

**PARAMEDIC TO ASN TRANSITIONAL PROGRAM ADMISSION APPLICATION INSTRUCTIONS**

- \_\_\_1. Complete an application process for admission to Ivy Tech Community College of Indiana. Go to [www.ivytech.edu](http://www.ivytech.edu) to complete an on-line application or contact the Admissions Office for assistance.
- \_\_\_2. Complete an Online Nursing Information Session at [www.ivytech.edu/nursing](http://www.ivytech.edu/nursing) within 3 months preceding your application date. You may complete this session more than once.
- \_\_\_3. Take the TEAS V test. It is recommended that you NOT take the TEAS without first speaking with a nursing advisor. TEAS test attempts taken at other campuses or other colleges will count in the maximum attempts. **You must submit a copy of your test results in the application packet.**
- \_\_\_4. Submit this application packet, along with items **a thru g** listed below, to **the School of Nursing office** by the deadline date listed below.
  - \_\_\_a. A completed “Applicant Information Sheet” and signed “Nursing Application Acknowledgement” form
  - \_\_\_b. A copy of your High School Transcript or a copy of GED scores
  - \_\_\_c. A copy of your TEAS V test results. Please submit only the copy of the test you wish to have considered for admission
  - \_\_\_d. An unofficial Ivy Tech transcript, available to students through Campus Connect, under “My Ivy Tech”.
  - \_\_\_e. **All** transcripts from other colleges; these transcripts must be included in the application packet. **If courses have already been transferred to Ivy Tech and are showing on your Ivy Tech transcript, an unofficial (or copy) transcript from the outside college(s) will suffice.** If courses have not yet been transferred to Ivy Tech, you must submit an official transcript from the outside college(s). Official verification of any pending grades on those transcripts must be submitted to the nursing office by the deadline date listed below.  
***Note: It is the student’s responsibility to ensure credits are transferred to the Ivy Tech transcript by the Registrar. The nursing department will not be responsible for forwarding transcripts to the Registrar’s office or for obtaining copies from the Registrar’s office for the purpose of awarding points***
  - \_\_\_f. A transcript from your Paramedic program. Ivy Tech Paramedic transcripts may be unofficial; transcripts from external Paramedic programs must be official.
  - \_\_\_g. Copy of your current unencumbered Indiana Paramedic Certification.

| Start of nursing program | Application Deadline ASN (RN) & PN | Official Verification of Grades from other Colleges Due | Letters Sent on or before RN | Letters Sent on or before PN |
|--------------------------|------------------------------------|---|------------------------------|------------------------------|
| Fall                     | April 1                            | May 16  | May 30                       | June 15                      |
| Spring                   | September 1                        | September 1   | September 30                 | October 15                   |
| Summer                   | February 1                         | February 1  | February 28                  | March 15                     |

**Applications must be received by 4:00 p.m. on the deadline date regardless if hand delivered or via the U.S. mail.** If the application date falls on a Saturday or Sunday, the application will be due the Monday immediately following the application date listed.

**NOTE:** It is your responsibility to ensure that the entire packet is submitted in its entirety by the deadline. Incomplete applications will not be considered in making admission selections. Pieces of information will **NOT** be accepted.

**Do not contact the nursing office to inquire about the status of your application after the deadline. You will be notified by mail of your status.**

## NURSING APPLICATION ACKNOWLEDGEMENT

I \_\_\_\_\_ acknowledge that I have completed required advising activities prior to submitting this application to the Practical Nursing Program or the Associate of Science in Nursing Program and that the contents of the application packet are true and accurate. I further acknowledge the following:

- I have completed the on-line Nursing Programs Information Session or face-to-face information on my campus and I understand requirements of the nursing programs. I further understand that I am required to review this session within 3 months of the application deadline date, each time I apply to the Nursing Programs, so that I will have accurate information regarding any changes that have occurred.
- I have met with an advisor regarding program course requirements, including academic skills advancement courses and prerequisite courses, and further information or clarification I needed regarding nursing admission/selection policies and processes.
- I have read and understand the contents of the Nursing Programs Overview and Application Process Booklet that is available on the Ivy Tech Web site.
- I understand that the Test of Essential Academic Skills V (TEAS V) is a requirement for application to the Nursing Programs and that prior versions of the TEAS will not be considered for admission to summer 2011 and beyond.
  - TEAS examination fees are non-refundable.
  - The TEAS may be taken 2 times in a two-year period, provided there are 30 days between examinations, regardless of where I took the TEAS. I understand that TEAS results for any TEAS attempt that occurs more often than allowed will be considered invalid and no refund of fees will be made.
  - I further understand that if the date of my last TEAS is more than 2 years old on the application deadline date, my TEAS examination will not be considered for my application. *Note: the only exception to this rule is for graduates of the current PN Program curriculum who are applying to the LPN to ASN Program track within 2 years of graduating from the PN program AND who have taken the TEAS V version. If you are a current curriculum PN Program graduate and you graduated within 2 years of the ASN program application deadline date, you may choose to use the TEAS V scores you used for admission to the PN program or you may choose to repeat the TEAS V if you have test attempts left as described above.*
- I understand that providing any false information or altered records in this application packet will result in my ineligibility to be admitted to the nursing program and that if discovered after my admission to the program, will result in immediate and permanent termination from the program.

**My signature below serves as acknowledgement of the requirements described above. I further acknowledge that all information and documents provided by me for this application are true and accurate.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

**PARAMEDIC TO ASN TRANSITION APPLICANT INFORMATION SHEET**

|  |  |                        |           |                            |  |
|--|--|------------------------|-----------|----------------------------|--|
| <b>Last Name:</b>                            |  | <b>First Name:</b>     |           | <b>Middle:</b>             |  |
| <b>Maiden Name:</b>                          |  | <b>Student ID</b>      | <b>C#</b> |                            |  |
| <b>Street Address:</b>                       |  |                        |           | <b>County:</b>             |  |
| <b>City, State, Zip:</b>                     |  |                        |           |                            |  |
| <b>Phone:</b>                                |  | <b>Ivy Tech Email:</b> |           | <b>Other Email:</b>        |  |
| <b>Name of Paramedic Program:</b>            |  |                        |           | <b>Date of Graduation:</b> |  |
| <b>Region/Campus where you are applying:</b> |  |                        |           |                            |  |

**FOR OFFICE USE ONLY**

Date Received \_\_\_\_\_

**Prerequisite Requirements (must be completed prior to start of Program):**

Prereq ASA and Gen Ed math completed: MATH 123 or higher \_\_\_\_\_

**Minimum Application Requirements (must be completed by application deadline date):**

Nursing Application Acknowledgement form signed \_\_\_\_\_ HS Transcript/GED \_\_\_\_\_

TEAS V: Date \_\_\_\_\_ Academic Preparedness Category \_\_\_\_\_

Applicant Eligible \_\_\_\_\_ Applicant Not Eligible \_\_\_\_\_

| GEN ED COURSES   | WHEN TAKEN | WHERE TAKEN | GRADE | POINTS |        |
|--|------------|-------------|-------|--------|--------|
| APHY 101   |            |             |       |        |        |
| PSYC 101   |            |             |       |        |        |
| ENGL 111   |            |             |       |        |        |
| TEAS V (record score to first decimal place)                   |            |             | SCORE | WT     | POINTS |
| READING  |            |             |       | X 0.30 |        |
| MATH   |            |             |       | X 0.20 |        |
| SCIENCE  |            |             |       | X 0.30 |        |
| ENGLISH  |            |             |       | X 0.20 |        |
| TOTAL INITIAL POINTS   |            |             |       |        |        |
| TIE BREAKERS (IN ORDER APPLIED – ONLY ADDED IN EVENT OF A TIE) |            |             |       | POINTS |        |
| TEAS ADJUSTED COMPOSITE PERCENTAGE                             |            |             |       |        |        |
| TEAS SCIENCE (1 decimal place)                                 |            |             |       |        |        |
| TEAS READING (1 decimal place)                                 |            |             |       |        |        |
| TEAS ENGLISH (1 decimal place)                                 |            |             |       |        |        |
| PREREQUISITES COMPLETED AT IVY TECH.                           |            |             |       |        |        |
| CUMULATIVE GPA   |            |             |       |        |        |
| TOTAL TIE BREAKER POINTS APPLIED                               |            |             |       |        |        |
| TOTAL POINTS WITH APPLICABLE TIE BREAKERS ADDED                |            |             |       |        |        |

Date Acceptance letter sent: \_\_\_\_\_ Applicant response: Accepts: \_\_\_\_\_ Declines: \_\_\_\_\_