



# Veterans Request for Enrollment Certification

Complete only **AFTER** you have stabilized your enrollment for the next semester.

Last Name:

First Name:

Street Address:

City:

State:

ZIP:

Telephone:

Email Address:

@ivytech.edu

Student ID# (C#):

## Veteran/Military Benefit Information

Select all that apply:

Ch. 30 – Montgomery GI Bill

Ch. 31 – Voc. Rehab.

Ch. 33 – Post 9/11

Ch. 35 – Dependent/Spouse – VA File #: \_\_\_\_\_

Ch. 1606 – Reserve GI Bill

Other: \_\_\_\_\_

Term you're requesting benefits for:  Fall  Spring  Summer **Year:** \_\_\_\_\_

## Ivy Tech Community College Enrollment Information

Degree:

Major:

Is this a change since last term?  Yes\*  No

Credits Enrolled? \*

Will you be graduating this term?  Yes  No

*\* Classes that do not meet for the full length of the semester are only considered for benefits during the period they meet. The VA will exclude them during the rest of the semester when determining your rate of pursuit for benefits eligibility. **Schedule changes affecting the start/end dates of your course(s) may impact monthly benefit payments after classes have started.***

Are you repeating a course?  Yes\*  No List course you are repeating: \_\_\_\_\_

*\* Repeated courses can only be certified if a higher grade in that course is required for your degree.*

### PLEASE READ AND INITIAL THE FOLLOWING CAREFULLY BEFORE SIGNING.

1. I understand that I am responsible for paying any tuition & fees not paid by the VA. \_\_\_\_\_
2. I understand that I will receive benefits **only** for courses applying toward my program of study. Courses not listed as a requirement for program completion will not be certified and I will not receive benefits for them. \_\_\_\_\_
3. I understand that the VA prohibits Ivy Tech for certifying charges associated with Licensure or Certification exams required for course completion and that I must file for reimbursement of allowable charges with the VA after course completion. \_\_\_\_\_
4. **Any change in status** (dropping/adding courses, address & phone number changes, etc.) must be reported immediately to my Campus VA Representative. \_\_\_\_\_
5. I understand that if for any reason, the amount that the VA eventually pays is less than what Ivy Tech anticipated, then I will be required to pay for the unmet charges. \_\_\_\_\_
6. Provided this form is submitted for processing prior to the release date for residual federal aid for the semester, Ivy Tech will make every attempt to ensure that those funds are not applied towards any tuition/fee charges payable by the VA prior to the release of any residual aid to me. \_\_\_\_\_
7. I understand that any unsatisfactory progress for classes that I fail to complete (earn an FW or W grade) will be reported to the VA and that the VA may request a return of funds of some or all of the tuition and fees paid on my behalf. This debt will then be placed upon my student account and I will be responsible for payment to Ivy Tech Community College. \_\_\_\_\_

**This form for must be completed EVERY SEMESTER to receive VA Educational Benefits. Failure to complete and return this form as soon enrollment is finalized for the indicated term may cause a Drop for Nonpayment and a delay in VA benefits for that term.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

After completing this form, please print and sign. Return to your **Campus VA Representative**