

PARALEGAL STUDIES

The Paralegal Studies program at Ivy Tech Community College strives to accelerate greatness and excellence in its curriculum. To achieve such a standard, the Program provides knowledge in many substantive areas of law and engages the students in an environment where they receive practical skills.

The overall program goal is to give the students the necessary skills and knowledge to be successful as entry-level paralegals, working under the supervision of lawyers, or successful transfer to a four year institution. Paralegals are not licensed attorneys and are not able to render legal advice.

Degrees & Certificates Offered (Southwest Region): Associate of Applied Science (AAS) (on campus or online) Associate of Science (AS) (on campus or online)

Typical Careers:

Legal Secretary
Paralegal

POINTS OF PRIDE

- ▶ Over 3,000 jobs available statewide with median starting pay of over \$19.00 per hour.
- ▶ Students apply concepts via real-world experiential learning through service learning and a variety of internship opportunities.
- ▶ Students take courses taught by local attorneys experience in the field.
- ▶ Our capstone class prepares students for the NALA certification exam so they can graduate ready to certify their skills, giving them an added qualification on their resumes.
- ▶ Our hands-on litigation class give students the opportunity to move through a real case from start to finish and learn the skills necessary for jobs in civil litigation.
- ▶ Students may complete the program online.



IVYTECH.EDU/PARALEGAL-STUDIES
888-IVY-LINE

CONTACT INFORMATION

Jennifer Dennis Schaefer - Department Chair
Email: jdennisschaefer@IvyTech.edu
Phone: 812-492-0511