Clinical Medical Assistant Certification in Partnership with WorkOne

The Clinical Medical Assisting Profession

The Clinical Medical Assisting program is designed to prepare students to function as professionals in multiple healthcare settings. Medical assistants with a clinical background perform various clinical tasks including, assisting with the administration of medications and with minor procedures, performing an electrocardiogram (EKG), obtaining laboratory specimens for testing, educating patients, and other related tasks. Job opportunities are prevalent with physicians’ offices, clinics, chiropractors’ offices, hospitals and outpatient facilities.

The Clinical Medical Assisting Program

The purpose of the Clinical Medical Assisting program is to prepare students to assist physicians by performing functions related to the clinical aspects of a medical office. This course covers the following key areas and topics:

- Clinical responsibilities of the medical office – assisting the physician with patient related care
- Effective verbal and non-verbal communication, interpersonal skills and human behavior
- Medical terminology, anatomy and physiology, circulation of heart and blood vessels
- Preparing patients for examination and treatment, routine procedures and diagnostic testing
- HIPAA, patient confidentiality, legal aspects of healthcare and regulatory patient care issues
- Recording and taking of vital signs, blood pressure, and other patient care items related to the physician office visit
- Review and administration of medications, allergies and other pharmacology related items
- Laboratory procedures, phlebotomy and the proper techniques required to collect specimens for laboratory analysis
- Cardiology and the proper placement of leads when taking a 12 lead EKG and EKG strip analysis (P,Q,R,S,T wave form)
- Applying sterile dressings, preparing patients for x-rays, performing various injections, administering oral medications
- Aseptic techniques, infection prevention, universal precautions, proper use and disposal of biohazards and sharps

Education and Certification

- Clinical Medical Assistants should have or be pursuing a high school diploma or GED.
- Students who complete this comprehensive course will be prepared to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national certification examination. Certification exam is part of the course.
- In addition to facilitating entry-level clinical medical assisting related positions, this course is ideal for students interested in pursuing a future formal Certified Medical Assistant (CMA), Nursing (LPN) or a Nursing (RN) program.

Cost: $2,759.00 (before registering, contact WorkOne to determine if you qualify for funding)

Registration information:

Register online at ivytech.edu/Bloomington/corporate-college

CRN: 20442-152
Class runs September 8 through December 17, 2015
No class November 24 - 26
Tuesdays and Thursdays: 6:00 - 9:30 PM
Some Saturdays: 9:00 AM - 4:30 PM

For questions, contact Ivy Tech Corporate College at 812-330-6042.