

**MINUTES OF THE MEETING OF THE STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF INDIANA
EVANSVILLE, INDIANA
AUGUST 12, 2010**

Chairman Kaye H. Whitehead called the August 12, 2010, regular meeting of the State Board of Trustees to order at 10:10 a.m. in Room 107 at the Ivy Tech Community College – Evansville Campus, 3501 First Avenue, Evansville, Indiana.

A. ROLL CALL:

Secretary Anne K. Shane called the roll and the presence of a quorum was announced. The following State Trustees were present:

Ms. Kaye H. Whitehead, Chair
Mr. Lee J. Marchant, Vice Chair
Mrs. Anne K. Shane, Secretary
Ms. Linda Buskirk
Ms. Debora K. Butterfield
Mr. Richard R. Halderman
Ms. Lillian Sue Livers
Mr. Anthony J. Moravec
Mr. Norman E. “Ned” Pfau, Jr.
Mr. Steve Schreckengast
Mr. Leslie C. Shively
Mr. V. Bruce Walkup

Trustee unable to attend the meeting:

Mr. David M. Findlay

B. NOTICES OF MEETINGS MAILED AND POSTED:

Secretary Anne K. Shane confirmed that notices of the August 12, 2010, regular meeting were properly mailed and posted.

C. APPROVAL OF BOARD MINUTES:

Chairman Kaye H. Whitehead directed the trustees’ attention to the minutes of the June 10, 2010, regular board meeting. Trustee Richard R. Halderman made the motion to approve the minutes of the June 10, 2010, regular meeting as submitted. Trustee Norman E. “Ned” Pfau, Jr. seconded the motion, and the motion was carried unanimously.

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D. COMMITTEE REPORTS:

Item 1 Chairman Whitehead reported that the Executive Committee met on July 12, 2010 and said that the matters discussed at that meeting would be incorporated into the following committee reports.

Item 2 Chairman Whitehead called upon Trustee Norman E. “Ned” Pfau, Jr. for the **Budget and Finance Committee Report**. Trustee Pfau reminded the trustees of the detailed discussions of the following resolutions during the committee meetings the previous afternoon and moved for the approval of:

Resolution Number 2010-41, Ratification of the Biennial Legislative Budget Request for Operating Funds Submitted to the Indiana General Assembly

Trustee V. Bruce Walkup seconded the motion, and the motion carried unanimously.

Resolution Number 2010-42, Resolution of the State Board of Trustees Regarding the Issuance of a Note to Finance the Cost of Qualified Energy Savings Facilities in Indianapolis, Indiana

Trustee Shane seconded the motion, and the motion carried unanimously.

Resolution Number 2010-43, Approval of a Contract for Call/Fulfillment Center Services

Trustee Richard R. Halderman seconded the motion, and the motion carried unanimously.

Resolution Number 2010-44, Approval of Contract for Blackboard, Inc. for 2010-2013

Trustee Walkup seconded the motion, and the motion carried unanimously.

Trustee Pfau said that the Committee heard from Vice President for Finance and Treasurer Bob Holmes who reported on the closing of the fiscal year 2009-10 and said that the process is moving well. The objective is to better our record of closing in October, as we did last year.

Item 3 Chairman Whitehead called on Trustee Linda Buskirk for the **Planning and Education Committee Report**.

Trustee Buskirk reminded the trustees of the detailed report and discussion during the previous day’s Planning and Education Committee meeting and

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moved to approve **Resolution Number 2010-45, Approval of a New Program**. Trustee Walkup seconded the motion, and the motion carried unanimously.

Trustee Buskirk reported that the Committee also heard a report on credit transfer. The trustees learned what a complex issue transferring credits is statewide. Transfer in Indiana is primarily course by course, and while some recent news stories chronicle current challenges, the real news is how much improvement there has been for Ivy Tech students to see their credits transfer to four-year institutions. Ivy Tech is actually a leader in the State working with the Commission for Higher Education to improve the transfer situation.

The committee also heard a progress report on how we are implementing the Accelerating Greatness Strategic Plan. Specifically, the Committee heard an update on Strategy 2, Ensuring That Indiana's Citizens, Workforce, and Businesses are Globally Competitive. The Committee heard about initiatives for improving our engagement with the employer community; we are assessing their needs and hearing that our programs are advancing Indiana in the global economy. Updates on the other three strategies will be presented at each Planning and Education Committee meeting.

- Item 4** Chairman Whitehead called on Trustee V. Bruce Walkup to give the **Buildings, Grounds, and Capital Committee Report**. Trustee Walkup reminded the trustees of the detailed discussions of the following resolutions during the committee meetings the previous afternoon and moved for the approval of:

Resolution Number 2010-46, Approval to Purchase 0.132 Acres of Improved Land at 1237 East 35th Court in Gary, Region 1/Northwest

Trustee Steve Schreckengast seconded the motion, and the motion carried unanimously.

Resolution Number 2010-47, Request That Ivy Tech Foundation, Inc. or One of Its Affiliates Receive a Gift of the Lung Instructional Center in Elkhart for Lease to the College, Region 2/North Central

Trustee Schreckengast seconded the motion, and the motion carried unanimously.

Resolution Number 2010-48, Approval to Purchase 7.0 Acres of Improved Land at 303 Carlisle Street South in Terre Haute, Region 7/Wabash Valley

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Trustee Schreckengast seconded the motion, and the motion carried unanimously.

Resolution Number 2010-49, Approval to Dispose of Property Not Needed by the College at Its Indianapolis North Meridian Center Campus by Easement to the City of Indianapolis, Department of Public Works, Region 8/Central Indiana

Trustee Shane seconded the motion, and the motion carried unanimously.

Resolution Number 2010-58, Approval to Dispose of Property Not Needed by the College at Its Indianapolis North Meridian Center Campus by Right of Way and Drainage Easements to the City of Indianapolis, Department of Code Enforcement, Region 8/Central Indiana

Trustee Shane seconded the motion, and the motion carried unanimously.

At this time during the regular meeting, Chairman Whitehead called a public hearing for the consideration and awarding of public works contracts. Trustee Walkup made the motion to approve **Resolution Number 2010-50** for the approval of the Warsaw new construction project bid package two contracts. Trustee Schreckengast seconded the motion. Chairman Whitehead asked if anyone in attendance had anything to present to the Board regarding this resolution or any questions about this resolution, and no one came forward. Chairman Whitehead called for a vote to approve **Resolution Number 2010-50, Approval of Warsaw New Construction Project Bid Package Two Contracts, Region 2/North Central**, and the motion carried unanimously.

Continuing, Trustee Walkup made the motion to approve **Resolution Number 2010-51** for the approval of a construction contract for the build out of the Learning Resource Center space in the Multi Modal Facility in Indianapolis. Trustee Shane seconded the motion. Chairman Whitehead asked if anyone in attendance had anything to present to the Board regarding this Resolution or any questions about this, and no one came forward. Chairman Whitehead called for a vote to approve **Resolution Number 2010-51, Approval of a Construction Contract for the Build Out of the Learning Resource Center Space in the Multi Modal Facility in Indianapolis, Region 8/Central Indiana**, and the motion carried unanimously.

Trustee Walkup made the motion to approve **Resolution Number 2010-52** for the approval of an Indianapolis Fall Creek expansion new construction and renovation project bid package five contracts in Indianapolis. Trustee Shane seconded the motion. Chairman Whitehead asked if anyone in attendance had anything to present to the Board regarding this Resolution or any questions about this resolution, and no one came forward. Chairman Whitehead called

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for a vote to approve **Resolution Number 2010-52, Approval of Indianapolis Fall Creek Expansion New Construction and Renovation Project Bid Package Five Contracts, Region 8/Central Indiana**, and the motion carried unanimously. Chairman Whitehead closed the public hearing.

Item 5 In the absence of David M. Findlay, Chairman Whitehead called on Trustee V. Bruce Walkup for the **Audit Committee Report**. Trustee Walkup reported that there were no action items to bring before the Board. He acknowledged the thorough work of Mike Davis who was recently hired as the Executive Director of Internal Audit.

Item 6 Chairman Whitehead called on Trustee Steve Schreckengast for the **Workforce and Economic Development Committee Report**. Trustee Schreckengast reported that there were no action items to bring forward. He reported that the Committee heard from Mr. Terry Huber, Executive Director for WED for the Southwest Region. The Committee also heard from Vice President for Communications and Marketing Jeff Fanter who reported on the intensified efforts in marketing the College's WED activities. The Committee also heard updates on recent staff visits to Cuyahoga Community College and Macomb Community College.

E. TREASURER'S REPORT:

Chairman Whitehead called on Bob Holmes, Vice President for Finance and Treasurer, for the **Treasurer's Report**.

- Vice President Bob Holmes directed the trustees to their folders for the reports for June and July, and he explained that he would focus his report today on the June year-end figures. The 2009-10 fiscal year is officially completed and we are in the process of doing the final closing entries and putting together the financial statements and budgetary carry forward. While those reports are not yet complete, we are far enough along to know that he can report that we ended the year in good financial shape. Credit goes to the chancellors and finance directors around the State for their careful financial management of all of their budgets. Like colleges across the country, Ivy Tech had state appropriations that were withheld. In total, the State withheld \$1.1 million of federal ARRA stimulus funds which had previously been allocated for R and R this past year. In addition, about \$474,000 in debt service funds was withheld after several capital projects were not released due to the economic situation. For 2010-11, we already know that we will lose \$1 million of R and R money and \$10 million of general operating appropriations from cuts that were made last December. The State's recent surplus statement and July revenue results indicate that further cuts may well be made. For 2009-10, total College operating revenues were almost \$450 million, an increase of \$70 million over last year. This growth is primarily in student fees which grew by \$62 million. State appropriations increased by another \$7.6 million primarily as the result of our debt service reimbursements. Investment

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income declined by about \$800,000, and other income and transfers in grew by about \$1.7 million. Total operating expenses, including transfers out, were \$417 million, so we ended the year with a positive spread of about \$32 million. A little less than two thirds of our total expenses are for salaries and benefits. While the number of full-time equivalent students increased by about 30 percent, the increase in compensation and supplies and equipment were only eight percent, while utilities and facility leases were stable. The increase for transfers out reflect larger debt service reimbursements, increased use of operating funds for R and R needs, and funding for accrued but unused vacation, sick leave, and post-employment benefit liabilities. Vice President Holmes said he is pleased to report that at the end of 2009-10, the College was fully funding those liabilities. That fact, along with having a defined contribution retirement plan for most employees rather than a defined benefit retirement plan, means we do not face future financial problems that a lot of other governmental entities and educational institutions will face. In 2010-11, the new Elkhart building is nearing completion. We are scheduled to make the final payment of \$14.9 million tomorrow, and we will officially take possession of Phase I of that project on the same day. Trustee Shane asked to recognize all of the finance staff who have stepped up to meet all of the challenges to help us get through the tremendous institutional growth and to meet all of the State's requirements; she and the other trustees are appreciative of all of their efforts. Vice President Holmes said that all of the regional finance directors and their chancellors and people on his staff all work very hard and he appreciates their kindness. Vice President Holmes called for questions, and there were none. Trustee Kevin M. Ahaus moved that the Treasurer's Report be approved. Trustee Anthony J. Moravec seconded the motion, and the motion carried unanimously.

F. STATE OF THE COLLEGE:

Chairman Whitehead called on President Thomas J. Snyder for the **President's Report**.

- President Snyder announced that the Board would hear Engagement Reports on the College's 2010 Strategic Plan "Changing Lives, Changing Indiana" from Chancellor Dan Schenk, and the College's 2013 Strategic Plan "Accelerating Greatness" from Vice President for Engagement and Program Analysis Jeff Terp. He called on Chancellor Dan Schenk for a report on the Southwest Region.

The engagement reports and the regional report were provided for information only; no Board action was required.

(Narratives and PowerPoint presentations were distributed to the Board prior to the meeting and are on file with the approved minutes of this meeting.)

- President Snyder introduced Ivan Hernandez, Director of Admissions from Ivy Tech Lafayette, and called on him for a report of a recent Achieving the Dream (ATD) initiative at the Lafayette Region. Mr. Hernandez explained that he is the co-chair of

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the Lafayette Region's Achieve the Dream team along with Gurig Trana, business faculty. They wanted to expose their students to the ATD initiative, so they implemented "guerilla marketing" by placing blank posters around the campus that students could "graffiti" with their thoughts and dreams. There were concerns about what the students would write, but the majority of the comments were positive and inspirational. Students wrote of wanting to transfer to four-year institutions, becoming the first person in their family to graduate from college, and some students even wrote of their desire to return to Ivy Tech to teach. Some students shared dreams for themselves, some shared dreams for their families, and some shared dreams for their communities—evidence that Ivy Tech is touching more lives than just those of our students.

- President Snyder introduced Andrea Heidelback, Chapter President of Phi Theta Kappa (PTK) at the Lafayette campus. She is pursuing a degree in elementary education, and she plans to transfer to Indiana State University, Butler University, or IUPUI. She said that while not all of her Ivy Tech credits would transfer to all three of these institutions, they would all transfer to Indiana State; however, she continues to keep her options open. President Snyder introduced Natalie Myer, a student at the Lafayette campus who was recently elected International Vice President for Division 3 of PTK, and he called on her for remarks. She has her RN degree and is working on a degree in political science. Ms. Myer thanked the president and the trustees for the opportunity to speak to them today. She said that she hopes everyone thinks of two things as they listen to her story: like every good story, the ending is constantly being refined and this is not just about her but it is about every student that walks through Ivy Tech. Ms. Myer enrolled at the Ivy Tech Lafayette campus in 2007 and began pursuing her nursing degree, but she discovered that Ivy Tech gave her the opportunity to do so much more. She said that Ivy Tech was affordable due to grants, scholarships, and student loans that covered her tuition, books, and even rent at times. She said she found her instructors to be knowledgeable and experienced; some were also professors at four-year institutions. She said that her education was at the same level as a four-year institution and most of the time, it was better, and at a fraction of the cost. She said that her clinicals, which were nearby, enabled her to work within her community. She also said that students who attend Ivy Tech do not miss out on campus experiences they might get at four-year institutions—Ivy Tech provides a more personal experience. Being in Phi Theta Kappa also supplemented the education that Ivy Tech was giving her and allowed her to see dreams beyond her medical interests. As an international officer of PTK, Natalie said that she is a resource not only to her fellow Ivy Tech students but also to community college students across the country. She feels that, by sharing her story, she can encourage other students to create their own experiences, fulfill their dreams, and complete their degrees. She said she will continue to find better ways to help others, but her success would not have been possible without all of the opportunities that Ivy Tech has given her. She feels proud knowing that her story won't stop here and that many other similar stories will follow.

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- Chairman Whitehead thanked Natalie, Andrea, and Ivan for sharing their stories and said they were all very inspirational. She thanked Chancellor Dan Schenk and his team for hosting these meetings.

G. OLD BUSINESS:

Chairman Whitehead called for old business, and there was none.

H. NEW BUSINESS:

Chairman Whitehead called for new business.

- Trustee Walkup presented **Resolution Number 2010-59** and explained that the State Board finds that it is in the best interests of Ivy Tech Community College of Indiana to waive, on a one-time basis, the one hundred eighty (180) day written notice period regarding the termination of President Snyder's Employment Agreement and formally extend President Snyder's Employment Agreement effective immediately with the passage of this Resolution, through and including June 30, 2014, subject to the other terms and conditions of the Employment Agreement. Trustee Walkup moved to approve **Resolution Number 2010-59-Resolution to Approve an Extension of the Employment Agreement With President Thomas J. Snyder Through June 30, 2014**, and Trustee Halderman seconded the motion. Chairman Whitehead called for further discussion, and there was none. The motion carried unanimously. Trustee Shane thanked President Snyder for his leadership, especially with having to deal with budget constraints. President Snyder said that this has been an honor for him to lead the College and he has a great team behind him. Chairman Whitehead said she has appreciated all of the communication between the Board and the President.
- Chairman Whitehead presented **Resolution Number 2010-53, Election of State Trustees to Board of Directors of Ivy Tech Foundation, Inc.** She explained that the articles of incorporation of the Ivy Tech Foundation by-laws provides that four members of the Ivy Tech Foundation board of Directors are to be State Trustees of Ivy Tech Community College, elected to the Foundation Board by the College's State Board of Trustees annually. The State Board finds it to be in the best interests of both the College and the Foundation to have appropriate State Trustee representation on the Foundation Board. Trustee Leslie C. Shively moved that Trustees David M. Findlay, Lee J. Marchant, Anthony J. Moravec, and Steve Schreckengast, serve on the Foundation Board of Directors. Trustee Halderman seconded the motion, and the motion carried unanimously.
- Chairman Whitehead called on Vice President for Administration Bill Morris for a report on **Resolution Number 2010-54**. Vice President Morris explained that the State Trustee By-laws were amended in 2008 by adding a Code of Conduct and a Conflict of Interest Policy. Since these apply to the regional trustees as well, they needed to be incorporated into the Regional Trustee By-laws. Additionally, the state

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- statute for Ivy Tech and the State Trustee By-laws contain similar language that the regional boards of trustees will consist of “at least” seven members. The regional by-laws have not yet been modified and currently read that regional board of trustees will “consist of seven” members. It is a very subtle yet important distinction. It is also not a coincidence that the next resolution the Board will consider, 2010-55, calls for the appointment of an eighth trustee to the Fort Wayne Regional Board. It is therefore, important that the State Board act to amend the Regional Trustee By-laws to be consistent with the state statute and the State Board By-laws. The additional modifications recodify the Regional By-laws and bring them up to date. Trustee Halderman made the motion to approve **Resolution Number 2010-54, Approval of Amendments to By-Laws of the Regional Boards of Trustees.** Trustee Ahaus seconded the motion, and the motion carried unanimously.
- Trustee Buskirk presented **Resolution Number 2010-55** and explained that the Northeast Regional Board has expressed an interest in increasing the number of members on their Regional Board from seven to eight. The Northeast Regional Board Nominating Committee has identified and recommends one candidate to serve on the Northeast Regional Board. Trustee Buskirk moved to approve **Resolution Number 2010-55, Appointment of a Regional Trustee, Northeast Region,** appointing Mr. Donald F. Wood, representing manufacturing, as a regional trustee for the Northeast Region. Trustee Debora K. Butterfield seconded the motion. Chairman Whitehead called for further discussion, and there was none. The motion carried unanimously.
 - Chairman Whitehead presented **Resolution Number 2010-56** and explained that the terms of two East Central Regional Trustees were scheduled to expire on June 30, 2010. The East Central Regional Board Nominating Committee has agreed to reappoint the two individuals listed below to serve another term on the East Central Regional Board. Chairman Whitehead moved to approve **Resolution Number 2010-56, Reappointment of Regional Trustees, East Central Region,** reappointing Ms. Patricia K. Crowe, representing labor; and Mr. Joseph M. Russell, representing agriculture, as regional trustees for the East Central Region. Trustee Schreckengast seconded the motion. Chairman Whitehead called for further discussion, and there was none. The motion carried unanimously.
 - Trustee Leslie C. Shively presented **Resolution Number 2010-57** and explained that the terms of two Southwest Regional Trustees were scheduled to expire on June 30, 2010. The Southwest Regional Board Nominating Committee has agreed to reappoint the two individuals listed below to serve another term on the Southwest Regional Board. Trustee Shively moved to approve **Resolution Number 2010-57, Reappointment of Regional Trustees, Southwest Region,** reappointing Mr. Timothy A. Flesch, representing commerce; and Mr. Robert L. Wathen, representing commerce, as regional trustees for the Southwest Region. Trustee Buskirk seconded the motion. Chairman Whitehead called for further discussion, and there was none. The motion carried unanimously.

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- Chairman Whitehead said that she has fulfilled her two-year term as Chairman of the State Board of Trustees, and she called for a report from Nominating Committee chairman Trustee Pfau. Trustee Pfau reported that the Nominating Committee consisted of himself and Trustees Butterfield and Schreckengast, and he offered the following slate of Board officers:

Chairman: Lee Marchant

Vice Chairman: Anne Shane

Secretary: Bruce Walkup

Treasurer: Bob Holmes

Assistant Treasurer: Mark Husk

Assistant Secretary: Bill Morris

These officers would serve effective immediately for two years. Trustee Schreckengast moved to close the nominations and to accept the report of the nominating committee. Trustee Butterfield seconded the motion. Chairman Whitehead called for discussion, and there was none. The motion carried unanimously.

Trustee Whitehead turned the gavel over to newly elected Chairman Lee J. Marchant. Trustee Whitehead thanked the trustees for the opportunity to serve as their chairman, and she thanked President Snyder for everything he has done not only for her as the Chairman of the Board but also for the College. President Snyder thanked Trustee Whitehead for her leadership.

Chairman Marchant thanked his fellow trustees for electing him Chairman, and commented that he considers this an incredible honor. He has been affiliated with Ivy Tech for over 20 years, and in those 20 years, he has never seen an organization change as much as Ivy Tech. The College went through unprecedented change when President Snyder came on board, and he thanked Trustee Whitehead for her leadership in helping the trustees become more cohesive as a Board and in its positive relationship with the president.

- Chairman Marchant read aloud **Resolution Number 2010-60** acknowledging Trustee Whitehead's commitment, service, and leadership during her tenure as Chairman of the Ivy Tech Community College of Indiana State Board of Trustees. Chairman Marchant made the motion to approve **Resolution Number 2010-60, Appreciation of Kaye H. Whitehead for Service as Board Chairwoman of the State Board of Trustees of Ivy Tech Community College of Indiana** and Trustee Buskirk seconded the motion. The motion carried unanimously. Trustee Whitehead was

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presented with the framed resolution signed by all State Trustees and a Tiffany crystal bowl engraved with her years of service as chairman.

I. ADJOURNMENT:

With no further business to come before the Board, Chairman Marchant adjourned the meeting.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**

Lee J. Marchant, Chairman

V. Bruce Walkup, Secretary

Dated August 12, 2010

Prepared by Tina S. Phelps, Recording Secretary