

**MINUTES OF THE MEETING OF THE STATE  
BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE  
October 6, 2016**

Chair Michael Dora called the October 6, 2016 regular meeting of the State Board of Trustees to order at 1:00 pm at 8204 Hwy 311, Sellersburg, Indiana 47172

**ROLL CALL**

Secretary Sue Livers called the roll and the presence of a quorum was announced.

The following State Trustees were present:

**Mr. Michael R. Dora, Chairperson**  
**Ms. Paula Hughes, Vice Chair (on the phone)**  
**Ms. Lillian Sue Livers, Secretary**  
**Mr. Terry Anker**  
**Mr. Jesse Brand**  
**Ms. Kimra Schleicher**  
**Mr. Steve Schreckengast**  
**Ms. Kaye H. Whitehead**  
**Mr. Darrel Zeck**

The following State Trustees were unable to attend:

**Mr. Larry Garatoni**  
**Mr. Lee J. Marchant**  
**Mr. Stewart McMillan**

Student Representatives:

**Ms. Trisha Norfleet**  
**Ms. Terri Sanders**

**A. EXECUTIVE SESSION MEMORANDA:**

Following notice under IC 5-14-1.5-4, IC 5-14-1.5-5 and IC 5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on October 5, 2016 at 1:00 p.m. at the 8204 Hwy 311, Sellersburg, Indiana 47172

Members present were: Ms. Paula Hughes, Mr. Michael Dora, Mr. Jesse Brand, Ms. Lillian Sue Livers, Mr. Steve Schreckengast, Ms. Kimra Schleicher, Ms. Kaye H. Whitehead and Darrell Zeck

Members absent were: Mr. Larry Garatoni, Mr. Lee J. Marchant, Mr. Stewart McMillan

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2)(B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

**B. NOTICES OF MEETING MAILED AND POSTED:**

Trustee Sue Livers serving as secretary confirmed that notices of the October 6, 2016, regular meeting were properly mailed and posted.

**C. APPROVAL OF BOARD MINUTES:**

Trustee Darrel Zeck moved for approval of the minutes of the August 4, 2016 regular board meeting. Trustee Whitehead seconded the motion and the motion carried unanimously. Trustee Terry Anker abstained.

Trustee Kaye Whitehead moved for approval of the minutes of the September 8, 2016 special board meeting. Trustee Brand seconded the motion and the motion carried unanimously. Trustee Terry Anker abstained.

**D. COMMITTEE REPORTS:**

**Item 1** Chair Michael Dora reported that the Executive Committee met, and heard Security Report from Rob Carter, Executive Director Statewide Security and Safety. President Ellspermann provided an update on her organizational chart. We also discussed metrics and had discussion on Tom Snyder's final check for hitting metric goals.

**Item 2** Chair Michael Dora called upon Trustee Schreckengast, Chair of the Committee, to give the **Building, Grounds and Capital Committee Report**. Trustee Schreckengast reported four action items for approval.

Trustee Schreckengast moved for approval of:

**Resolution 2016-36**, Approval to Donate Land to Gary Development Commission for use by Community Healthnet, INC., Region 1/Gary

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of:

**Resolution 2016-37**, Approval to Purchase the Tippecanoe County and College Library on the Lafayette Campus, Region 4/Lafayette

Trustee Zeck seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of:

**Resolution 2016-38**, Approval of Request to Sell Anderson North Property in Alexandria, Region 6/Anderson

Trustee Whitehead seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of:

**Resolution 2016-39**, Approval to Donate Land to City of Indianapolis for use by Habitat for Humanity, Region 8/Central Indiana

Trustee Schleicher seconded the motion, and the motion carried unanimously.

The committee received an update on the Capital Submissions and the College 10 year Capital Plan. We also received an update on previously shared Fort Wayne Parkview Partnership.

**Item 3**

Chair Dora called upon Trustee Jesse Brand, Member of the Committee, for a report from the **Budget and Finance Committee**. Trustee Brand reported there were no action items to be consider by the Finance committee. We did receive an update on employee benefits and foundation.

**Item 4**

Chairperson Hughes called upon Trustee Whitehead, Chair of the Committee, for a report from the **Planning and Education Committee**. Trustee Whitehead reported there is one action items for approval.

Trustee Whitehead moved for approval of:

**Resolution 2016-43**, Approval of Degree Program

Trustee Livers seconded the motion, and the motion passed unanimously.

### **New Program Proposal – Aviation Technology Management**

A new program proposal was presented for Aviation Technology Management to be offered at the Ivy Tech Columbus Region. The program includes an Associate of Applied Science degree and Technical Certificate in Aviation Technology Management. The workforce focus for these credentials is municipal airfield management although graduates may also have employment opportunities at regional airports. Additionally, a Technical Certificate in Aviation Flight is a component of this new program proposal. This certificate links to the current Aviation Certificate that prepares students for private pilot licensure at the visual level. The new TC prepares students to add the aviation instrumentation level for licensure. This TC provides a pathway for single engine cargo plane commercial pilot.

The following was also presented in

1. The new program proposal was developed from industry request (Columbus Regional Airport).
2. The program expands the existing partnership with Ivy Tech Columbus and Columbus Municipal Airport.
3. The program links directly to the Columbus Education Cooperative.
4. The program supports role of municipal airports in community economic development (e.g., Cummins at Columbus)
5. While the projected workforce demand is small, the program will be offered College-wide and support statewide needs. Currently, do not expect the Aviation Technology Management AAS and TC to be offered at other Ivy Tech sites (because of current projected demand).
6. The program provides two pathways for students - commercial aviation and airfield management.
7. The program has a projected small positive margin in Year 3.
8. The region will fund the program chair expense from the Perkins Grant for the first three years. While this is an opportunity cost, it will not initially require regional operational funding for the most significant cost item for the program. Status of continuing the program will be made in consideration of applicable metrics.
9. The Columbus Regional Airport will provide the flight instructional lab.
10. One-time expense start-up is less than \$1K.
11. Discussions with ISU are positive in regards to transfer-in opportunities.
12. The AAS Aviation Management will transfer to BAS degree (business track) across IU regional campuses and also has other selected business transfer opportunities.

Trustee Whitehead noted the Committee received updates from Kara Monroe, Vice President, Academic Innovation and Jeff Fanter.

## **Student Success Initiatives Report to Commission of Higher Education**

A Student Success Initiative Status Report is due to CHE on November 1<sup>st</sup>. This is a report Ivy Tech will file annually with the Commission through 2018. This specific report must address elements of the Commission's last report on the Community College published December 2015 – but more importantly allows Ivy Tech the opportunity to highlight to the Commission and other statewide stakeholders the continued scaled implementation of student success and workforce initiatives. The five areas identified in the Commission's December 2015 report that the College must specifically address are:

Remediation

Course Scheduling

Transfer Students

Advising and Student Support

Corporate College

A large team from the College began working on this report in August under the leadership of Dr. Rachel Boon. This team is continuing its work following Dr. Boon's departure from the college and will meet the November 1 reporting timeline.

Dr. Monroe highlighted several of the initiatives which will be discussed in this report including the implementation of the new advising model, career development work, and promotion of TSAP, Achieve Your Degree, and implementation of structured scheduling.

Ivy Tech's overarching strategy beyond this report, as highlighted in the ASPEN/ATD report, will likely include better refinement of a student success system – one that allows students to move seamlessly through the student success infrastructure at the college to receive advising, coaching, tutoring, other academic support, and career development without feeling as though they are moving through a maze of different academic offices but rather one unified system.

## **Introduction of Student Liaisons**

We had the pleasure of meeting Trisha Norfleet and Terri Sanders. They along with Daniel Blough, who could not be in attendance today, will serve as the student liaisons between the State Board of Trustees and the student body this school year. This is a new position starting with this board meeting. What is great about it, is it came at the request of the Student Government Association presidents as part of their legacy project. Last year's presidents made this request to President Snyder last spring and with the election of new SGA presidents at the start of the school year President Ellspermann followed through on the student's request and after an application and interview process Trisha, Terri and Daniel were selected to serve in this role. We welcome them to today's meeting and look forward to their attendance at future board meetings.

**Item 5** Chair Dora called upon Trustee McMillan, Chair of the Committee, for a report from the **Audit Committee**. Trustee McMillan reported no action items. There are no action items from the Audit Committee.

We discussed three year Audit Plan

**Item 6** Chair Dora called upon Trustee Zeck, Chair of the Committee, for a report from the Corporate College (Workforce Alignment) Committee. Trustee Zeck reported there were no action items for the board to consider. Trustee Zeck welcome, Chris Lowery, to his new role as Senior Vice President, Workforce Alignment. The committee heard updated on Demand Driven Data and the Corporate College performance report

#### **E. TREASURER'S REPORT:**

Chair Dora called upon Senior Vice President Chris Ruhl for the Treasurer's report

##### **Income**

Tuition and fee revenue below budget and prior year due to modest decline in Fall enrollment

State appropriation on budget

Investment income higher vs. prior year and above budget

Total revenue through three months -2.5% vs. prior year and \$8 million below budget

##### **Expenses**

Total expenses \$8 million below budget through three months driven by S&E and leases

Salaries and benefits +6% vs. prior year driven by budgeted salary increase and three bi-weekly payrolls in Sept (vs. Oct in FY 2016)

Trustee Schreckengast moved for approval of the Treasurer's Report.

Trustee Brand seconded the motion, and the motion carried unanimously.

#### **F. STATE OF THE COLLEGE**

Chair Dora called upon President Ellspermann for the President's report. President Ellspermann.

Teaching IVYT Classes across the state

- Building a "Career that Matters"
- Focused on demand-driven career development
- *"A career is the series of occupations in which a dream is lived"*
- Homework assignment

### Project Early Success

Ivy Tech used machine learning to “predict” which students may struggle in specific courses just 2-weeks into the term. And then reached out to those students at the start of the semester. 16,247 Students Identified; 25,543 Call Attempts Made; 5,237 Student Contacts, 70 % of students rated the contact positive as well as their experience at Ivy Tech being positive.

### Student Concerns Learned

Analyzing the reporting (text from notes) and placing into buckets:

Books – Inability to obtain course materials (15.3%)

Personal – Work, family, time management, etc (10.4%)

Financial – Concerns with finances including lack of financial aid (5.5%)

Health – Student or someone close has/had a health issue (5.2%)

Faculty/Staff – Instructor or advisor issue or lack of advising (3.5%)

Technical – Personal internet access or computer issues (2.7%)

Transportation – Inability to get to campus for classes (2.0%)

Strategic Plan will be done by end of next year, various committees are being put together now.

Exploring how we might provide tables/laptops to all Ivy Tech Students.

## **G. OLD BUSINESS**

Chair Dora called for old business, and there was none.

## **H. NEW BUSINESS**

Chair Dora called for new business.

Trustee Schleicher moved for approval of:

**Resolution 2016-40, Reappointment Regional Trustees-North Central**

Trustee Schreckengast seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of:

**Resolution 2016-41, Appointment of Regional Trustee-Kokomo**

Trustee Zeck seconded the motion, and the motion carried unanimously.

Trustee Livers moved for approval of:

**Resolution 2016-42, Endorsement of College Policy Regarding Transgender and Gender Non-Conforming Students and Employees**

Trustee Schleicher seconded the motion, and the motion carried unanimously.

Trustee Hughes moved for approval of:

**Resolution 2016-44, Resolution on Performance and Compensation Metrics**

ROLL CALL

<b>Mr. Michael R. Dora, Chairperson</b>	<b>Yea</b>
<b>Ms. Paula Hughes, Vice Chair (on the phone)</b>	<b>Yea</b>
<b>Ms. Lillian Sue Livers, Secretary</b>	<b>Yea</b>
<b>Mr. Terry Anker</b>	<b>Yea</b>
<b>Mr. Jesse Brand</b>	<b>Yea</b>
<b>Ms. Kimra Schleicher</b>	<b>Yea</b>
<b>Mr. Steve Schreckengast</b>	<b>Yea</b>
<b>Ms. Kaye H. Whitehead</b>	<b>Yea</b>
<b>Mr. Darrel Zeck</b>	<b>Yea</b>

Trustee Brand seconded the motion and the motion carried unanimously.

**I. ADJOURNMENT**

With no further business to come before the Board, Chairman Dora called for a motion to adjourn the meeting.

Trustee Zeck moved for approval. Trustee Livers seconded the motion, and the motion carried unanimously.

Chairman Dora adjourned the meeting.

**STATE TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

  
**Michael Dora, Chairperson**

  
**Lillian Sue Lives, Secretary**

**Dated October 7, 2016**

**Prepared by Gretchen L. Keller, Recording Secretary**