

TABLE OF CONTENTS
Ivy Tech Community College Bloomington
Campus Board of Trustees Meeting
November 13, 2018

Agenda	2
Minutes – Regular Board Meeting, September 25, 2018.....	3
Academic Affairs Report	9
Administrative Services Report	26
Human Resources	26
Administrative & Academic Services.....	27
Computer & Technology Services.....	28
Facilities	29
Finance Report	30
Center for Lifelong Learning Report	33
Diversity and Outreach Report	34
Enrollment Services Report	35
Gayle & Bill Cook Center for Entrepreneurship and South Central Small Business Development Center Report	42
Ivy Tech John Waldron Arts Center Report	43
Marketing & Communications Report.....	44
Resource Development Report	46
Student Success Report.....	47
Workforce Alignment Report	56

**Ivy Tech Community College Bloomington
Campus Board of Trustees Meeting
200 Daniels Way
Bloomington, Indiana
Tuesday, November 13, 2018 at 4:00 p.m.**

AGENDA

- | | | |
|-------|---|--------------------------|
| I. | Call Meeting to Order | Campus Board Chairperson |
| II. | Roll Call | Campus Board Chairperson |
| III. | Report on Notice of Meeting | Chancellor |
| IV. | Introduction of Guests | Chancellor |
| V. | Approval of Minutes | Campus Board Members |
| VI. | Chairperson's Report | Campus Board Chairperson |
| VII. | Chancellor's Report | Chancellor |
| VIII. | Action Items Including Other Matters
to Come Before the Board | Chancellor |
| | <ul style="list-style-type: none">• Review of purchases of \$20,000 or more | |
| IX. | Discussion Items | Campus Board Members |
| X. | Information Items | Campus Board Members |
| XI. | Future Meetings and Important Dates | Chancellor |
| XII. | Adjournment | Campus Board Chairperson |

**IVY TECH COMMUNITY COLLEGE
BLOOMINGTON CAMPUS
BOARD OF TRUSTEES**

MINUTES

September 25, 2018 at 4:00 p.m.

The Bloomington Board of Trustees met on Tuesday, September 25, 2018 in the Executive Board Room at Ivy Tech Community College Bloomington, 200 Daniels Way, Bloomington, Indiana.

Chairwoman Connie Ferguson called the meeting to order and called the roll.

Trustees present: Connie Ferguson, Jim Touloukian, Lynn Coyne, Imojean Dedrick, Shawna Girgis, Laura Hammack

Trustees absent: Carven Thomas

Others present: Jennie Vaughan, Amanda Billings, Jennifer Daily-Mantha, Dr. Sam DeWeese, Susie Graham, Carol Parkinson, Tina Phelps, Jessica Strunk, Dr. Larry Swafford, Trudy Weddle, and Michael Reschke (The Herald-Times reporter)

Chancellor Jennie Vaughan reported that the meeting was legally advertised.

INTRODUCTION OF GUESTS

Chancellor Vaughan introduced new Campus Trustee Imojean Dedrick and asked all employees to introduce themselves.

Chancellor Vaughan introduced new employees Christina Barnes, Program Chair/Instructor, Respiratory Therapy; Bethany Gray, Instructor, Healthcare Specialist; Leanne Hughes, Academic Advisor; Daniel Padgett, Assistant Director of Admissions; Dr. Cara Reader, Assistant Director of Student Support Services; Melissa Shope, Student Success Center Assistant; Hieu Tran, Instructor, Network Infrastructure; Natasha Wickenheiser, Academic Advisor.

APPROVAL OF MINUTES

Trustee Lynn Coyne made the motion to approve the minutes from the May 22, 2018 meeting, and Trustee Jim Touloukian seconded. The minutes were approved unanimously as presented.

CHAIRPERSON'S REPORT

Chairwoman Ferguson announced that our annual Cook Institute luncheon was held on September 11 with keynote speaker and entrepreneur Steve Huse. This event was once again sold-out, and it was impressive to have new attendees at this event.

Chairwoman Ferguson also noted that the College's Foundation Board of Directors will meet this Thursday in French Lick and participate in a golf outing on Friday. The Benefactors of the Year will be recognized at dinner, and Bloomington's recipient is Tasus Corporation.

CHANCELLOR'S REPORT

Chancellor Vaughan called on Library Director Carol Parkinson for a report on "Global Adventures in the Library." Carol explained that our math internationalization program was the brainchild of one of our assistant math professors, Dr. Carmen Paniagua, after she attended an event at IU a couple of years ago and wanted to hold something similar on our campus that would benefit our students as well as the general public. Dr. Paniagua reached out to Carol in the library, and our math internationalization program began. Carol shared with the trustees the webpage for this program which is accessible through the Bloomington Campus' library portal. This program started out small, but has grown each semester. Dr. Paniagua has reached out to national Embassies and has received several artifacts to contribute to this program. We also have a display outside of the library with artifacts contributed by our own faculty. We had about 40-50 attendees at the most recent kick-off event, and we hold several events throughout the year. The biggest event was a panel discussion that included our faculty, staff, and a representative from IU. The next phase of the project will be a carbon footprint project where the students will assess their own carbon footprint. This involves a lot of math, many calculations, and research. This is something very unique to Ivy Tech as we have worked with IU in an effort to internationalize the math program. It is a unique program for our students and has had a lot of involvement from our faculty.

Next, Chancellor Vaughan called on Trudy Weddle, Director of Secondary Initiatives, for a report on dual credit/dual enrollment. Trudy said that we have reframed the way we talk to high school students and we have started talking to home schooled students. She explained the difference between Dual Credit and Dual Enrollment: Dual Credit is offered at the local high school by credentialed faculty at a high school at no cost to the student; with Dual Enrollment, the student attends classes on our campus so they can experience a college atmosphere and they pay our current tuition rates. Some of our high school partners allow their students to leave their high school campus to come to the Bloomington Campus. Trudy said that our local marketing department has done a wonderful job with helping get a clear message out to these students and their families. As a result of this messaging, our Dual Enrollment has increased to 141 students—an increase of 118% over DE enrollment last fall (61 students). This opportunity for high school students has been around for a while, but it was not heavily promoted. We decided to create awareness for our campus. We are also promoting a "Day in the Life" series where potential students can see what it's like to be enrolled in one of our programs. We are focusing on our nursing program right now, but we will add more programs going forward. Our first Day in the Life student is on campus today shadowing her mom in our nursing program. We will also seek a grant from the Community Foundation of Bloomington Monroe County to help give underrepresented students an opportunity in this program by paying their tuition and expenses. To promote this opportunity, we've mailed postcards and sent e-mail messages every three weeks targeting students and their parents. We have promoted the fact that we are a pathway to whatever goals they have (earning a credential, transferring to a four-year institution, or going

straight to the workforce) and we highlight our partners (ie. IU). In addition to our great collaboration with our marketing team, we're also sharing this info with other campuses. Dr. Larry Swafford added that with dual credit and dual enrollment, we allow students to get pre-requisites out of the way in high school which saves about one year of college for the students. Trudy added that we also ran a press release highlighting this opportunity specifically in the Bedford area. Our enrollment in dual credit last year was 1,700; this year we are projecting enrollment at 2,700.

Chancellor Vaughan called on Vice Chancellor for Academic Affairs, Dr. Larry Swafford, for a report on the College's 8-week initiative. Larry announced that the trustees will hear a lot more about this in the next few years since the College has taken on the initiative to be mainly an 8-week course offering college. Ivy Tech currently offers the majority of courses over a traditional 16 weeks, but in the next three to five years, 80% of our courses will be 8-week. Systems Office asked each campus to appoint "champions" and Bloomington Campus has a total of six. We have also established a strategy committee involving our six champions and other academic and student leadership staff that meets weekly to help plan this process of moving from 16-week course offerings to 8-week offerings. Additionally, Systems Office has requested weekly updates from the campuses and a detailed plan from each of us by this December. Bloomington has already been successfully offering some 8-week classes, but 80% of our current sections are 16-week. This spring, we will increase our 8-week offerings to 50% and will continue to increase our offerings until we are at 80% 8-week courses. Questions about how we will cover all of the material from a 16-week course in 8 weeks have come up, but our team is working to redevelop these courses to fit an 8-week schedule, compared to "cramming" everything into 8 weeks. Some classes will now meet twice a week compared to once, but we will still have the same number of contact hours. The question was asked about how our students feel about this move, and Larry said that we are not sure at this time since we are just implementing this process. He said that the Bloomington Campus is developing surveys and focus groups to see how this is working—or not working—for our students. He added that as a college, students have not been asked about this change. This is a monumental, fundamental change for us, and we want to ensure that the educational quality we offer students doesn't suffer, nor does their ability to retain information. The two-year junior college that this program has been modeled after, Odessa College in Texas, has been extremely effective, although the enrollment at their single campus is less than 2,000 and all of their faculty are full-time. Ivy Tech is also currently working on a new academic calendar since the current proposed 8-week schedule does not allow for a break for faculty. Chancellor Vaughan said that our team is working together to ensure the success of our students.

Concluding her report, Chancellor Vaughan provided an update on the hubs process. She reminded the Board that the College has gone through a reorganization over the last year, and new president Sue Ellspermann is looking for efficiencies. These activities have been unsettling for employees because we're not sure where everyone will land once the dust settles. The Chancellor reminded the Board that she shared an update on the security hub at our last meeting and that they recently heard that the marketing hub has been completed and is just waiting on implementation. Fortunately for a campus our size, we can retain our local team with no reduction in force. Some campuses didn't have any marketing staff, so now those campuses will be helped. Also, while the finance hub is not fully implemented, Doug Giles made the decision

that he didn't want to manage the finance offices for multiple campuses. As a result, we have new finance director, Stephanie Amos. Her sole role will be serving as Executive Director of Finance for Bloomington, Columbus, and Lawrenceburg. Doug has moved to facilities and now directly manages our facilities team in addition to continued supervision of our Information Technology department. We anticipate hearing more information on the HR, payroll, and registrar hubs by the end of the year. The question was raised about there being a huge reduction in staff at Systems Office, and Chancellor Vaughan said she was not sure at this time. She said that the marketing hub resulted in net neutral positions and the security hub eliminated three positions. We're not sure about the finance hubs staffing either. The Chancellor said that the Bloomington Campus has always tried to plan for the future, and we'll continue to do that as best we can.

ACTION ITEMS

Chancellor Vaughan presented **Resolution BL-2018-2, Amendment to Campus Board By-Laws to Accommodate Changes to the Indiana Code Made by HEA 1002-2018**. She explained that these proposed by-laws have been modified to reflect Ivy Tech's transition from "regional" boards to "campus" boards. All of the campus boards are being asked to review these proposed Campus Board By-laws and vote to recommend them to the State Trustees who are expected to approve them at their October meeting. The question was raised as to the reason for the amendment to the by-laws, and Chancellor Vaughan explained that President Ellspermann wanted these changes to be more inclusive of our local constituencies and service areas. The Chancellor said that we have always strived for diversity with our board membership. Chairwoman Ferguson added that we have done a great job with our board membership and we have a great team that is very involved in the Campus. She added that she feels other campuses are trying to "copy" us or follow our lead. Trustee Coyne moved to approve **Resolution BL-2018-2, Amendment to Campus Board By-Laws to Accommodate Changes to the Indiana Code Made by HEA 1002-2018**, and Trustee Shawna Girgis seconded the motion. The motion carried unanimously.

Chancellor Vaughan presented **Resolution BL-2018-3, Approval for the Bloomington Campus Fiscal Year 2018-19 Operating Budget** and noted that our budget is slightly lower than in previous years due to our decreased enrollment. Trustee Touloukian moved to approve **Resolution BL-2018-3, Approval for the Bloomington Campus Fiscal Year 2018-19 Operating Budget**, and Trustee Hammack seconded the motion. The motion carried unanimously.

Next, Chancellor Vaughan presented the Accounts Receivable Write-Offs and noted that we have an increase in third party receivables. We still do everything possible to remove financial barriers faced by our students. The College's threshold for write-offs is 2.0 percent of our operating budget. Last year, Bloomington's write-offs were a little higher than the threshold, and we are slightly high again this year. We are discovering that with third party businesses, it is taking longer to collect from them; however, we are constantly working to get paid. Trustee Touloukian moved to approve the Accounts Receivable Write-Offs, and Trustee Girgis seconded the motion. The motion carried unanimously.

Tina Phelps, Assistant to the Chancellor, presented the 2019 Campus Board of Trustees Meeting Schedule. Trustee Touloukian moved to approve the 2019 Campus Board of Trustees Meeting Schedule, and Trustee Hammack seconded the motion. The motion carried unanimously.

DISCUSSION ITEMS

There were no items for discussion at this time.

INFORMATION ITEMS

Trustee Coyne echoed the positive sentiments about the September Cook Institute: The Cook Center is a great resource for Bloomington and a benefit to our community. He personally sends several people there to get help with their businesses.

Trustee Hammack said that one of our advisors, Yvonne Zhao, set up a program at Brown County Schools where those students interact with students in China and the kids are loving it.

FUTURE MEETINGS AND IMPORTANT DATES

November

- Campus Board meeting: Tuesday, November 13, 2018, 4:00 p.m.; Executive Board Room, Connie and Steve Ferguson Academic Building (Open to the Public)
- Showcase of Chefs and Wine Annual Donor Appreciation Event: Tuesday, November 13, 2018 from 5:30 to 7:30 p.m.; Shreve Hall, Connie and Steve Ferguson Academic (all trustees and spouses invited)
- Community Arts Awards and Arts Night Out: Saturday, November 17, 2018 from 6:00 to 8:00 p.m.; Ivy Tech John Waldron Arts Center (all trustees and spouses invited)

December

- Ivy Tech's production of *Evil Dead the Musical* runs December 7 – 8, and December 13 – 15; showtimes are 7:30 p.m. (plus a matinee on December 8) in the Rose Firebay at the Ivy Tech John Waldron Arts Center
- Winter Recess (College closed Monday, December 25 – Tuesday, January 1, 2019)

Looking Ahead (2019):

- Spring Semester begins (Tuesday, January 14, 2019)
- Annual Scholarship Reception (March 26, 2019; Shreve Hall)
- O'Bannon Institute for Community Service (April 2019 TBD; Shreve Hall)
- Commencement Ceremony (Friday, May 10, 2019; IU Auditorium)

Chancellor Vaughan added that we will hold an orientation session for our new trustees on October 24 here in the Board Room. All board members are welcome to attend the session that will run from 1:30 to 3:30 p.m.

ADJOURNMENT

Chairwoman Ferguson called for a motion to adjourn the meeting. Trustee Coyne moved to adjourn the meeting, and Trustee Girgis seconded the motion. The motion was approved unanimously. The meeting adjourned at 5:05 p.m.

Chair

Secretary

Date

ACADEMIC AFFAIRS
Bloomington Campus
November 13, 2018

Dr. Larry Swafford, Vice Chancellor for Academic Affairs

School of Advanced Manufacturing, Engineering, and Applied Science
Kirk Barnes, Dean

Advanced Automation & Robotics Technology

Gene DeFelice, Program Chair

- The Bloomington program is participating in the NIMS Manufacturing and Machine Maintenance, Repair, and Service (MMRS) Updated Standards and Certification Exams Pilot Program this semester in INDT 211: Industrial Process Control & Instrumentation.
- About NIMS
NIMS is the developer of quality competency-based skills standards and credentials for jobs in manufacturing and related industries. Through these efforts, NIMS helps build and maintain a globally competitive workforce.

Biotechnology

Dr. Sengyong Lee, Program Chair

- The biotechnology program at Ivy Tech Bloomington held its annual program advisory board meeting on Oct 19, 2018. The representatives from the local employers (Baxter, Catalent, and Cook Inc.), high schools (Bloomington North, Owen Valley, and Mitchell), and a number of Ivy Tech staff and faculty were in attendance. The meeting lasted about 50 minutes and covered the following topics: program's recent enrollment and graduation numbers, the progress of the biotechnology students in the Achieve Your Degree program, Catalent's education pathway development project including Ivy Tech Bloomington and four year university partners, and the BIOT dual credit course offerings at seven partner high schools in the region. The board developed the following action items: The program needs to offer some information sessions to high school students and their parents about the dual credit based biotechnology education and career opportunities. Our business partners are to work with their HR departments to develop a career advancement pathway for their AYD students who successfully complete a Certificate or/and an Associate's degree.

Design Technology

April Bledsoe, Program Chair

- On October 24th students from Owen Valley HS and Edgewood HS toured campus. Approximately 25 students were provided a Design Technology program demonstration on the Laser Cutter, 3D Printers and SolidWorks 3D modeling software.

Engineering Technologies

Christine Griffith, Department Chair

- Area employers are recruiting Engineering Technology interns. This fall Artisan Electronics, Duke Energy, and NSWC Crane have worked with Career Services to post positions and/or visit campus to meet with students.
- Tobias Stockman, an upper level Electronics and Computer Technology student, has begun working as a supplemental instructor for EECT-112 Digital Fundamentals. Supplemental Instruction (SI) is an academic program utilizing weekly group sessions designed to support student success in traditionally difficult courses.

Industrial Technology

Mark Richards, Program Chair

- The Industrial technology program has expanded the dual credit offerings at Hoosier Hills Career Center. New this semester are courses in Basic Electricity, Fluid Power, Machine Maintenance & Installation, Introductory Welding, and Shielded Metal Arc Welding.

School of Business, Logistics and Supply Chain Management

Chris Carroll, Dean

Accounting

Tina Sherrard, Department Chair

- The Accounting program, like many others, is in the process of redeveloping courses to fit into the 8-module model. Gateway courses ACCT101 & ACCT102 moved to adopt a new multi-course book as of Spring 2019. Locally we have been providing additional tutoring hours for students to help with completion and retention efforts. Another student success effort includes great efforts to establish a better relationship within Lawrence County at the Ivy Tech Community College site in Bedford. The new StoneGate Arts and Education Center located at 931 15th St. (on the square) will be open for classes in January. At this location, we currently offer a full range of face-to-face classes allowing the completion of certificates on site. On Tuesday's we offer advising and tutoring to our students in the Accounting and Business Operations, Applications and Technology programs from 9am-4pm by a full time faculty member.

Business Operations, Applications, and Technology

Tina Sherrard, Department Chair

- The Business Operations, Applications and Technology program is also in the process of redeveloping courses, including CINS101, to fit into the 8-module model. The curriculum committee is developing two new courses, Microsoft Project (BOAT214) and Dental Office Administration (BOAT171) using the 8-module format and will be ready for use in the Spring 2019 semester.

Supply Chain Management/Logistics

Jennifer Richards, Department Chair

- Jennifer attended the fall 2018 Curriculum meeting for the Supply Chain Management program to present changes in the Introduction to Logistics course (LOGM127) that were the result of the major revision that she had completed during last summer. The revision was necessary complete a change in the curriculum of the course, removing the previous content and adding MSSC (Manufacturing Skills Standards Council) materials. The revised course now prepares students to sit for two MSSC certification exams while completing the course: Certified Logistics Associate and Certified Logistics Technician.
- Jennifer has also been working on an advocacy project focused on promoting self-care resources for mental health professionals who often do not utilize resources to help prevent career burnout or exhaustion. The project, which will be presented at the Texas Counseling Association annual conference in Dallas, Texas, is for her current degree program, however, there are applications for educators at all levels.

Entrepreneurship

Dr. Sydney Mmadi, Department Chair

- Dr. Mmadi invited part-time faculty member and small business owner Christine Page to serve as a guest speaker in his Introduction to Business (BUSN 101) class. Topics discussed were business operations, and the benefits and challenges of running your own business.
- Dr. Mmadi's BUSN 101 class is currently participating in a semester-long project that incorporates elements of the global business, utilizing selected countries highlighted by the Ivy Tech Library this semester. Additionally, he has incorporated an assignment for the ASAP students which involves them in an Iraq Exchange Program.

Business Administration

Nancy T. Frost, MS, MBA, Department Chair

- At French Lick on September 24th Nancy promoted the new Insurance Career Certificate that will serve as a college-level credential for people who desire to work for a title insurance company. There are approximately 400 such companies across the state. This certificate will be available to students beginning in the fall 2019 semester.
- To support the community, Nancy continues to serve on the Human Resources Committee of the Bloomington Boys and Girls Club and attended the Smart Girls, Strong Women fund raiser on September 6th in Shreve Hall. Ivy Tech President Sue Ellspermann was one of the guest speakers at this event.
- Nancy served as a cheerleader at the Great Grown-Up Spelling Bee at Ivy Tech on September 27th, when the cheerleading squad won an award for "Best Support". She has also worked the phones for both WTIU's and WFIU's recent fund drives.

School of Information Technology
Chris Carroll, Dean

Software Development
Informatics
Computer Science
Database Management and Administration
Dr. Diana Nixon, Department Chair

Dr. Nixon was part of the CSforIN (Computer Science for Indiana) network's first community call on October 18th. Sean Roberts, Code.org Director of State Government Affairs, was the guest speaker for the event titled Racing to 2021: Achieving Computer Science for All Indiana Students, The focus was on Computer Science education progress in Indiana as well as ways to secure financial resources to support teacher professional development.

Information Technology Support
Network Infrastructure
Server Administration
Cyber Security/Information Assurance
Bill Worden, Department Chair

In October, Bill Worden along with fellow statewide School of Information Technology Department Chairs Danette Coughlan (Evansville) and Matthew Cloud (Lake County) represented Ivy Tech as co-principal investigators for a National Science Foundation (NSF) grant conference. The grant, titled *Pathways into Careers in Information Technology: Community College Student Decision Making About Academic Programs and Jobs*, is a joint initiative with Rutgers University researching causes of low rates of student success for those who complete technical programs and enter well-paying, high-demand careers. Nationally only around 20% of community college students taking part in technical pathways complete their programs of study within six years. Career development literature includes little research on community college students and their decision-making processes and contains even less on students in technician fields. The goal of the quantitative and qualitative mixed methods research project is to increase understanding of the decisions students make in pursuing credentials (e.g., degrees and certificates) at two-year institutions and careers in information technology. The research focuses on Information Technology (IT) based on its wide-array of opportunities and specialties and the relevance of IT programs developed for two-year institutions to address the growing need for middle skills professionals in IT. The goal of the research project is to generate knowledge useful to students, the public, community college/technician education professionals, and policy-makers committed to increasing student success in advanced technological programs and to meeting the demand for a middle skills workforce.

School of Public Affairs and Social Services

Homeland Security
Darlene Hooten-Polley, Program Chair

HSPS Program

- Currently (Fall 2018) have 11 students in the Introduction to Homeland Security class.
- Currently (Fall 2018) have 13 students in the Introduction to Public Safety class.
- Two students in the capstone course – scheduled to graduate in May or after summer term.

Criminal Justice, Legal Studies & Paralegal Studies

Matthew T. Schulz, M.A., J.D., Department Chair

Paralegal Studies

- The Paralegal Studies program is hosting District 10 Pro Bono Project's Annual CLE in Shreve Hall on November 16, 2018. The event will host over 40 attorneys from the local and surrounding communities, and will offer 6 free continuing legal education hours to any attorney who has performed pro bono legal services in the past year. Local paralegal students may attend free of charge and will have a unique opportunity to meet potential employers in an informal setting.

Criminal Justice

- The Criminal Justice program is pleased to add two new adjunct faculty members to its ranks in Fall 2018. Captain Shannon Bunger of the Indiana University Police Department is teaching Introduction to Law Enforcement for us, and Sergeant David Booth of the Bedford Police Department is teaching Introduction to Criminology. SGT Booth is the Training Coordinator for the BPD. We are excited to have these outstanding instructors join our team.

Human Services

Chelsea Rood-Emmick MSW, LSW, Program Chair

- The Ivy Tech Human Services program sponsored a screening the digital seminar *The Body Keeps the Score: Trauma and Healing* with Bessel van der Kolk, M.D. Thursday and Friday, October 25th and 26th from 9am – 3pm. This seminar addressed how early life trauma affects the brain and treatment strategies of trauma related disorders. Full-time and adjunct instructors in human services and psychology were awarded 12 CEUs towards their annual licensure requirements. Students were invited to attend the full two days or drop in as they could in their free time. Four full-time professors and three adjunct professors in human services and psychology attended the training, and three internship supervisors from community agencies attended for CEU credit as well. Fifteen students attended the training.
- On October 10th, the human services program hosted IU and IU's School of Social Work for a Transfer as a Junior workshop. A general transfer advisor and a recruiter from the School of Social Work both presented on the transfer process for Transfer as a Junior students and the application process into the School of Social Work. The workshop was attended by 20 students and three faculty.

School of Health Sciences

Karlee Wyatt, Health Sciences Department Chair/Radiation Therapy Program Chair

Radiation Therapy

Karlee Wyatt, Program Chair

- The Radiation Therapy Program currently has 5 second year students and 8 first year.
- October 3rd program faculty held the first information session of the semester for student interested in the radiation therapy program. Sessions will be held the first Wednesday of every month this semester.
- The Radiation Therapy Curriculum committee met on September 28th for their annual meeting. Program curriculum and structure were discussed and reviewed. There were minor changes as a result of this meeting. The committee agreed to have further discussion about a radiation therapy certificate pathway for radiographers. Meetings to discuss this have been scheduled for the coming months.
- Program faculty attended CPR training on October 19th. CPR certifications are required for all program faculty.
- October 4th Karlee, Program Chair for Radiation Therapy, attended the Pink Power Event hosted by the Bloomington Hospital Foundation benefitting breast cancer awareness. The event was held at the Ivy Tech Bloomington campus. Ivy Tech Health Sciences and Nursing were there to promote health programs offered at the Ivy Tech Bloomington campus.
- September 5th – 9th Karlee attended the 2018 Roswell Park Radiation Oncology Conference for Therapists and Dosimetrists in Niagara Falls, NY. She received continuing education credits for attending this conference. It gave her an opportunity to learn about new technologies in radiation therapy as well as network with other professionals and educators.
- Student Success: Courtney Bowles, second year student in the Radiation Therapy Program, was selected to participate in the 2018 Student Leadership Academy for the Ivy Tech Bloomington campus. Only a limited number of students are selected to attend which makes it a great honor and opportunity for her to grow her leadership skills. Courtney will attend the academy every Friday during the fall semester and network with other students who have shown the same leadership traits in their selected program.
Courtney was also selected to serve as a student representative for the Indiana Society of Radiologic Technologists (ISRT). This organization supports medical imaging and radiation therapy professionals and students through scholarships, CE, leadership development and networking opportunities. She will be attending meetings in Indianapolis this semester as a representative working with ISRT board members.

Respiratory Therapy

Christina Barnes, Program Chair

- The Respiratory Therapy Program held its first 2 information sessions for this semester with 5 students in attendance.
- Program faculty and students have completed their first 8 week class for the fall semester: Cardiopulmonary Anatomy and Physiology.

- The Respiratory Therapy Curriculum Committee met on October 12, 2018 in Indianapolis. Chris Barnes, Program Chair for Respiratory Therapy, attended the face-to-face meeting as the representative for the Bloomington campus.
- In 2019 the program will be undergoing program reaccreditation with CoARC, Commission on Accreditation for Respiratory Care. In preparation for this process, the program self-study was submitted on October 27, 2018. The program is awaiting notification of the site visit date in 2019.
- The second year students attended a simulation day on October 26, 2018 at Union Hospital in Terre Haute. The simulation placed Ivy Tech Bloomington RT students with Nursing, Social work and Physician assistant students from Ivy Tech - Terre Haute and Indiana State University. The students had to work together and prioritize patients in a busy hospital setting. The Ivy Tech Bloomington Respiratory Therapy students did an outstanding job at applying the skills they have learned while being in the program as well as interacting with other healthcare students from different campuses and universities.
- On October 2nd and 9th the Ivy Tech – Bloomington nursing students attended a lecture hosted by the Respiratory Therapy faculty on mechanical ventilation. These nursing students were able to see how a ventilator works as well as what the alarms mean and how to fix those alarms if possible.
- Christina Stone, program’s Clinical Director, attended the Pink Power for breast cancer awareness event held by Bloomington Hospital Foundation on October 4th. The event was sponsored by Ivy Tech – Bloomington.

Paramedic Science

Rodney Taylor, Program Chair

- The Paramedic Science senior class will begin their internships this semester. The class currently has 13 students plus one additional student from a previous cohort. The program also has 18 freshman students in their first semester Medic course.
- The Paramedic Science Program is undergoing reaccreditation. The self-study was submitted on August 1st to CoAEMSP, Paramedic Science accrediting agency. The program has not yet received dates for the site visit.
- The program has scheduled a new paramedic cohort to begin in January however, the program is still looking for students interested to fill the cohort. This will determine if a new cohort will begin in the spring.
- There has been an outstanding turnout for the employee CPR initiative that began in September. To date, 22 people consisting of faculty, adjuncts and staff have been certified in CPR during September and October. There will be other opportunities for certification in the coming months.

Basic EMT Studies

- The Bloomington and Bedford campuses currently have 24 Basic EMT students enrolled this fall semester.
- Bloomington North Vocational School is teaching 1 dual credit EMT course this semester.
- During spring 2019, program faculty will be conducting an EMT class at Bloomfield High School. Plans for 2019 also include offering an EMT class in Owen County.

Healthcare Specialist

Tessa Bales, Program Chair

- November 1st at 10am the Healthcare Specialist Program, in conjunction with the Academic Advising Center, will be offering an information session to students interested in a Healthcare Specialist Program or certificate. Program faculty and advisors will be there to help students better understand healthcare pathways and how to enroll in the specific programs.
- The Healthcare Specialist Program offered new courses that began this fall. These courses include: Essentials Anatomy & Physiology (HLHS 102) and Customer Relations in Healthcare (HLHS 121).
- Spring 2019 the Bedford Arts and Sciences building will have an increase in course offerings. Included in these offerings are Medical Terminology (HLHS 101), Essentials Anatomy & Physiology (HLHS 102), Medical Law & Ethics (HLHS 105), Intro to Health Careers (HLHS 100), Customer Relations in Healthcare (HLHS 121) and Dementia Care (HLHS 113).
- Dual credit offerings have increased with the addition of Dementia Care (HLHS 113) and Essentials Anatomy & Physiology (HLHS 102) now being listed as crosswalk courses.
- Beginning in the spring 2019 semester, the Healthcare Specialist program will offer a new one course certificate, Health and Nutrition (HLHS 123). This certificate can be a stand-alone certificate or can be used as part of the Long Term Healthcare Specialist Certificate.

Therapeutic Massage

- The TMAS program is currently successfully running a double cohort. There has been interest in beginning an evening cohort in the upcoming semesters. Further decisions will be made about implementing evening courses in the next months.
- The program began charging a nominal fee for all massages offered at Ivy Tech in the on-site clinic. This was implemented to help offset cost to the program.
- The State of Indiana has mandated therapeutic massage clinical hours be increased from 500 to 625 hours. In order to adhere to this change, the TMAS program has increased clinical hours for both clinical courses, TMAS 123 and TMAS 223.

Kinesiology

Cassey Connelly, Program Chair

- Cassey Connelly has taken over the role of Program Chair for the Kinesiology Program. Before becoming Program Chair, Cassey was full-time faculty in the program.
- The program currently has a 100% pass rate for the ACSM Personal Training Exam Certification.
- The Kinesiology Curriculum committee met on September 28th for their annual meeting. Cassey was the Bloomington representative for this committee. The Kinesiology Program Chair from the Sellersburg campus attended along with Nichole Stitt from Systems Office. Program degree structure, faculty credentialing and course offering was among some of the topics discussed. The meeting was adjourned with further discussions needed about specific topics. A follow up meeting is scheduled for the end of October to finalize decisions about program structure.

- The program received Perkins Grant money for the 2018-19 year. With this funding the program is adding a multi-station resistance piece of equipment to the Kinesiology Movement Lab. This equipment will aid the students in gaining practical experience within the classroom setting.

Optometric Technology

Leanne Short, Program Chair

- There are currently 12 students enrolled in the program; 9 first year students who will complete their TC in May 2019, and 3 second year students who will complete their AAS in May 2019.
- Monthly information sessions, as well as one-on-one advising appointments, are being held for students interested in applying for the fall 2019 cohort.
- The Optometric Technology Program received, through donation, 2 exam chairs from Columbus Optical and IU Optometry School. If approved, the OPTI lab will undergo construction for 2 additional exam lanes which will allow space for the donations. This will enlarge the program's capacity from 12 students to 20 students.
- The program is in the process of getting approval to offer a new refraction course which will give students the opportunity to learn new optometric skills and earn up to \$3 more per hour when working in the field.

Medical Assisting

Darlene Hooten-Polly, Program Chair

- An information session is scheduled for November 8th for students who are interested in applying to the Medical Assisting Program.
- The program has received several calls from potential students.
- In January 2019 the program will begin a new cohort. Interested students are currently being added to this cohort.
- The program recently hired a new adjunct faculty member to help teach the MEAS courses that are being offered.

School of Arts, Sciences, and Education

Martin Wolfger, Dean

Early Childhood and Elementary Education

Marjie Risen, Department Chair

- Faculty volunteered at the Cook Institute for Entrepreneurship and the Reality Store at Tri North Middle School. Approximately 60 students participated from Tri North to gain a better understanding of the realities of life and personal finance.
- Six students attended the fall conference by Indiana Association for Education of Young Children at St. Mark's Church titled Conscious Discipline. The students and two faculty members were sponsored by Ivy Tech Bloomington and were treated to an all-day training by Jenny Spencer from Ignite Learning LLC.

- The School of Education was a finalist in the awards given to programs requesting funds for programs by the Circle of Ivy. We hope to add over 20 educational toys and materials for children with special needs to our collection of teaching tools.
- Our ECED and EDUC students will be presenting their graduation portfolios in November to the Education Advisory Board.
- Faculty participated in the Early Learning Summit for Community Coalitions where the *Lost Opportunities* report was introduced that describes the impact of inadequate child care on Indiana's workforce and economy. The report was put together by Indiana University Public Policy Institute and Early Learning Indiana. Indiana is beginning to address the need for more ECE slots in quality settings and starting to encourage students to go into the early education field.
- Education faculty attended the Early Childhood Higher Education Forum in Indianapolis that included an all-day training by Dr. Lorena Mancilla from the WIDA Consortium, Wisconsin Center for Education Research. Recently, early childhood was added to WIDA's goals, so Indiana's Department of Education is implementing the standards and instruction through pre-service teaching systems like Ivy Tech.
- Faculty attended the *Wrapped in Love* ceremony downtown, which highlights a project by members of the community who participated in the annual knitting activities to wrap downtown trees in colorful creations. These serve as a reminder of our community's dedication to provide services to people in crisis. Knitters from Ivy Tech created a beautiful wrap for a tree near the public library.
- Kirk Barnes and others from Ivy Tech's technology program visited EDUC 101 classes to teach preservice teachers how to create and program small robots as a way to encourage children to pursue the STEM careers.
- Faculty also attended the ribbon cutting at Bloomington's downtown Boys and Girls Club, which just completed a renovation and expansion of services for children all over Monroe and surrounding counties. In addition, faculty attended the Smart Girls, Strong Women event in Shreve Hall, which included a live auction to benefit Girls and Boys Clubs of Bloomington.

Student Success and Foreign Languages

Amber Celestin, Department Chair

- Amber Celestin, Chair of Student Success and Foreign Languages and Associate Professor of English, along with Elizabeth Starr, Professor of English, presented a workshop entitled "Students on the (L)Edge: Strategies for Helping Students Stay on Firm Ground" at the 2018 Two Year College English Teachers Association conference in October. This colloquium guided participants through various scenarios of students teetering on the brink of personal disasters and academic self-sabotage over the course the semester, identifying support strategies for helping students succeed in the classroom.
- The Center for Online Writing Support, a joint initiative of the English and Student Success Departments, continues to serve Bloomington students across disciplines. Joe Betz, Associate Professor of English, took over directorship of COWS at the start of the fall semester.

- Mary Maassen, Associate Professor of Spanish, has taken over scheduling and running the Spanish Conversation Group this semester. The group meets weekly and is open to all Bloomington students, faculty, and staff.

Life and Physical Sciences

Dr. Steve Arnold, Department Chair

Sarah Cote, Biology Program Chair

Dan Halluska, Anatomy and Physiology Program Chair

- Kurt Messick hosted a public forum that included 20 candidates from local and national offices, including Monroe County judges, Bloomington and Monroe County local offices, and US Representative for District 9 to Congress. Over 100 people attended to hear the candidates speak, with a brief question and answer time following. The event was held at in the Commons at Bell Trace, which also serves as a voting site as well as home for events by the League for Women Voters.
- The department received internal grants from the Chancellor based on the Circle of Ivy requests. Astronomy will receive three new binoculars, new telescope equipment for our main Celestron 8-inch reflector, and two new globes to go along with our existing Mars and Moon globes. Physical Science will receive six new fuel cell demonstration cars, which will be additions to the Physical Science (SCIN 111) and Energy (SCIN 101) classes.
- On Friday, Set 21, Steve Arnold (Chemistry) and Sarah Cote (Biology), along with three Ivy Tech students, participated in the Monroe County Fall Festival Education Day in Ellettsville. During the six-hour event, we taught static electricity principles to an estimated 800 people, primarily elementary school students, through hands on activities involving balloons.
- Dan Halluska has been meeting with a committee at Systems Office focused creating a culture of innovation for faculty and staff at the campuses. The committee is helping campuses get set up with the tools needed to create and stock an "innovation room." Three testing sites have been identified and innovation room grand openings will take place during the spring semester.
- Sarah Cote (Biology) is running a Science Fair Club for 4th – 6th graders at University Elementary School with assistance from six Ivy Tech students. Thirty-one University Elementary School students are participating in the after-school club that will meet once or twice a month from September 2018 through February 2019. Club members are developing their own experiments and will be guided through the process of preparing a poster presentation of their work for the regional Science Fair hosted by Ivy Tech Bloomington on March 2, 2019.
- Elizabeth Baker ran the Biotech event during the Cob & Cog competition at the Ivy Tech in Terre Haute. 39 students from 12 schools competed in the Biotech event. She then helped with the Quiz Bowl. In total, 680 students from 20 schools (mostly Southwestern Indiana) participated at the competition in 21 different events.
- Dr. Steve Arnold participated in a conference of the Board of the Indiana Science Olympiad. Ivy Tech Bloomington is a regional site for the Science Olympiad, an event in which teams of 15 students from middle and high schools compete in science and engineering activities. The winning teams will advance to the state competition, held at Indiana University in March.

- Dr. Steve Arnold, along with Dr. Samantha Levy-Arnold (English), attended a regional conference of the Indiana Region of Phi Theta Kappa, the honor society of 2-year colleges. The purpose of the meeting was to plan each chapter's activities for the year. At that meeting, the Bloomington chapter, Alpha Rho Sigma, received first place for a recruiting video. As a result, the chapter was awarded a registration to the Phi Theta Kappa national meeting, held in Orlando, Florida this year.

Social Sciences

Richard Chambers, Department Chair

Economics

- Richard Chambers, Associate Professor of Economics, was nominated for a Hamilton Center community award at their 2018 awards ceremony for his work with National Night Out and his ongoing partnership with the Indiana National Guard at Atterbury.
- Bloomington Economics faculty Chambers and George completed ECON 201 and 202 course revisions to facilitate the 8 week model in the statewide online course and the revisions are being reviewed by the social sciences curriculum committee.
- Dr. Pierre Atchade, Associate Professor of Economics has agreed to take part in the [Leadership Bloomington Monroe Country](#) programming.

Geography

- Richard Chambers, department chair for the social sciences, made a recommendation to include GEOG 207 as a statewide social ways of learning elective for the college at the annual statewide curriculum committee. The motion was approved and content mapping is currently underway.

History

- Donn Hall, Professor of History, [spoke with WFHB about the Underground Railroad and connections to local history](#). Donn also participated in the Kiwanis Club of Bloomington's Operation Chili for Children on October 19th at the National Guard Armory.
- Alex Garman, Associate Professor of History, planted an educational orchard at the Seven Oaks Classical Academy.

Political Science

- Kasandra Housley and Jaclyn George, provided programming for Girls. Inc Fall Break Camp focusing on global issues in politics and economics as a service learning project for their students.
- Jason Bell, Adjunct Professor of Political Science and Richard Chambers have successfully created the Political Perspectives Club on campus. A constitution was ratified, officers elected, and a regular meeting schedule developed. The club mission is to bring together differing points of view to have civil discussion about economic and political policies important to college-age students.

English

Annie Gray, Department Chair

Carol Simmons, Assistant Department Chair

- The English Department has named this year's editors for our literary magazine, *root and branch*: students Amanda Mabrey and Sam Rainey. Amanda and Sam will be soliciting submissions until December 1 when they will begin the selection and editing process.
- As advisor for Campus Pride, Christine Brandel worked with students to organize a local celebration of Spirit Day, a nationwide event that raises awareness about the bullying of LGBTQ youth.
- First 8-week ENGL classes wrapped up successfully during the second week of October. To gauge student and faculty response to the 8-week format, the ENGL Department administered a survey to 8-week students and 8-week faculty. The results were largely positive with 95 percent of the 19 students surveyed indicating that they liked the 8-week class experience and would like to take more 8-week classes. Two of the three faculty surveyed indicated that they liked teaching 8 week classes more than 16-week classes, but two of the three also reported that teaching 8-week classes was more work for faculty, presumably because of the need to prep and grade more rapidly.
- Several of the ENGL faculty attended and presented at this year's Two-Year College English Association Conference (TYCA), which took place October 11-13 in Indianapolis. Elizabeth Starr and Amber Celestin presented "Students on the (L)Edge: Strategies for Helping Students Stay on Firm Ground" and Samantha Levy Arnold, Emily Bobo, and Annie Gray presented "Teaching Writing & Altruism: Service Learning in the English Classroom." This colloquium discussion focused on incorporating service learning, specifically into English classrooms – composition, creative and technical writing, and literature – in both the traditional and online formats. Levy-Arnold, Gray, and Bobo discussed their ideologies and impetuses for integrating civic engagement in their syllabi as well as their past service projects' successes and shortcomings.
- In her role as Statewide ENGL 111 Assessment Lead, Annie Gray organized a statewide rating session for representatives from each of the 19 Ivy Tech campuses. Carol Simmons and Joe Betz attended the session, which was designed to prepare instructors to guide the assessment process in their individual regions. Also in her role as ENGL 111 Assessment Lead, Annie Gray attended IUPUI's Assessment Institute on October 22 and 23.

Fine Arts and Humanities

Emily Bobo, Department Chair

Amy Brier, Program Chair

Fine Arts:

- Art Intervention took place from October 18-19 and was funded through co-curricular funding and the Ivy Tech Foundation. The week began with a pop-up gallery for any Ivy Tech student art work and several workshops in matting and framing 2D art. In the gallery, the public voted for their favorites and the top 5 winners will receive gift certificates from Pygmalions Art Supplies. On Wednesday, Dr. Filiz Cicek hosted and moderated a panel discussion of the film *Ai Weiwei, Drifting, Art, Awareness, and the Refugee crisis*. 25 people attended. On Friday, 23 students and faculty took a bus trip to the Angel Mounds State Historic site to explore and learn about the native culture predating Columbus.
- Program Chair Amy Brier visited Stacey Strand's pastry class to instruct students on basic 2-D design. Amy also hosted the annual meeting of the Stone Carvers Guild, of which she is a board member. The group of 25 people toured an underground limestone quarry, visited the

points of interest in Bedford, listened to a lecture on the stone industry history by historic preservationists Duncan Campbell, and toured his antique quarries (complete with swimming on the last hot Sunday of the year). The concluding dinner was held in the undeveloped part of the Woolery Mill, a former limestone mill, which now serves as an event space.

Humanities:

- In conjunction with his upcoming, Spring 2019 Philosophy 102: Introduction to Ethics class, Professor Jerry Hansen has organized, proposed, and been approved to take 12 students and two faculty to Paris and Callais, France, for Alternative Spring Break 2019. The group will also work with refugees as part of the service learning component. This project is being funded through the Ivy Tech Foundation.
- Professor Jerry Hansen welcomed his new daughter into the world on 10/5/18.

Behavioral Sciences

Mike James, Department Chair

- **Ivy Tech Talent Show:** Associate Professor of Psychology Brad Thurmond was a committee member for the Ivy Tech Talent Show (held October 25, 2018 in Shreve Hall). He was responsible for coming up with various Ivy Tech related trivia questions as part of the night's entertainment as well as working with the rest of the committee to develop the event and recruit employee talent.
- **Human Library Project:** Professor Thurmond is currently working on recruiting Books for this year's Human Library Project. This will be the third year for the event. The event is open to everyone and is free of charge. It is scheduled for Wednesday, November 28, 2018 from 11am to 2pm in Shreve Hall.
- **Ivy Tech Leadership Academy:** Chris Green, Instructor of Psychology, did a presentation on stress management for the 5th Annual Ivy Tech Leadership Academy, which consisted of twelve students in grades seven and eight. The presentation consisted of activities addressing social support coping skills for stress, suggestions on the need to rely on asking for support and help from parents and mentors, identifying personal strengths which could be applied when stressed, and suggestions on how to address bullying.
- **2018 Professional Development Day:** Professor of Sociology Robert Soto presented "Accounting for the Bad Day" at the Fall 2018 Professional Development day. His presentation concerned taking into account and adjusting for atypical student performance which could produce a lower grade than what might be expected for the student.
- **IU Education 546 Class:** Professor of Psychology Dr. Lisa Connolly and Jaclyn George, Economics Instructor, volunteered to take on a professional development opportunity offered by Dr. Curtis Bonk at Indiana University Professor. Dr. Bonk led a professional development workshop in August and invited faculty to be visiting professors in his Education 546 class on instructional systems technology. Dr. Bonk's class is open to all visiting professors and draws many visiting scholars from around the world. This is an opportunity to explore creative and innovative theories and methods for classroom instruction and online learning environments. This course lasts eight weeks and is held every Saturday for five hours in the School of Education at Indiana University.
- **Meadows Hospital Lunch and Learn:** Professor Michael James took the students in his abnormal psychology class to a luncheon workshop on August 28th.

- **Candidates Forum:** In his role as President of Mental Health America-Monroe County, Professor James was one of the sponsors for the 2018 Candidates Forum. This event was an open discussion on mental health issues between anyone from the local community and local and state candidates for public office. 106 people attended.
- **TSAP Discussion at IU Bloomington:** Along with other Ivy Tech Department and Program Chairs, Professor James attended a discussion with IU Bloomington advisors and others about the Transfer Single Articulation Pathway to Indiana University Bloomington on October 19th.
- **Treating Trauma:** Professor James attended a two-day conference on Treating Trauma on October 25th and 26th.

School of Nursing

Pam Thompson, Dean

- 20 PN students are on track to graduate in December. 100% of our August PN graduates have passed the NCLEX-PN.
- NCLEX-RN pass rates to date are 97% for the Bloomington campus.
- A transfer fair was held at the Marchant Building on October 10th. Several colleges and universities had information tables on display. The event was well attended.
- The online application process for the spring semester has been completed. Enrollment for both programs was increased from 20 to 30 students. Both cohorts have been filled and orientation will be held on Thursday, November 8th.
- Senior nursing student, Amanda Todd, has been nominated for the Indiana Career and Technical Education “Outstanding Student” award. She is completing her portfolio which will be forwarded to the selection committee in mid-December.
- Students in the Complex Medical-Surgical Nursing rotation hosted a poster presentation at IU Health Bloomington on October 18th. The topic was: *Practices and Rituals Pertinent to a Culture in Relation to the Nursing Care of Adults Facing a Complex Acute or Chronic Illness.*

Library Highlights

Carol Parkinson, Library Director;

- Our door count statistics show that almost 14,000 people have visited the Library so far this semester. Additionally, we have visited 55 classes this semester bringing information literacy instruction to more than 700 students.
- We have featured several displays in the Library over the past weeks including: Africa, Banned Books Week, Breast Cancer Awareness, and Halloween.

- We will be supporting International Education Week with a contest in the Library. Students will be able to add a note about their favorite international movie to a display in the Library. They will then be eligible to enter a drawing for a t-shirt and some international candies.
- We are continuing with plans for the Carbon Footprint Award Ceremony scheduled for December 6 at noon in the Library. More information about this project can be found at: <https://library.ivytech.edu/bloomington-internationalization-math>

Online Instructional Technology

Brett Pfingston, Director

Staff news:

- Our previous part-time Instructional Technology Technician, Zane Elward, has left us to focus on the final stages of his Ph.D. at Indiana University. Our new part-time person is Simon Breidenbach. Simon's role is focused on student support and success with Instructional Technology.
- Lisa Roberts and Brett Pfingston both completed the "Applying the Quality Matters Rubric" (APPQMR):
 - The APPQMR is QM's flagship workshop on the QM Rubric and its use in reviewing the design of online and blended courses.

Continuing Projects:

- Distance Learning and Instructional Technology Departments at all campuses are progressing through the HUB and restructuring process.
 - Brett served on the team investigating the feasibility of restructuring Distance Learning and Instructional Technology as a Team Lead, and is now a member of the Professional Development Team investigating implementation of the Online Academic Unit (OAU) which was the recommendation to come out of the original HUB process.

New Projects:

- For the fall 2018 semester, the Department has conducted ASOM Course Audits of the English, IT, and Business and Logistics Department courses in IvyLearn/Canvas to ensure faculty are following ASOM 7.5.1 (Required Learning Management Use for all College Courses). Additionally, we'll be doing syllabi audits over the next two weeks.
- In December we're doing training on the College's Web conference platform, GoToMeeting, for the Advising Department so that they can offer Web conference meetings as an additional option for connecting with students.

Testing Center

- Below is information pertaining to the number of academic testing, workforce certifications, and assessment tests given in the Testing Center during the months of August, September, and October (Oct 1st to 30th) 2018.

	August 2018	September 2018	October 2018
Academic Tests	15	288	698 - Oct 1 to Oct 30
Assessment Testing	667	1034	1384 - Oct 1 to Oct 30
Workforce Certifications	260	274	427 - Oct 1 to Oct 30

HUMAN RESOURCES

Bloomington Campus

November 13, 2018

Jennifer Daily-Mantha, Executive Director of Human Resources

Full-Time Position Searches on Campus

- Registrar
- Director of Advising
- Director of Career Services
- Student Services Professional

New Hires

- **Rebecca Aleman, Achieve Your Degree Coordinator** – Rebecca has a BA in International Studies from IU. She has spent the past few years working as a manager of service and education at Timmy Global Health. Prior to that she worked as a space reservation specialist at Indiana University.
- **Basil Houston, IT System & Network Administrator** – Basil graduated from Ivy Tech in 2017 with an AAS in Cybersecurity and Information Assurance & and AAS in Network Infrastructure. He also as a BS in IT from WGU. Prior to taking this position, he worked as an Ivy Tech adjunct and the IT coordinator for Hanapin Marketing.
- **Anna Hughes, IT Support Team Lead** – Anna has a BA in Theater and Drama from IU. Prior to joining Ivy Tech, she worked over four years at Indiana University as a computer support specialists and user support specialist.
- **Melissa Shope, Student Success Center Assistant** – Melissa has a BS in business administration from Pittsburg State University. Prior to joining Ivy Tech, she had many years' experience in higher education. She served Missouri Southern State University as a data entry clerk and Northeastern Oklahoma A&M as an assistant registrar and admissions clerk.

Organizational Changes

- Kristy LeVert, Director of Student Success and Retention has moved into the position of Director of Student Life and Support Services.
- Eliza Erxleben, Director of Advising has moved into the position of Director of Student Success and Retention.

Retirements

- Tina Troxal, Switchboard Operator, retired after nearly 22 years of service with the collage. She was hired in 1996 and has worked as an administrative assistant throughout the college.

ADMINISTRATIVE AND ACADEMIC SERVICES

Bloomington Campus

November 13, 2018

Diana Fesler, Assistant Director for Administration

Completed Work Orders:

So far the Administrative and Academic Services team have completed 2,555 documented work requests for the 2018-19 fiscal year. The work requests included daily mailings; typing and printing classroom materials; creating and printing Certificates of Completion and Career Development Certificates; preparing packets for Chancellor's meetings; updating office door placards and department signage; printing, laminating, and trimming flyers and posters; preparing recruiting materials for high school visits; and preparing materials for campus events. The AAS team creates the signage to post for groups utilizing Lamkin Hall and Shreve Hall for events.

In addition to daily work orders, the Administrative and Academic Services team is responsible for answering the main switchboard; preparing and mailing the Chancellor's welcome letters; issuing employee parking hangtags; issuing copier key tags; assigning file cabinet space in the adjunct faculty office; distributing and metering the USPS mail; and ordering general office supplies for the campus to use. The fleet of 20 Xerox multifunctional devices requires ongoing supplies, training, and assistance with issues, thus the AAS team provides these services by placing orders for supplies and assisting with the troubleshooting and requesting service as needed. The toner for the standalone lab printers is ordered by the AAS team. The staff also keeps the mailboxes in the adjoining mailroom current and attends and takes minutes at advisory board meetings.

Additional News:

- Heather Pate attended and took minutes at the School of Advanced Manufacturing, Engineering & Applied Science Advisory Board meeting in September.
- Diana Fesler attended a CLL Homesteading 101 class.
- Annette Spurgeon was invited to speak to Kathy Oakley's Dementia class on November 6.
- Annette Spurgeon is involved on the Campus Learning Community committee. The committee publishes a newsletter called *The Tendril* which is full of articles written and shared by our own faculty and staff relating to professional development.
- Amy Tomey and Heather Pate completed their CPR training.
- Annette Spurgeon attended Teepa Snow's Dementia workshop.
- Diana Fesler is participating in the planning of the Employee Appreciation Breakfast.
- Our part-time staff Jasmine Stewart, Amy Tomey, Amanda Borders, and Thomas Phillips are taking courses to further their education.
- The Administrative and Academic Services staff accepted spring 2019 textbook lists from program department heads and ordered textbooks for 55 classes.

COMPUTER TECHNOLOGY SERVICES

Bloomington Campus

November 13, 2018

Jim Shride, IT Manager

IT Update

Tier 1 Helpdesk is live and operating, supporting statewide Office 365 Support and Service Area 10 (Columbus).

IT Highlights

- Spring and 8 week semester software requests are underway.
- Provided support for President Ellspermann and team during recent campus update presentations.
- Single Sign-On process for Office 365 is completed, users can now use their Ivy Tech accounts.
- Basil Houston has been hired as IT System and Network Admin.
- Anna Hughes has been hired as IT Team Lead.
- IT Staff completed (local) 187 tickets in July, 361 in August, 216 in September.
- IT Staff completed (Tier 1) 40 tickets in July, 47 in August, 34 in September.

IVY TECH BLOOMINGTON FACILITIES

Bloomington Campus

November 13, 2018

Doug Giles, Executive Director of Administration

Ferguson Building

- The annual electrical switch gear inspection has been completed, no issues were noted.
- The bridge from the parking lot to the second floor rotunda has been repainted.
- Over the past year we have been gradually upgrading our welding lab. We have invited vendors in to inspect and review the welding lab ventilation system. An air quality test has been scheduled for November 1.
- Replaced the cooling tower pump.
- We are in the process of researching electric vehicle charging station possibilities.
- Other projects to be completed include maintenance on the A/C units and sidewalk repair.

Ivy Tech John Waldron Arts Building

- Tuck pointed west and south exterior walls.
- Solar power panels install is about 75% completed. These will be used to provide power to the Flashlight Gallery.
- Wireless access point installation is complete.

Lee J. Marchant Building

- In the last months, we have had a few roof leaks. We are in the process of determining cause and repair.

General Maintenance Activities

- 311 work orders were completed for the two-month period from September through October.
- General preventative maintenance activities are ongoing at each location.
- Received RFP responses for custodial services. We are in the process of reviewing the proposals with the goal of selecting the best and lowest proposal. The anticipated start date of the contract will be January 1.

FINANCE REPORT
Bloomington Campus
November 13, 2018

Stephanie Amos, Executive Director of Finance

2018-19 Operating Budget

A fiscal year budget summary report for the period ended 10/31/2018 is attached for your review.

Our current adjusted budget is \$27,964,789. Revenue generating headcount and FTE appear to be flat for the fall semester. An exact dollar amount of any tuition adjustment for fall will be available for the January Board meeting.

Expenditure Report

An expenditure form is attached in order to obtain the required approval for purchases of \$20,000 or more.

The approval of the Bloomington Campus Board of Trustees is required for these purchases (see attached expenditure form).

Ivy Tech Community College
 Bloomington
 Fiscal Year 2018-2019 Operating Budget

Major Category	As Of 10/31/2017	Percent of Total Resources
Full Time Salaries & Wages	\$11,357,064	40.61%
Part Time Salaries & Wages	\$2,978,400	10.65%
Fringe Benefits	\$4,718,431	16.87%
Subtotal Salary, Wages & Fringes:	\$19,053,895	68.13%
Utilities	\$550,000	1.97%
Facility Leases	\$5,000	0.02%
Subtotal "Unavoidables":	\$19,608,895	70.12%
Supplies & Expenses	\$3,405,894	12.18%
Carryforward Balance	\$4,950,000	17.70%
Total Budget Allocation:	\$27,964,789	100.00%
Less YTD Expenses	\$4,979,682	17.81%
Less YTD Encumbrances	\$13,250,702	47.38%
Total Available Balance:	\$9,734,405	34.81%

***Ivy Tech Community College
Bloomington Campus
Board of Trustees
Expenditure Review Form***

Presented to the Bloomington Campus Board of Trustees on November 13, 2018 for their review, acceptance, and for internal auditing purposes. This report covers the period of July 11, 2018 through October 29, 2018. All expenditures listed are fully budgeted to ensure that the Bloomington Campus operates within our financial means.

<i>Date</i>	<i>PO#</i>	<i>Vendor</i>	<i>Description</i>	<i>Amount</i>	<i>Funding</i>
<i>07/26/2018</i>	<i>P0291994</i>	<i>HP Products</i>	<i>Standing Order for Custodial Supplies FY19</i>	<i>\$30,000.00</i>	<i>General</i>
<i>07/31/2018</i>	<i>P0292328</i>	<i>Integrity One Technologies Inc</i>	<i>Standing Order for Copier Lease FY19</i>	<i>\$42,000.00</i>	<i>General</i>
<i>08/20/2018</i>	<i>P0293889</i>	<i>G4S Secure Solutions Inc</i>	<i>Standing Order for Security Services FY19</i>	<i>\$250,000.00</i>	<i>General</i>
<i>09/14/2018</i>	<i>P0295875</i>	<i>Statwax LLC</i>	<i>First Half Billing for Digital Advertising Service Agreement</i>	<i>\$30,000.00</i>	<i>General</i>
<i>10/15/2018</i>	<i>P0298189</i>	<i>Area 10 Council on Aging of Monroe & Owen Counties</i>	<i>Bus Service Agreement for FY19</i>	<i>\$25,000.00</i>	<i>General</i>

Approved: _____

Date: _____

THE CENTER FOR LIFELONG LEARNING

Bloomington Campus

November 13, 2018

Curtis Smith, Executive Director

Fall 2018

Online registration went live mid semester and the feedback has been positive from both students and staff working with the system. Launching mid semester posed challenges of working parallel between two systems but it allowed us to work out bugs and refine the system before a full blown start of semester. The system is working smoothly, workflows are being consolidated and streamlined, and we are ready for spring semester.

Target enrollment was an ambitious 800-850 and we will end the semester between 700-750. While we don't like to miss stretch goals, this puts fall 2018 in line with fall 2017 (740), and 2016 (745). One factor for this average performance is the staff's focus on implementing a new registration system mid semester—we did not have the resources to push to fill several classes and experienced slightly higher cancelation rates than in semesters past.

Spring 2019

Spring 2019 will be the first step in what we anticipate will be a period of compounded growth in programming. We now have the infrastructure in place to process much higher volumes of registration and we will have staff time (freed up by not having to process registrations) to develop more programs.

Catalog will go live online 11/23, Black Friday, and we are excited to offer early bird discounts and cyber Monday deals—a first and just a few of the many new capabilities of our new system.

Summer 2019

Summer programming will be expanded from 2018 levels to its largest ever. Camp Invention will be back again and will move to the main campus, allowing up to 120 participants. College for Kids (11-14 yrs old) and Teens (14-18 yrs old) will be 5 weeks and we are exploring the creation of Ivy Arts for Teens (11-14, 14-18), a program aimed at students aging out of Ivy Arts for Kids (4-11 yrs old) and yet another long-term contact for youth and Ivy Tech.

In Summary

Fall 2018	Online registration is live and working smoothly
Spring 2019	Start spinning the CLL's "flywheel"
Summer 2019	Expanded programming to test our new capabilities

DIVERSITY AND OUTREACH PROGRAMS

Bloomington Campus

November 13, 2018

Debra Vance, Executive Director of Diversity and Outreach Program

On September 22nd Debra Vance attended a Diversity Committee meeting to discuss the Issues on Diversity, Equity, and Inclusion within the Ivy Tech System. Out of this meeting, the committee set three additional meetings to discuss the process of creating a hub for Diversity. In this process, the committee will look at the different programs, and processes that each campus has in terms of diversity.

October 1st, Debra reviewed and led future state processes for iGrad Program, Minority Male Initiative, Summer Bridge Program Nina Bowen Program, 21st Century Scholars Programs, and the TRIO Programs. The plans for these programs is to have the best practice model for all campuses to use if these programs would be developed on an individual campus.

On October 18th Debra was selected by the City of Bloomington Black History Month Committee to assist in Co-Chair events for Black History Month. The 2019 theme: *Reclaiming Our Time* (Correcting Wrongs i.e. Historically Black Colleges, Black Owned Businesses, etc.).

On October 25th Debra attended the Buskirk-Chumley Theater event to provide information on diverse films, plays and performances that the Bloomington Community would like to see in the 2019 season.

On October 26th-27th Debra conducted Education Workshops for the NAACP (National Association for the Advancement of Colored People) in Muncie, Indiana. The panel discussion was over House Bill 1315. House Bill 1315 looks at the school corporation financial management for the cities of Muncie and Gary, Indiana.

The Martin Luther King, Jr. Birthday Celebration Commission has chosen Janai Nelson, Assistant Director of the NAACP Legal Defense, as the 2019 keynote speaker.

The Bloomington Diversity Committee and the Global Studies Committee have combined as one committee. This committee will meet every second Friday of the month to discuss Diversity and Global Studies issues on our campus and plan programs around issues. The committee will be working closely with other campus committees and Student Development to have a successful academic year.

Upcoming Events:

Media Film -- November 7th

International Education Week -- November 12th- 16th

Human Library Project -- November 28th

Taste of the World -- March 6, 2019

Diversity Speaker Series -- April 2019

ENROLLMENT SERVICES
(Admissions/Recruitment, Associate Accelerated Program (ASAP), Express Enrollment Center, Financial Aid, Registrar, and Secondary Initiatives)

Bloomington Campus
November 13, 2018

Jessica Strunk, Vice Chancellor of Enrollment Services

ADMISSIONS AND RECRUITMENT

On October 18th, the Admissions team hosted an adult focused recruitment event which highlighted the NextLevel jobs initiative. Attendees learned about the ways in which the Workforce Ready Grant could help them earn a high-value certificate at no cost. Attendees at the Main Campus and Bedford location were able to chat one-on-one with admissions representatives, learn more about high-value programs, and discuss financial aid options.

Campus Visits

During the period of September 10th through October 31st the Admissions team, which includes Adam Gross, Director, Esthela Rodriguez, Assistant Director, Dan Padgett, Assistant Director, Niki Blackwell, Assistant Director, and Carol Hudelson, Orange County Learning Center Coordinator, assisted with four campus visits and field trips with a focus on hands-on demonstrations from the following areas: Advanced Manufacturing & Technology, Health Sciences, Nursing, Arts, Sciences & Education and Criminal Justice. Overall, we had 162 students from six different service area high schools visit the Bloomington campus.

High School Events Attended/Held

During the period of September 10th through October 31st the Admissions team, which includes Adam Gross, Director, Esthela Rodriguez, Assistant Director, Dan Padgett, Assistant Director, Niki Blackwell, Assistant Director, and Carol Hudelson, Orange County Learning Center Coordinator, attended 27 high school visits and events. During these visits, which included classroom presentations, college and career fairs, and one-on-one meetings with students, the admissions team interacted with over 433 high school students.

Community Visits

During the period of September 10th through October 31st the Admissions team, which includes Adam Gross, Director, Esthela Rodriguez, Assistant Director, Dan Padgett, Assistant Director, Niki Blackwell, Assistant Director, and Carol Hudelson, Orange County Learning Center Coordinator, attended 8 community events in our service area. These events included visiting the Broadview Learning Center, attending local advisory board meetings, volunteering at community events, meeting with community partners, presenting to area youth organizations, and attending high school info nights to answer parent questions.

Express Enrollment Days

During the period of September 10th through October 31st the Admissions team, which includes Adam Gross, Director, Esthela Rodriguez, Assistant Director, Dan Padgett, Assistant Director, Niki Blackwell, Assistant Director, and Carol Hudelson, Orange County Learning Center

Coordinator, in three statewide Express Enrollment Days. To better serve our area communities, enrollment events were setup at the StoneGate Arts and Education Center in Bedford, the Springs Valley Learning Center in Orange County, The Main Connection in Martinsville, as well as the Connie and Steve Ferguson Academic Building in Bloomington.

International Student Services

Currently, we have 87 F-1 students from fifteen countries, plus an additional 5 students engaged in active post-completion Optional Practical Training (OPT), for a total of 92 F-1 students for fall. We have admitted 11 new F-1 students so far for the spring 2019 term. These students come from six countries, including Myanmar (Burma) and the Philippines, countries that would be newly represented at the College.

On October 23rd, Ben Grimwood, Assistant Director, International Admission, co-hosted the biannual IU Reinstatement Workshop with Adrienne Sewell, Director of Advising for Retention and Sophomore Initiatives, University Division (UD), Office of the Vice Provost for Undergraduate Education (OVPUE), Indiana University (IU), and Megan Walsh, Senior Student Advisor, Office of International Services (OIS), IU.

ASSOCIATE ACCELERATED PROGRAM (ASAP)

2018-2019 Program Update

37 students are enrolled in the 2018-2019 ASAP program. Students are majoring in Education, Business, Informatics, Psychology, General Studies and Liberal Arts.

ASAP fall 1 to fall 2 retention rate is 95%.

Students in the program are participants in an Iraqi experience through the Stevens Initiative. They are enrolled in a noncredit course where they discuss gender issues with students in colleges in Iraq.

2019-2020 Program Planning

We have been approved to offer Secondary Education Math in an accelerated format for the 2019-2020 school year.

313 students have shown interest for 2019-2020, 30 have applied to the program, 7 have been interviewed and 7 accepted.

The next open house is scheduled for February 26, 2019.

Success Stories

2017 ASAP Liberal Arts Graduate Jordan Maley

Jordan is currently a student at Indiana University, graduating in May 2019. Her major is Social and Historical Liberal Studies with minors in Human Resources, Criminal Justice, and Sociology. She is also currently interning with the ASAP program on the Bloomington campus. She aspires to work with the ASAP program full time and is also considering different master's degree programs.

EXPRESS ENROLLMENT CENTER

The Express Enrollment Center (EEC) is a one-stop shop for prospective, new, and current students. The EEC staff is trained to provide answers to most frequently asked questions in Financial Aid, Registrar, Advising, and Admissions. Students visit the EEC without an appointment and can usually get what they need in a few minutes. The College has recently moved to a new sign in system called IvyQ. The Bloomington campus was the first campus to pilot the new system. The new system usage began in March. The Bloomington EEC has seen 4,213 visitors since beginning with the new system.

FINANCIAL AID ADMINISTRATION REPORT

Ensuring compliance for financial aid awards was a priority during this part of the school year. Financial Aid staff continually reviewed reports on a daily basis. Staff attended the Statewide Certifying Office meeting in Indianapolis in September.

Staff attended the NASFAA Credential Training in October. This national training allows attendees to sit for professional credential exams. The Director of Financial Aid presented the training. Financial aid staff from IU and Purdue also attended.

The Financial Aid Office was host for the Indiana Student Financial Aid Association's High School Counselor Workshop. This workshop brings area counselors to Ivy Tech for a morning of federal and state financial aid updates.

College Goal Sunday was held on October 28 at Ivy Tech. This statewide event provides help to students and parents completing the Free Application for Federal Student Aid. It is sponsored by the Indiana Student Financial Aid Association and volunteers from IU and Ivy Tech work at the Bloomington location.

Staff also presented at high school financial aid nights, campus visits and enrollment days.

Veteran Student Services

Our Veteran Certifying Official participated in Monroe County's Stand Down in October. This outreach event provides services and information to homeless veterans in our area.

18-19 Financial Aid awards to date

Type of Aid	Amount Paid	# of Recipients	Type of Aid	Amount Paid	# of Recipients
Academic Honor Incentive	\$28,049	86	Pell Grant	\$2,642,170	1280
Accelerated Degree Incentive	\$650	1	Push to Complete	\$9,739	8

Security Staff Scholarship	\$1,912	3	Fall Completion Scholarship	\$993	2
Adult Student Grant	\$53,341	58	Workforce Ready Grant	\$26,794	22
Central Office Scholarship Initiative	\$1,977	1	SGA Officers Award	\$1,000	2
Child Disabled Veteran Fee Remission	\$126,070	93	SGA Presidents Scholarship	\$1,200	1
Federal Work Study	\$4,611	12	Spring Complete Scholarship		
Peer Mentoring Scholarship	\$1,500	3	HOSA Scholarship		
Ivy Tech Grant	\$36,701	96	Student Leadership Academy	\$2,530	6
Ivy Tech Scholarship	\$22,483	39	Subsidized Loan	\$887,936	534
2 nd Chance Scholarship	\$11,052	11	Summer Completion Scholarship Award		
Mitch Daniels award	\$32,000	8	Supplemental Grant	\$58,225	189
National Guard Supplemental Grant	\$4,801	3	Unsubsidized Loan	\$776,678	437
New Horizon Scholarship	\$1,500	3	Valedictorian Award	\$1,902	1
O'Bannon Grant	\$448,938	308	Veteran Chapter 33 Tuition	\$89,148	78
Parent Loan	\$71,002	17	21 st Century Scholar Summer Completion Award		
Private Loans	\$10,706	4	21 st Century Scholar	\$ 267,631	133
Foundation Scholarships	\$38,285	70	State FastTrack		

Veteran Certifications		114	TOTAL AID AWARDED TO DATE	\$5,661,524	
------------------------	--	-----	----------------------------------	--------------------	--

Please Note: The awards above do not include third party contract payments or private scholarships. Veteran tuition billing is occurring within the next quarter.

REGISTRAR'S OFFICE

Degree Information as of 10-31-2018	Summer 2018 - AWARDED	Fall 2018 - PENDING	SPRING 2019 - PENDING
Associate of Arts (AA)	2	1	0
Associate of Applied Science (AAS)	31	53	11
Associate of Fine Arts (AFA)	0	2	1
Associate of General Studies (AGS)	21	27	4
Associate of Science (AS)	15	36	21
Certificate (CT)	57	17	0
Technical Certificate (TC)	115	38	1
Totals	241	174	38

- The numbers above are duplicated students who have been awarded more than one degree, example; AAS and TC or AS and CT. Please note, pending does not mean the degree will be awarded. The student must complete all their degree requirements successfully to be awarded their pending degree.
- 158 Ivy Tech transcript requests have been processed from September 13, 2018 – October 31, 2018
- 57 college transcripts were received, evaluated for transfer credit, entered into U.Achieve, and students were notified of their transfer credit from September 13, 2018 – October 31, 2018
- 150 high school transcripts were received and entered into Banner from September 13, 2018 – October 31, 2018

SECONDARY INITIATIVES

Graduation and Career Coaches

On October 26th, the Graduation and Career Coaches participated in a professional development opportunity on Ivy Tech Bloomington's campus. Topics covered included:

- The coaching mindset,
- Goal setting,
- Challenging negative core beliefs,
- Activities
 - Relationships
 - Self-image
 - Bullying
 - Confidence
 - Anxiety and Stress

The Graduation and Career Coaches will meet again in December for a continuation of this professional development.

Early College Pathways (Dual Credit and/or Dual Enrollment)

"Day in the Life" of a College Student

Adopted from a similar opportunity at the Ivy Tech Terre Haute campus for their nursing program, "Day in the Life" of a College Student is a new way for prospective students to experience a college day visit that we're very excited about! Prospective students are able to shadow current Ivy Tech Bloomington students for one day by attending a real college class in a program that they're interested. They get to experience what students are learning and observe hands-on activities and simulations. Students can currently choose to shadow students in the following programs:

- Biology/Secondary Education-Biology
- Biotechnology
- Criminal Justice
- Design Technology
- Education
- Elementary Education
- Fine Arts
- Hospitality Administration
- Kinesiology/Exercise Science
- Legal Studies
- Medical Assisting
- Nursing/Practical Nursing
- Optometric Technology
- Paralegal Studies
- Paramedic Science
- Respiratory Therapy

This opportunity launched on September 27th. Our first student, from Eastern Greene High School, participated within a couple of weeks and shadowed our nursing program where, as it turned out, her mom is currently a student in the program which made for an even more unique

and impactful experience! The student really enjoyed the experience and told our Admissions team that they took three pages of notes during the class! Marketing is currently working on a story to highlight this student and her mom and we're really excited about how this is going to turn out – stay tuned! We have also had a student participate from BNL and we have two additional students scheduled for November – one from Bloomfield High School and another from Indian Creek High School which is outside of our service area, but speaks to the opportunity!

**GAYLE AND BILL COOK CENTER FOR ENTREPRENEURSHIP AND
SOUTH CENTRAL SMALL BUSINESS DEVELOPMENT CENTER**

Bloomington Campus

November 13, 2018

Steve Bryant, Executive Director, Gayle & Bill Cook Center
for Entrepreneurship & Regional Director, South Central SBDC

SBDC Updates

- The Indiana Small Business Development Center (ISBDC) Lead Center in Indianapolis conducted its on-site review at our office mid-October. We are performing up to and beyond their expectations as we are going to end the year way ahead in all our performance metric categories. Kudos to our team of advisors and staff for making it all happen for our clients.
- We are working to complete all projects for the ISBDC Technical Assistance Program by the end of 2018. These are projects where our clients need assistance to develop products for market launch and need professional assistance for software, quality, patents and other value-added needs. We get funding from the ISBDC for the program (\$100,000) for the year and have 10 projects working towards completion. Gary Ayers has led this program admirably.
- We will be winding down all of our grant funds and getting prepared to set up grant accounts in January for 2019 with the Ivy Tech Grants Office. All of our SBDC funding comes through grants from the Small Business Administration, State of Indiana and local partners for all SBDC activities.
- We will hold our final SBDC Advisory Board meeting on 11/8 in Bloomington.
- Steve Bryant will be meeting with Radius Indiana in early November to discuss a partnership to grow entrepreneurial activity in the Radius region.

Cook Center Updates

- As you might recall from the previous report, the Cook Center supported the Crane STEM Summer Camp for middle and high school kids down at the Westgate Academy. The group submitted the STEM camp for a national award from the Federal Lab Consortium and it won best Economic Development category. Steve and Joyce accepted the award in Cocoa Beach, FL with the Crane staff.
- Our annual Cook Institute for Entrepreneurship event was held in September and enabled us to raise over \$14,000 for the Cook Center Foundation Account. These funds support programming like the B-Start Business Accelerator program, Combine entrepreneurship event and other programs to support our students and clients.
- The Cook Center team has been active in supporting the development of the Dimension Mill co-working space, which recently opened in downtown Bloomington. We will be working with the Dimension Mill leadership team to integrate our role in assisting entrepreneurs and students at the Mill as they get things rolling. We are also active in supporting the Purdue Foundry programs at Westgate and attend their programs often.
- Dr. Sydney Mmadi, Business Administration faculty at the Bloomington campus is taking over the responsibilities of Jim Silberstein with regard to the success of the ENTR academic program for our campus. The Cook Center will be engaging him in our strategic planning activities in early 2019.

IVY TECH JOHN WALDRON ARTS CENTER

Bloomington Campus

November 13, 2018

Paul Daily, Artistic Director
Julie Roberts, Gallery Director

2018 Community Arts Awards Ceremony

The Community Arts Awards will be held on Saturday, November 17 from 6:00 p.m. to 8:00 p.m. at the Ivy Tech John Waldron Arts Center, downtown. In addition to the awards ceremony, the event offers attendees an entertaining night out with workshops to learn new skills. A beer and wine bar and culinary delights will be available. The evening will culminate in the Community Arts Awards ceremony to honor local arts advocates, educators, and businesses. Entertainment includes Holli Burnfield, Ivy Tech student, performing her songs live, as well as a preview of the Bloomington bicentennial song.

The winners for the 2018 Arts Awards are:

Arts in Business: Monster House Press

Arts in Education: Cardinal Stage - Cardinal for Schools Program

Arts Advocate: Danielle McClelland

Lifetime Achievement: Sandi Clark

Regional Arts Service: Gerry Masse/Sculpture Trails Outdoor Museum

Admission to the event is free due to the generosity of the Bloomington Arts Commission and Ted Jones.

Los Braceros

The Waldron galleries are partnering with the IU Center for Latin American & Caribbean Studies and City of Bloomington's Latino Outreach Department to present an exhibit from the Mexican government on Los Braceros, the guest worker program that was crucial to the US war effort during World War II. Historic photographs taken during the Braceros program are currently displayed, and on Tuesday, November 13, there will be a panel discussion, "Mexican Labor in Indiana", in the Miller Gallery from 6-7:30 pm. Featured speakers include:

Michael Snodgrass, History, IUPUI

Sergio Lemus, Latino Studies, IUB

Evil Dead the Musical

Ivy Tech Student Productions presents *Evil Dead the Musical* Dec. 7 – 15. Tickets available at the BCT Box Office.

MARKETING AND COMMUNICATIONS

Bloomington Campus

November 13, 2018

Amanda J. Billings, Executive Director

Statwax (Google Ad Words search engine) marketing

Our commitment for 18/19 Google search efforts has been doubled to \$60,000. These reallocated dollars from print advertising and other expenses is expected to directly increase our applications for the campus. Bloomington's first report (9/24-10/10) for the 18/19 buy shows a slow and expensive start with only 2 applications at \$233.51 per application, total ad spend at \$467.01. We had a more successful report for 10/11-24 with 13 completed applications at only \$92.61 per application, total ad spend at \$1,203.93. Reminder that industry standard for success is lower than \$200 per application.

Academics + Enrollment/Recruitment Support

Focused on promoting spring classes that begin on Jan. 14, which included both recruitment advertising and promotions to current students. Ads currently running include local newspaper ads with information about upcoming enrollment events and/ or quad one degree programs in Bloomington, Bedford, Spencer, Green Co and Brown Co., radio on local community stations, movie theater commercials during holiday breaks. New digital advertising plans via Statwax are in the plan to target guest students, high schools, and hospitals with corresponding program messaging. Customized, intentional emails are currently being sent to current students, prospects and applicants every two weeks outlining their options for enrollment. Mail pieces are also being sent promote spring registration and enrollment events. Early college recruiting efforts continue as well via emails on demand, which promote college visit days.

Advertising

Bloom Magazine Dec/Jan advertisements are the final ads in our print contract and focused on early college opportunities and Center for Lifelong Learning non-credit course offerings. We do have one print ad planned for Aug/Sept 2019 issue.

Chancellor's Office

Inside Ivy Tech Bloomington e-newsletter continues to distribute on a (usually) bi-weekly basis. The newsletter continues to hold a strong 20+ percent open and read rate, which is above industry standard. Some current strategies to keep interest and strong readership include a redesign to align with statewide campaign efforts and putting student successes at the forefront of each issue. Most recently, we connected with a new contact through the newsletter at MCCSC. We now work with Andrew Clampitt, in administration at MCCSC to identify success stories for them to post to MCCSC social media, especially FB and Twitter.

Media Releases – Advisories – Story Pitches

September

Oasis Massage Appointments

Early College Enrollment Open

October

8 Weeks Classes Increase in Offerings

Bedford-specific 8 Weeks Increase in Offerings

Community Arts Award Winners

Cook Center & NSWC Crane Economic Development Award

Tasus Benefactor

WRG Information Night

November (to report submission date)

Day in the Life (planned)

Campus Visits (planned)

RESOURCE DEVELOPMENT

Bloomington Campus

November 13, 2018

Susie Graham, Executive Director

Statewide Fundraising Campaign

Systems Office has determined that Bloomington's portion of the upcoming statewide campaign will be around \$8 million. This figure is based on funding priorities identified by Bloomington campus faculty and staff, and the overarching \$285 million goal. Local efforts will focus on 3 key areas: scholarships, endowments and technology investment. We are in the early stages of identifying volunteer leadership to head this important campaign, which will launch in 2020.

Circle of Ivy/Women in Philanthropy: Projects Funded

Bloomington Circle of Ivy members collectively granted \$20,000 in funding to faculty and staff for the 2018-19 academic year. A record number 35 proposals were received with 23 being funded, either through Circle of Ivy or other existing sources. Results were shared at Circle of Ivy's annual meeting Oct. 26 in Indianapolis.

Scholarships: FALL 2018

The Ivy Tech Foundation awarded 65 named scholarships valued at \$44,752 to 83 eligible students attending the Bloomington campus for the 2018 fall term. Scholarship awards for spring 2019 will be made in early December.

Employees to Support International Travel in 2019

Employees will be supporting our first international travel effort this year through gifts to Denim Donations. Culinary students will travel to Italy in May 2019 for a 10-day immersive experience.

Fundraising Report FYE 6.30.19 as of 9.30.18

Cash, pledges, stock, events, annual fund, gifts in kind	\$101,068
Planned gifts	750,000
Grants to college	\$291,000
Other (sponsored students, apprenticeships, etc.)	\$155,571
ROI total	\$1,297,639

Upcoming Events:

- International Student Travel Fundraising Dinner, Nov. 8, 2018
- Showcase of Chefs, November 13, 2018
- Cornerstone Society Dinner, November 15, 2018 (Indianapolis)
- Annual Scholarship Reception, March 26, 2019

STUDENT SUCCESS
(Career Center, Advising, Retention, Student Development, and Student Life)
Bloomington Campus
November 13, 2018

Dr. Sam DeWeese, Vice Chancellor for Student Success

ACADEMIC ADVISING

Outreach and Activity

Academic advisors held 1,213 advising sessions from September 4 – October 29. To ensure accessibility to academic advisors, the advising center continues to hold “Drop-In Days” every Wednesday during the fall semester. Drop-in Days allow students to meet with the first available advisor without an appointment. In addition to scheduled appointments, an advisor continues to be available daily for students who have an immediate need to see an advisor. Currently, academic advisors are focusing on outreach to students who have been flagged by faculty for academic issues and spring advising and enrollment.

On September 17, spring 2019 registration opened to students. To encourage students to enroll early, advisors are sending students their degree completion tracker reports via email. Eliza Erxleben, Director of Academic Advising, and Kristy LeVert, Director of Retention, promoted academic advising appointments with “Pizza Appointments” in the Hoosier Times Students Commons on September 17 and 18. Students were encouraged to schedule an appointment, or run a degree audit and were given pizza for taking a positive action towards enrollment. Over 61 students interacted with staff during this initiative.

The Advising Center continues to work towards the goal of reaching 90% of enrolled students with academic completion plans in the initiative called “Focus 10.” Each week, every advisor has the goal of updating 10 students’ academic completion plans and emailing a degree audit with the goal of connecting with students and keeping them on track for graduation. As of October 30, 68% of students enrolled in fall 2018 semester have an academic completion plan active.

Throughout September, Kayla Dusseau and Natasha Wickenheiser, Academic Advisors, volunteered alongside a group of faculty, staff, and students to help create a tree sweater for Middle Way House’s “Wrapped in Love” Project—a visual art project located in Downtown Bloomington that is intended to raise awareness about domestic violence, and to connect survivors of domestic violence to resources that can support them. Kayla crocheted and Natasha knitted individual sections for Ivy Tech’s tree sweater, which can be admired downtown on Kirkwood between Grant and Lincoln, across the street from the Monroe County Public Library. Both advisors helped assemble the tree sweater on Friday, September 28.

Academic advisors had a table at the StudyThon event on October 2. Advisors answered students’ general questions regarding degree programs, success strategies, and upcoming registration opportunities.

Academic advisors had a table at the Phi Theta Kappa Graduation Block Party on October 3. Advisor dressed in graduation regalia and helped students run degree audit reports to track progress towards graduation, and when appropriate, apply to graduate.

During the first 8 weeks of the fall semester, Advisors were asked to speak in all face-to-face sections of the IVYT Student Success classes. During the presentation, students were encouraged to make a connection with their advisors. They learned of registration dates, how to schedule an appointment with their advisor, and how to register for classes. Additionally, students were provided a link to our YouTube videos, transfer information, and the differences between “Dropping vs Withdrawing”. Through these presentations, advisors were able to connect with over 200 students.

Express Enrollment week was held October 15 to October 19 to promote 2nd 8-week course enrollment to current students. Two-hundred and nine advising sessions were held during this week.

Express Enrollment Days were held on October 23 and 24 to promote spring 2019 registration to current students. Forty-two advising sessions were held on October 23 and 40 on October 24.

During the month of October, Academic advisors participated in QPR training lead by Dr. Sam DeWeese, Vice Chancellor for Student Success, to gain knowledge on how to assist and respond to potential suicide related situations.

Yvonne Zhao, Academic Advisor, joined the 8-week course champion group, where Yvonne currently leads the sub-committee of student resource redevelopment on the Bloomington campus, and is an active member in the statewide student success task force group.

Trade Adjustment Assistance (TAA)

Amanda LeFaure, Academic Advisor, and Kayla Dusseau, Academic Advisor, have been working with WorkOne Trade Adjustment Act (TAA) coordinators across the state to help TAA students through the enrollment process. We currently have 6 students utilizing TAA benefits through area WorkOne offices to pursue degrees in HVAC, Supply Chain/Logistics, Hospitality Administration, and Nursing. Jon Elgar is on track to graduate in December with a Technical Certificate in HVAC and is working as an adjunct instructor in our welding program. Donald Burke will graduate in December with a Certificate in Culinary Arts.

Transfer Services

Ferdinand Borrero, Transfer Advocate and Assistant Director of Academic Advising, hosted two transfer fairs during the fall 2018 semester. The first fair for Health Sciences students took place on Wednesday, October 10 at the Lee J. Marchant School of Nursing. This fair was open to all students, specifically Health Sciences students, resulting in a large turnout of over 30 students. During this fair, college representatives provided lunch for participating students while the students spoke with the college representatives regarding how they can transfer into their schools and their program options after graduating from Ivy Tech. The second fair took place on Wednesday, October 24 in Shreve Hall. Over 130 students, parents, and staff attended the

general transfer fair. There were nearly 45 college representatives from across the state and a few from out of state in attendance for both fairs combined.

On September 20, Advisors participated in webinar hosted by the Indiana Transfer Council titled: “Transfer Talk #5-STGEC”. Topics included: A brief history of STGEC and its statewide policies, STGEC at Ivy Tech, along with more information on how the STGEC is implemented at University of Southern Indiana and Western Governors University. Webinar attendees had the opportunity to participate in the Questions and Answers portion.

Borrero continues to coordinate monthly campus visits with Indiana University Bloomington Admissions. Students have the opportunity to speak with an Indiana University Admissions counselor to talk about transfer deadlines and how their credits transfer.

CAREER DEVELOPMENT

Hire Ivy

Employers have posted 251 jobs throughout September and October. The steady usage by employers is due to the ongoing effort to recruit students before earning their degrees, with a focus on work-learn opportunities related to their field of study. Employer communications continue to feature the value of hiring students for part-time positions as a good way to partner with Ivy Tech on meeting workforce needs. HireIvy promotes timely, inclusive access to the online job board. It is the logical first step toward the recruitment process for Ivy Tech students and alumni who live in the community of South Central Indiana.

Twenty-six new employer accounts were created, including the following companies: Allied Universal Security Services, Bloomington Orthopedic and Spine Center, Cardinal Spirits, Domino’s, Epiq, Equipment Technologies, FAR Center for Contemporary Arts, Fermi National Accelerator Laboratory, General Motors, Hoosier Action, Indiana Mentor, JT4, KM Specialty Pumps and Systems, Inc., Main & Madison Market Café, Messmer Mechanical, Inc., Mr. Appliance of Greater Indianapolis, One World Catering at Woolery, Phoenix Paramedic Solutions, Prime Smile, Sister Cake, Skillwork, STR Building Resources LLC, The Andersons Inc., The Exhibit House.

Twenty resumes were reviewed and approved during September and October. The ongoing usage is directly related to students seeking jobs upon graduation, seasonal employment, and in-class assignments.

Career Development Leadership

Katie Anderson, Career Development Director, retired on September 4. Katie served in various roles over the past 20 years and is greatly missed on the Student Affairs team. Interviews will take place in November to fill the position.

College Relations / Employer Visits

On Thursday, October 4, alumnus, Tony Ranard, Human Resources Management from NSWCC Crane, held a student information session on the Student Trainee internship program. In summary:

- Technician student trainees are involved in learning basic skills and techniques in the electrical, mechanical, physical science, biology, or mathematics fields.
- Administrative student trainees are involved in work in areas such as human resources, budgeting, accounting, contracting and procurement, and similar occupations.
- Administrative student trainees are involved in technical work other than that performed by scientists and engineers, such as legal, IT management, librarianship, and similar occupations.

Achieve Your Degree (AYD)

On October 22, we welcomed Rebecca Aleman as the Achieve Your Degree Coordinator. Rebecca is an Indiana University alumna and holds a Bachelor of Arts Degree in International Studies with minors in Public and Environmental Affairs and Spanish. As an undergraduate at IU, she worked at the Student Life and Learning office as the Space Reservation Specialist. Most recently, Rebecca worked for a global health nonprofit, Timmy Global Health, as the Manager of Service and Education.

The month of September was focused on outreach to current AYD students to register for spring 2019 semester early. The monthly informational table at Boston Scientific was hosted on September 20. This is an opportunity for employees to stop by to talk about options at Ivy Tech and also receive assistance in competing the Free Application for Federal Student Aid (FAFSA), admissions and advising.

On September 26, Jessica Duncan, Director of Achieve Your Degree, spoke with Scott Karcher about the opportunity of Achieve Your Degree with Crane Naval Surface Warfare Center. We will continue to meet with Crane to discuss the opportunities available for employees.

Activity during the month of October focused on intentional and intrusive advising surrounding midterm grades. Students who received lower than a grade of “C” at midterm received an email and phone call from Jessica Duncan, Director of Achieve Your Degree, with resources and encouragement.

Jessica Duncan, Director of Achieve Your Degree, is on a committee for October 4, My Lawrence County Pathway. This taskforce committee seeks to potentially replicate the My Cook Pathway model from Cook Group. Supporting workers to earn their high school equivalency while employed.

October 9, Adam Gross, Director of Admissions, and Jessica Duncan, Director of Achieve Your Degree, met with a potential new company looking to relocate to Bloomington, Indiana. We were able to talk about the programs available and the many ways to partner with area workforce including customized training through Workforce Alignment and the Achieve Your Degree program.

October 25, Niki Blackwell, Assistant Director for Admissions and Jessica Duncan, Director of Achieve Your Degree, met with General Motors and Todd Tanksley, Principal, Bedford North Lawrence High School. General Motors would like to create a talent pipeline from high school to employment, and utilize the Achieve Your Degree program to continue to skill those

employees in specific areas. We look forward to partnership with General Motors and the high school.

Information sessions at area employers have been scheduled for the month of November. We are excited to be onsite again with our area partners to discuss all the benefits of Achieve Your Degree with employees.

The Student Success Center (Tutoring Center)

The Student Success Center has been very busy this semester. So far this fall, we have provided over 2600 hours of tutoring to our student, this is up from Fall 2017 when we provided around 2000 hours of tutoring at the same point in the semester. We believe the increase is due to the increase in the number of 8-week course offerings and expect numbers to increase significantly in the spring semester. Tutors, Supplemental Instruction Leaders, instructors and mentors have been offer their services in the Student Success Center as well to help with the increase in number of students wanting help. Melissa Shope started as the new coordinator to assist in the management of the Student Success Center on September 10 and has been hard at work organizing things, getting to know the students and tutors and learning how to use TutorTrac.

Student Success Coaching

Kristy LeVert, Director of Retention and Jaclyn George, Economics Instructor presented the second of five Coaching Skills trainings called Seek to Understand, Not to Solve to a very small group of faculty on October 19. Faculty feedback was very positive, many noting that the tips given were extremely useful. Kristy LeVert provided the Strong Meeting Facilitation workshop to advisors on October 26. Jaclyn George and Kristy LeVert are working together to offer these monthly trainings throughout the year for staff and faculty. Upcoming trainings include Managing Upset Students on November 7 and Finding Motivation through Core Values on December 7.

Supplemental Instruction

Supplemental Instruction transitioned to the Office of Student Success and Retention and will be running out of the Student Success Center this year. Currently we have four supplemental instruction leaders in the HUMS area, another four providing SI help in APHY 101 and one working with an EECT class. The leaders in APHY have very little trouble getting students to come to SI, but there have been a few struggles for SI leader in the HUMS area. There are already requests for SI leaders coming in for spring semester.

College Career Connections 3C

The Student Success Team offered a new mentoring program for Ivy Tech students this semester, College Career Connections, (3C). College Career Connections mentors help students make a successful academic and social transition from life before college to life as an Ivy Tech Community College student. We currently have 4 student mentors who have been working very diligently to get mentees sign up to work with them. They had about 50 students sign an interest sheet at Commit To Complete and they have been doing outreach to these students since that event. They have not had many questions or requests for help, but express that they know students need help but just aren't coming to them.

Second Annual Studython

The event was be a marathon of studying that took place in Shreve Hall on Tuesday, October 2 from 12pm-6pm, the week before midterms for 16 week classes and finals in 8 week classes. At the event students had access to Faculty-led study sessions, Tutors and SI's, and study break activities. During the event we provided food, fun activities & prizes. Space was be available for faculty who are interested in leading review sessions or willing to be available to tutor students in your area of expertise. Three faculty members participated and over 90 student took part in the Studython.

Student Success Traveling Cart

The Office of Student Success and Retention is using the Student Success Traveling Cart to provide Workshops on the Go. Resource information includes study tips, habits of highly successful students, test taking tips, coaching information, stress relief activities and more. We spread this information by utilizing a weekly schedule, fun giveaways and slides that mirror our former Student Success Workshops. The cart allows us to make student contacts and share valuable success information. So far this semester we have made contact with 327 students up from 277 students last year at this time. This is likely due to the increase in people taking the cart and working with students. One of the tutors comes down regularly to take the cart out and the HUMS students working in the DSS area help with this project as well.

Ivy Prep

Ivy Prep is transitioning to the Student Success Center. This way, students who don't do well on the ACCUPLACER in Math and English start off their time at Ivy Tech by checking in with the Student Success Center. Ivy Prep is a self-paced online remediation program that is free to our students, where students have the option of separate pathways that lead to their desired math or English class. The main difference between the math and English programs, besides subject matter, is the way students progress through the materials. Tutors are available to help students in both programs in the Student Success Center.

STUDENT LIFE, LEADERSHIP, AND DEVELOPMENT

Recreation and Wellness

The Office of Student Life has expanded its offerings for recreational sports leagues in the fall semester. Currently, Student Life is sponsoring teams for indoor soccer at the Twin Lakes Recreation Center and volleyball and basketball at the YMCA. The Office of Student Life is also exploring the possibility of forming a team for IU Bloomington's intramural Rugby league.

For the fall semester, we are hosting three weekly exercise classes, held in the evening: Zumba, Strength Training, and Yoga. All three have had steady attendance of about 4-5 students each week so far, and numbers are anticipated to increase as awareness of these opportunities increases. Nutrition and cooking classes, hosted by Chef Stacy Strand of the Hospitality are also scheduled for the fall, to be held monthly in the Yellowwood Restaurant. In order to encourage attendance to these events, students who attend exercise classes will be entered into raffles to win prizes such as exercise and sports equipment and Ivy Tech gear.

Student Programming

Student Life hosted its annual “Welcome Week” for the start of the fall semester, held from August 20 through 24. Events included the Ivy Tech Student Involvement Fair, the Campus and Community Resource Fair, informational tables about the upcoming elections, a breakfast buffet, a “Mental Health First Aid Station”, a Movie Night, and the return of Food Truck Tuesdays. Student Life also served coffee in the mornings and evenings at the front entrance in conjunction with the Employee Ambassadors in order to greet new students, answer questions, and offer supplies for the new school year.

Attendance for this semester’s Welcome Week events was good. The most attended event was the Student Involvement fair, with over 200 sign-ins at the event. The voter registration table and Mental Health First Aid Station were also both well attended; over 60 students either registered to vote or confirmed their registrations, and over 100 interactions with students recorded at the Mental Health table. Movie Night had over 40 students attend, with many bringing family and friends as guests. The morning and evening coffee bars consistently had interactions with over 300 students each day, and Employee Ambassador volunteers passed out over 1000 student planners.

The Office of Student Life is continuing to host the Financial Wellness Workshop series. Held the second Wednesday of each month this fall, this series informs, over lunch, students of ways they can ensure their financial wellness both during and after their college careers. The first session will discussed Credit Scores and what affects them, while the second session covered the benefits and drawbacks of credit cards.

On September 17th, Constitution Day, Student Life encouraged students to register to vote. At this event, students had the opportunity to register to vote or confirm their registration in just a few minutes, as well as sign up for Turbo Vote, a service that provides reminder notifications to voters about upcoming elections. At this, and other voter registration events held in September and early October, we registered over 100 students to vote.

In the first week of October, in conjunction with Phi Theta Kappa, the Office of Student Life hosted Commit to Complete Week, a series of events encouraging students to finish their semester and degree program. Among all Ivy Tech campuses, Bloomington had the second highest number of students sign the pledge to complete their degree, behind only Indianapolis.

We are also held for our annual “Family Fright Night”, a community event held on October 31 that strives to be a fun, family-friendly opportunity for students, faculty, and staff to have fun on Halloween. This year’s activities were planned in coordination with the Campus Activities Board. Nearly 350 folks attended this year! It was a great success.

Student Government

The Student Government Association has begun hosting its meetings for the fall semester. The position of President is held by Casey Crouch, Vice President was filled by appointment to Maggie Nardi, Director of Outreach and Publicity is Aras Kinley, and Secretary is Tejas Bhatt. SGA has completed their yearly feedback project, with one of the highest response rates of all

campuses. The campus is using the information learned from the survey to address student concerns/questions. Conversations with SGA are ongoing and productive.

On October 26, the Bloomington SGA attended the American Student Government Association conference in Chicago. There, they had the opportunity to participate in leadership development seminars and round-table discussions, while meeting and networking with student government leaders from other Ivy Tech campuses and other institutions from around the country.

Service Engagement

Students had the opportunity to support Middleway House with a knitting and crocheting project this semester. Students of all skill levels helped to make a “tree sweater” in order to raise awareness of domestic violence and its victims. The completed project will be on display downtown throughout October.

DISABILITY SUPPORT SERVICES

For fall 2018, a record-breaking number of 200 of students have currently registered for Disability Support Services. Comparatively, the fall 2017 semester had a total of 133 students registered throughout the semester. DSS staff are still conducting new intake sessions with potential DSS students and are expecting to service new DSS students this semester.

Midterm interventions are also underway for DSS students including individual outreach from Dr. Cara Reader, Assistant Director of Student Support Services. Dr. Reader is offering individual appointments for students who would like to better their academic performance. In three weeks, Dr. Reader has met with 20 students who wanted guidance on how to improve their grades and handle the stress of college better. In addition, Dr. Reader sees 10 to 15 DSS students weekly for organization and mentoring. Dr. Reader also met with 10 faculty members regarding their students’ accommodations and midterm performance.

DSS staff are continuing to familiarize students and faculty with DSS by presenting to classes and IVYT success courses. In September and October, DSS visited six classes to present to students about disability resources. DSS also presented at the all-faculty meeting in early October to discuss common DSS themes and problems the faculty is seeing. DSS also introduced the new DSS software, Accommodate, to the faculty.

Wrap Around Services

Wrap Around has served 43 students during the fall 2018 semester. Common topics that students request help with are housing, childcare, mental health, food security, and transportation.

DSS staff held their first Wrap Around event in September, an informative event about how students can apply for the Supplemental and Nutrition Assistance Program. The event had over 40 students who were interested in applying. Five students made appointments with Wrap Around staff to complete their application.

Wrap Around also held a World Mental Health Day event in October. The event, which shared information about mental health, provided students with community resources regarding counseling. Students were also made aware of common signs of mental health issues. Over 100

students took part in this event. Many referrals to counseling, DSS, and the Retention Office were made.

Wrap Around will hold a housing event in early November, which will focus on affordable and available housing in Bloomington. In November, there will also be an event for community resources. Due to the success of the Supplemental and Nutrition Assistance Program event, Wrap Around will also hold this even again in late November.

WORKFORCE ALIGNMENT

Bloomington Campus

November 13, 2018

Katrinka Schroeder, Workforce Development Consultant

Adam Gross, Workforce Alignment Program Manager

The Workforce Development Consultant develops deep collaborative partnerships with regional employers to understand their specific market and individual training and education needs. Actively listen to and engage employers to co-develop and deliver demand-driven, voice-of-the-customer solutions leveraging state, regional and customer data. We then work collaboratively with our Ivy Tech Regional Chancellor, Academic Deans, and Academic Affairs to successfully implement metrics tied to employers, employees and College outcomes and ensure services and products exceed customer and College expectations.

Effective November 1, 2018 Adam Gross will be transitioning full-time to the role of Workforce Alignment Program Manager. Adam has been the Director of Admissions for the Ivy Tech Community College Bloomington Campus since December 2014. The Workforce Alignment office will use the next four months to train and transition initiatives to Adam in preparation for Katrinka Schroeder's February 2019 retirement.

Workforce Alignment Current Projects

1. **General Motors Bedford** – Eight students have completed a total of 144 contract hour training in Advanced Mathematics to complete their apprenticeship program. This has created a total revenue of \$40,000 for the Bloomington campus.
2. **Project Management Institute (PMI) Project Management Professional (PMP) Boot camp** – 14 students complete a 36 hour boot camp to become eligible to sit for the PMP certification. This course was created and offered in partnership with the E3 Innovation Network Skillup Grant.
3. **Pending Projects:**
 - a. **TechHire Grant** through a Department of Labor Grant the Workforce Alignment office is creating an Ivy Tech Hires program to provide training and internships to disadvantaged youth and young adults to advance in an IT career. This program is being modeled after an initiative out of the Northwest Indiana Ivy Tech Community College Campuses and will include an industry recognized CompTIA certification.
 - b. **CNA classes** will now run through WA to allow for modified schedules. First class should start in January 2019.
 - c. **Cook Medical** has two major initiatives we are involved in: Core Competencies gaps identified through analysis of Job Descriptions and Computer Skills Workshops to support the roll-out of new technologies for the Manufacturing employees including Microsoft Excel and Access classes.
 - d. **Cook Medical** has a Project Management division that is assessing their need for MS Project, Project Management Fundamentals and Project Management Professional (PMP) certification. We will support that team as needed.

- e. **Valor Defense Solutions** has expressed a need for a multitude of industry certifications for their employees. We are working to create classes to meet their demand so they can pursue additional government funded contracts.
- f. **E3 Innovation Network** has partnered with the Workforce Alignment office to start the process of creating an additional round of classes on topics including: supervisor skills, patient care soft skills, and project management.