of nursing applications.

U.S Social Security Number Requirements by Indiana State Board of Nursing

Candidates may take the NCLEX exam without a U.S. Social Security number per Indiana Code 12-32-1-6. Individuals must have a social security number to be issued a license in Indiana. This is a mandatory requirement of the ISBN. ISBN information and questions on the licensing application are subject to change without notice.
For information on U.S. Nursing Licensure, please see NCSBN: NCLEX & Other Exams | NCSBN
For information related to the Indiana State Board of Nursing, please see: PLA: Nursing Licensing Information

Essential Functions of Nursing Students

Qualified applicants to the Nursing Program are expected to meet all admission criteria and matriculating Nursing Program students are expected to meet all progression criteria, as well as the items and functions on the School of Nursing Vaccination and Physical Exam Form in order to participate in lab, simulation, and clinical activities. A completed copy of the School of Nursing Vaccination and Physical Exam Form, signed by the student and student's health care provider, is required prior to engaging in clinical, lab, and simulation activities. Annual Influenza and COVID-19 vaccinations, among other immunizations (or an approved medical or religious exemption to such immunization), and CPR certification (Basic Life Support (BLS) for Healthcare Providers certification (accept only American Heart Association (HeartSaver) or American Red Cross Provider with hands-on skill assessment)) may be required by Clinical Sites for clinical experiences. **Failure to comply with these policies may result in inability to continue in and complete the Nursing Program (See ASOM**

4.15). In addition, students must be capable of performing the full list of Essential Functions outlined below with or without an accommodation.

Accommodations

Students with a need for an accommodation, including an accommodation related to pregnancy, should contact their campus Disability Student Services (DSS) office. Students should **not** provide any medical documentation relating to a disability to their nursing faculty or nursing dean prior to meeting with the campus DSS office. Nursing faculty and nursing deans should send students who approach them about accommodations, including accommodations related to pregnancy, directly to the campus DSS office. See ASOM 5.3: Accommodations for Admitted Students

In addition to the Essential Functions, students are expected to be in compliance with Clinical Site requirements at all times (See ASOM 4.14 and 4.15).

Essential Functions

Functional Ability/Category	Standard	Representative Activity/Attribute
Motor Abilities	• Physical abilities and mobility sufficient to execute gross motor skills, physical endurance, and strength, to provide patient care.	• Mobility sufficient to carry out patient care procedures such as assisting with ambulation of patients, administering CPR, assisting with turning and lifting patients, providing care in confined spaces, such as treatment room or operating suite. • Move within confined spaces, sit and maintain balance, reach above shoulders (e.g., IV poles), and reach below waist. • Twist, bend, stoop/squat, move quickly (e.g. response to an emergency), climb (e.g., ladders/stools/stairs), and walk. • Push and pull 25 pounds (e.g., position patients), support 25 pounds (e.g., ambulate patient), lift 25 pounds (e.g., pick up a child, transfer a patient), move light object weighing up to 10 pounds, move heavy objects, defend self against combative patient, carry equipment/supplies, use upper body strength (e.g., perform CPR, restrain a patient), and squeeze with hands (e.g., operate fire extinguisher).
Manual Dexterity	• Demonstrate fine motor skills sufficient for providing safe nursing care.	• Pick up objects with hands, grasp small objects with hands, write with pen or pencil, key/type using computer, pinch/pick or otherwise work with fingers (e.g.,

		manipulate syringe), twist or turn knobs or objects using hands, squeeze with finger(s).
Perceptual/ Sensory Ability	• Sensory/perceptual ability to monitor and assess patients.	• Sensory abilities sufficient to hear alarms, auscultate sounds, and hear cries for help, etc. • Visual acuity to read calibrations on 1 cc syringe, assess color (e.g., cyanosis, pallor, identify color of body fluids, etc.). • Tactile ability to palpate pulses, feel skin temperature, palpation veins, etc. • Olfactory ability to detect smoke or noxious odors
Communication	• Required communication abilities, including speech, hearing, reading, writing, language skills	• Ability to communicate in English with accuracy, clarity and efficiency with patients, their families and other members of the health care team (including spoken and nonverbal communication, such as interpretation of facial expressions, affect and body language). • Gives verbal directions to or follows verbal directions from other members of the healthcare team and participates in health care team discussions of patient care.

Social Media and Class Recording Guidelines

Social Networking Guidelines:
Social media are powerful communication tools that can have a significant impact on the reputations of those who use them. This includes not only individuals but the organizations they represent. You are encouraged to be mindful that anything you post on a social media site may be seen by anyone. Therefore, postings about other students, faculty, college policies, action or decisions that violate the law or College or Clinical Site policy *could be the basis for disciplinary action including dismissal from the program*. Furthermore, the discussion of patient information through any of these venues is a **violation of patient confidentiality and HIPAA**. Students are reminded **NOT** to post photographs from clinical and laboratory settings as this is considered a breach of confidentiality.

Students should be aware that information posted on any social media or website that violates the College Student Code of Rights and Responsibilities or Guidelines for Professional Conduct outlined in this handbook may result in disciplinary action up to and including termination from the program.

Class Recording Guidelines:
Recorded conversations may lack the clarity of the "live" event, and information may not have the same context, and portions of the conversations may not be captured on the tape due to technical difficulties. Students are reminded that recorded lectures are a tool best used in conjunction with other study and preparation methods. Recording lectures is intended for personal use only. Students may NOT record

lectures for electronic distribution/posting. Students may only use cell phones or other electronic devices if their instructor has provided prior approval.

- Some Clinical Sites prohibit the use of cell phones and other electronic devices.
- Computers and cell phones are not to be used during class or clinical time for social networking, texting, emailing or other recreational use.
- **All students are encouraged to view the National Council of State Boards of Nursing video on "Social Media Guidelines for Nurses" located at** https://www.ncsbn.org/video/social-media-guidelines-for-nurses

Program Curricula

Students are encouraged to review the Program Curricula to review the courses they will take in their program.

Nursing Course Contact Hours

Lecture: 1 credit = 1 contact hr.   Lab: 1 credit = 2 contact hrs. Clinical: 1 credit = 3 contact hrs.

Practical Nursing Courses: Credit & Contact Hours

Course No.	Course Name	Credits	Total Contact Hours		
			Lecture	Lab	Clinical
NSGP 104	Essentials of Nursing Concepts and Clinical Judgment	3	48		
NSGP 108	Essentials of Nursing Practice I	3	48		
NSGP 109	Essentials of Nursing Practice I Lab & Clinical	2		32	48
NSGP 118	Essentials of Nursing Practice II	5	80		
NSGP 119	Essentials of Nursing Practice II Clinical	2			96
NSGP 121	Pharmacology & Dosage Calculations Lab	1		32	
NSGP 130	Essentials of Nursing Practice: Family & Community	5	80		
NSGP 131	Essentials of Nursing Practice: Family & Community Clinical	2			96
NSGP 132	Essentials of Nursing Practice III	5	80		
NSGP 133	Essentials of Nursing Practice III Lab & Clinical	2			96
NSGP 134	Transition to LPN Practice	2	16	32	
	Total Nursing Course Contact Hours	**32**	**352**	**96**	**336**

ASN Traditional Track Courses: Credit & Contact Hours

Course No.	Course Name	Credits	Total Contact Hours		
			Lecture	Lab	Clinical
NSGA 140	Intro to Nursing Concepts and Clinical Judgment	2	32		
NSGA 142	Health and Wellness Across the Lifespan	2	32		
NSGA 143	Health and Wellness Across the Lifespan Lab	1		32	
NSGA 144	Foundations of Nursing Practice	3	48		
NSGA 145	Foundations of Nursing Practice Lab and Clinical	2		32	48
NSGA 149	Introduction to Pharmacological Concepts	1		32	
NSGA 150	Metabolic Health Concepts	3	48		
NSGA 151	Metabolic Health Concepts Clinical	1.5			72
NSGA 152	Regulatory Health Concepts	3	48		
NSGA 153	Regulatory Health Concepts Clinical	1.5			72
NSGA 154	Psychosocial and Community Health Concepts	3	48		
NSGA 155	Psychosocial and Community Health Concepts Clinical	1.5			72
NSGA 214	Family and Community Health Concepts	3	48		
NSGA 215	Family and Community Health Concepts Clinical	1.5			72
NSGA 216	Advanced Health Concepts	3	48		
NSGA 217	Advanced Health Concepts Clinical	1.5			72
NSGA 220	Transition to RN Practice	2	16	32	
NSGA 221	Transition to RN Practice Clinical	1.5			72
	Total Nursing Course Contact Hours	**37**	**368**	**128**	**480**

Spring 2025 Transitional Track Courses: Credit & Contact Hours

Course No.	Course Name	Credits	Total Contact Hours/Semester		
			Lecture	Lab	Clinical
NRSA 180	Bridge to ADN Concepts & Clinical Judgment	5	80		
NSGA 181	Bridge to ADN Lab & Clinical	3		48	72
NSGA 214	Family and Community Health Concepts	3	48		
NSGA 215	Family and Community Health Concepts Clinical	1.5			72
NSGA 154	Psychosocial and Community Health Concepts	3	48		
NSGA 155	Psychosocial and Community Health Concepts Clinical	1.5			72
NSGA 216	Advanced Health Concepts	3	48		
NSGA 217	Advanced Health Concepts Clinical	1.5			72
NSGA 220	Transition to RN Practice	2	16	32	
NSGA 221	Transition to RN Practice Clinical	1.5			72
	Total Nursing Course Contact Hours				

Nursing Course Descriptions
http://www.ivytech.edu/academics/courses-curriculum.html

NOTE: Courses and curriculum are under continual review and revision. For the most current information, please go to http://ivytech.edu/nursing/

Academic Year 2025-2026 Estimated Program Costs

<mark>Items highlighted may not be covered by financial aid or scholarship and may be student expense.</mark>

Item	PN Program 3 Semesters - 45 Total Credit Hours	ASN Traditional Program 5 semesters - 69 Total Credit Hours	Transition Track 3 semesters - 57 Total Credit Hours#
IN-STATE Tuition for 12 credits or more per semester @$2,577.11	*$7,731.33*	*$12,885.55*	*$7,731.33*
*IN-STATE Tuition ($178.38 per credit hour)	*$8,027.10*	*$12,308.22+*	*$10,167.66+*
OUT OF STATE Tuition for 12 credits or more @ $4.967.51	*$14,902.53*	*$24,837.55*	*$14,902.53*
*OUT OF STATE Tuition ($348.97 per credit hour)	*$15,703.65*	*$24,078.93+*	*$19,891.29+*
Books (estimate for entire program with Ivy+)	*$18 per credit hour ($810)*	*$18 per credit hour ($1,242)*	*$18 per credit hour ($1,026)*
ATI Basic Package (non-refundable)	*$750*	*$850*	*$850*
Capstone Course Fee-ATI NCLEX Live Review (non-refundable)	*$360*	*$360*	*$360*
Nursing Fee ($125 per semester throughout <u>enrollment in the nursing program</u>)	*$375 (x 3 nursing course semesters - estimate only)*	*$500 (x 4 nursing course semesters - estimate only)*	*$375 (x 3 nursing course semesters - estimate only)*
<mark>Physical Exam, Immunizations, & Fit Testing</mark>	<mark>*Varies*</mark>	<mark>*Varies*</mark>	<mark>*Varies*</mark>
<mark>CPR (BLS) Certification for the Health Care Provider</mark>	<mark>*Varies*</mark>	<mark>*Varies*</mark>	<mark>*Varies*</mark>
<mark>Background Check & Drug Screen</mark>	<mark>*$96*</mark>	<mark>*$96*</mark>	<mark>*$96*</mark>
<mark>Background Check & Drug Screen Annual Recheck</mark>	<mark>*$70*</mark>	<mark>*$70*</mark>	<mark>*$70*</mark>
<mark>Clinical Document/Clinical Placement Manager</mark>	<mark>*$70 (estimate)*</mark>	<mark>*$140 (estimate)*</mark>	<mark>*$70 (estimate)*</mark>
<mark>Uniforms & Other Supplies</mark>	<mark>*$300*</mark>	<mark>*$300*</mark>	<mark>*$300*</mark>
*IN-STATE Total Estimated Program Costs (if full time each semester with Ivy+ tuition)	*$10,562.33+*	*$16,443.55+*	*$10,878.33*
*OUT OF STATE Total Estimated Program Costs (If full-time each semester with Ivy+ Tuition)	*$17,733.53*	*$28,395.55+*	*$18,049.53*

#ASN Transition Track includes an additional 20 credit hours of verified credit (at no charge) awarded after successful completion of NRSA 180 and NSGA 181.

Expected Nursing License & Application Fees

GRADUATE LPN or RN License Fees =$289.45-$314.45
NCLEX exam fee ($200); Indiana State Board of Nursing (ISBN) background check fee ($39.45); ISBN License Application Fee ($50-$75)

NOTE: Costs are estimates only and may be subject to change; costs for nursing pins vary. Costs may vary depending on program progression. The License Application Fee is required to be submitted to the ISBN in early February for any May graduates.

*These are estimates only. Please visit https://www.ivytech.edu/tuition/ for detailed information about tuition and fees and textbooks.