



Ivy Tech Community College of Indiana – Northwest  
Gary, Valparaiso, East Chicago, Michigan City

## **Regional Board of Trustees Meeting Minutes**

November 18, 2015 | 2:00 PM | Executive Conference Room

Valparaiso Campus | 3100 Ivy Tech Drive | Valparaiso, IN 46383

### **I. Call to Order**

Tim Stoner called the Northwest Regional Board of Trustees to order on Wednesday, November 18, 2015 at 2:02 p.m. in the Executive Conference Room, located at the Valparaiso campus.

### **II. Roll Call**

#### Trustees Present:

Tim Stoner  
Kris Emaus  
Charles Weaver  
Stuart McMillan, State Trustee  
Heather McCarthy (phone)  
Frank Cardello (phone)

#### Trustees Absent:

Janet Seabrook  
Peter Morikis  
Andrew Kyres  
Peter Trinidad

A quorum was present.

### **III. Guests and Other Attendees**

Louie Gonzalez, East Chicago Campus President  
Lisa Shaffer, Vice Chancellor Enrollment Management, Marketing, and Communications  
Margaret Semmer, Vice Chancellor Academic Affairs  
Rick Soria, Michigan City Campus President  
Aco Sikoski, Valparaiso Campus President  
Marlon Mitchell, Gary Campus President  
Randy Maxson, Executive Director Institutional Effectiveness  
Cindy Hall, ED Resource Development, Northwest  
Mckechney Valeris, ED Computer and Technology Services  
Lisa Wenzel, Director, Special Projects  
Shelley Giorgio, Assistant to the Chancellor  
Mark Maassel, Campaign Chair (phone)  
Bob Crandall, Crandall, Croft & Associates

#### **IV. Report on Notice of Meeting**

Notice for this meeting was sent to local media, posted on all four regional campuses, and announced on the college website under the Northwest region.

#### **V. Approval of Meeting Minutes**

##### **Approval of minutes from September 16, 2015**

Motion: Charlie Weaver  
Second: Kris Emaus

Motion unanimously passes.

#### **VI. Chair's Report**

##### **A. Welcome New Board Member, Frank Cardello**

1. Mr. Cardello's nomination was approved at the September 30, 2015 meeting of the Ivy Tech State Board of Trustees.

#### **VII. Chancellor's Report: Aco Sikoski, Valparaiso Campus President**

##### **A. Enrollment Report: Randy Maxson, Executive Director, Institutional Effectiveness**

1. Fall 2015
  - a. As of census date (9.9.15), non-revenue enrollments were 11% of total HC and 8% of total FTE.
  - b. Gary's FTE numbers (-32% change) continue to correlate with the systemic changes that were previously discussed.
    - Distance education moving from region to state
    - Course search protocols changed to student's home campus
    - Online courses attached to campus of instructor assignment
  - c. Fall 2015 enrollments had reached 81.5% of the Headcount and 87.1% of the FTE targets (target based on Fall 2014 numbers).
2. Spring 2016
  - a. Begins Monday, January 11
  - b. A statewide change in coding will assign Dual Credit numbers to the Gary campus, rather than the campus associated with the high school.
  - c. Enrollment is tracking a bit below last year at the same point.
3. Overall enrollment
  - a. Enrollment is down about 2,400 since 2011
    - Fewer credits required per program and co-req classes are influences.

b. Future reports

- Pipeline: data on traditional vs. non-traditional student by age brackets; percent of students straight from high school, in comparison to past several years
- What is the target for high school recruitment? Are we meeting goals?
- What effect is dual credit having on our enrollment? Does it take students away or is it an incentive to continue at Ivy Tech?
- What are our relationships with the high schools?
- Trustees will determine what data they would like to see.

**B. Finance: Karen Vargo, Executive Director of Finance and Administration**

1. Census projected enrollment adjustment for Fall (\$1, 368, 279)


a. Gary	\$(1,683, 989)
b. Valparaiso	\$ 237,471
c. East Chicago	\$ 42,763
d. Michigan City	\$ 35,476

2. Decrease in reserves over the last year was \$1,132,122

3. We are required to keep 10-12% in reserves. We are at 22 %.

4. Will be using some of the same initiatives as last year to reduce the deficit: tax intercept, collections

5. Approve 2015-16 Write Off for the Northwest Region

 **Approve 2015-16 Write-Off**

Motion: Charlie Weaver

Second: Heather McCarthy

Motion unanimously passes.

6. Purchases over \$20,000

a. Clarification: Ivy Tech Foundation bought the Michigan City building and the College is buying it from the Foundation in installment.

 **Purchases over \$20,000**

Motion: Kris Emaus

Second: Charlie Weaver

Motion unanimously passes.

**C. Development: Cindy Hall, Executive Director Northwest Development**

1. The regional campaign has been underway for several months.
  - a. About \$1M into the \$4.5 M campaign
2. Bob Crandall of Crandall, Croft and Associates, requested the board members and the campus presidents to take an active role in the campaign by telling the Ivy Tech story. Campus Presidents were asked to encourage deans and program chairs to support the campaign.
3. Mark Maassel, campaign chair, asked that the board step up in their roles as community leaders and show that they are fully committed to the campaign by making a donation.
4. The funds raised will upgrade our facilities, classrooms, and help our students graduate.

**VIII. Adjournment**



**Adjournment**

Motion: Kris Emaus

Second: Charlie Weaver

Motion unanimously passes.

Chair Tim Stoner adjourned the meeting at 2:36 p.m.

Respectfully submitted by Shelley Giorgio