

## Ivy Tech Community College Travel Guidance

Updated June 29, 2020

### *In-State Employee Travel*

Travel by employees, in the normal course of their job function, is permitted. Travel for professional development, conferences, or other gathers should be approved by the Chancellor/Senior Vice President and only granted if a virtual option is not available.

### *Out-of-State Employee Travel*

Out-of-state travel by employees may be approved by the Chancellor/Senior Vice President through December 31, 2020. Travel after December 31, 2020 will be evaluated as the pandemic progresses and additional information about the spread of the virus is available. Travelers should consider the destination and avoid states with wide community spread of SARS-CoV-2.

### *In-State Student Travel*

Official travel by students is permitted through December 31, 2020. Travel after December 31, 2020 will be evaluated as the pandemic progresses and additional information about the spread of the virus is available.

### *Out-of-State Student Travel*

Non intercollegiate athletics official out-of-state travel by students is suspended through the remainder of calendar 2020. Intercollegiate athletics travel is approved in line with the approved COVID-19 athletics reconstitution plan and NJCAA guidance.

### *International Travel*

International travel by students or employees on College business is suspended through the remainder of calendar 2020.