Ivy Tech Bloomington Class of 2019

Commencement Ceremony
May 10th, 2019
6:00pm at IU Auditorium

Important Information and FAQ

Important Dates and Deadlines:

March 22nd   **Pre-order your cap and gown** (See details below)

April 1st   If you didn't pre-order cap and gown they are available now in the Bookstore

April 1st   **Deadline to have your name in the Commencement program**

May 1st   Cap Decorating party (Student Commons: 1:30pm-4:30pm)

May 2nd   **Commencement Information Sessions**

*** More details on the events will be sent out as we get closer. You can also visit our website at https://www.ivytech.edu/graduation/ Be sure to select the Bloomington campus.

Q: Why do I have to apply to graduate?

Students who are nearing the end of their program will need to fill out the application for graduation. This goes for all credentials (certificates, technical certificates and associates degrees). The application for graduation is what initiates the office of the Registrar to process and post the degree on student records. Without filling out the application to graduate your degree and/or certificate will not be awarded.

Q: How do I know if I am ready to apply to graduate?

Students can run a degree audit on their current degree program(s) through their student portal:

➢ Log in to my.ivytech.edu

➢ Under "student" select **Advising**

➢ select **Degree Completion Tracker**

➢ **Request an Audit**

➢ Select "Run Audit" at bottom of page

➢ If your audit states "**all requirements completed – in progress courses used**" or "**all requirements completed**" you are eligible to apply for graduation

➢ If your audit states "at least one requirement has not been satisfied" please contact your program advisor to verify your graduation path!

Q: How do I apply to graduate and is there a fee?

Students submit a graduation application through their My Ivy account. Applying to graduate is free of charge.

To apply:

➢ Log in to My Ivy

➢ Under "student" select Advising

➢ select **APPLY TO GRADUATE**

➢ follow the steps to complete your graduation application

    NOTE: Click on **Term Selection** to proceed if no Curriculum is displayed

Q: What happens after I apply to graduate?

Students will receive a confirmation email stating the Registrar's Office has received their graduation application. If the student is missing required coursework for the completion of their degree, they will be notified via email.

Q: How long does it take for my degree to be awarded?

The degree requirements will be verified by the Registrar's Office after all final grades are posted. Verifying student's degree requirements have been met can take a couple of weeks. During peak times, awarding of degrees may take longer. Students can view their degree has been awarded and posted by viewing their Ivy Tech "unofficial transcript."

Q: When do I get my diploma?

The Registrar's office will submit the order for all Diploma's and the diplomas will be mailed out to the student's active mailing address at the time the degree is awarded. An email will be sent to students Ivy Tech email account confirming that the diploma has been mailed out. This could take 4-6 weeks. To update mailing address contacting the Registrar's Office: bl-registrar@ivytech.edu

Q: What is Commencement?

Commencement is the graduation ceremony held for fall, spring, and summer graduates. Students who graduate on December 2018, May 2019, and summer 2019 are eligible to participate in commencement. Commencement this year will be held Friday, May 10th at the I.U. auditorium at 6 pm. This is a free event and students can invite as many guests as they would like.

Q: Is there a graduation rehearsal?

There are two commencement information sessions. Students are encouraged to attend one of the sessions on Thursday, May 2nd at 12:15pm and 5:15pm. These information sessions are at Ivy Tech Bloomington, main campus in Shreve Hall just off the Student Commons. These information sessions are a way to confirm your attendance to commencement, and verify your name to be announced as you walk across the stage. We will also go over how to wear your cap & gown, parking information, and time of arrival for graduates and their friends & families. We recommend arriving a little early to get signed in and visit the alumni booth before the start time.

Q: How do I get my cap & gown?

We encourage students to pre-order your cap and gown now and pay later. To pre-order your cap and gown, follow the link below to the order form by March 22nd, 2019.
https://goo.gl/forms/yKmYV9opZLxWYj5U2

If you miss the pre-order deadline, starting the first week of April you can purchase your cap and gown from the bookstore.

Q: Can I participate in Commencement if I need 1 more class to graduate?

Yes. Spring 2019 and Summer 2019 graduates who will be taking coursework during the summer 2019 semester to complete their requirements are eligible to participate in the 2019 Commencement Ceremony.

Q: Can I still attend the Commencement Ceremony if I have not applied to graduate by the April 1st deadline?

Yes, the April 1st deadline is to get your name in the program. However, you can still apply to graduate and still attend the ceremony.

Q: What if I do not successfully complete a class?

Grades are not finalized for fall or summer graduates by the actual commencement ceremony so students who were planning to attend can still attend commencement.
Students who didn't complete their requirements as planned, email the Registrar's Office bl-registrar@ivytech.edu to update their graduation term.

Q: Honor Cords- What are they? When and where do I get them?

The College recognizes three levels of honors for graduating students, based upon cumulative Grade Point Average:

4.00 Summa Cum Laude
3.75-3.99 Magna Cum Laude
3.50-3.74 Cum Laude

Calculation of academic honors, if listed for publication in the graduation ceremony program, will be as of the semester prior to graduation. Honors recorded on the transcript will include the graduation term in the calculation.

Students who earned these honors will receive a gold cord to wear during commencement. These are handed out to eligible students at both information sessions held on May 2nd at the time of check-in. If you do not attend one of these sessions you will pick up your cord at commencement check-in at IU Auditorium on May 10th.

Q: I still have more questions. Who can I contact?

Students can email the Registrar's Office (bl-registrar@ivytech.edu) with any questions regarding their graduation requirements. For questions about the commencement ceremony activities please e-mail: Heidi Giles at hwampler@ivytech.edu .