

**MINUTES OF THE MEETING OF THE STATE BOARD OF TRUSTEES**  
**IVY TECH COMMUNITY COLLEGE OF INDIANA**  
**INDIANAPOLIS, INDIANA**  
**February 9, 2012**

Chairman Anne Shane called the February 9, 2012 regular meeting of the State Board of Trustees to order at 1:00 pm at the Marriott Indianapolis Hotel.

A. ROLL CALL

Secretary Steve Schreckengast called the roll and the presence of a quorum was announced.

The following State Trustees were present:

**Mrs. Anne K. Shane, Chair**  
**V. Bruce Walkup, Vice Chair**  
**Mr. Steve Schreckengast, Secretary**  
**Mr. Kevin Ahaus**  
**Ms. Linda Buskirk**  
**Ms. Debora K. Butterfield**  
**Mr. David M. Findlay**  
**Mr. Richard R. Halderman**  
**Mr. Lee J. Marchant**  
**Mr. Anthony J. Moravec**  
**Ms. Lillian Sue Livers**  
**Mr. Leslie C. Shively**  
**Ms. Kaye H. Whitehead**

The following State Trustees were unable to attend:

**Mr. Norman E. "Ned" Pfau, Jr.**

B. NOTICES OF MEETING MAILED AND POSTED:

Secretary Steve Schreckengast confirmed that notices of the February 9, 2012, regular meeting were properly mailed and posted.

C. APPROVAL OF BOARD MINUTES:

Chairman Anne K. Shane directed the trustees' attention to the minutes of December 8, 2011, regular board meeting. Trustee Richard Halderman made the motion to approve the minutes of the December 8, 2011 regular meeting as submitted. Trustee Kaye Whitehead seconded the motion and the motion was carried unanimously.

**D. COMMITTEE REPORTS:**

**Item 1** Chairman Shane reported that the Executive Committee met on January 12, 2012 and said that the matters discussed at that meeting would be incorporated into the following committee reports. In addition the Executive Committee discussed personnel issues and the development of consistent policies for new construction

**Item 2** Chairman Shane called upon Trustee Halderman for a report from **Budget and Finance Committee**. Trustee Halderman reported there were two action items for the board to consider. Trustee Halderman moved for approval of:

**Resolution Number 2012-1, Approval of Contract Security Services, Bloomington Region**

Trustee Livers seconded the motion, and the motion carried unanimously.

Trustee Halderman moved for approval of:

**Resolution Number 2012-2, Approval of the Academic Advising Technology Solution Project**

Trustee Moravec seconded the motion, and the motion carried unanimously.

Trustee Halderman reported that the committee also discussed financial aid and recent bond insurance rate reductions.

**Item 3** Chairman Shane called upon Trustee Sue Livers for the **Planning and Education Committee Report**. Trustee Livers reported there was one action item for the board to consider. Trustee Livers moved for approval of:

**Resolution Number 2012-3, Approval to Add Five Campuses to the Ivy Tech System**  
*Special note that these are existing locations that Ivy Tech owns and operates. The word "campuses" is used for multiple college locations for marketing purposes.*

Trustee Butterfield seconded the motion, and the motion carried unanimously.

Trustee Livers reported the committee received an update on the new certificate in Proton Therapy (Radiation Therapy AS program) at the Bloomington region; Blackboard's Collaborate product with a live demonstration from Kara Monroe, Assistant Vice President, Center for Instructional Technology, and Adult Degree Completion Grant Update.

**Item 4** Chairman Shane called upon Trustee Kaye Whitehead to give the **Building, Grounds and Capital Committee Report**. Trustee Whitehead moved for approval of:

**Resolution Number 2012-4, Approval to Amend The Lease To The Food Service Provider In The Fairbanks Building In Indianapolis, Region 8/Central Indiana**

Trustee Moravec seconded the motion, and the motion carried unanimously.

**Resolution number 2012-5, Approval To Exercise A Five-Year Renewal Option For the Connersville Instructional and Technology Center, Region 9/Richmond**

Trustee Shively seconded the motion, and the motion carried unanimously.

**Resolution Number 2012-6, Authorization To Increase The Fall Creek Expansion New Construction And Renovation Project Cost And Submit A Request To Release Final Bonding Authority To Appropriate State Agencies For The Balance Of The Project, Region 8/Central Indiana**

Trustee Moravec seconded the motion, and the motion carried unanimously.

**Request Number 2012-8, Request That Ivy Tech Foundation, Inc. Purchase Approximately 18 Acres Of Improved Land In Batesville For Lease To The College, Region 11/Southeast**

Trustee Halderman seconded the motion, and the motion carried unanimously.

Trustee Whitehead reported the committee received information on the previous Capital Budget Requests process and the proposed process for the 2012-15 biennium. Staff is recommending using the same process as two years ago.

- Item 5** Chairman Shane called upon Trustee Shively for the **Audit Committee Report**. Trustee Shively reported that the Audit Committee had on action item for the board to consider which is the conflict of interest disclosure agreement submitted by Fort Wayne Chancellor Jerrilee Mosier, having husband owner of New Excellence, Russell B. Combs who has similar contracts on other campuses to do the same in Fort Wayne Region. Trustee Shively moved to approve request for New Excellence to do work for the Fort Wayne campus. Trustee Halderman seconded the motion and it was approved unanimously. Trustee Shively also discussed the State Board of Accounts unqualified opinion of its annual audit of the College.
- Item 6** Chairman Shane called upon Trustee David Findlay for the **Corporate College Committee Report**. Trustee Findlay reported that there were no action items for the board to consider. The committee heard from Jeff Terp, Acting President, of Corporate College, on regional updates on companies served and revenue. Trustee Findlay is pleased with the forward progress of Corporate College.

E. **TREASURER'S REPORT:**

Vice Chairman V. Bruce Walkup called upon Vice President Bob Holmes for the Treasurer's Report. Treasurer Holmes reported we are now past the halfway point of the 2011-12 fiscal year. Through January, total revenue has increased by \$9.1 million or about 2.5%. Student fees are down by \$5 million compared to the previous year. The primary reason for this is related to a timing issue of the recording of the accounts receivable write-off. This issue will be resolved by the end of the fiscal year. After

considering the timing issue, tuition revenue remained relatively flat. Additionally, FTE enrollment for spring declined by 3.1% as of the end of January, however headcount increased slightly.

As always, the college will adjust the budget based upon increases or decreases in enrollment and student fees at the end of the spring semester when final counts are completed. State appropriations have increased by \$12.9 million or 10.8%. Approximately, \$11.9 million of this increase is for general operating expenses. The remainder is for debt service costs for capital projects authorized by the general assembly and approved for release by the state budget committee and governor. Investment income is down by \$106,000 as compared to the previous year. However, we are still on track to meet our budget estimate of \$3,000,000. Other income increased by \$1.3 million as compared to the previous year. This increase is primarily an increase in grants and contracts and various miscellaneous sources. Total general fund expenditures have increased by \$19 million. Compensation costs are up \$13.3 million or slightly above 8%. This is a result of the 2% salary increase approved for the fiscal year beginning July 1<sup>st</sup> and the addition of full-time faculty positions this year. Supplies, equipment, utilities, and facility leases have increased by \$2.5 million, primarily resulting from opening new buildings in Warsaw, Sellersburg, and two in Indianapolis. The increase in transfers is related to higher debt service payments and larger initial transfers to fund the other post-employment benefit liability and the accrued sick leave and vacation liability and to fund R&R projects as the federal stimulus monies have ended. Finally, the college has begun the 2012-13 internal operating budget process and the schedule for the regional meetings are set for February 23<sup>rd</sup> - 29<sup>th</sup>. Trustee Shane called for a motion to approve Treasurer's Report, Trustee Shively seconded the motion. The Treasurer's Report was approved unanimously.

#### F. STATE OF THE COLLEGE

Chairman Shane called upon President Snyder for the President's Report.

President Snyder reported on the State of the College.

President Snyder introduced Bill Morris and Taundra Miles to provide an update on their visits to all 14 Regions to introduce a new human resource initiative, Talent Management.

Vice President of Development Joyce Rogers talked briefly about the Friends of Florida event participation has grown tremendously in the last 5 years with 160 attendees as compared to 50 attendees 5 years ago. Rogers also provided an update on the April in Paris event as they hope to receive \$20,000 for student sponsorships.

#### G. OLD BUSINESS

Vice Chairman Walkup called for old business, and there was none.

#### H. NEW BUSINESS

Chairman Shane called for new business.

Trustee Bruce Walkup presented **Resolution Number 2012-7**, explaining the Regional Board Nominating Committee has recommended that Lori A. Danielson representing Manufacturing, and Dr. Carrie Milner, representing Education both be appointed to the Wabash Valley Regional Board of Trustees. Trustee Walkup moved to approve **Resolution Number 2012-7**.

**Appointment of Regional Trustees-Wabash Valley.** Trustee Findlay seconded the motion. Chairman Shane called for further discussion, and there was none. The motion carried unanimously.

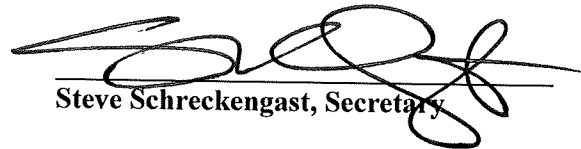
Chairman Shane called Vice President for Administration Bill Morris forward and presented **Resolution Number 2012-9**, recognizing and honoring Mr. Morris for his years of service and leadership. Trustee Shane moved to approve **Resolution Number 2012-9, Honoring The Leadership of William F. Morris.** Trustee Halderman seconded the motion and the motion carried unanimously. Mr. Morris thanked the trustees for the opportunity to work with them.

I. **ADJOURNMENT:**

With no further business to come before the Board, Vice Chairman Walkup adjourned the meeting.

STATE TRUSTEES  
IVY TECH COMMUNITY COLLEGE

  
\_\_\_\_\_  
Anne Shane, Chairman

  
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Steve Schreckengast, Secretary

Dated February 27, 2012

Prepared by Gretchen L. Keller, Recording Secretary