



GRADUATION CHECKLIST

Step 1: Apply to graduate as soon as possible by going into MyIvy > Advising > Apply to Graduate, no later than Saturday, November 10

- Yes...let's do this!

Step 2: Fill out your "Intent to Participate" form if you will be participating in the commencement ceremony as soon as possible (find at IvyTech.edu/graduation > Indianapolis), no later than Saturday, November 10

- Your RSVP helps us plan the best event we can!

Step 3: Order my cap and gown from the bookstore by Thursday, November 1

- To make it easy, I can order them at the Grad Fair

Thursday, October 18, 11 a.m. - 2 p.m.

Downtown Indianapolis Campus
Illinois Fall Creek Center
2535 N. Capitol Ave
Indianapolis, IN 46208

Step 4: Order my graduation announcements and memorabilia from Herff Jones at bit.ly/IvyGradOrderF2018

- Tell the world you're an Ivy Tech grad!

Step 5: Pick up your tickets - students that have completed the "Intent to Participate" form will be eligible to pick up tickets for the commencement ceremony. Dates and times of pickup will be available later in the semester at IvyTech.edu/graduation > Indianapolis

- Pick up your tickets at the Express Enrollment Center at the Downtown Indianapolis or Lawrence Campus

Step 6: Tell everyone you are graduating

- On social media, share with everyone using #IvyTechGrad and don't forget to tag us!

Step 7: Go to commencement - if you filled out your "Intent to participate" form, join us for the event! Dates and times at IvyTech.edu/graduation > Indianapolis

- It's time to celebrate your achievements!

See you at commencement!

Looking for the latest information about commencement or have a question?
Visit IvyTech.edu/graduation > Indianapolis for all details.