Dear TRiO Applicant,

Thank you for your interest in the TRiO Student Support Services program at Ivy Tech Community College – Northeast. We are 93% funded by the U.S. Department of Education to offer services to 160 first-generation, low-income, and/or students with a disability as they pursue a college degree from Ivy Tech. Specifically, our goal is to provide individualized support to eligible students seeking to complete a degree or certificate from Ivy Tech within a three-year timeframe. Admission to our program is not automatic; it is a privilege as we are limited in the number of students we can serve. Furthermore, you will be required to use certain services based upon our assessment of your needs.

We have a selective application process that assesses both academic need and ability to benefit. It also includes an interview with program staff. Please learn more about the program to assist you in completing this process. You can talk to a member of the program staff or visit our website at www.ivytech.edu/northeast/trio.

Please complete the application in full using ink. Read the instructions carefully, and provide all requested items. If you are unsure of any part of this application or have any questions about the program, call 260-480-4197 or email trio@lists.ivytech.edu.

Below is a list of items that must be completed before your TRiO application can be considered:

- Be admitted to Ivy Tech Community College as a degree-seeking student and enrolled or accepted for enrollment in classes
- Complete the skills assessment in writing, reading, and math or the assessment equivalency
- Provide a copy of your birth certificate, naturalization papers, green card, or Federal Student Aid Report (SAR)
- Provide a copy of your most recent Federal tax return (and your parent/guardians’ if required to provide such information when you filed your Free Application for Federal Student Aid or FAFSA)

Return your TRiO application to TRiO Student Support Services using the address at the bottom of this letterhead. You may also bring your application to Harshman Hall on Ivy Tech’s North Campus, room HM1656.
IVY TECH COMMUNITY COLLEGE - NORTHEAST
TRiO STUDENT SUPPORT SERVICES

Application for Program Admission
Please use ink and print legibly.

Student Name: ___________________________ College ID: C___________
Last               First               M.I.

Home Phone: ___________ Cell Phone: ___________ SS #: ___________

Mailing Address: ____________________________________________
Street or P.O. Box  City  State  Zip Code

College Email: ___________________________ Personal Email (if applicable): ___________________________

Date of Birth: ___________ Place of Birth: ___________ Gender: ____ M ____ F
Month / Day / Year  City / State / Country

Marital Status: ___________ Number of Children: _____ Ages(s): ___________

Ethnicity: This information will be used for reporting purposes only.
____ Caucasian (white)  ____ Asian  ____ More than one race
____ American Indian/Alaskan Native  ____ African American (black)
____ Native Hawaiian/Pacific Islander  ____ Hispanic/Latino

How did you hear about Ivy Tech’s TRiO SSS Program? _____________________________________________

Alternative Contact:
____________________________________________________________________________________________
Name  Relationship  Phone  Email

EDUCATIONAL INFORMATION

Do you have a high school diploma or G.E.D? ____ What type is it? ________________________________

What high school did you attend? ___________________________ When? ______________
High School  City  State

What was your high school G.P.A. or average grade range? ________________
For example, “mostly Bs, some Cs” or “D average.”

The TRiO Student Support Services program is 93% federally funded by the U.S. Department of Education (at $231,103 annually) to serve 160 students with 7% contributions from Ivy Tech Community College-Northeast ($17,848.97 annually).
What is your degree goal at Ivy Tech Community College - Northeast? (Check all that apply.)

☐ Certificate  ☐ Associate of Arts  ☐ Associate of Applied Science  ☐ Associate of Science

What is your program of study and concentration area? Be specific: ________________________________

Do your goals include transfer to a Bachelor’s program? ____ If yes, where? _________________________

Have you attended another college or university? _____ If yes, where and when? ____________________

*Do you have previous transferable college credits on your record? ____ *If yes, how many? ____

* It is to your advantage to transfer previous credits to Ivy Tech by submission of official college transcripts from other institutions you have successfully attended to the Ivy Tech Registrar’s office (Coliseum Campus Room 1260).

Have you been or are you part of these TRiO programs? (Check all that apply.)

☐ Student Support Services  ☐ Upward Bound  ☐ Educational Opportunity Center
☐ Veterans Upward Bound  ☐ Talent Search  ☐ Upward Bound Math/Science
☐ NONE OF THE ABOVE

Which of the following do you need to succeed in college? (Check all that apply.)

☐ Academic tutoring directly or through other services provided by the institution

☐ Advice and assistance in postsecondary course selection

☐ Information on Federal student financial aid programs and resources for locating public and private scholarships and assistance in completing financial aid applications (including FAFSA)

☐ Education or counseling services designed to improve financial and economic literacy including financial planning for postsecondary education

☐ Activities designed to assist students in applying for admission to, and obtaining financial assistance for enrollment in, a four-year program of postsecondary education

☐ Information, activities, and instruction designed to acquaint students with a range of career options

☐ Exposure to cultural events and academic programs not usually available to disadvantaged students

☐ Mentoring programs

☐ Other: ________________________________________________________________________

______________________________________________________________________________
ELIGIBILITY REQUIREMENTS

Which of the following defines your status? □ U.S. Citizen □ Permanent Resident □ Neither

Include a copy of your birth certificate, naturalization papers, green card, or Federal Student Aid Report (SAR). Do not include originals. Our office can make copies.

Do you have a documented disability that may qualify you for TRiO eligibility? □ Yes □ No

Are you registered with Disability Support Services (DSS) at Ivy Tech? □ Yes □ No

Are you an independent or dependent student for purposes of financial aid? (Dependency status as defined by the most recent Free Application for Federal Student Aid or F.A.F.S.A.) If you are unsure of the answer to this question, please leave blank and ask our staff.

□ Independent □ Dependent

Include a copy of your most recent Federal tax return (and your parent/guardians’ if required to provide this information on the F.A.F.S.A.) or contact us for other options. We understand this process can be confusing and are willing to assist with any step.

Mother / Female Guardian: Did you regularly reside with or receive support from your mother / female guardian while a minor child? □ Yes □ No (If no, skip to Father / Male Guardian.)

Highest Education Level Completed by Mother / Female Guardian:
- Elementary (K-5)
- G.E.D.
- Bachelors Degree
- Middle School (6-8)
- Some college (no degree)
- Graduate Degree
- High School (9-12)
- Associates Degree

Father / Male Guardian: Did you regularly reside with or receive support from your father / male guardian while a minor child? □ Yes □ No (If no, skip highest education level question.)

Highest Education Level Completed by Father / Male Guardian:
- Elementary (K-5)
- G.E.D.
- Bachelors Degree
- Middle School (6-8)
- Some college (no degree)
- Graduate Degree
- High School (9-12)
- Associates Degree

SIGNATURE

I, ________________________________ (printed name of applicant), attest to the fact that the information on this application and its accompanying forms is true and accurate to the best of my knowledge. I understand that TRiO Student Support Services (SSS) is 100% federally funded by the U.S.
Department of Education to serve 160 eligible students. As such, we have a selective application process that assesses both academic need and ability to benefit. I understand that after turning in my full TRiO SSS application, it will be reviewed, and I will be contacted for an interview. If accepted into the program, I understand that I will be asked to sign a provisional contract, which may not guarantee my continuation in the program unless certain criteria are met. A copy of this provisional contract is available at the TRiO SSS website, [www.ivytech.edu/northeast/trio](http://www.ivytech.edu/northeast/trio), and I understand that it is advisable that I review a copy at this time. I attest to the fact that I have read this provisional contract by initialing here: ____________.

As part of my personal contribution and if accepted into the TRiO SSS program, I intend to actively participate in TRiO SSS components and services. I will comply with all rules and regulations of TRiO SSS, and I am aware that failure to comply could result in dismissal from the program.

I also authorize TRiO Student Support Services at Ivy Tech Community College to gather information concerning my academic progress (standardized test scores, grade point averages, earned credits, transcripts, etc.) and financial aid status during my participation in TRiO SSS. Furthermore, I understand that by applying for the TRiO SSS program, I authorize the program staff to obtain and hold records or data pertinent to my eligibility and participation from other sources as needed (including, but not limited to, parents/guardians, recommendation source, Ivy Tech Disability Services, the United States IRS, and other government agencies). The TRiO program staff also have my permission to communicate verbally or otherwise with college staff, faculty and/or off-campus professionals on my behalf.

I understand that this information is used to assist in the determination of my eligibility and needs for TRiO SSS and to develop my student education plan and provide services necessary for my success. This information will remain confidential. I grant permission for TRiO SSS to gather information for follow-up whenever appropriate, including transfer information and progress at other institutions. I am aware that my eligibility, financial aid status, and other information will be reported to the U.S. Department of Education and other sources as required by law or the terms of the TRiO SSS grant. I also agree to provide documentation upon request to verify the information reported.

I am aware that the personal information provided to TRiO SSS will be protected under the Family Education Rights Privacy Act of 1974. No one will have access to the information unless they work with or for the TRiO SSS program or are specifically authorized to see the information.

I understand that any incorrect information on this application may affect my eligibility to receive services from the TRiO SSS Program. I also agree to allow my name and/or picture to be used in any publication as deemed appropriate by the TRiO Student Support Services staff.

Applicant Signature: ___________________________________________ Date: ___________

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TRIO Student Support Services

Essay

DIRECTIONS: This essay should be several paragraphs long and demonstrate your understanding of how this program may help you. You also need to make a strong case for why you should be awarded one of the 160 seats available within this program. Use the following guide, and answer all questions:

- **FIRST SECTION:** Introduce yourself and tell a little about yourself. This may include your background, where and how you were raised, any interesting incidents in your life, your school and work history, etc.

- **SECOND SECTION:** What priority level does education hold for you? What is your plan of action for overcoming any obstacles that stand in the way of your education? Be specific. What obstacles do you face, and how do you plan to overcome them? For example, if you are a single parent, what is your plan for daycare when you need tutoring? If you do not have a car, what is your plan for attending classes?

- **THIRD SECTION:** Assume that all the program’s 160 seats are full or that you are applying for the last seat. Why should the TRiO Student Support Services program accept you? What makes you a good candidate for this program? Most importantly, why do you need the services that TRiO SSS provides, and how do you plan to use them? Please refer to our brochure or the program website, www.ivytech.edu/northeast/trio, for assistance in fully answering this question.

You may use the following lines to write your essay and/or attach a separate piece of paper. *Your essay will be most persuasive if typed and attached.*
Professional Recommendation

To be completed by an instructor, supervisor, or other professional individual not related to the applicant.

Student Name: __________________________________________ Date: _____________________

Your Name: ___________________ Phone: _______________ Email: _______________

Relationship to Student: _______________ How long have you known this student: ______

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What particular needs does this student demonstrate that could be met by TRiO services? (Each student must demonstrate need in order to be considered for admission to TRiO SSS.)

What makes this student a good candidate for one of TRiO’s 160 seats?

Would you recommend this student for the TRiO SSS program?

☐ Highly Recommend ☐ Recommend ☐ Recommend with Reservations ☐ Would not recommend

Additional Comments: