REGION 6
MARION, IN

Imaging Sciences Program

RADIOLOGIC TECHNOLOGY

INFORMATION AND APPLICATION PACKET
2015-2016
Revised September 4, 2015
Dear Interested Candidate:

Thank you for your interest in the Imaging Sciences Radiology Technology Program at Ivy Tech Community College in Marion. Enclosed you will find the application steps, information about the program, the current suggested curriculum sequence, the application form, frequently asked questions and other general information about our program.

Ivy Tech Community College’s Imaging Sciences Program includes an AAS degrees in Radiologic Technology or Sonography. This packet is information about Radiologic Technology only. Presently, the Terre Haute campus is the only campus that offers programs other than radiology.

Radiology is truly an exciting field in healthcare and it is growing and it is changing every year. We want to help you with your goals to become a part of this healthcare team. Please carefully read through all the information supplied in this packet. This application packet is the most current and replaces any other previously printed application packet. If you have any questions, please call (765) 651-3100 and ask to speak to the Imaging Sciences Program faculty. To make an appointment, please call us or use the Ivy Advising on Blackboard if you have been assigned to us as an advisee.

Debbie Dillman, MSRS, RT(R)                  Tami Shepard, MSRS, RT(R) (CT)
Program Chair                                 Clinical Coordinator
Ivy Tech Community College                  Ivy Tech Community College
765-651-3100 Ext: 3413                     765-651-3100 Ext: 3406
# Radiologic Technology

**DEGREE AVAILABLE:**
Associate of Science

**SALARY RANGE:**
The mean salary for Indiana is $49,553 according to the 2013 salary survey by the American Society of Radiologic Technologists (ASRT)

**ACCREDITATION:**
Ivy Tech Community College is an accredited, equal opportunity, affirmative action institution of higher education and is accredited by the North Central Association of Colleges.

This Radiologic Technology Program is accredited by the Joint Committee on Education in Radiologic Technology (JRCERT)

20 N. Wacker Dr., Suite 2850, Chicago, IL 60606-3182; 312-704-5300; [www.jrcert.org](http://www.jrcert.org)

**OUR ADDRESS:**
261 S. Commerce Rd. Marion, IN 46953

800-554-1159
(765) 651-3100
[www.ivytech.edu](http://www.ivytech.edu)

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The radiologic technologist is someone who specializes in using x-rays to create images of the body, and is known as a radiographer. The radiographs that are produced by the radiographer enable the doctor to diagnose the patient for disease, fractures, or any irregularities. Therefore, a radiographer must be a professional who is skilled in the art and science of radiography and is able to apply scientific knowledge, problem-solving techniques, communication, and the use of high tech equipment, while providing quality patient care. Technologists are employed in hospitals, clinics, physicians and dentists’ offices, federal and state agencies, industry, and certain education institutions.

This program includes a curriculum that includes patient care, image production, positioning, radiation exposure, radiation protection, physics, pathology, and ethics (complete list is in this packet). Clinical practice and supplemental instruction are provided at the accredited clinical sites. Upon successful completion of this program, graduates are eligible to take the American Registry Examination given by the American Registry of Radiologic Technologists (ARRT).

This Radiologic Technology Program is a selective program with limited enrollment due to accreditation standards set by the Joint Review Committee on Education in Radiologic Technology (JRCERT). Once accepted, it is a full-time program with the students rotating to the clinical sites and to the didactic instruction at Ivy Tech Community College.

You may not be eligible to be licensed or certified if you have been convicted of a felony. Please check with the Program Chair if you have questions concerning this before enrolling in the program or you may contact the American Registry of Radiologic Technologists (ARRT) [www.arrt.org](http://www.arrt.org)
Radiologic Technology

MISSION AND GOALS

RADIOLOGIC TECHNOLOGY PROGRAM MISSION STATEMENT
The Mission of the Radiologic Technology Program at Ivy Tech Community College in Marion, Indiana, Region 6 is to give the student the essential tools and knowledge necessary for the graduate to deliver quality patient care and to produce diagnostic images of the highest quality for all patients while producing the lowest amount of radiation allowable. This education allows graduates to enter the profession with good communication skills and critical thinking.

PROGRAM GOALS

With faith in both the faculty and the Advisory Committee, we set forth the following goals for the Radiologic Technology Program:

1. Students and graduates will be clinically competent.
   Student Learning Outcomes:
   - Students and graduates will apply positioning and technical skills.
   - Students and graduates will demonstrate patient care skill.
   - Students and graduates will demonstrate radiation safety.

2. Students and graduates will evaluate the importance of lifelong learning and professionalism.
   Student Learning Outcomes:
   - Students and graduates will demonstrate professionalism.
   - Students and graduates will learn the value of life-long learning.

3. Students and graduates display problem-solving and critical thinking skills.
   Student Learning Outcomes:
   - Students will critique and analyze images for diagnostic quality.
   - Students will adapt standard procedures for non-routine procedures.
   - Graduates will demonstrate ability and critical thinking skills in the emergency department, surgery, and fluoroscopy.

4. Students and graduates are able to effectively communicate with patients and other healthcare workers.
   Student Learning Outcomes:
   - Students and graduates will demonstrate effective written communication skills with patients and healthcare workers.
   - Students and graduates will demonstrate effective oral communication skills with patients and healthcare workers.
<table>
<thead>
<tr>
<th>Outcome</th>
<th>Measurement</th>
<th>Benchmark</th>
<th>Number of Students</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Students will be gainfully employed within 1 year after graduation for those actively seeking a job</td>
<td>Graduate survey sent one year after graduation and “word of mouth”</td>
<td>75% of those that responded or verification of employment</td>
<td>Number of students actively seeking employment and responded yes: 2010: 8 of 9, 2011: 6 of 10, 2012: 9 of 12, 2013: 10 of 11, 2014: 10 of 11</td>
<td>Percentage from responders that found a job: 2010: 88%, 2011: 60%, 2012: 75%, 2013: 91%, 2014: 91%</td>
</tr>
<tr>
<td>4. Graduates overall satisfaction with the program</td>
<td>Graduate survey question # 15</td>
<td>85% answer yes from the students that responded to survey</td>
<td>Number of responders out of the number sent: 2010: 5 of 16, 2011: 6 of 12, 2012: 6 of 14, 2013: 5 of 14, 2014: 5 of 14</td>
<td>Percentage from responders: 2010: 100%, 2011: 100%, 2012: 100%, 2013: 100%, 2014 100%</td>
</tr>
<tr>
<td>5. Employers overall satisfaction with our graduates</td>
<td>Employer survey question # 10</td>
<td>85% exceed or meets expectations from the employers who responded to the survey</td>
<td>Number of responders out of the number sent: 2010: 6 of 7, 2011: 5 of 5, 2012: 4 of 6, 2013: 7 of 8, 2014: 5 of 7</td>
<td>Percentage from responders: 2010: 100%, 2011: 100%, 2012: 100%, 2013: 100%, 2014 100%</td>
</tr>
</tbody>
</table>

Program effectiveness can also be found at the JRCERT website: https://portal.jrcertaccreditation.org/summary-programannualreportlist.aspx
## Radiologic Technology
### PHYSICAL DEMANDS AND REQUIREMENTS

**Frequency:**
- **O** = Occasionally (1-33%)
- **F** = Frequently (34-66%)
- **C** = Constantly (67-100%)

<table>
<thead>
<tr>
<th>Function</th>
<th>Program-Specific Examples</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GROSS MOTOR SKILLS</strong></td>
<td><em>Move within confined spaces</em></td>
<td>F</td>
</tr>
<tr>
<td></td>
<td><em>Sit and maintain balance</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Stand and maintain balance</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Reach above shoulders (e.g., put away supplies)</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Reach below waist (e.g., plug electrical appliance into wall outlets)</em></td>
<td></td>
</tr>
<tr>
<td><strong>FINE MOTOR SKILLS</strong></td>
<td><em>Pick up objects with hands</em></td>
<td>C</td>
</tr>
<tr>
<td></td>
<td><em>Grasp small objects with hands (e.g., syringe, pencil)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Write with pen or pencil</em></td>
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<tr>
<td></td>
<td><em>Key/type (e.g., use a computer)</em></td>
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<tr>
<td></td>
<td><em>Pinch/pick or otherwise work with fingers (e.g., manipulate a syringe)</em></td>
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<td></td>
<td><em>Twist (e.g., turn objects/knobs using hands)</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Squeeze with hand (e.g., blood pressure cuff)</em></td>
<td></td>
</tr>
<tr>
<td><strong>PHYSICAL ENDURANCE</strong></td>
<td><em>Stand (e.g., at client side during minor or therapeutic procedure)</em></td>
<td>C</td>
</tr>
<tr>
<td></td>
<td><em>Sustain repetitive movements (e.g., CPR)</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Maintain physical tolerance (e.g., work entire shift)</em></td>
<td></td>
</tr>
<tr>
<td><strong>PHYSICAL STRENGTH</strong></td>
<td><em>Push and pull 50 pounds (e.g., position clients)</em></td>
<td>F</td>
</tr>
<tr>
<td></td>
<td><em>Support 50 pounds (e.g., ambulate client)</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Lift 50-100 pounds (e.g., pick up a child, transfer patient)</em></td>
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<tr>
<td></td>
<td><em>Move light objects weighing up to 10 pounds</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Move heavy objects weighing from 25 to 100 pounds</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Defend self against combative client</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Use upper body strength (e.g., perform CPR, restrain a client)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Squeeze with hands (e.g., operate fire extinguisher)</em></td>
<td></td>
</tr>
<tr>
<td><strong>MOBILITY</strong></td>
<td><em>Twist</em></td>
<td>F</td>
</tr>
<tr>
<td></td>
<td><em>Bend</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Stoop/squat</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Move quickly (e.g., response to an emergency)</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Climb (e.g., ladders/stools/stairs)</em></td>
<td></td>
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<tr>
<td></td>
<td><em>Walk</em></td>
<td></td>
</tr>
<tr>
<td><strong>HEARING</strong></td>
<td><em>Hear normal speaking level sounds (e.g., person-to-person interview)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Hear faint voices</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Hear faint body sounds (e.g., blood pressure sounds)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Hear in situations when not able to see lips (e.g., when masks are used)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Hear auditory alarms (e.g., monitors, fire alarms)</em></td>
<td>C</td>
</tr>
<tr>
<td><strong>VISUAL</strong></td>
<td><em>See objects up to 20 inches away (e.g., information on a computer screen, skin conditions)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>See objects up to 20 feet away (e.g., patient in a room)</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>See objects more than 20 feet away (e.g., client at end of hall)</em></td>
<td></td>
</tr>
<tr>
<td>Function</td>
<td>Program-Specific Examples</td>
<td>Frequency</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-------------------------------------------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>TACTILE</td>
<td>• Use depth perception&lt;br&gt;• Use peripheral vision&lt;br&gt;• Distinguish color (e.g., color codes on supplies, charts, bed)&lt;br&gt;• Distinguish color intensity (e.g., flushed skin, skin paleness)</td>
<td>C</td>
</tr>
<tr>
<td>SMELL</td>
<td>• Feel vibrations (e.g., palpate pulses)&lt;br&gt;• Detect temperature (e.g., skin, solutions)&lt;br&gt;• Feel differences in surface characteristics (e.g., skin turgor, rashes)&lt;br&gt;• Feel differences in sizes, shapes (e.g., palpate vein, identify body landmarks)&lt;br&gt;• Detect environmental temperature (e.g., check for drafts)</td>
<td>F</td>
</tr>
<tr>
<td>READING</td>
<td>• Read and understand written documents (e.g., policies, protocols)</td>
<td>F</td>
</tr>
<tr>
<td>EMOTIONAL STABILITY AND INTERPERSONAL SKILLS</td>
<td>• Establish therapeutic boundaries&lt;br&gt;• Provide patient with emotional support&lt;br&gt;• Adapt to changing environment/stress&lt;br&gt;• Deal with the unexpected (e.g., client going bad, crisis)&lt;br&gt;• Focus attention on task&lt;br&gt;• Monitor own emotions&lt;br&gt;• Perform multiple responsibilities concurrently&lt;br&gt;• Handle strong emotions (e.g., grief)&lt;br&gt;• Negotiate interpersonal conflict&lt;br&gt;• Respect differences in clients&lt;br&gt;• Establish rapport with clients&lt;br&gt;• Establish rapport with co-workers</td>
<td>C</td>
</tr>
<tr>
<td>COMMUNICATION SKILLS</td>
<td>• Teach (e.g., client/family about health care)&lt;br&gt;• Explain procedures&lt;br&gt;• Give oral reports (e.g., report on client's condition to others)&lt;br&gt;• Interact with others (e.g., health care workers)&lt;br&gt;• Speak on the telephone&lt;br&gt;• Influence people&lt;br&gt;• Direct activities of others&lt;br&gt;• Convey information through writing (e.g., progress notes)</td>
<td>C</td>
</tr>
</tbody>
</table>
# Imaging Sciences
## RADIOLOGIC TECHNOLOGY
### Prerequisites and Program Curriculum
## Semester Sequence – Effective August 2015

<table>
<thead>
<tr>
<th>GENERAL EDUCATION PREREQUISITES 1ST SEMESTER</th>
<th>CREDITS</th>
<th>RADIOLOGY TECHNOLOGY CURRICULUM (SUMMER) SEMESTER 5</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>IVYT 112 – Student Success in Health Care</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*APHY 101 – Anatomy &amp; Physiology I</td>
<td>3</td>
<td>RADT 201 – Radiographic Positioning III &amp; Lab</td>
<td>3</td>
</tr>
<tr>
<td>*MATH 136 – College Algebra</td>
<td>3</td>
<td>RADT 202 – Radiographic Clinical Education III</td>
<td>4</td>
</tr>
<tr>
<td>*ENGL 111 – English Composition</td>
<td>3</td>
<td></td>
<td>Total</td>
</tr>
<tr>
<td>*HLHS 101 – Medical Terminology</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>13</td>
<td></td>
<td></td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>GENERAL EDUCATION PREREQUISITES 2ND SEMESTER</th>
<th>CREDITS</th>
<th>RADIOLOGY TECHNOLOGY CURRICULUM (FALL) SEMESTER 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>APHY 102 – Anatomy &amp; Physiology II</td>
<td>3</td>
<td>RADT 218 – Imaging Production &amp; Evaluation II</td>
</tr>
<tr>
<td>COMM 101 – Speech or COMM 102 – Interpersonal Communication</td>
<td>3</td>
<td>RADT 203 – Radiographic Clinical Education IV</td>
</tr>
<tr>
<td>PSYC 101 – General Psychology or SOCI 111 – Principles of Sociology</td>
<td>3</td>
<td>RADT 209 – Radiographic Positioning IV &amp; Lab</td>
</tr>
<tr>
<td>Total</td>
<td>9</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RADIOLOGY TECHNOLOGY CURRICULUM (FALL) SEMESTER 3</th>
<th>RADIOLOGY TECHNOLOGY CURRICULUM (SPRING) SEMESTER 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>RADT 111 – Orientation and Patient Care</td>
<td>RADT 204 – Radiographic Clinical Education V</td>
</tr>
<tr>
<td>RADT 114 – Radiographic Clinical Education I</td>
<td>RADT 299 – General Examination Review</td>
</tr>
<tr>
<td>RADT 113 – Radiographic Positioning I &amp; Lab</td>
<td></td>
</tr>
<tr>
<td>RADT 117 – Radiation Physics &amp; Equipment Operation</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>14</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RADIOLOGY TECHNOLOGY CURRICULUM (SPRING) SEMESTER 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>RADT 115 – Radiographic Positioning II &amp; Lab</td>
</tr>
<tr>
<td>RADT 116 – Radiographic Clinical Education II</td>
</tr>
<tr>
<td>RADT 112 – Image Production &amp; Evaluation I</td>
</tr>
<tr>
<td>RADT 206 – Radiobiology and Radiation Protection</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

*Denotes courses that are given points for grades for program selection*

To see complete course descriptions, go to ivytech.edu/academics/courses-curriculum.html
Radiologic Technology
APPLICATION AND SELECTION PROCESS

If You Are Planning To Apply To the Radiologic Technology Program, PLEASE Read This Information Carefully

The Imaging Sciences Radiologic Technology Program has a limited enrollment based on the standards set by the Joint Review Committee on Education in Radiologic Technology (JRCERT). Applications to the program and/or completion of prerequisite courses do not guarantee admission into the technical portion of the program.

PRE-RADIOLOGY STEPS:
Since the Radiology Technology Program is a selective program, it is important that you closely follow the application steps and the requirements that follow:

1. The following steps are required for new Ivy Tech Community College students:
   - Complete the application process for Ivy Tech Community College in the Admissions Office at any campus or on-line at www.ivytech.edu/apply-now.html.
   - Provide any previous college official transcript(s) to the Registrar’s office, if applicable. Transfers are determined by the registrar office. This should be done during the first semester.
   - Submit ACT or PSAT scores if applicable.
   - Complete the ACCUPLACER TEST or College Substitution. This is done on a walk-in basis. Students can contact the testing center for testing dates. College transcripts or SAT/PSAT/ACT/PACT scores should be turned into records located inside Student Services.
   - View new student orientation that is located on ivytech.edu/apply/now.
   - Meet with an Academic Advisor. They will help you create an IAP (Individual Academic Plan) and Course registration. This advisor will be your main advisor for the first 15 credits of the 100 level courses that you will take.
   - You can also make an appointment with any of the Imaging advisors to talk about the program and any questions you might have about the profession.
   - If necessary, complete any of the Academic Skills courses required from the results of your Accuplacer test.
   - You are required to complete IVYT 112 during your first semester at the College.

2. Once the student begins to take the General Education courses (see the list in this packet), the Imaging Sciences Program faculty becomes your college advisor.
   - The student should make an appointment during the first semester of prerequisites with a radiologic technology advisor to be sure that the student is taking the appropriate courses and in the correct sequence.
   - To make an appointment call 765-651-3100 and tell the receptionist you need to make an appointment. If you have already been assigned to Tami Shepard or Debbie Dillman, you can make an appointment through Ivy Advisor on Blackboard.

3. Make sure you meet all of the physical requirements as stated in this packet.

4. Complete the prerequisites by the due dates (see below).
RADIOLOGIC TECHNOLOGY APPLICATION REQUIREMENTS:

1. Mail the “Application” (use the form in this packet) for the Imaging Sciences Program to the Program Office (Marion campus).
   - Deadline is the last business day of January.

2. Submit an Ivy Tech Community College transcript to the Imaging Sciences Program at the Marion campus with the application.

3. If you have previous college courses from other colleges/universities make sure they have been officially approved as transfers by the registrar’s office at Ivy Tech Community College. (You can view accepted transfers from other Indiana colleges and universities at www.transferin.net.) These transcripts do NOT need to be sent to the program if they have already been processed for transfer by the college. The program faculty does not make decisions and course transfers from other colleges to Ivy Tech Community College. That is the role of the registrar.

4. Successfully complete the following four (4) prerequisite courses by the end of the Fall semester in December. These are the courses that will be awarded points for grades.
   - APHY 101 – Anatomy and Physiology I
   - ENGL 111 – English Composition
   - HLHS 101 – Medical Terminology
   - MATH 136 – College Algebra.
   If course has been repeated, we will take the highest score of the first two attempts.
   The policy states “When the student has taken a prerequisite course more than once, points will be determined using the highest grade for the initial (first) two course attempts appearing on both Ivy Tech and other college transcripts. Grades for courses over 5 years old may be excluded from consideration with the applicant’s written request to be included with the application. Excluding those grades from the admission point system does not affect calculation of the student’s grade point average (GPA).” This includes any “W”, withdrawals.

5. Successfully complete all of the other prerequisites by end of the Spring semester that you apply. The grades for these courses are not used in calculations for student selection but must be completed by this date. Those courses include:
   - IVYT 112 – Student Success for Health Care (Other IVYT courses will be accepted for 2016 but IVYT 112 is preferred)
   - PSYC 101 or SOCI 111 – Either Psychology or Sociology
   - COMM 101 or COMM 102 – Either Speech or Interpersonal Communication
   - APHY 102 – Anatomy and Physiology II
   Failure to complete the prerequisites would mean that the student would forfeit his or her spot and the next student with the highest points will be offered admittance into the program.

6. Take the TEAS for Allied Health test, version 5 and submit results by the application date, the last business day of January.
   - The TEAS can be taken at any of the Ivy Tech Community College’s campuses’ Assessment centers. Many have walk-in times for the test but check times and availability for the TEAS at the test center at your campus.
   - The TEAS maybe taken up to 2 (two) times in a two year period regardless of the testing location. Only the first two scores will be considered.
   - There must be 30 days between the test dates.
• The student must pay the approved testing fee each time.
• Exam scores will be valid for 2 (two) years from the date of the initial TEAS test.
• The adjusted composite score from all four components will be used to determine points. The components are reading, math, science, and English.
• It is recommended that you take the TEAS more than 30 days before the application due date so you have time to repeat it if you want to attempt a higher score.
7. Mail the application, the TEAS results, and transcripts to the Program Chair. Incomplete submissions will not be considered for acceptance.

Selection Process
Selection is based on points. To see how points are awarded, we have provided an example of the Evaluation Grid at the end of this packet. Points are given for Anatomy and Physiology (APHY 101), College Algebra (MATH 136), English Composition (ENGL 111), and Medical Terminology (HLHS 101). The maximum points for this section are 21. The TEAS test is given points by the Adjusted Overall Score. So, if a student would score 87.7%, his/her points would be 8.77. The maximum points for TEAS are 10.

Program Requirements before Starting the First Fall Term
Once admitted into the program, you will be notified by US mail or E-Mail. New Imaging students will be required to do the following:
• Attend an orientation meeting, usually held in June.
• Complete a Criminal Background Check and Drug Test through Certified Background. Detailed information will be sent to the students that have been selected into the program.
• Submit proof of inoculations, including a recent TB test, and physical from their physician.
• To be CPR certified before the new student orientation.

Criminal Background Check and Drug Testing
Ivy Tech policy states that students in Health Sciences and Nursing Programs that participate enrolled in clinical courses must perform a criminal background check and drug testing before starting the first semester of clinicals as part of the admission process. This procedure is repeated at the start of their second year. Ivy Tech uses Certified Background. Information on how to purchase search and drug test is sent to students in their acceptance letter.

The results must be satisfactory to the clinical sites to complete this portion of the coursework. Although personal information will be kept confidential, names and results of the background checks, whether, negative or positive, may be shared with any affiliating clinical site for the Imaging Sciences program in order to determine clinical eligibility. Some clinical sites may be required you to show your criminal background check results to them.

Policy States: Clinical sites have the right to refuse any student for clinical placement. Policy at clinical sites may vary in whether or not students with particular positive findings on the background check will be allowed to attend clinical. In the event there are positive findings on any portion of the criminal background check, a primary clinical site will be notified and requested to make a decision on whether or not the student will be allowed to complete a rotation at the site, in light of the specific positive findings on the criminal background check. If the clinical site will not allow the student to participate in
clinical at that site, the program chair will contact up to two additional clinical sites offering the same type of clinical experience, if available, to attempt to place the student. If these attempts do not result in a clinical site placement for the student, the student will be notified that s/he may not enroll in clinical courses and any co-requisite courses. In most cases, this will mean that the student will not be able to progress in the program, and will therefore not be able to complete the courses required for graduation.

For complete policy, go to Campus Connect → Academic Affairs → Policies and Procedure → Criminal Background Check and Drug Testing.

**Program Start and Graduation Dates**
New students begin each Fall semester and continue through the program for 21 months (5 semesters). This includes the summer semester. Graduation is usually the second week of May. Students starting in 2016 would begin August 22, 2016 and graduate around May 12, 2018 (graduation date has not yet been set for 2018).

**Program Costs**
**Tuition**: is presently $126.15 per credit hour. The Imaging Program is 74 credits = $9,335.10
**Books**: costs vary by course. The average cost for the radiography books is about $800.00 for the 5 semesters.
**Technology fee**: $60.00 per semester.
**On-line or Hybrid courses fee**: $20.00 per credit.
**Consumable fees**: $203.00. This includes supplies for certain course like radiation monitoring badges and lab supplies.
**Uniforms**: Students are required to purchase a minimum two sets of green scrubs, lab coat, and shoes. Cost will vary.
**Criminal Background Check and Drug Screening**: Initial check = $110.00. Re-check = $38.00.
**Travel**: Students are required to attend clinicals 2-3 times a week and maybe required to travel more than 50 miles. This means there will be travel expenses for gas and wear-and-tear on cars.
All items and cost are estimates and are subject to change.

**Grading Policy**
Our grading scale is:
A – 100-93
B – 92-85
C – 84-79
D – 78-75

**Policies**
Students that are accepted in the Imaging Sciences Radiologic Technology Program are given a Student Handbook and Polices with all of our policies and other college information including refund policies, academic calendars, academic policies, clinical obligations, grading system, graduation requirements, and the criteria for transfer of credit. Policies are available to all interested parties by contacting the Program Chair. You can also view the most recent student policies and handbook at [http://ivytech.edu/imaging-sciences/index.html](http://ivytech.edu/imaging-sciences/index.html).
College policies are available on Campus Connect on the opening page, left drop menu under student handbook or go to [http://www.ivytech.edu/currentstudents/2012-Student-Handbook-Statewide.pdf](http://www.ivytech.edu/currentstudents/2012-Student-Handbook-Statewide.pdf).

Other general information about the College can be found at [www.ivytech.edu](http://www.ivytech.edu)

**Program Calendar and Holidays**

The program follows the same academic calendar as the College, Region 6. To view the most current academic calendar please go to [http://ivytech.edu/eastcentral/calendar.html](http://ivytech.edu/eastcentral/calendar.html).

The program will follow the same semester breaks as the College. Students will also observe holidays recognized by the clinical affiliate that they are assigned to at the time of the observance.

**Classroom and Clinical Hours**

The radiology courses are offered during the daytime only. The program offers many courses as “hybrids”. This means that you will be in class, for let’s say a 3 hour course, 1.5 hours and the rest is on-line through Blackboard. This means all imaging students **must have access to the internet** to complete course work. A typical week might be two classes on Tuesdays usually from about 8:30-12:00, one course and a lab at the campus on Wednesdays, and clinical time on Thursdays and Fridays from 7:30-3:00 (times vary from site to site). This will also vary from semester to semester.

Imaging Sciences Students are required to rotate through various clinical sites. Because different facilities may offer different opportunities, students should be prepared to attend and travel to any of the clinical sites. Although the hours may vary from site to site, and from semester to semester, students attend clinical a minimum of two days a week. According to policy, students will NOT be scheduled for more than a total of forty (40) hours per week, or ten work hours in one day. The JRCERT recognizes traditional assignment as any scheduled clinical hours between 5:00 AM and 7:00 PM weekdays.

**Clinical Rotations**

Students will be required to rotate to different hospitals and clinics for the clinical portion of their education. Students will be assigned locations before each semester begins. Proximity to a clinical site does not guarantee rotation to that site. The currently approved clinical sites include the following:

- Marion General Hospital – Marion, IN.
- South Marion Medical Park – Marion, IN.
- Veteran’s Hospital – Marion, IN.
- Parkview Wabash County Hospital – Wabash, IN.
- Community Howard Regional Hospital – Kokomo, IN.
- IU Ball Memorial Hospital – Muncie, IN.
- Imaging Center of Muncie – Muncie, IN.
- IU Blackford County Hospital – Hartford City, IN.

Students may be assigned to any of our clinical sites so students need to be aware that driving a great distance to clinicals might be necessary.
**Transfer of Credits**

Ivy Tech courses automatically transfer from one campus/region to another.

Ivy Tech accepts courses from other colleges and universities with grades of C- or better from regionally accredited colleges regardless of the age of the course. There are some exceptions if the case of very specialized computer and technology classes, which are reviewed on a case-by-case basis. Transfer credits will be evaluated and transfer of credits will occur through college policy.

Any student who wishes to submit a transcript for consideration of previously earned credits must have the transferring institution send an official transcript to the Registrar. The Registrar will forward information on non-CTL courses to the appropriate department or school for review, the department or school will make recommendations regarding credit transfer to the Regional Academic Officer or designee, and the Registrar will record transferred credit as earned hours on the student's official permanent record in a reasonable, timely manner.

Acceptance of transfer credits that are not equivalent to courses on the College’s course inventory are applied to program electives subject to approval by the Regional Academic Officer or designee.

The student may be asked to supply pertinent course descriptions or copies of the college catalog(s) if further documentation is needed to facilitate credit review.

Transferred credit is included in earned hours, but does not affect the grade point average. Students wishing to transfer in technical courses that fulfill program requirements (non-elective courses) may be asked to demonstrate competency if the transfer coursework is outdated. Final authority for transfer credit rests with the Regional Academic Officer or designee.

**Transferring to a 4 Year Degree**

Ivy Tech Community College has articulation agreements with Indiana University-Kokomo and the University of Southern Indiana’s Bachelors’ degree programs in medical imaging. See website for details.

**Transferring from other Imaging Sciences Programs**

Students that would like to transfer from one radiology (imaging) program to Ivy Tech Community College’s Marion Imaging program shall be subject to the availability of an appropriate clinical placement and student admission policies.

Transfer students must meet all requirements for college admission.

Students must have successfully completed all of the pre-requisite courses required for the Marion Ivy Tech Program.

Course syllabi, health records, competencies, and transcripts must be reviewed and approved by the Program Chair before a student can be allowed to transfer.

Students may be asked to show competency in positioning courses or asked to repeat a positioning course that the student has already completed if the student has been out of a program for more than one semester before being allowed to transfer.
All previous competencies completed from the transfer program will be repeated at Marion, Ivy Tech program.

**FAQ**

1. **How many students do you accept every year?**
   Presently it is 16.

2. **How many applications do you receive?**
   It varies from year to year but average is around 50.

3. **Is there a waiting list?**
   No, we do not use a waiting list. If an applicant is not selected, then he or she must reapply the following year.

4. **What is your deadline for the application?**
   The deadline is the last business day of January.

5. **When are students selected?**
   The selection process will be no later than midterm of the Spring semester.

6. **How will I know if I am accepted?**
   Students will receive a letter from the Program Chair regarding acceptance or non-acceptance.

7. **What are the prerequisites?**
   See the curriculum sheet in this booklet.

8. **Do I have to take the prerequisites in Marion?**
   No, the prerequisites may be taken at any Ivy Tech campus.

9. **What is the TEAS test?**
   The TEAS stands for Test of Essential Academic Skills which is a scholastic aptitude assessment test. This test covers four general areas; Math, Reading, English, and Science. Be sure to take the Allied Health version.

10. **Where do I take the TEAS?**
    See information about TEAS in the selection process of this packet. TEAS can be taken at the Workforce and Assessment Centers at most Ivy Tech campuses.

11. **What do I need to score on the TEAS?**
    We do not score our TEAS scoring results like nursing. We use the “adjusted individual total score” found in the upper right-hand side of the results that are given from the test center. So for example, if the score was 82.5, then the points awarded to the student would be 8.25. The average may change for year to year so it is difficult to say what you need. If you have a points for grades it will help with overall points for selection. The same is true in reverse, a high TEAS score can make-up for a B or possibly a C.

12. **How can I study for the TEAS?**
    There is a Pre-Test manual for the TEAS test available in the Ivy Tech bookstore. For sample questions and testing tips go to [www.atitesting.com](http://www.atitesting.com).
13. **How are students selected?**
The selection process is decided by a point system. Points are awarded for the following:

GPA of the following:
- APHY 101 – Anatomy and Physiology I,
- ENGL 111 – English Composition
- HLHS 101 – Medical Terminology,
- MATH 136 – College Algebra
  - These must be completed by the end of the fall semester before applying in January
- Composite score of the TEAS test.

14. **Where are your clinical sites?**
Students will be required to rotate to different hospitals and clinics for the clinical portion of their education. Students will be assigned locations before each semester begins. Proximity to a clinical site does not guarantee rotation to that site. See list of sites in this packet.

15. **Can I take the prerequisite courses in the summer if I didn’t get them done in the Spring semester?**
No, the last of the required general education courses must be completed by the end of the spring semester of the year you apply for selection. By signing the application, the student states that he or she will successfully complete the remainder of the prerequisite courses before the end of the Spring semester of the year that the student applies to the program.

16. **What do I need to do if I am accepted?**
If you are accepted into the radiologic technology program, you will need to do the following:

- Attend the new student orientation.
- Submit the Immunization, Tuberculosis Screening, Physical Examination and Essential Functions Requirements form signed by a physician or advanced registered nurse practitioners, and/or licensed physician assistants.
- Have a current CPR card.
- Hepatitis B surface antibody shot is recommended but is optional. Details will be sent prior to starting the program.
- Drug screen & Criminal background check
  You will be sent a letter with full instructions at that time.

17. **What happens if I don’t get accepted?**
If the student is not accepted into the radiologic technology program the student may…

- Reapply the following year and submit new transcripts and scores if repeated.
- Consult with your advisor for other programs that you may complete or be eligible to pursue.
- Discuss with Imaging Sciences Program faculty about the areas that need to be improved.
- Discuss with the Imaging Sciences Program faculty an alternate plan.
18. Will I learn Ultrasound, CT, or MRI in the Imaging Sciences Program?
Not ultrasound or MRI but some basics of CT. The radiography program is to prepare students for radiology and x-rays. During the program, students will be introduced to other imaging modalities but will not learn how to do medical procedures. Presently, the Terre Haute campus does offer an AAS degree in Sonography.

19. What is the cost of the program?
The program is 74 credits so multiply that with the present tuition for ITCC (you can go to www.ivytech.edu for current tuition). Other cost includes:
- 2 scrub outfits and shoes. These prices will vary depending on where you purchase these articles.
- There is also a cost for books and lab fees. This too will vary according to market value.
- Dosimetry badges and service.
- Students will also travel to a variety of clinical sites so gasoline is another cost.
- Technology fees
- See cost in this packet

20. Can I work and be in the program?
You can but we don’t recommend it. The regular hours of attending class and going to clinicals are about 32-34 hours a week and you still need study time on top of that.

21. Can I take classes at night?
Any of the prerequisites may be taken at anytime at any campus but once admitted into the program, most courses are daytime. Students are scheduled for some afternoon clinical rotations during their fourth and fifth semesters.

22. What if I don’t pass the Criminal Background check?
Clinical sites have the right to refuse any student for clinical placement. Policy at clinical sites may vary in whether or not students with particular positive findings on the background check will be allowed to attend clinical. In the event there are positive findings on any portion of the criminal background check, a primary clinical site will be notified and requested to make a decision on whether or not the student will be allowed to complete a rotation at the site, in light of the specific positive findings on the criminal background check. If the clinical site will not allow the student to participate in clinical at that site, the program chair will contact up to two additional clinical sites offering the same type of clinical experience, if available, to attempt to place the student. If these attempts do not result in a clinical site placement for the student, the student will be notified that s/he may not enroll in clinical courses and any co-requisite courses. In most cases, this will mean that the student will not be able to progress in the program, and will therefore not be able to complete the courses required for graduation.

23. If I have repeated a prerequisite, which grade to use?
The policy states “When the student has taken a prerequisite course more than once, points will be determined using the highest grade for the initial (first) two course attempts appearing on both Ivy Tech and other college transcripts. Grades for courses over 5 years old may be excluded from consideration the applicant’s written request included in the application packet. Excluding those grades from the admission point system does not affect calculation of the student’s grade point average (GPA).” This includes any withdrawals.
24. Do I need a computer and internet access?

Yes, many of the radiology courses are hybrid meaning half of the class is on-line and the other half is face-to-face on campus. Many lectures, assignments, and videos are on-line so radiology students need a computer and high-speed internet. If a student does not have this at home, he/she can go to any Ivy Tech campus and access Blackboard for assignment.

Certification/Licensure Training Disclaimer

Ivy Tech Community College cannot guarantee that any student will pass a certification or licensing exam. Your success will be determined by several factors beyond the instruction you are given in the classroom including your test-taking skills, your willingness to study outside of class, and your satisfactory completion of appropriate practice exams. Certification and licensure exam questions are drawn from databases of hundreds of possible questions; therefore, a thorough understanding of the subject matter is required. The goal of Ivy Tech in providing a certification/licensure exam studies class is to assist you in understanding the material sufficiently to provide a firm foundation for your studies as you prepare for the exam.
Evaluation Grid

Name: _______________________________  Student ID# ____________________

**GPA Points for Courses:** For each letter grade received in the prerequisites courses, the student will receive points according to the following scales:

<table>
<thead>
<tr>
<th>APHY, MATH, HLHS</th>
<th>ENGL Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>A = 6 points</td>
<td>A = 3 points</td>
</tr>
<tr>
<td>B = 4 points</td>
<td>B = 2 points</td>
</tr>
<tr>
<td>C = 2 points</td>
<td>C = 1 points</td>
</tr>
<tr>
<td>D = 0 points</td>
<td>D = 0 point</td>
</tr>
</tbody>
</table>

Please fill in the courses you have or you are currently taking.

<table>
<thead>
<tr>
<th>Course Number and Name</th>
<th>Semester Taken</th>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 136 – College Algebra</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>APHY 101 – Anatomy &amp; Physiology I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HLHS 101 – Medical Terminology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 111 – English Composition</td>
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</tbody>
</table>

**GRADES TOTAL**

<table>
<thead>
<tr>
<th>Course Completion:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Number and Name</td>
</tr>
<tr>
<td>------------------------</td>
</tr>
<tr>
<td>APHY 102 – Anatomy &amp; Physiology II</td>
</tr>
<tr>
<td>COMM 101 or 102 – Speech or Inter. Communication</td>
</tr>
<tr>
<td>PSYC 101 or SOCI 111 – Psych or Soc.</td>
</tr>
<tr>
<td>IVYT 112 – Student Success in Health Care</td>
</tr>
</tbody>
</table>

**NUMBER SUCCESSFULLY COMPLETED**

**TEAS:**
Point totals are taken from the adjusted individual total score and a decimal point will be placed between numbers (example: 82% is equal to 8.2 points). Please send your highest TEAS results with this grid.

<table>
<thead>
<tr>
<th>Percentage Received</th>
<th>Points Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjusted Individual Total Score</td>
<td></td>
</tr>
<tr>
<td>Grades Total Score from above</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL POINTS:**
APPLICATION TO THE IMAGING SCIENCES – RADIOLOGIC TECHNOLOGY CONCENTRATION

Name ___________________________________________________________ (Last) (First) (Middle)

College ID # C0__ __ __ __

Declared Major _________________________________________________

Street Address ___________________________________________ Apt# ________________

City __________________________________________________________

State ___________________________ Zip ________________

Home Phone # _______________________________________________

Daytime or cell phone number # _________________________________

Ivy Tech Campus Connect E-Mail address ____________________________

By signing this Application, I hereby acknowledge that I must complete all the required general education courses by the end of the Spring semester, 2016

Signature of Applicant _________________________ Date ___________

The Application, Evaluation Grid, and transcripts must be post marked no later than the last business day of January to the campus in which you want to apply. See contact information below.

Ivy Tech Community College of Indiana provides equal opportunity to all applicants. Applicants will be evaluated on merit not on basis of race, color, religion, creed, gender, national origin, disability, marital or veteran status, sexual orientation, or any other legally protected status.

OFFICIAL USE: Received on ________________________