Public Safety and Emergency Preparedness

**EMERGENCY PROCEDURES**

### TORNADO
**SEEK SHELTER**
- Move to an interior room on the lowest level
- Stay away from windows and exterior doors
- Listen to a weather radio or weather app for updates
- Stay away from hazardous materials

### FIRE
**EVACUATE**
- Pull the fire alarm
- Call 911
- Leave the building, close doors behind you
- If unable to exit the building, go to the nearest stairwell or place of refuge, don’t use elevators
- Assemble in designated area
- Stay out of the building

### ACTIVE THREAT
**RUN, HIDE, FIGHT**
- Call 911
- Leave the building
- If evacuation is not possible, hide in a concealed place
- Lock and barricade door, turn off the lights
- Wait for law enforcement
- As a LAST resort, power the shooter - fight for your life

### MEDICAL EMERGENCY
**STAY CLEAR**
- Call 911
- Provide the location, nature of injury or illness, current condition of the victim and other requested information
- Do not move the victim unless in immediate danger
- If trained – administer first aid, CPR/AED

### PROCEDURE AND PREPAREDNESS
**PHONE NUMBERS**
**EMERGENCY**
POLICE, FIRE, EMS
911

**NON-EMERGENCY**
Security: 765-973-8429
Security Emergency: 765-973-8429
Security Escort: 765-973-8429
Police Non-Emergency: 765-973-8429
Suicide Prevention Line: 800-273-8255

Sign up for emergency alerts at: getrave.com/login/ivytech

### SUSPICIOUS ACTIVITY
**SEE SOMETHING, DO SOMETHING**
- Object is out of the ordinary
- Person is behaving strangely
- Gut feeling that something is wrong
- If you see something suspicious, do something
- Call 911 and Security: 765-973-8429

### BOMB THREAT
**REMAIN CALM**
- Get as much information as possible from the caller – location of device, what it looks like, what will cause it to explode
- Note background sounds, gender of caller, and any notable characteristics of the caller’s voice
- Call 911

### SEXUAL ASSAULT PREVENTION
**BE ALERT**
- Trust Your Instincts - If you feel uncomfortable in any situation - Leave
- Think about your safety everywhere
- Always walk, drive and park in well-lit areas
- Keep doors locked, don’t pick up hitchhikers

### QUESTION, PERSUADE, REFER
- Consider any reference to suicide serious
- Call Security or 911
- Stay with person until assistance arrives
- Persuade to get help
- National Suicide Prevention Lifeline: 800-273-8255

### FOR MORE INFORMATION GO TO: IVYTECH.EDU/SAFETY