



Ivy Tech Community College of Indiana – Northwest  
Gary, Valparaiso, East Chicago, Michigan City

## **Regional Board of Trustees Meeting Minutes**

April 15, 2015 | 1:00 PM | Trustee Conference Room

Gary Campus | 1440 E. 35<sup>th</sup> Avenue | Gary, IN 46409

### **I. Call to Order**

Tim Stoner called the Northwest Regional Board of Trustees to order on Wednesday, April 15, 2015 in the Ivy Tech Trustee Conference Room at the Gary campus.

### **II. Roll Call**

Trustees Present:

Tim Stoner  
Janet Seabrook  
Charles Weaver  
Heather McCarthy  
Peter Morikis

Trustees Absent:

Kris Emaus  
Andrew Kyres  
Peter Trinidad

A quorum was present.

### **III. Guests and Other Attendees**

Thomas Coley, Chancellor  
Lisa Shaffer, Vice Chancellor Enrollment Management, Marketing, and Communications  
Rick Soria, Michigan City Campus President  
Louie Gonzalez, East Chicago Campus President  
Aco Sikoski, Valparaiso Campus President  
Marlon Mitchell, Gary Campus President  
Karen Vargo, ED Finance and Administration  
Randy Maxson, ED Institutional Effectiveness  
Cindy Hall, ED Resource Development, Northwest  
Mckechney Valeris, ED Computer and Technology Services  
Jannifer Crittendon, ED Human Resources  
Lisa Wenzel, Director, Special Projects  
Lora Plank, Dean Health Sciences, Interim Dean Nursing

### **IV. Report on Notice of Meeting**

Notice for this meeting was sent to local media, posted on all four regional campuses, and announced on the college website under the Northwest region.

## V. Introductions

A. Chancellor Coley introduces Charles Weaver, the newest northwest regional trustee. Chair Stoner welcomes Charlie and asks that he share his background.

1. He graduated from IU Law School and worked 33 years as an attorney focusing on corporate law.
2. Most recently, he is the executive director of Starke County Economic Development Foundation, Inc.

## VI. Approval of Meeting Minutes

### Approval of minutes from January 30, 2015

Motion: Janet Seabrook

Second: Tim Stoner

Motion carried, with one abstention by Charles Weaver.

## VII. Chancellor's Report

### A. Enrollment Report: Randy Maxson, ED Institutional Effectiveness

1. Gary's FTE numbers (-37% total, -40% revenue generating) are related to several changes:
  - a. Out-of-state distance education moves from regions to state.
  - b. Online courses in region are now attached to originating campus.
  - c. Course search protocols changed to student's home campus.
  - d. Growth in non-revenue generating programs such as dual credit.
2. Spring 2015 – First day January 12
  - a. Headcount increased after census date due to dual credit and second 8-weeks
3. Summer 2015
  - a. Enrollments continue to increase and as of April 5, at 56% of previous year.
  - b. Students tend to sign up toward the end of the registration period.

### B. Finance: Karen Vargo, ED Finance and Administration

1. Regional enrollment adjustments received: net reduction in regional budget is \$3,091,388.
2. Original revenue budget \$27,062,545 adjusted \$22,818,083
3. Net enrollment adjustments per campus:
  - a. Gary net enrollment adjustment (\$3,291,958)
  - b. Valparaiso net enrollment adjustment \$325,188
  - c. East Chicago net enrollment adjustment \$66,734
  - d. Michigan City net enrollment adjustment (\$191,352)
4. Expenditures are at 66% of the budget

5. There is a current freeze on hiring vacant positions.
6. Purchasing deadline has been moved up to May 1.
7. Collections and tax intercepts are expected to increase; write-offs should decrease, hoping for closer to the \$1M mark.
  - a. Write-offs are still in collections and have a chance of being paid. Last year, about 13% was collected, reducing the write-off amount.
  - b. Would like to see a report of the reported vs. actual write-off numbers side-by-side – next meeting.

**Action Item:**



**Purchases over \$20,000:**

Motion: Peter Morikis

Second: Heather McCarthy

Motion unanimously passes.

**C. Facilities Update: Karen Vargo, ED Finance and Administration**

1. Work at the new Crown Point-Merrillville Center will be completed by July 1.
2. IUN/Ivy Tech building groundbreaking is scheduled for June 23.


**D. LaPorte Site Update: Rick Soria, Campus President, Michigan City Campus**

1. Ivy Tech Northwest now has a presence in LaPorte with a new CDL program that will address the growing demand in this field.
2. Also offered is the CPT, Certified Production Technician, through Alcoa Howmet.
3. Ten companies participated in mock interviews with students as a result of a collaboration between Ivy Tech and Work One.
4. Six students in the first class will graduate this week.

**E. Academic Affairs: Health Science/Interim Nursing Dean Lora Plank**

1. The space limitations at the Gary campus prevent:
  - a. The faculty from providing the best learning experience for students.
  - b. Expansion of the program.
  - c. The ability to offer simulation and tutoring experiences at times conducive to the students' schedules.
2. To address the space limitations, the Nursing program will move to the new Crown Point-Merrillville Center located at 9900 Connecticut Drive, Crown Point, in early July
3. Chancellor Coley acknowledged the work that Dean Plank accomplished in her role as the interim dean of Nursing and thanked her for a job well done.
4. Board approval is needed for the move as part of the accreditation process.

**Action Item:**

 **Move Nursing Program from Gary to the Crown Point-Merrillville Center:**

Motion: Peter Morikis

Second: Charlie Weaver

Motion unanimously passes.

**VIII. Adjournment**

 **Adjournment**

Motion: Janet Seabrook

Second: Heather McCarthy

Motion unanimously passes.

Chair Tim Stoner adjourned the meeting at 2:39 p.m.

Respectfully submitted by Shelley Giorgio