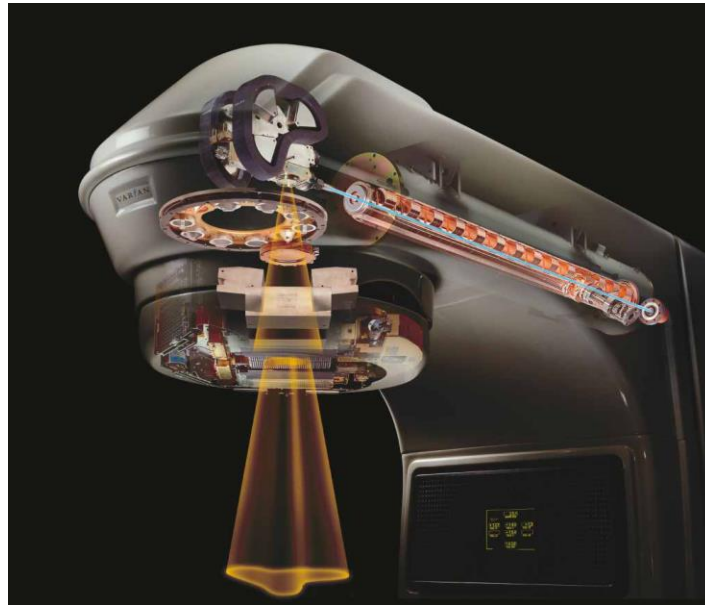




Bloomington, IN

RADIATION THERAPY PROGRAM



Information and Application Packet 2019

REVISED: 09:2013, 08:2014, 08:2015, 11:2015, 8:2016, 8:2017, 7:2018



Ivy Tech Community College of Indiana – Bloomington
School of Health Sciences
Radiation Therapy Program

Dear Interested Candidate:

Thank you for your interest in the Radiation Therapy Program. Enclosed you will find information about the program; the current curriculum sequence, the application form, and answers to frequently asked questions.

Radiation Therapy is an exciting field in healthcare; it is growing and changing every year. We want to help you with your goals to become a part of this healthcare team. Please carefully read through all the information supplied in this packet. This application packet is the most current and replaces any other previously printed application packet. If you have any questions, please contact enrollment services or a program faculty member.

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Ivy Tech Community College of Indiana – Bloomington
School of Health Sciences
Radiation Therapy Program

Radiation Therapy

DEGREE AVAILABLE:

Associate of Science

SALARY RANGE:

The mean entry level salary for the profession in the South Central Indiana region is approximately \$57,000

ACCREDITATION:

Ivy Tech Community College is an accredited, equal opportunity, affirmative action institution of higher education.

This Radiation Therapy Program is accredited by the Joint Committee on Education in Radiologic Technology (JRCERT).

ADDRESS:

200 Daniels Way
Bloomington, IN 47404

www.ivytech.edu

Radiation therapy utilizes ionizing radiation in a strictly controlled environment to treat disease, primarily cancer. High-energy x-ray, gamma, proton and electron beams are common forms of ionizing radiation used. Ionizing radiation can be administered using external beam therapy or by placing a radioactive material directly into a body tissue or cavity. The ultimate goal of radiation therapy is to destroy all abnormal cells while sparing the surrounding normal tissue.

Radiation therapists are part of a multi-disciplinary cancer management team. They are responsible for accurately positioning the patient for treatment, equipment operation, quality assurance, and calculating radiation dose to be delivered. Radiation therapists also have considerable responsibility for providing competent, concerned patient care. The therapist monitors patients throughout treatment, which often lasts several weeks

This program includes a curriculum that includes patient care, pathology and treatment principles, radiation physics, radiation biology and safety, and ethics (complete list is in this packet). Clinical practice and supplemental instruction are provided at the affiliated clinical sites. Upon successful completion of this program, graduates are eligible to take the American Registry Examination given by the American Registry of Radiologic Technologists (ARRT).

This Radiation Therapy Program is a selective program with limited enrollment due to accreditation standards set by the Joint Review Committee on Education in Radiologic Technology (JRCERT). Once accepted, it is a full-time, day program with students rotating to the various clinical sites. Classroom instruction occurs on campus in the program's VERT (Virtual Environment Radiotherapy Training) lab.

For some health programs, you may not be eligible to be licensed or certified if you have been convicted of a felony. Please check with the Program Chair if you have questions concerning this before enrolling in the program or you may contact the American Registry of Radiologic Technologists (ARRT) <http://www.arrt.org>.



Ivy Tech Community College of Indiana – Bloomington
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Radiation Therapy Program

Radiation Therapy

MISSION AND GOALS

PROGRAM MISSION STATEMENT

The mission of the radiation therapy program at Ivy Tech Community College - Bloomington is to provide the student with a cost effective, high quality education in radiation therapy. Through strategic partnerships the program will prepare graduates for positions as entry-level radiation therapists who possess the knowledge and skills necessary to function as competent and ethical professionals. The program will promote critical thinking, effective communication and professionalism throughout its curriculum.

PROGRAM GOALS

1. Students will possess the knowledge and skills to demonstrate competency in all essential aspects of radiation therapy including treatment/simulation procedures, patient care and radiation safety.
2. The program will provide a curriculum which promotes critical thinking and problem solving skills.
3. The program will graduate students that demonstrate professionalism and ethical decision making skills.
4. The program will provide a learning environment that promotes effective communication skills.

Students are provided opportunities to develop skills in team building, critical thinking, cultural sensitivity, and effective communication. Clinical experience fosters affective growth in providing care and responding to the needs of a diverse patient population. The program continuously promotes professional growth and life-long learning.



ESSENTIAL FUNCTIONS REQUIREMENTS FOR RADIATION THERAPY STUDENTS

Qualified applicants are expected to meet all admission criteria and prerequisites, as well as, these essential abilities (technical standards) with or without reasonable accommodations. Students requesting accommodations to meet these criteria must inform the Program Chair in writing of the need for accommodations at the time of admission to the Radiation Therapy program and must provide appropriate documentation to Disability Services.

Task	Weight (lbs)/Reach	% of Time	Description Tasks	Remarks
Carrying/Lifting/ Pushing/Pulling/ Bending/Stooping/ Squatting	250 lbs	40%	Carry patient from wheelchair/stretchers to treatment table. Lifting patients from treatment table to wheelchair/stretchers and at least 25 lbs above head (with no assistance) . Pull or push wheelchair/stretchers to treatment room, devices from treatment machine. Lifting and moving equipment and patients. Perform CPR.	With assistance of 1 or 2 additional persons
Hearing/Speaking		100%	Listening and communicating with fellow students, faculty, therapist, patients, and members of health team. Identify/interpret non-verbal communication; prepare treatment charts.	Must have excellent communication skills
Vision/Touching		100%	Performing patient care (identify skin color and/or sclera, locate veins to start IV's, regulate and monitor equipment (monitors, oxygen tanks, suction units, etc.)), palpate body parts, reading treatment parameters patient charts, and driving skills	Corrected to 20/20 Vision Able to comprehend nonverbal communication
Sitting		40%	At simulation consoles, treatment planning computers, during chart reviews	Computer work
Eye/Hand Coordination		100%	Writing, setting up patients for treatment (lining up pt. marks with room lasers), patient care skills, driving	Sometimes in adverse light conditions
Standing/Walking		90%	Patient care in treatment room/simulator. From treatment room to console, waiting rooms to treatment rooms	Sometimes in adverse lighting
Thinking/Intellectual/ Conceptual/ Judgment		100%	Analytical and critical, process information, evaluate outcomes, synthesize knowledge and skills. Accurately calculate and administer radiation doses. Identify changes in patient condition.	
Emotional/Coping		100%	Avoid demonstrating personal stress or frustration when interacting with others; demonstrate professional standards of practice under stressful and ideal conditions. Comfort patient when coping with diagnosis.	



Ivy Tech Community College of Indiana – Bloomington
 School of Health Sciences
 Radiation Therapy Program

Program Course Requirements

Prerequisite courses must be complete by the end of the spring semester the student will be applying to the program.

PREREQUISITE COURSES	CREDITS	RAD. THERAPY PROFESSIONAL COURSES SUMMER SEMESTER	CREDITS
APHY 101 – Anatomy & Physiology I	3	RDTH 225 Clinical Externship II	3
MATH 136 – College Algebra	3		
BIOL 101 Introductory Biology	3	RAD. THERAPY PROFESSIONAL COURSES FALL SEMESTER 2	
HLHS 101 – Medical Terminology	3	RDTH 223 Radiobiology and Safety	2
		RDTH 232 Radiation Therapy Physics	3
		RDTH 240 Pathology and Treatment Prin. II	2
GENERAL EDUCATION COURSES		RDTH 235 Clinical Externship III	5
APHY 102 – Anatomy & Physiology II	3		
COMM 101 – Speech or COMM102 – Interpersonal Communication	3		
ENGL 111 – English Composition	3	RAD. THERAPY PROFESSIONAL COURSES SPRING SEMESTER 2	
PSYC 101 – General Psychology	3	RDTH 241 Treatment Planning	2
Humanities Elective	3	RDTH 242 Quality Management in RTT	1
IVYT 112 – Student Success in Health Care	1	RDTH 243 Rad. Therapy Capstone Course	2
RAD. THERAPY PROFESSIONAL COURSES FALL SEMESTER 1		RDTH 245 Clinical Externship IV	3
RDTH 100 Introduction to Radiation Therapy	3		
RDTH 120 Cross Sectional & Imaging Principles	2		
RDTH 150 Patient Care in Rad. Oncology	3		
RDTH 110 Virtual Simulation Lab	1		
RAD. THERAPY PROFESSIONAL COURSES SPRING SEMESTER 1			
RADT 117 Radiation Physics & Equipment Operations	3		
RDTH 220 Techniques and Applications	3		
RDTH 230 Pathology and Treatment Prin. I	2		
RDTH 155 Clinical Externship I	3		



Ivy Tech Community College of Indiana – Bloomington
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 Radiation Therapy Program

Radiation Therapy Program

APPLICATION AND SELECTION PROCESS

If You Are Planning To Apply To the Radiation Therapy Program, *PLEASE* Read This Information Carefully

The Radiation Therapy Program has a limited enrollment based on the standards set by the Joint Review Committee on Education in Radiologic Technology (JRCERT). Applications to the program and/or completion of prerequisite courses do not guarantee admission into the technical portion of the program.

PRE- RADIATION THERAPY STEPS:

Since the Radiation Therapy Program is a selective program, it is important that you closely follow the application steps and the requirements that follow:

1. The following steps are required for new Ivy Tech Community College students
 - Complete the application process for Ivy Tech Community College in the Admissions Office at any campus or on-line at <http://www.ivytech.edu/apply-now/>
 - Provide any official college transcript(s) to the Ivy Tech-Bloomington Registrar Office.
 - Complete the **Accuplacer** Assessment test, if applicable.
 - Make an appointment with your campus Enrollment Services Health Sciences Advisor in the campus advising center to help you with this process and to help you interpret your **Accuplacer** scores.
 - If necessary, complete any of the Academic Skills courses required from the results of your **Accuplacer** test.
2. Meet all of the physical requirements (see essential functions sheet in this packet)
3. Complete the prerequisites by the due dates (see below)
 - Prerequisite courses need completed by the end of the spring semester the student will be applying to the program. Please indicate on your application if you are currently enrolled in any prerequisite or general education course at the time of the application deadline.
4. Complete admission and selection criteria
5. Completion of ATI TEAS. - (Test of Essential Academic Skills)

IMPORTANT DATES

Application Accepted Beginning	Application Deadline	Class Selected	Start of Radiation Therapy program
February 1st, 2019	April 30th, 2019	May, 2019	August, 2019



Ivy Tech Community College of Indiana – Bloomington
 School of Health Sciences
 Radiation Therapy Program

**RADIATION THERAPY PROGRAM
 2019 ADMISSION AND SELECTION CRITERIA**

Selection of Radiation Therapy students will be based on the following criteria:

- ATI TEAS Admission Examination (completed by application deadline)
- Completed Coursework and Cumulative GPA
- Mandatory Program Advisement Session with a faculty member (**scheduled before April 30th**)
- Suggested Clinical Observation (not required for admission)

1. ATI TEAS ADMISSION EXAM (*refer to page 9 of this document for TEAS requirements*)

2. COMPLETED COURSEWORK (*refer to page 10 of this document for policy on multiple attempts at one course*)

- a. Prerequisite courses must be **completed by the end of the spring semester** in which you apply.

APHY 101 Anat & Physiology I	3
BIOL 101 Intro to Biology	3
MATH 136 College Algebra	3
HLHS 101 Medical Terminology	3

- b. Completed general education courses at time of application.
- c. Cumulative G.P.A.

3. PROGRAM ADVISEMENT SESSION

- All applicants **are required** to meet with a Radiation Therapy faculty member.
- Students may choose a time and date with program faculty using Ivy Advising or by emailing the faculty directly.
kw Wyatt13@ivytech.edu or esanders41@ivytech.edu
- Advisement sessions must be scheduled during fall 2018 or spring 2019 semesters, prior to application submission. **All sessions must be scheduled and completed before April 30th.**

4. SUGGESTED PROFESSIONAL OBSERVATION

- a. Experience may be documented using the attached “Professional Observation” form (pg. 14 in packet).

Applicant scores will be totaled and ranked. Based on rankings, the admissions committee will select Radiation Therapy program students.

**Successful completion of coursework does not imply admission into the Radiation Therapy Program.*



Ivy Tech Community College of Indiana – Bloomington
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Radiation Therapy Program

ATI TEAS Requirements

- A. Students must score in the proficient, advanced, or exemplary ATI Academic Preparedness Category on the ATI TEAS to be considered for admission to the Radiation Therapy Program.
1. The student's **ATI Academic Preparedness Category** appears on the TEAS Score report immediately below the **Adjusted Individual Total Score**. Students whose ATI Academic Preparedness Category is at the developmental or basic level will not be considered for admission.
 2. **10% of the Adjusted Individual Total Score** will be included in the selection point system. (*Example: Adjusted Individual Total Score = 82 then the points applied to the application will be 8.2 points*)
- B. Students must take the ATI TEAS. Scores from TEAS V will continue to be honored toward the application requirement as long as the test date of the TEAS V is not older than two years.
- C. ATI TEAS
1. Information on the ATI TEAS is available at <http://atiteas.info/toolkit/>
 2. Study guides are available via campus bookstores and also at <http://atiteas.info/toolkit/>
 3. The ATI TEAS may be taken up to 2 (two) times in a one-year period regardless of the testing location.
 4. There must be at least 30 (thirty) days between the test dates for the ATI TEAS (as with number of attempts, this excludes previous versions).
 5. The student must pay the approved testing fee each time.
 6. Exam scores will be valid for 2 (two) years from the date of the initial ATI TEAS test.
 7. The ATI TEAS test must include all four test components to be considered valid: Reading, English, Math, & Science. Partial tests will not be accepted.
 8. Applicants who take the ATI TEAS at schools other than Ivy Tech must contact Assessment Technologies Institute to have an official copy submitted directly to the radiation therapy program chair.
 9. Applicants are to submit only **one** ATI TEAS score report in the application packet to be considered for determination of minimum eligibility and inclusion of points in the decision score. If the student includes more than one TEAS score report is included in the application packet, only the latest attempt will be considered for determination of minimum eligibility and inclusion of points in the decision score.



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Radiation Therapy Program

Radiation Therapy Multiple Course Attempts Policy

When multiple course attempts are reported on the transcript(s):

- The **highest earned grade of the first two attempts will be used** for the selection decision score. This includes courses appearing on transcripts from other schools as well as any course withdrawals.
- If the initial course attempts are more than five years old at the time of the application deadline, the student may request to have those course attempts excluded from consideration and the highest earned grade of the first two attempts that are five years old or less will be used for the selection decision score. The request to exclude older course attempts must be in writing and included in the application packet. Exclusion of course attempts for the radiation therapy admission point system does not exclude those course grades from calculation of the student's grade point average (GPA). Please refer to the Ivy Tech catalog for policies related to calculation of GPA.



Ivy Tech Community College of Indiana – Bloomington
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Radiation Therapy Program

Radiation Therapy Clinical Rotation Sites

Students will be required to rotate to various hospitals and clinics for the clinical portion of their education. The currently approved clinical sites include the following:

IU Health Bloomington Hospital Cancer Radiation Center - Bloomington
IU Health Bloomington Hospital Cancer Radiation Center @ White River Medical Park- Bedford
Schneck Medical Center- Seymour
Good Samaritan Hospital- Vincennes
Benesse Oncology Center of Major Hospital- Shelbyville
Regional Medical Center, Radiation Oncology – Terre Haute
IU Health Morgan Hospital – Martinsville
Columbus Regional Hospital – Columbus



Ivy Tech Community College of Indiana – Bloomington
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2019 RADIATION THERAPY PROGRAM ADMISSION APPLICATION
(Please complete and submit this form by published deadline)

Last name: _____ First Name _____ Middle Initial _____

Maiden name _____ (if applicable) Ivy Tech ID or C# _____

Street Address _____ Apt. # _____

City _____ State _____ ZIP _____

Phone () _____ () _____

Email address _____

If you are currently enrolled in a required course please indicate on the form below

PREREQUISITES

PREREQUISITE COURSES	SEMESTER COMPLETED	COLLEGE/UNIVERSITY	Grade	Transcript on File: Yes/No
APHY 101: ANATOMY & PHYSIOLOGY I				
MATH 136: COLLEGE ALGEBRA				
HLHS 101: MEDICAL TERMINOLOGY				
BIOL 101: INTRO BIOLOGY				

GENERAL EDUCATION

APHY 102: ANATOMY & PHYSIOLOGY II				
ENGL 111: ENGLISH COMPOSITION				
PSYC 101: INTRO. TO PSYCHOLOGY				
HUMANITIES ELECTIVE				
COMM 101: FUND. OF PUBLIC SPEAKING OR COMM 102: INTRO. TO INTER. COMM.				
IVYT 112: STUDENT SUCCESS IN HEALTH CARE or equivalent				

**Computer literacy is required for program entrance. Proof of literacy may include completing CIS 101, an appropriate equivalency exam or demonstrated life experience. The applicant is proficient in the use of presentation and document software (ex. Word or PowerPoint) Please circle one: YES / NO



Ivy Tech Community College of Indiana – Bloomington
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POINT DISTRIBUTION
(For your records only, do not submit)

SECTION 1

Completion of ATI TEAS or TEAS V. Entrance Exam (points awarded by taking 10% of Adjusted Individual Total Score)

<i>Section 1 Points Earned</i> _____

SECTION 2

A. Completed Prerequisite Coursework

<u>GRADE</u>	<u>POINTS</u>
A	9 Points x # credit hours
B	6 Points x # credit hours
C	3 Points x # credit hours

APHY 101 Anatomy and Physiology I (max. 3 credits awarded)	<input type="checkbox"/> _____
MATH 136 College Algebra (max. 3 credits awarded)	<input type="checkbox"/> _____
HLHS 101 Medical Terminology (max. 3 credits awarded)	<input type="checkbox"/> _____
BIOL Introductory Biology (max. 3 credits awarded)	<input type="checkbox"/> _____

<i>Section 2A Points Earned</i> _____

B. Completed General Education Coursework

<u>GRADE</u>	<u>POINTS</u>
A	9 Points
B	6 Points
C	3 Points

APHY 102 Anatomy & Physiology II	<input type="checkbox"/> _____
ENGL 111 English Composition	<input type="checkbox"/> _____
PSYC 101 Introduction to Psychology	<input type="checkbox"/> _____
COMM 101 or 102	<input type="checkbox"/> _____
IVYT 112 Student Success in Health Care or IVYT equivalent (no points awarded but must be completed)	<input type="checkbox"/> _____

<i>Section 2B Points Earned</i> _____

C. Cumulative Ivy Tech Grade Point Average

< 2.75 (0pts) 2.75-3.25 (3pts) 3.26-3.75 (6pts) 3.76-4.0 (9pts.) _____

<i>Section 2C points Earned</i> _____

SECTION 3

Faculty Advisement Session (Required)

<i>Section 3 Official Forms Completed</i> YES / NO Date _____
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SECTION 4

Optional Professional Observation

<i>Section 4 Professional Observation form Completed</i> YES/NO

Total Points =



Ivy Tech Community College of Indiana – Bloomington
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Program in Radiation Therapy Professional Observation

Students may wish to visit one of the program’s clinical affiliates or a cancer center of their choice for an observational period. This may help the student determine if this profession meets the students’ educational and professional goals. Applicants may submit this form, as a supplemental document with their program application. This observation is not a requirement for program admission but is highly suggested.

This applicant has completed an observation at our clinical site.

Facility Name

Date

Student Name

Clinical Supervisor Name

**Please use this form to document any observational experience.*



Ivy Tech Community College of Indiana – Bloomington
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Radiation Therapy Program

CHECKLIST FOR RADIATION THERAPY PROGRAM

College Admission Requirements:

1. Application to Ivy Tech Community College – Bloomington Campus
2. Official College Transcript(s)
3. Accuplacer taken or SAT / ACT Scores evaluated
4. If you are attending another Ivy Tech, please request your student file to be sent to Bloomington OR submit items 1-3 to the Bloomington campus Registrar's Office.

Program Admission Requirements:

- Step 1 _____ Complete the four (4) prerequisite courses by the end of the spring 2019 semester.
- Step 2 _____ Complete the ATI Test of Essential Academic Skills (TEAS) by the application deadline (April 30th).
- Step 3 _____ All college transcripts should be on file with the Ivy Tech Bloomington Registrar's Office by the application deadline. Ivy Tech transcripts are found through your MyIvy account. (You may request assistance from the Records and Registration Office to help you locate transcripts on MyIvy)
- Step 4 _____ A mandatory face-to-face advising session with a radiation therapy faculty member has been completed.
- Step 5 _____ Professional Observation Form (if completed)
- Step 6 _____ Submit application documents by deadline (April 30, 2019).

Please return the following pages:

- Program Admission Application (see page 12 of this packet)
- Copy of ATI TEAS or TEAS V. test results (a copy is given to the student upon completion of the test)
- Professional Observation Form – if applicable (pg. 14 of this packet)
- Checklist for Radiation Therapy Program (this page)
- *All items must placed together in an envelope or portfolio*

Incomplete applications will be declined.

It is your responsibility to turn in the completed required paperwork; we will *not* contact you if your application is incomplete.

Applications may be hand delivered or mailed using USPS, UPS, FedEx, etc:

Ivy Tech Community College – Bloomington
Radiation Therapy Program Application
200 Daniels Way, Bloomington, IN 47404
Office Number C203 (for drop-off only)



Ivy Tech Community College of Indiana – Bloomington
School of Health Sciences
Radiation Therapy Program

Radiation Therapy Program **Frequently Asked Questions (FAQ)**

1. How many students do you accept every year?

Presently it is 8 per year.

2. How many applications do you receive?

It varies from year to year but average is around 20 - 30.

3. Is there a waiting list?

No, we do not use a waiting list. If an applicant is not selected, then he or she must reapply the following year.

4. What is your deadline for the application?

The deadline is April 30th.

5. When are students selected? How will I know if I am accepted?

The selection process will be early summer semester. Students will receive a letter from the Program regarding acceptance, non-acceptance, or alternate status.

7. Where do I take the TEAS?

See information about TEAS in the selection process of this packet. TEAS can be taken at the Workforce and Assessment/Testing Centers at most Ivy Tech campuses.

8. What do I need to score on the TEAS?

See page 9 of this document for TEAS requirements

9. How can I study for the TEAS?

There is a Pre-Test manual for the TEAS test available in the Ivy Tech bookstore. For sample questions and testing tips go to <http://atiteas.info/toolkit/>.

10. How are students selected?

The selection process is decided by a point system. See point distribution document in this packet.

11. What do I need to do if I am accepted?

If you are accepted into the Radiation Therapy Program, you will need to do the following:

- Submit to a criminal background check and drug screen (instructions will be provided with the acceptance letter).
- Attend the mandatory summer orientation session.
- After you have attended the summer orientation you will need to:
 - Submit required immunizations by a medical doctor or nurse practitioner.
 - Have a TB skin test.
 - Have a current BLS CPR card.
 - Required to travel to the various clinical sites.

Information about how to obtain each of these will be given at orientation.



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12. What happens if I am not accepted?

If the student is not accepted the student may...

- Reapply the following year.
 - Students must submit a new application portfolio
- Consult with your advisor for other programs that you may complete or be eligible to pursue.
- Discuss with faculty areas that need to be improved.
- Discuss with faculty an alternate plan.

13. What is the cost of the program?

The program is 70 credits so multiply 70 x the present tuition for ITCC (you can go to <https://www.ivytech.edu/tuition/> for current tuition).

Other cost includes:

- Program Scrubs. Purchased in bookstore for approximately \$50 per pair.
- There is also a cost for books. This too will vary according to market value but I would estimate to be around \$1,200
- Students will also travel to a variety of clinical sites so gasoline is another cost.
- General Program fees that cover radiation monitoring and access to clinical records.

15. Can I work and be in the program?

You can but we do not recommend it. The regular hours of attending class and going to clinical are about 32-34 hours a week and you still need study time on top of that.

16. What do I do if I've already completed a college degree?

Have your official college transcripts sent to Bloomington Ivy Tech to be evaluated. The evaluation will determine what classes will transfer and what additional courses need to be completed.

17. Do I have to drive to Bloomington for RDTH classes?

Yes, the program is Bloomington based and students are required to attend classes at this campus.

18. What if my criminal background check or drug screen comes back positive?

The student may or may not be able to complete the program's clinical portion. The clinical portion is a requirement for graduation. We strongly encourage you to inform us of any possible issues that may show up on your background check.

19. Where can I complete the suggested professional observation?

Any radiation therapy/oncology department that you choose.

20. What is the average GPA and TEAS scores for accepted student?

GPA average: 3.3 - 4.0
TEAS scores: above 75