

EMERGENCY PROCEDURES

TORNADO

SEEK SHELTER

- Move to an interior room on the lowest level
- Stay away from windows and exterior doors
- Listen to a weather radio or weather app for updates
- Stay away from hazardous materials



FIRE

EVACUATE

- Pull the fire alarm
- Call 911
- Leave the building, close doors behind you
- If unable to exit the building, go to the nearest stairwell or place of refuge, don't use elevators
- Assemble in designated area
- Stay out of the building



ACTIVE THREAT

RUN, HIDE, FIGHT

- Call 911
- Leave the building
- If evacuation is not possible, hide in a concealed place
- Lock and barricade door, turn off the lights
- Wait for law enforcement
- As a LAST resort, overpower the shooter - fight for your life



MEDICAL EMERGENCY

STAY CLEAR

- Call 911
- Provide the location, nature of injury or illness, current condition of the victim and other requested information
- Do not move the victim unless in immediate danger
- If trained—administer first aid, CPR/AED



PHONE NUMBERS

EMERGENCY
POLICE, FIRE, EMS
911

NON-EMERGENCY

Security: 765-651-3100 ext 3437

Police Non-Emergency: 765-662-9981

Suicide Prevention Line: 800-273-8255

Sign up for emergency alerts at:
getrave.com/login/ivytech

SUSPICIOUS ACTIVITY

SEE SOMETHING, DO SOMETHING

- Object is out of the ordinary
- Person is behaving strangely
- Gut feeling that something is wrong
- If you see something suspicious, do something
- Call 911 and Security: **765-651-3100 ext. 3437**



BOMB THREAT

REMAIN CALM

- Get as much information as possible from the caller—location of device, what it looks like, what will cause it to explode
- Note background sounds, gender of caller, and any notable characteristics of the caller's voice
- Call 911



SEXUAL ASSAULT PREVENTION

BE ALERT

- Trust Your Instincts - If you feel uncomfortable in any situation - Leave
- Think about your safety everywhere
- Always walk, drive and park in well-lit areas
- Keep doors locked, don't pick up hitchhikers



SUICIDE AWARENESS

QUESTION, PERSUADE, REFER

- Consider any reference to suicide serious
- Call Security or 911
- Stay with person until assistance arrives
- Persuade to get help
- National Suicide Prevention Lifeline: **800-273-8255**



SEE SOMETHING, SAY SOMETHING

FOR MORE INFORMATION GO TO: IVYTECH.EDU/SAFETY