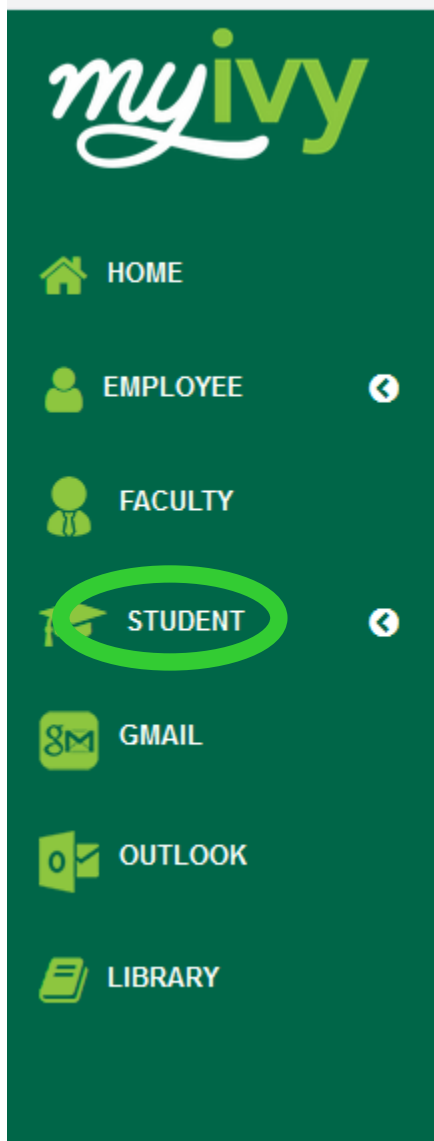
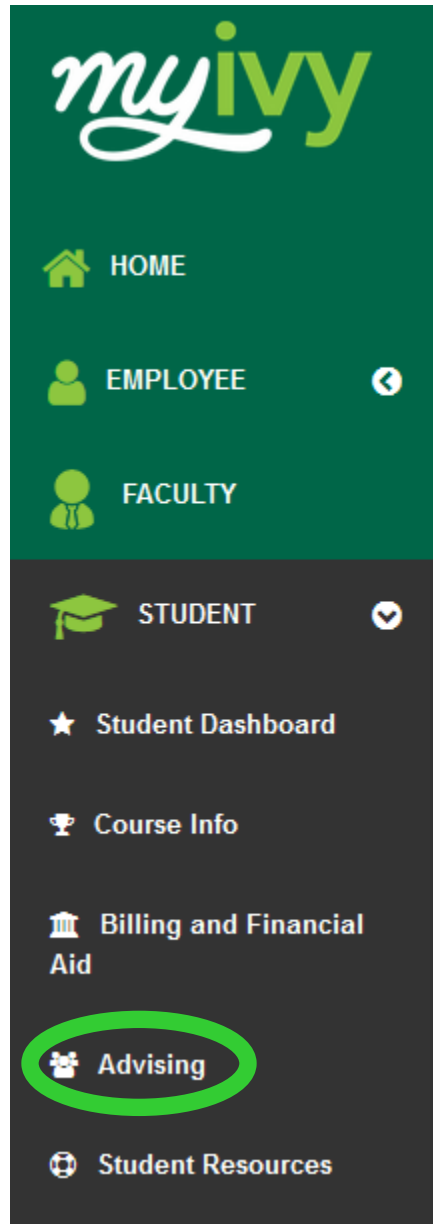


## U. Achieve: How to find out what courses you need by running a **Degree Audit!**

1. Log into MyIvy (my.ivytech.edu)
2. Under “MyIvy” on the left side click on the “student” link



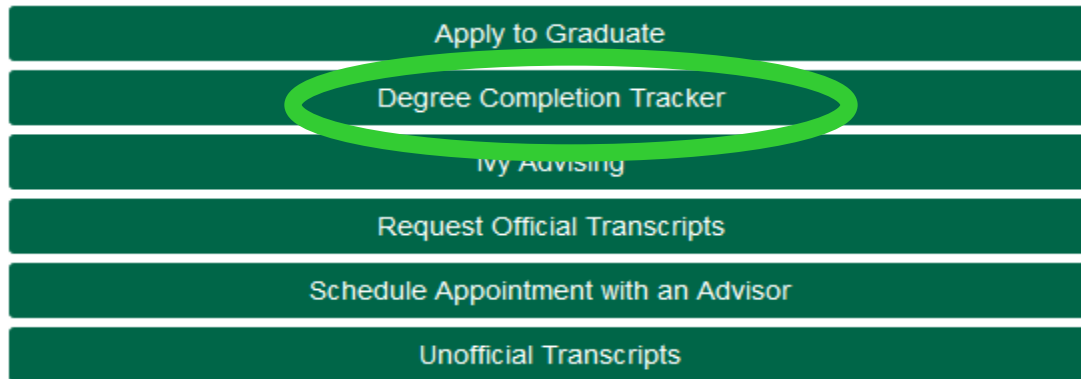
- Once you click on the “student” link, you will see the below menu. Click on the “advising” link to move into the advising resources.



- Once you have clicked on the “advising” link, you will see the below information. Click on “degree completion tracker” to move into the degree audit software.

## Advising

Home Community / STUDENT / Advising



- To request an Audit for your current program, click **Run Audit** under the audits tab.
  - To do a “what-if” audit, click on **Find out how your courses would apply if you changed majors**: you will then select the degree and year in which you are running an audit for. (If you get a forbidden error, please click the back button and follow the steps below to view the audit.)

### Request an Audit

An audit will show the required courses needed for a particular program, which require...

Select A Program

Run An Audit On Current Program:

Find out how your courses would apply if you changed majors:  
Choosing a degree program here will not change your declared degree program.

Degree

Catalog Year

Options

Changes in this section are optional.

Run Type

List All

Format

6. Once you have run the audit you can view the audit by clicking on “view audit” (it is located on the right side)
  - a. To run a new audit click on “New Audit” on the top left side of the page.

### Completed Audit Requests

These are the audits that have been run in the past for this student's record. Hitting the "New Audit" button will run a new audit report. Deleting audits removes them from this list. Audits will be automatically deleted after 7 days.

2 completed audits were deleted.

New Audit

Delete

Created	ID	Program	Catalog Year	Format	Run By	Type	View	Delete
04/02/2014 12:16 PM	1242204	AASHCS CLS		html	C03160255	<input checked="" type="checkbox"/>	View Audit	