TRANSFER INTERNATIONAL STUDENT CHECKLIST

THIS APPLIES TO YOU WHETHER OR NOT YOU ARE
☐ Studying or have studied at a U.S. secondary or post-secondary institution or English Language Training program within the past five months
☐ Outside the U.S. or timely filing for reinstatement from within the U.S.*

*Ivy Tech accepts SEVIS records in Termination status, but Ivy Tech does not assist with filing U.S. Citizenship and Immigration Services (USCIS) Form I-539 to timely file for reinstatement under Title 8 of the U.S. Code of Federal Regulations (8 CFR) 214.2(f)(16). Please refer to the enclosed list of American Immigration Lawyers Association (AILA) attorneys in Indiana and their respective areas of practice so that you may have a basis for selecting which attorney might be best for your reinstatement needs.

TO BE ADMITTED TO IVY TECH FOR A FORTHCOMING SEMESTER AS AN F-1 STUDENT, THE FOLLOWING ARE YOUR REQUIREMENTS:

1. Apply online for free
2. Scan a copy of your VISA
3. Scan a copy of your passport
4. Scan a copy of your I-94
5. Supply a transcript from your most recently attended U.S. secondary or post-secondary institution or English Language Training program. (If you would like transfer credit, please have an official transcript sent to Ivy Tech Community College.)
6. Supply the necessary financial documents:
   • You need $25,000 ($32,000 for summer starts only) or the equivalent in your country's currency (or $14,000 if the sponsor is providing free room and board; they must also complete and submit a notarized Affidavit of Free Room and Board). You will need an additional $5,000 for each dependent spouse and/or child.
   • Your documents must be in the English language or have clear translations into English on the documents.
   • Your bank documents should be new, and no more than 3-6 months old.
   • Your bank documents do not have to be in your name. You can be sponsored by family members, but you cannot be sponsored by another F-1 international student. If sponsored by a family member, please provide proof of the relationship.
7. Meet English proficiency
   Accepted tests and scores are:
   i. TOEFL (iBT®) = 61 Internet-based Test (within the last two years)
   ii. TOEFL (PBT) = 500 Paper-based Test (within the last two years)
   iii. IELTS = 6.5 (within the last two years)
   iv. MELAB = 77 (within the last two years)
   v. ACT = 17 in English, 18 in Reading (within the last four years)
   vi. New SAT = 25 Reading, 27 Writing (within the last four years)

ENGLISH PROFICIENCY WAIVED IF:
- A citizen of a country where English is the official language, as listed on the CIA website.
- Certificate of Completion from a U.S. Language Training Program.
- U.S. high school GPA of 2.6 (out of 4.0) after four completed semesters, or U.S. high school graduate within the last four years.
- Completed standard freshman English, with a grade of C or higher, from a U.S. post-secondary institution.
- Associate degree or higher from an accredited U.S. post-secondary institution.

DEADLINES:
For applicants outside of the U.S.:
   Fall Semester: All documents must be submitted by July 1.
   Spring Semester: All documents must be submitted by December 1.
   Summer Semester: All documents must be submitted by May 1.
For applicants inside the U.S.:
   Please contact International Student Services for more information.

For more information: International Student Services,
Ivy Tech Community College of Indiana
iss@ivytech.edu