

# CLASS OF 2022

## COMMENCEMENT

Friday  
**MAY 13**

LAWRENCEBURG  
Event Center

**91 Walnut St.  
LAWRENCEBURG, IN**

### **YOU MUST APPLY FOR GRADUATION!!!**

Graduation applications for Spring and Summer are due by March 15<sup>th</sup>. Any late applications will be processed, but we cannot guarantee that your name will be listed in the program.

**GRADUATES PLEASE ARRIVE BY 5:30 P.M.  
COMMENCEMENT CEREMONY BEGINS AT 6:00 P.M.**

#### DIRECTIONS

Lawrenceburg Event Center is located at 91 Walnut St., directly off of US 50. There will be plenty of parking across the street in the parking garage. Graduates will be directed to convene in a designated space prior to the ceremony.

#### GUESTS

Please use the Main Entrance to the Event Center and go directly to the guest seating area.

#### HOW DO I GET MY CAP AND GOWN? ORDER EARLY!

The cap and gown cost, with tassel, is \$45.98 plus tax.

#### Option 1:

Cap/gowns are in stock at the Lawrenceburg Bookstore and may be purchased in-person beginning April 1 while supplies last. Contact the Bookstore for additional information at 812-537-4010 x 5245.

#### Option 2:

You may purchase your cap/gown online at:

<https://ivytech.shopoakhalli.com/purchasewizard/Welcome>

Order online by March 29 for pick up at the Lawrenceburg Bookstore

Order online by April 29 to be shipped to your home with additional shipping cost of \$13.95

Other graduation items are available on this website.

**PLEASE READ BOTH SIDES OF THIS FLYER FOR DETAILS  
KEEP THIS PUBLICATION FOR REFERENCE**



## **PHOTOGRAPHS**

Grad Images is the professional photographer taking photographs of the graduates as they walk across the stage. Another photo will be taken by Grad Images as a close-up shot with the graduate and their diploma. The photographer will also be available immediately after the ceremony for additional photographs. After the ceremony, the photographer will email proofs to the graduate. Proofs can be viewed online at [www.gradimages.com](http://www.gradimages.com).

## **WHAT SHOULD I WEAR?**

The following are some suggestions:

**MEN:** Nice slacks, shoes, dress shirt looks best. (Ties are optional.)

**WOMEN:** A solid color dress, slacks or skirt outfit with dress shoes. Choose a blouse or dress that makes the neckline of your gown look nice.

Please press your gown. We will not have an iron on-site for this purpose. We will not have a secure place for items like purses during the ceremony; please, either don't bring one or give it to a family member or friend to hold for you during the ceremony.

## **WHERE WILL I PUT ON MY CAP AND GOWN?**

Students will assemble in a designated location. There is no private dressing area other than the restrooms. Experience has proven that the restrooms will be crowded and busy. Tassels go on the right side of your cap. The cap should be adjusted as near to parallel with the ground as possible (like a plate or book on your head).

## **HOW WILL I KNOW WHERE TO LINE UP? HOW WILL MY NAME BE ANNOUNCED?**

Upon arrival, students will proceed to a designated area in the Event Center. There will be a check-in table where you will receive a card with your name, degree, program and your group number. Please review the information with the assistant at the table. If any of the information is incorrect, the assistant will prepare a new card for you. If the pronunciation of your name is unusual or difficult, please have the assistant write it phonetically on the card. **YOU MUST KEEP THE CARD AND CARRY IT WITH YOU ONTO THE STAGE.**

## **SPECIAL NEEDS**

If you have special needs requests, please contact Brandon Wernert at [bwernert@ivytech.edu](mailto:bwernert@ivytech.edu) for arrangements in advance of the ceremony

## **HOW WILL I GET MY DIPLOMA?**

At the appropriate time, ushers will direct the graduates to stand **ONE ROW AT A TIME**. Please do not carry your program on stage; you should carry only your name card to the stage. As you ascend the stage, you will hand your card to the individual at the corner of the stage, who will announce your name. You will proceed across the stage where the Chancellor will present you with a diploma cover. You will shake hands with the Chancellor and a photographer will take your picture with him. You will also shake hands with other members of the stage party. The photographer will take another photo of you then proceed back to your seat and remain standing until your entire row has returned. An usher will direct your entire row to be seated.

## **WHAT HAPPENS NEXT?**

After all the graduates have returned and been seated, you will be directed to stand as a group for the official conferring of degrees. Then the Class of 2022 will be presented, at which time you will change your tassel from the right to the left side of your cap. After some closing remarks, the Chancellor will indicate that the ceremony has concluded. Music will begin, and the stage party will lead the graduates from the floor. A professional photographer will be available for additional photos. Students may want to designate a meeting location outside of the Event Center to rejoin family and friends after the ceremony.

## **WHAT ABOUT ACADEMIC HONOR CORDS?**

Honor cords are awarded to graduates who have earned a cumulative GPA (grade point average), at the end of the fall 21 semester, of 3.50 or higher. Honor cords will be distributed at the commencement ceremony. (If you will not be attending the ceremony, honor cords will be available in the Express Enrollment Center after May 16.

## **WHAT OTHER REGALIA CAN I WEAR?**

Members of Phi Theta Kappa Honor Society may wear a stole and medallion. Purchase PTK regalia at [ptk.org](http://ptk.org). Contact Ryan Russell [rrussell149@ivytech.edu](mailto:rrussell149@ivytech.edu) or Andrew Higginbotham [ahigginbotham9@ivytech.edu](mailto:ahigginbotham9@ivytech.edu) for details.

## **DIPLOMAS**

All diplomas are mailed to the address provided on the graduation application. December graduates should receive their diploma by mid-February. May graduates should receive their diplomas by mid-June. August graduates should receive their diplomas mid-September.