

GRADUATION CHECKLIST

Ivy Tech Indianapolis Graduates

Fall 2021, Spring 2022 and Summer 2022



The 2022 Commencement Ceremonies will be held on Thursday, May 5 at the Indiana State Fair Coliseum

IMPORTANT CHECKLIST ITEMS AND DATES

Students must apply to graduate and RSVP to attend the commencement ceremony by April 1 to be included in the 2022 Commencement Ceremonies

IMPORTANT INFORMATION

- RUN YOUR DEGREE AUDIT**
Run your audit through MyIvy or meet with your Academic or Faculty Advisor to confirm you are on track
- APPLY TO GRADUATE BY APRIL 1**
Only those that apply to graduate will receive the Sign-up link to RSVP to attend the Commencement Ceremony
- RSVP TO ATTEND THE COMMENCEMENT CEREMONY BY APRIL 1**
Only those that RSVP through Sign-up link by April 1 will be able to request guest tickets
- ORDER YOUR CAP & GOWN BY MARCH 21**
Caps & gowns are required for the commencement ceremonies. If you wish to purchase a cap & gown you must order through Oakhill at ivytech.shopoakhalli.com by March 21

MUST DO CHECKLIST ITEMS

- MARCH 21 DEADLINE - Order Cap & Gown**
- APRIL 1 DEADLINE - Apply to Graduate**
- APRIL 1 DEADLINE - RSVP to Attend Commencement & order guest tickets - ceremony will also be livestreamed**
- APRIL 1-MAY 4 - Pick-up guest tickets from downtown campus**
- MAY 5 - Commencement Ceremony at the Indiana State Fair Coliseum**
 - 2 p.m. - Nursing
 - 6 p.m. - All other schools

INSTRUCTIONS & INFORMATION

How to apply to graduate

Log into [MyIvy](#) > Click Student > Advising > Apply to Graduate

Follow the instructions on the screen to select your curriculum, name to appear on the diploma and mailing address you must apply by April 1 if you want to be included in the Commencement Ceremony

How to RSVP & Order Guest Tickets

Use Sign-up link sent to your Ivy Tech email

You MUST submit an RSVP by April 1 if you plan to attend the Commencement Ceremony

Live assistance in Drop-In Graduation Zoom Rooms

Ivy Tech Indianapolis has Drop-In Graduation Zoom Rooms through April 1 for students that have questions about or need assistance with anything regarding graduating

Items they can assist you with (but not limited to) include:

- Run your degree audit
- Applying to graduate
- Answer general graduation questions

To access the rooms, drop in during scheduled business hours and a member of the team will be with you as soon as possible.

Tuesdays

- 10 a.m. - 4 p.m.
- link.ivytech.edu/IndyGradHelp-Tues

Thursdays

- 10 a.m. - 4 p.m.
- link.ivytech.edu/IndyGradHelp-Thurs

For assistance after April 3, you can reach out to the Registrar's Office at indy-registrar@ivytech.edu.

Share on social using [#IvyTechGrad](#)

Stay up to date! Check your Ivy Tech email often and visit the Indy Graduation page at

IvyTech.edu/IndyGraduation

DID YOU KNOW?

Graduation is when a student completes all requirements of their degree and is awarded a credential.

Commencement is the ceremony that celebrates a student graduating.