**TABLE OF CONTENTS**
Meeting of the State Board of Trustees
Ivy Tech Community College of Indiana
**December 12, 2013**

MEETING NOTICE........................................................................................................... ii
AGENDA ............................................................................................................................. 1

MINUTES:

*Regular Board Meeting, October 10, 2013* ........................................................................... 3

PROPOSED RESOLUTIONS:

**RESOLUTION NUMBER 2013-65**, Approval of a Contract to Renovate the C4 Building on the Indianapolis Campus to Increase Classroom and Office Space, Region 8/Indianapolis .......................................................... 9

**RESOLUTION NUMBER 2013-66**, Approval of a Contract to Renovate the C4 Building on the Indianapolis Campus to Increase Classroom and Office Space, Region 8/Indianapolis .................................................................................................................. 10

**RESOLUTION NUMBER 2013-67**, Approval of a Contract to Renovate the C4 Building on the Indianapolis Campus to Increase Classroom and Office Space, Region 8/Indianapolis .................................................................................................................. 11

**RESOLUTION NUMBER 2013-68**, Approval of a Contract to Construct a Diesel Tech Lab and Associated Facilities on the Terre Haute Campus, Region 7/Terre Haute .................................................................................................................. 12

**RESOLUTION NUMBER 2013-69**, Request to Purchase 14.78 Acres of Unimproved Land at the Kokomo Campus, Region 5/Kokomo .................................................................................................................. 13

**RESOLUTION NUMBER 2013-70**, Approval of Accounts Receivable Write-Offs for the Fiscal Year Ending June 30, 2013 .................................................................................................................. 14

**RESOLUTION NUMBER 2013-71**, Approval of Investment Managers for College Operating Funds ............................................. 15

**RESOLUTION NUMBER 2013-72**, Approval of Continuing Contract with Oracle .......................................................... 17

**RESOLUTION NUMBER 2013-73**, Approval of New School, School of Computing and Informatics .................................................. 18

**RESOLUTION NUMBER 2013-74**, Amendments to State Board By-Laws to Establish Policy Governing Meetings of the State Trustees by Electronic Communication .................................................................................. 19

TREASURER’S REPORT ........................................................................................................... 21

BUILDING, GROUNDS, CAPITAL COMMITTEE REPORT .......................................................... 26

BUDGET AND FINANCE COMMITTEE .................................................................................. 29

PLANNING AND EDUCATION COMMITTEE REPORT .................................................................. 31

AUDIT COMMITTEE REPORT .................................................................................................. 53

CORPORATE COLLEGE COMMITTEE REPORT ...................................................................... 54
Preliminary Agenda as of November 25, 2013*
Meeting of the State Board of Trustees
December 12, 2013

I. Roll Call

II. Report of Secretary on Notice of Meeting

III. Approval of Minutes

Regular Meeting, October 10, 2013

IV. Reports of Board Committees

   a. Executive Committee, Steven Schreckengast, Chair

   b. Building, Grounds, and Capital Committee, Paula Hughes, Chair

   Resolution Number 2013-65, Approval of a Contract to Renovate the C4 Building on the Indianapolis Campus to Increase Classroom and Office Space, Region 8/Indianapolis

   Resolution Number 2013-66, Approval of a Contract to Renovate the C4 Building on the Indianapolis Campus to Increase Classroom and Office Space, Region 8/Indianapolis

   Resolution Number 2013-67, Approval of a Contract to Renovate the C4 Building on the Indianapolis Campus to Increase Classroom and Office Space, Region 8/Indianapolis

   Resolution Number 2013-68, Approval of a Contract to Construct a Diesel Tech Lab and Associated Facilities on the Terre Haute Campus, Region 7/Terre Haute

   Resolution Number 2013-69, Request to Purchase 14.78 Acres of Unimproved Land at the Kokomo Campus, Region 5/Kokomo

   c. Budget and Finance Committee, Norman E. Pfau, Jr., Chair

      Resolution Number 2013-70, Approval of Accounts Receivable Write-Offs for the Fiscal Year Ending June 30, 2013

      Resolution Number 2013-71, Approval of Investment Managers for College Operating Funds
Resolution Number 2013-72, Approval of Continuing Contract with Oracle

d. Planning and Education Committee, Lee Marchant, Chair

Resolution Number 2013-73, Approval of New School

e. Audit Committee, Lee Marchant, Chair

f. Corporate College Committee, Stewart McMillan, Chair

V. Treasurer’s Report, Chris Ruhl, SVP/Finance and Treasurer

VI. State of the College, Thomas J. Snyder, President

VII. Old Business

VIII. New Business

Resolution 2013-74, Amendments to State Board By-Laws to Establish Policy Governing Meetings of the State Trustees by Electronic Communication

IX. Adjournment

*Matters may be added to or deleted from the board agenda between the date of the preliminary agenda and the board meeting
OFFICIAL NOTICE OF MEETING
IVY TECH COMMUNITY COLLEGE OF INDIANA
STATE BOARD OF TRUSTEES

Notice is hereby given that the State Board of Trustees of Ivy Tech Community College of Indiana will be holding the following meetings at the Marriott Indianapolis North, 3645 River Crossing Parkway, Indianapolis, IN 46240

Wednesday, December 11, 2013

1:30 pm – 3:30 pm Executive Session

The State Trustees will meet in Executive Session at the Marriott Indianapolis North, 3645 River Crossing Parkway, Indianapolis, IN 46240 is permitted under IC 5-14-1.5-6.1(b), to discuss some of or all the subjects listed below. For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

(2) (B) Initiation of litigation that is either pending or has been threatened specifically in writing.
(2)(C) The implementation of security systems.
(2)(D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties
(3) The assessment, design, and compensation of school safety and security measures, plans, and system
(5) To receive information about and interview prospective employees
(6)(A) With respect to any individual over whom the governing body has jurisdiction, to receive information concerning the individual’s alleged misconduct
(7) For discussion of records classified as confidential by state or federal statute.
(9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
(11) To train board members with an outside consultant about the performance of the roles of members as public officials.

Thursday, December 12, 2013

7:00 am – 8:00am Executive Session

The State Trustees will meet in Executive Session at the Marriott Indianapolis North, 3645 River Crossing Parkway, Indianapolis, IN 46240 is permitted under IC 5-14-1.5-6.1(b), to discuss some of or all the subjects listed below. For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

(2) (B) Initiation of litigation that is either pending or has been threatened specifically in writing.
(2)(C) The implementation of security systems.
(2)(D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties
(3) The assessment, design, and compensation of school safety and security measures, plans, and system
(5) To receive information about and interview prospective employees
(6)(A) With respect to any individual over whom the governing body has jurisdiction, to receive information concerning the individual’s alleged misconduct
(7) For discussion of records classified as confidential by state or federal statute.
(9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
(11) To train board members with an outside consultant about the performance of the roles of members as public officials.
8:00 am – 11:15 am **Board Committee Meetings* (open to the public)**
The State Trustees will hold the regular committee meetings at the Marriott Indianapolis North, 3645 River Crossing Parkway, Indianapolis, IN 46240

- **8:00 – 8:45 a.m.** Buildings, Grounds, & Capital Committee
- **8:45 – 9:30 a.m.** Budget & Finance Committee
- **9:30 – 9:45 a.m.** Break
- **9:45 – 10:30 a.m.** Planning & Education Committee
- **10:30 – 11:15 a.m.** Corporate College Committee

1:00 pm – 3:00 pm **Regular State Board of Trustees Meeting* (open to the public)**
The State Trustees will hold a regular meeting at the Marriott Indianapolis North, 3645 River Crossing Parkway, Indianapolis, IN 46240 to consider and take action on such items as may be brought before them.

Secretary
Dated this 27th November 2013
MINUTES OF THE MEETING OF THE STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF INDIANA
October 10, 2013

Chairman Steve Schreckengast called the October 10, 2013 regular meeting of the State Board of Trustees to order at 1:00pm at the Muncie Campus, Patterson Building

A. ROLL CALL

Secretary Kaye Whitehead called the roll and the presence of a quorum was announced.

The following State Trustees were present:

Mr. Steve Schreckengast, Chair
Mr. Richard R. H Halderman, Vice Chair
Ms. Kaye H. Whitehead, Secretary
V. Bruce Walkup
Mr. Larry Garatoni
Mr. Lee J. Marchant
Mr. Stewart G. McMillan
Mr. Anthony J. Moravec

The following State Trustees were unable to attend:

Michael R. Dora
Mr. Michael A. Evans
Ms. Paula Hughes
Mr. Bob Jones
Ms Lillian Sue Livers
Mr. Norman E. “Ned” Pfau, Jr

B. EXECUTIVE SESSION MEMORANDA:

Following notice under IC5-14-1.5-4, IC 5-14-1.5-5 and IC5-14-1.5-6.1(d)

The State Board of Trustee met in Executive Session on October 9, 2013 at 1:30 pm at the Muncie Campus, Fishers Building, 345 S High Street, Muncie, IN 47303

Members present were: Larry Garatoni, Paula Hughes Lee J. Marchant, Stewart G. McMillan, Anthony J. Moravec, Steve Schreckengast, Kaye H. Whitehead, and V. Bruce Walkup

Members absent were: Michael R. Dora, Michael A. Evans Richard R. Halderman, Bob Jones Lillian Sue Livers, and Norman “Ned” E. Pfau
The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

(2)(B) Initiation of litigation that is either pending or has been threatened specifically in writing.
(2)(C) The implementation of security systems.
(2)(D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties.
(3) The assessment, design, and compensation of school safety and security measures, plans, and system.
(5) To receive information about and interview prospective employees.
(6)(A) With respect to any individual over whom the governing body has jurisdiction, to receive information concerning the individual’s alleged misconduct.
(7) For discussion of records classified as confidential by state or federal statute.
(9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
(11) To train board members with an outside consultant about the performance of the roles of members as public officials.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

C. NOTICES OF MEETING MAILED AND POSTED:

Secretary Kaye Whitehead confirmed that notices of the October 10, 2013, regular meeting was properly mailed and posted.

D. APPROVAL OF BOARD MINUTES:

Chairman Steve Schreckengast directed the trustees’ attention to the minutes of August 15, 2013, regular board meeting. Trustee Larry Garatoni made the motion to approve the minutes of the August 15, 2013, regular meeting as submitted. Trustee Richard Halderman seconded the motion and the motion carried unanimously.

E. COMMITTEE REPORTS:

Item 1 Chairman Schreckengast reported that the Executive Committee had no report.

Item 2 Chairman Walkup called upon Trustee Moravec Member of Committee for a report from Budget and Finance Committee. Trustee Moravec reported there was one action item for the board to consider.

Trustee Moravec moved for approval of

Resolution Number 2013-58, Approval of Contract for Custodial Services North Central Region.
Trustee Garatoni seconded the motion, and the motion carried unanimously.

Trustee Moravec reported the board received an update and reviewed fiscal year 2013 highlights, historical comparison assets and revenue as well as key ratios in the operating margin and assets/debt.

**Item 3** Chairman Schreckengast called upon Trustee Whitehead to give the **Building, Grounds and Capital Committee Report**. Trustee Whitehead moved for approval of:

**Resolution 2013-52, Approval to Enter Into a 10 Year Lease for the Pain Building, Region 14/Bloomington**

Trustee McMillan seconded the motion, and the motion carried unanimously.

**Resolution Number 2013-53, Request that Ivy Tech Foundation, Inc. Purchase a Building in Warsaw for Lease to the College for the Orthopedic Advanced Manufacturing Program, Region 2/South Bend**

Trustee Halderman seconded the motion, and the motion carried unanimously.

**Resolution Number 2013-54, Approval to Enter Into an Agreement for the Exchange of Real Estate with the City of Warsaw, Region 2/South Bend**

Trustee Halderman seconded the motion, and the motion carried unanimously.

**Resolution Number 2013-55, Approval to Enter into a Lease with first Farmers Bank and Trust for the Armstrong Landon Bank Building in Downtown Kokomo, Region 5/Kokomo**

Trustee Halderman seconded the motion, and the motion carried unanimously.

**Resolution Number 2013-56, Approval to Proceed with Agency Approval Process for a New Facility in Noblesville, IN and Authorize the Executive Committee to Review and Consider Lease with the Hamilton County Commissioners, Region 8/Indianapolis**

Trustee Garatoni seconded the motion, and the motion carried unanimously.

**Resolution Number 2013-57, Approval to Enter into a Lease and an Operating Cost Agreement for Development of a Welding Lad in the Mid-America Science Park in Scottsburg, Region 10/Columbus**

Trustee Garatoni seconded the motion, and the motion carried unanimously.
Item 4 Chairman Schreckengast called upon Trustee Walkup Chair of the Committee for the Planning and Education Committee Report. Trustee Walkup reported there were no action items to report.

Trustee Walkup reported the Committee heard from Dr. Russ Baker, Vice President of Academic Affairs on New Curriculum in Aviation Maintenance, Construction Technology and Health Care Support. Dr. Baker also presented on the Midterm Grade Project. Dr. Cory Clasemann, Vice President of Institutional Research presented a 2012-13 Graduate Update.

Item 5 Chairman Schreckengast called upon Trustee Lee Marchant for the Audit Committee Report. It was reported that the Audit Committee had no action items for the board to consider.

Item 6 Chairman Schreckengast called upon Trustee Stewart McMillan for the Corporate College Committee Report. Trustee McMillan reported that there were no action items for the board to consider. Tim Harris and Becky Nickoli were introduced to reported on Corporate College.

Tim reported a number of issues.
1) The call volume is less than half what it needs to be
2) The close rate is too low
3) The sales cycle is long
4) Industry in general has high awareness of Ivy Tech but low awareness of what Ivy Tech can do for enhancing the capabilities of their workforce.

A transition needs to take place in the sales force from order takers to true sales people. State wide coordination of the efforts and successes of individuals in the regions is needed.

Becky reported that there is a huge volume of course materials that need to be coordinated amongst regions, there is duplication of courses. To effectively utilize adjunct staff the course materials need to be made easily available to them.

The Board has requested that Tim and Becky in concert with Tom Snyder and Jeff Terp each submit a two page summary of what a complete clean sheet re-organization would look like. This document is to be presented in advance of the November executive board meeting such that it can be discussed with members of the Corporate College Committee after the exec meeting. The final end goal being a presentation to the board at the December meeting outlining the steps that will be taken to put corporate college on track.

F. TREASURER’S REPORT:

Chairman Schreckengast called upon Senior Vice President Chris Ruhl for the Treasurer’s Report. Mr. Ruhl presented Operating Revenue fiscal year 2014, decline in Revenue due to student fees, Fiscal Year 2014 expenses below budget,

Trustee Garatoni moved for approval of the Trustees Report. Trustee Moravec seconded the motion, and the motion carried unanimously.
G. **STATE OF THE COLLEGE**

Chairman Schreckengast called upon Senior Vice President, Engagement and Institutional Efficiency for the President’s Report. Jeff Terp called upon Jill Kramer, Associate Vice President for Planning and Research to provide an update on the Strategic Plan Dashboards ~ Student Success and Student Retention. The Board requested monthly updates on College performance and milestone metrics. Jill and her team will present strategic updates at the end of each term, spring and fall. Kristen Moreland, Director of Process Improvement and Operations, provided an update on strategy 3.2.a Process Improvement focusing on student success and ensure institutional sustainability and the methodology overview. She highlighted a few projects such as Nursing Application Review, Adjunct Faculty Contract Process, One-Stop Enrollment Centers, Procurement, Shared Services and CAN/QMA as 5 of 25 current projects her and her team are working on. John Murphy, President of Foundation gave a brief update on the success of the 50th Anniversary Gala in which 200 tables were sold at 1600 attendees. This was not a donor event but more of a thank you to our Ivy Tech Family and Friends.

H. **OLD BUSINESS**

Chairman Schreckengast called for old business, and there was none.

I. **NEW BUSINESS**

Chairman Schreckengast called for new business.

Trustee Whitehead moved for approval of

**Resolution Number 2013-59, Election of State Trustees to the Board of Directors of Ivy Tech Foundation, Inc.**

Trustee Halderman seconded the motion, and the motion carried unanimously

Trustee Walkup moved for approval of

**Resolution Number 2013-60, Resolution Honoring the Service of Joyce Rogers**

Trustee Halderman seconded the motion, and the motion carried unanimously

Trustee Halderman moved for approval of

**Resolution Number 2013-61, 2013-14 College Success Metrics**

Trustee Garatoni seconded the motion, and the motion carried unanimously
J. ADJOURNMENT:

With no further business to come before the Board, Chairman Schreckengast called for a motion to adjourn the meeting.

Trustee Halderman moved for approval. Trustee Whitehead seconded the motion, and the motion carried unanimously.

Chairman Schreckengast adjourned the meeting.

________________________________________
Steve Schreckengast, Chairman

________________________________________
Kaye Whitehead, Secretary

Dated October 112013
Prepared by Gretchen L. Keller, Recording Secretary
RESOLUTION NUMBER 2013-65

WHEREAS, the C4 Building is in need of renovations to increase classroom and office space, and

WHEREAS, the bid process has been completed in accordance with Indiana law and College procedures including State Trustee requirements, and

WHEREAS, the lowest and best bid according to College procedures is from Gibraltar Construction for the General Trades package is $810,510, which requires approval by the State Trustees, which is within the total project costs of approximately $23.098 million including the renovation contract, architectural fees, bidding costs, and contingency, and

WHEREAS, the Region 8/Indianapolis Board of Trustees has reviewed the project and made a recommendation on a contract award;

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby approve a contract award to Gibraltar Construction for $810,510.

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute a contract with said firm after the documents have been approved by the College General Counsel.

State Trustees
Ivy Tech Community College of Indiana

__________________________________
Steve Schreckengast, Chairman

__________________________________
Kaye Whitehead, Secretary

Dated December 12, 2013
APPROVAL OF A CONTRACT TO RENOVATE THE C4 BUILDING ON THE INDIANAPOLIS CAMPUS TO INCREASE CLASSROOM AND OFFICE SPACE, REGION 8/INDIANAPOLIS

RESOLUTION NUMBER 2013-66

WHEREAS, the C4 Building is in need of renovations to increase classroom and office space, and

WHEREAS, the bid process has been completed in accordance with Indiana law and College procedures including State Trustee requirements, and

WHEREAS, the lowest and best bid according to College procedures is from Greiner Brothers for the HVAC, Plumbing and Fire Protection package for $1,085,000, which requires approval by the State Trustees, which is within the total project costs of approximately $23,098 million including the renovation contract, architectural fees, bidding costs, and contingency, and

WHEREAS, the Region 8/Indianapolis Board of Trustees has reviewed the project and made a recommendation on a contract award;

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby approve a contract award to Greiner Brothers for $1,085,000.

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute a contract with said firm after the documents have been approved by the College General Counsel.

State Trustees
Ivy Tech Community College of Indiana

______________________________
Steve Schreckengast, Chairman

______________________________
Kaye Whitehead, Secretary

Dated December 12, 2013
RESOLUTION NUMBER 2013-67

WHEREAS, the C4 Building is in need of renovations to increase classroom and office space, and

WHEREAS, the bid process has been completed in accordance with Indiana law and College procedures including State Trustee requirements, and

WHEREAS, the lowest and best bid according to College procedures is from Ermco Electric for the combined bid on the Electrical and Telecommunications packages for $593,300, which requires approval by the State Trustees, which is within the total project costs of approximately $23,098 million including the renovation contract, architectural fees, bidding costs, and contingency, and

WHEREAS, the Region 8/Indianapolis Board of Trustees has reviewed the project and made a recommendation on a contract award;

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby approve a contract award to Ermco Electric for $593,300.

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute a contract with said firm after the documents have been approved by the College General Counsel.

State Trustees
Ivy Tech Community College of Indiana

______________________________
Steve Schreckengast, Chairman

______________________________
Kaye Whitehead, Secretary

Dated December 12, 2013
APPROVAL OF A CONTRACT TO CONSTRUCT A DIESEL TECH LAB AND ASSOCIATED FACILITIES ON THE TERRE HAUTE CAMPUS, REGION 7/TERRE HAUTE

RESOLUTION NUMBER 2013-68

WHEREAS, the Terre Haute Region would like to construct a Diesel Tech Lab on its existing campus, and

WHEREAS, the program is supported by local industry, and the Region is working to develop partnerships for employment of students and equipment loans for technical training, and

WHEREAS, the Region is pledging the use of Bookstore Funds for the project, to be paid back by donations as they are received, and

WHEREAS, the bid process has been completed in accordance with Indiana law and College procedures including State Trustee requirements, and

WHEREAS, the lowest and best bid according to College procedures is from Hannig Construction for $890,400, which requires approval by the State Trustees, and which is within the total project costs of $1,077,578 including the renovation contract, architectural fees, bidding costs, and contingency, and

WHEREAS, the Region 7/Terre Haute Board of Trustees has reviewed the project and made a recommendation on a contract award;

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby approve a contract award to Hannig Construction for $890,400.

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate and execute a contract with said firm after the documents have been approved by the College General Counsel.

State Trustees
Ivy Tech Community College of Indiana

______________________________
Steve Schreckengast, Chairman

______________________________
Kaye Whitehead, Secretary

Dated December 12, 2013
REQUEST TO PURCHASE 14.78 ACRES OF UNIMPROVED LAND
AT THE KOKOMO CAMPUS, REGION 5/KOKOMO

RESOLUTION NUMBER 2013-69

WHEREAS, the long-range planning for the Kokomo campus includes the need for additional facilities and parking and therefore the acquisition of properties in the vicinity of the site, and

WHEREAS, a desired property of 14.78 acres contiguous to the existing campus is available for purchase for $162,580 plus prorated closing costs, using Regional Bookstore funds, and

WHEREAS, the Region 5/Kokomo Board of Trustees has approved the acquisition of said unimproved property from the owners;

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby approve the acquisition of said property for $162,580 plus prorated closing costs using Bookstore funds.

FURTHER BE IT RESOLVED, that the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to enter into said purchase agreement, after the documents have been approved by the College General Counsel.

State Trustees
Ivy Tech Community College of Indiana

__________________________________
Steve Schreckengast, Chairman

__________________________________
Kaye Whitehead, Secretary

Dated December 12, 2013
APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS
FOR THE FISCAL YEAR ENDING JUNE 30, 2013

RESOLUTION NUMBER 2013-70

WHEREAS, certain outstanding student accounts receivable amounts have been deemed uncollectible by the regional administration responsible for their collection as evidenced by action of their respective regional boards, and

WHEREAS, it is in accordance with the College procedure and good business practices to write-off accounts receivable after all reasonable collection procedures have been exhausted and there is not a reasonable expectation that amounts will be collected;

NOW THEREFORE BE IT RESOLVED, that the accounts receivable totaling $6,026,434 of student fees and charges owed, which is approximately 2.41% of the total of $250,215,637 operations fund gross student fees for 2012-13, and $6,211,533 of bookstore and other charges are hereby declared uncollectible for accounting purposes and are to be written-off by the Senior Vice President, CFO and General Counsel of the College, and

FURTHER BE IT RESOLVED, that all records of any student whose debts are written-off shall be encumbered and no grades or other information for said students shall be released until their obligations are paid in full.

State Trustees
Ivy Tech Community College

______________________________
Steve Schreckengast, Chairman

______________________________
Kaye Whitehead, Secretary

Dated: December 12, 2013
RESOLUTION NUMBER 2013-71

WHEREAS, the Trustees of Ivy Tech Community College are authorized and empowered by IC 21-29-2-2 to establish written policies for the investment of funds, and

WHEREAS, the Trustees approved the current investment policy in 2013, and

WHEREAS, the investment policy provides that management of the College’s investment portfolio may be delegated to external professional investment managers upon recommendation of the College’s Senior Vice President and Chief Financial Officer, and

WHEREAS, the College’s Senior Vice President and Chief Financial Officer with assistance of the registered investment advisory firm Capital Cities LLC conducted a process to identify and analyze whether delegating to external professional investment managers would be prudent and further undertook a lengthy and thorough selection process to identify appropriate managers, and

WHEREAS, the Senior Vice President and Chief Financial Officer of the College has recommended that a portion of the College’s investment portfolio be delegated to external professional investment managers, and

WHEREAS, the Budget and Finance Committee has reviewed the plan and recommends approval;

NOW THEREFORE BE IT RESOLVED that the recommendation of the Senior Vice President and Chief Financial Officer is adopted and approved and the Investment Managers identified on Exhibit A are authorized to manage the College’s investment portfolio in compliance with the terms of the College’s Investment Policy, and

BE IT FURTHER RESOLVED that the Senior Vice President and Chief Financial Officer shall execute an Investment Manager Agreement with each Investment Manager identified in Exhibit A setting forth the terms and conditions of each Investment Manager’s specific investment mandate.

State Trustees
Ivy Tech Community College

________________________________
Steve Schreckengast, Chairman

________________________________
Kaye Whitehead, Secretary

Dated: December 12, 2013
EXHIBIT A

Approved Investment Managers:

1. Reams Asset Management
2. Logan Circle Partners
3. Mesirow Financial
4. Old National Wealth Management
5. Withrop Capital Management
6. Oppenheimer Investment Management
7. Merganser Capital Management

Adopted December 12, 2013
APPROVAL OF CONTINUING CONTRACT WITH ORACLE

RESOLUTION NUMBER 2013-72

WHEREAS, Oracle provides the database engine that drives Banner, a software product building by Ellucian/SunGuard, and

WHEREAS, When Banner implementation came before the Trustees in 2005, Oracle was included as a subcontractor of the Ellucian/Sunguard contract and was approved by the Trustees in Resolution 2005-, and

WHEREAS, In mid-2010 the College’s Office of Information Technology (OIT) negotiated a change in how Oracle determined the number of licenses the College must obtain to use their product and this change effectively reduced the College’s future payments to Oracle, and

WHEREAS, this change resulted in Oracle becoming a direct contractor with the College when the Ellucian/Sunguard contract was renewed so Oracle was no longer a sub-contractor under the 2005 agreement with Ellucian/Sunguard, and

WHEREAS, in an administrative oversight formal approval of the Trustees of the Oracle contract should have been sought in 2010, but instead the Trustees were presented with the basis of the savings under the new licensing arrangement as an informational item on the Board’s agenda, but was not asked to formally approve the Oracle contract, and

WHEREAS, as this matter has been brought to the attention of the OIT leadership formal approval by the Trustees should be sought to continue with the Oracle contract;

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby approve the College continuing its contract with Oracle that was entered into in 2010 and will continue through 2015.

State Trustees
Ivy Tech Community College of Indiana

_____________________________________________________________________
Steve Schreckengast, Chairman

_____________________________________________________________________
Kaye Whitehead, Secretary

Dated December 12, 2013
APPROVAL OF NEW SCHOOL

RESOLUTION NUMBER 2013-73

WHEREAS, Ivy Tech Community College of Indiana has identified the importance of providing educational opportunities for its students, and

WHEREAS, Ivy Tech has identified needs for a new school in the service regions, and

WHEREAS, the Planning and Education Committee of the State Trustees has reviewed the following proposed school and recommended their approval:

School of Computing and Informatics

To house the following degrees: Associate of Applied Science in Software Development; Database Management and Administration; Informatics; Server Administration; Information Technology Support; and Network Infrastructure

Note – The new school will include two existing degrees, Computer Science and Cyber Security/Information Assurance

NOW THEREFORE BE IT RESOLVED, that the State Trustees do hereby approve the College to offer the new school listed above, and

FURTHER BE IT RESOLVED, that the State Trustees authorize the submission of the proposal to the Commission for Higher Education for appropriate action.

STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE

____________________________________
Steve Schreckengast, Chairman

____________________________________
Kaye Whitehead, Secretary

Dated December 12, 2013
AMENDMENTS TO STATE BOARD BY-LAWS TO ESTABLISH POLICY
GOVERNING MEETINGS OF THE STATE
TRUSTEES BY ELECTRONIC COMMUNICATION

RESOLUTION NUMBER 2013-74

WHEREAS, the Trustees of Ivy Tech Community College of Indiana (“Trustees”), are a body corporate and politic established as an instrumentality of the state of Indiana, and as such must comply with Indiana’s Open Door law governing the conduct of the Trustee’s meetings, and

WHEREAS, Article V Section 2 of the Trustee By-Laws has governed the participation of members of the Board during meetings by electronic communication, and

WHEREAS, Section 2 was compliant with IC 21-22-3-5 which has been repealed by the Indiana General Assembly and replaced with IC 5-15-1.5-3.6 modifying the statutory requirements authorizing the Board to allow its members to participate in meetings by electronic communication, and

WHEREAS, effective January 1, 2013, the Trustees may now conduct meetings using the means of electronic communication following a favorable vote of a majority of its members that adopts a policy governing participation in Trustee meetings by electronic communication and complies with all requirements of IC 5-14-1.5-3.6, and

WHEREAS, the State Board of Trustees finds that is desirable of having such a policy allowing members to participate in meetings by electronic communication in compliance with IC 5-14-1.5-3.6;

NOW THEREFORE BE IT RESOLVED, that Article V, Section 2 of the By-Laws of the State Board the Trustees of Ivy Tech Community College of Indiana is amended to read as follows:

SECTION 2. Participation by Electronic Means. (a) So long as One-third (1/3) of the of the Trustees are physically present at a meeting of the Board, then a member of the Board may participate in the meeting by using a means of communication that permits all members participating in the meeting and all members of the public who are physically present at the meeting to simultaneously communicate with each other during the meeting. A member who participates in a meeting by electronic communication is considered to be present at the meeting, shall be counted for purposes of establishing a quorum, and may vote at the meeting. All votes of the Board during the electronic meeting must be taken by roll call vote. Each member is required to physically attend at least one (1) meeting of the Board annually. [IC 5-14-1.5-3.6]

(b) For committees appointed by the Trustees who conduct a meeting by electronic communication there is no minimum number of members of the committee who must be physically present at the place where the meeting is conducted. [IC 5-14-1.5-3.6 (c)(1)]
State Trustees
Ivy Tech Community College of Indiana

Steve Schreckengast, Chairman

Kaye Whitehead, Secretary

Dated December 12, 2013
# Treasurer’s Report

**Ivy Tech Community College**  
**SPONSORED PROGRAM FUNDS**  
**October 1, 2013 THROUGH October 31, 2013**

<table>
<thead>
<tr>
<th>Campus</th>
<th>Title or Description</th>
<th>Source</th>
<th>Amount</th>
<th>Effective Date</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Indiana</td>
<td>SBDC - Federal Pass Thru CY2013</td>
<td>Indiana Economic Development Corporation</td>
<td>$ 254,000</td>
<td>01/01/13</td>
<td>12/31/13</td>
</tr>
<tr>
<td>Central Indiana</td>
<td>SBDC - State CY2013</td>
<td>Indiana Economic Development Corporation</td>
<td>51,000</td>
<td>01/01/13</td>
<td>06/30/13</td>
</tr>
<tr>
<td>Wabash Valley</td>
<td>Workplace Spanish Training (R02020 &amp; R02021)</td>
<td>Indiana Judicial Center</td>
<td>14,225</td>
<td>05/01/13</td>
<td>06/30/14</td>
</tr>
<tr>
<td>Wabash Valley</td>
<td>Passive Solar Greenhouse Project</td>
<td>Indiana State University</td>
<td>2,000</td>
<td>06/01/13</td>
<td>06/30/14</td>
</tr>
<tr>
<td>Wabash Valley</td>
<td>Training for Community Health Workers</td>
<td>Vermillion-Parke Community Health Center</td>
<td>2,180</td>
<td>08/19/13</td>
<td>06/30/14</td>
</tr>
<tr>
<td>Kokomo</td>
<td>Doing the Dream 2014 Wes Moore</td>
<td>Comm. Fndtn of Clinton, Howard &amp; Carroll Counties</td>
<td>5,000</td>
<td>12/01/13</td>
<td>01/31/14</td>
</tr>
<tr>
<td>Southwest</td>
<td>Sustaining High-Risk Drinking Coalition</td>
<td>Indiana Collegiate Action Network</td>
<td>2,064</td>
<td>10/01/13</td>
<td>07/01/14</td>
</tr>
<tr>
<td>Northwest</td>
<td>IvySci STEM Outreach</td>
<td>Unity Foundation of La Porte County</td>
<td>2,250</td>
<td>10/15/13</td>
<td>06/30/14</td>
</tr>
<tr>
<td>Central Indiana</td>
<td>Art Force One Camp - IAC</td>
<td>Indiana Arts Commission</td>
<td>5,000</td>
<td>07/01/13</td>
<td>06/30/14</td>
</tr>
<tr>
<td>Columbus</td>
<td>Walmart Ag Grant 2013</td>
<td>Walmart Foundation</td>
<td>1,000</td>
<td>08/01/13</td>
<td>07/31/14</td>
</tr>
</tbody>
</table>

**TOTAL**  
$ 338,719
<table>
<thead>
<tr>
<th>Grants &amp; Contracts</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total this Report</td>
<td>$ 338,719</td>
</tr>
<tr>
<td>2013-2014 YTD-Total to Date</td>
<td>11,512,990</td>
</tr>
<tr>
<td>2012-2013 Fiscal Year-End Total</td>
<td>23,049,587</td>
</tr>
<tr>
<td>2011-2012 Fiscal Year-End Total</td>
<td>26,290,960</td>
</tr>
<tr>
<td>2010-2011 Fiscal Year-End Total</td>
<td>24,631,272</td>
</tr>
<tr>
<td>2009-2010 Fiscal Year-End Total</td>
<td>40,659,468</td>
</tr>
<tr>
<td>2008-2009 Fiscal Year-End Total</td>
<td>22,864,309</td>
</tr>
<tr>
<td>2007-2008 Fiscal Year-End Total</td>
<td>15,516,944</td>
</tr>
<tr>
<td>2006-2007 Fiscal Year-End Total</td>
<td>17,679,145</td>
</tr>
<tr>
<td>2005-2006 Fiscal Year-End Total</td>
<td>25,057,679</td>
</tr>
<tr>
<td>2004-2005 Fiscal Year-End Total</td>
<td>41,719,722</td>
</tr>
<tr>
<td>2003-2004 Fiscal Year-End Total</td>
<td>$ 23,652,746</td>
</tr>
</tbody>
</table>
### DISBURSEMENTS OF $100,000.00 AND OVER
### FOR THE MONTH OF OCTOBER 2013

<table>
<thead>
<tr>
<th>Authorization for Disbursement</th>
<th>Purpose of Disbursement</th>
<th>Amount of Approval</th>
<th>Check Date</th>
<th>Vendor</th>
<th>Reference Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Article VIII</td>
<td>FICA/MQFE/Federal Taxes</td>
<td>815,047.58</td>
<td>10/02/13</td>
<td>PNC Bank</td>
<td>J0124071</td>
</tr>
<tr>
<td>Contracts and Other Documents</td>
<td>B Retirement</td>
<td>152,143.05</td>
<td>10/03/13</td>
<td>PERF</td>
<td>J0124197</td>
</tr>
<tr>
<td>Approval and authorization of the Board.</td>
<td>C County and State Taxes</td>
<td>882,833.93</td>
<td>10/03/13</td>
<td>PNC Bank</td>
<td>J0124199</td>
</tr>
<tr>
<td></td>
<td>D Reimbursement for Health Ins. Claims</td>
<td>806,530.59</td>
<td>10/07/13</td>
<td>Anthem Blue Cross Blue Shield</td>
<td>J0124303</td>
</tr>
<tr>
<td></td>
<td>E Life and LTD Insurance</td>
<td>167,157.48</td>
<td>10/07/13</td>
<td>AUL</td>
<td>J0124305</td>
</tr>
<tr>
<td></td>
<td>F FICA/MQFE/Federal Taxes</td>
<td>1,785,510.78</td>
<td>10/09/13</td>
<td>PNC Bank</td>
<td>J0124484</td>
</tr>
<tr>
<td></td>
<td>G Retirement</td>
<td>916,179.59</td>
<td>10/09/13</td>
<td>TIAA/AUL</td>
<td>J0124485</td>
</tr>
<tr>
<td></td>
<td>H Retirement</td>
<td>167,121.51</td>
<td>10/09/13</td>
<td>TIAA/AUL</td>
<td>J0124486</td>
</tr>
<tr>
<td></td>
<td>I FICA/MQFE/Federal Taxes</td>
<td>806,298.81</td>
<td>10/14/13</td>
<td>PNC Bank</td>
<td>J0124719</td>
</tr>
<tr>
<td></td>
<td>J Reimbursement for Health Ins. Claims</td>
<td>542,241.07</td>
<td>10/15/13</td>
<td>Anthem Blue Cross Blue Shield</td>
<td>J0124787</td>
</tr>
<tr>
<td></td>
<td>K Rx Payment</td>
<td>158,869.56</td>
<td>10/15/13</td>
<td>Medco</td>
<td>J0124788</td>
</tr>
<tr>
<td></td>
<td>L Retirement</td>
<td>150,465.72</td>
<td>10/16/13</td>
<td>PERF</td>
<td>J0124874</td>
</tr>
<tr>
<td></td>
<td>M Reimbursement for Health Ins. Claims</td>
<td>633,260.43</td>
<td>10/23/13</td>
<td>Anthem Blue Cross Blue Shield</td>
<td>J0125222</td>
</tr>
<tr>
<td></td>
<td>N Rx Payment</td>
<td>114,653.93</td>
<td>10/23/13</td>
<td>Medco</td>
<td>J0125223</td>
</tr>
<tr>
<td></td>
<td>O FICA/MQFE/Federal Taxes</td>
<td>1,784,314.23</td>
<td>10/29/13</td>
<td>PNC Bank</td>
<td>J0125497</td>
</tr>
<tr>
<td></td>
<td>P Retirement</td>
<td>925,550.94</td>
<td>10/29/13</td>
<td>TIAA/AUL</td>
<td>J0125500</td>
</tr>
<tr>
<td></td>
<td>Q Retirement</td>
<td>157,851.78</td>
<td>10/29/13</td>
<td>TIAA/AUL</td>
<td>J0125501</td>
</tr>
<tr>
<td></td>
<td>R Rx Payment</td>
<td>155,912.56</td>
<td>10/29/13</td>
<td>Medco</td>
<td>J0125505</td>
</tr>
<tr>
<td></td>
<td>S Reimbursement for Health Ins. Claims</td>
<td>407,940.62</td>
<td>10/29/13</td>
<td>Anthem Blue Cross Blue Shield</td>
<td>J0125506</td>
</tr>
</tbody>
</table>
### DISBURSEMENTS OF $100,000.00 AND OVER
FOR THE MONTH OF OCTOBER 2013

<table>
<thead>
<tr>
<th>Authorization for Disbursement</th>
<th>Purpose of Disbursement</th>
<th>Amount of Disbursement</th>
<th>Approved Vendor</th>
<th>Check Date</th>
<th>Reference Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>II. Article IV. A</td>
<td>Savings Account</td>
<td>5,613,000.00</td>
<td>PNC Bank</td>
<td>10/07/13</td>
<td>J0124704</td>
</tr>
<tr>
<td>Officers of the</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board. Section 5. B</td>
<td>Certificate of Deposit</td>
<td>66,000,000.00</td>
<td>Lake City</td>
<td>10/08/13</td>
<td>J0124652</td>
</tr>
<tr>
<td>Treasurer. Article VIII.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Execution of Contracts and</td>
<td>Savings Account</td>
<td>24,000,000.00</td>
<td>PNC Bank</td>
<td>10/09/13</td>
<td>J0124705</td>
</tr>
<tr>
<td>other Documents. Section A.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approval and authori-</td>
<td>Commercial Savings Money</td>
<td>43,135,000.00</td>
<td>PNC Bank</td>
<td>10/09/13</td>
<td>J0124654</td>
</tr>
<tr>
<td>zation of the Board. E</td>
<td>Certificate of Deposit</td>
<td>5,000,000.00</td>
<td>Lake City</td>
<td>10/10/13</td>
<td>J0124657</td>
</tr>
<tr>
<td>F Commercial Savings Money</td>
<td></td>
<td>2,829,000.00</td>
<td>PNC Bank</td>
<td>10/10/13</td>
<td>J0124655</td>
</tr>
<tr>
<td>G Commercial Savings Money</td>
<td></td>
<td>15,694,000.00</td>
<td>PNC Bank</td>
<td>10/21/13</td>
<td>J0125202</td>
</tr>
<tr>
<td>H Commercial Savings Money</td>
<td></td>
<td>116,000.00</td>
<td>PNC Bank</td>
<td>10/24/13</td>
<td>J0125381</td>
</tr>
<tr>
<td>I Commercial Savings Money</td>
<td></td>
<td>352,000.00</td>
<td>PNC Bank</td>
<td>10/25/13</td>
<td>J0125382</td>
</tr>
<tr>
<td>J Commercial Savings Money</td>
<td></td>
<td>382,000.00</td>
<td>PNC Bank</td>
<td>10/28/13</td>
<td>J0125605</td>
</tr>
<tr>
<td>K Commercial Savings Money</td>
<td></td>
<td>475,000.00</td>
<td>PNC Bank</td>
<td>10/30/13</td>
<td>J0125644</td>
</tr>
<tr>
<td>L Savings Account</td>
<td></td>
<td>12,000,000.00</td>
<td>PNC Bank</td>
<td>10/31/13</td>
<td>J0126141</td>
</tr>
<tr>
<td>III. Reported to the</td>
<td>Building Improvements</td>
<td>204,033.60</td>
<td>Gariup Construction Co. Inc.</td>
<td>10/01/13</td>
<td>50-01484553</td>
</tr>
<tr>
<td>Board of Trustees under $500,</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase Card</td>
<td></td>
<td>225,840.29</td>
<td>JP Morgan Chase Bank</td>
<td>10/01/13</td>
<td>J0123969</td>
</tr>
<tr>
<td>C Construction, Indianapolis</td>
<td></td>
<td>115,154.55</td>
<td>Verkler Inc.</td>
<td>10/11/13</td>
<td>50-01489470</td>
</tr>
<tr>
<td>campus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D Furniture, Indianapolis</td>
<td></td>
<td>101,854.92</td>
<td>RJE Business Interiors</td>
<td>10/11/13</td>
<td>50-0025155</td>
</tr>
<tr>
<td>campus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E Software Maintenance</td>
<td></td>
<td>213,892.01</td>
<td>Logicalis Inc.</td>
<td>10/18/13</td>
<td>50-01491908</td>
</tr>
<tr>
<td>F Architectural and Engineering</td>
<td></td>
<td>209,682.27</td>
<td>Schmidt Associates Inc.</td>
<td>10/28/13</td>
<td>50-0025664</td>
</tr>
<tr>
<td>G Purchase Card</td>
<td></td>
<td>199,974.29</td>
<td>JP Morgan Chase Bank</td>
<td>10/29/13</td>
<td>J0125503</td>
</tr>
<tr>
<td>H Architectural and Engineering</td>
<td></td>
<td>255,978.23</td>
<td>Schmidt Associates Inc.</td>
<td>10/30/13</td>
<td>50-0025768</td>
</tr>
<tr>
<td>Authorization for Disbursement</td>
<td>Purpose of Disbursement</td>
<td>Amount of Disbursement</td>
<td>Approved Vendor</td>
<td>Check Date</td>
<td>Reference Number</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>-------------------------</td>
<td>------------------------</td>
<td>----------------</td>
<td>------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>IV. Approved by the Board of Trustees</td>
<td>A Services and Fees</td>
<td>541,667.00</td>
<td>Blackboard Inc.</td>
<td>10/01/13</td>
<td>50-10024783</td>
</tr>
<tr>
<td></td>
<td>B Architectural and Engineering</td>
<td>533,397.85</td>
<td>Schmidt Associates Inc.</td>
<td>10/29/13</td>
<td>50-10025696</td>
</tr>
</tbody>
</table>

FOR THE MONTH OF OCTOBER 2013
I. DECISION ITEMS

A. Region 8/Indianapolis – Approval of contracts to renovate the C4 Building on the Indianapolis Campus, to add classrooms and the Foundation offices.

This item will approve renovation contracts for the C4 Building in Indianapolis, IN.

- In 2013, the General Assembly appropriated debt service for the College to construct a new facility and renovate the existing facilities in Indianapolis for $23,098,100, (plus the expenditure of donated funds).
- Previously, this Board authorized the hiring of the architect and construction management teams for this project.
- The project is beginning with an accelerated schedule for the C4 Building, in advance of the rest of the campus, because the space is needed quickly for classrooms, and this section of the project is less complicated. Bids for the remainder of the project will be issued in early 2014, and awarded thereafter.
- Following appropriate College and state policies regarding advertising and bidding procedures, bids for the C4 project were released on November 1, 2013.
- Bids have been received at the Indianapolis Campus on November 27, 2013.
- Bids for this project have been evaluated and the Region 8/Indianapolis Board of Trustees has recommended three contracts to the lowest and best bidders, as follows:
  - General Trades to Gibraltar Construction for $810,510
  - HVAC, Plumbing and Fire Protection to Greiner Brothers for $1,085,000
  - Combined Electrical and Telecommunications bids to Ermco Electric for $593,300.
- The lowest bidders, and recommended contractors, have been judged to meet State Trustee requirements.
- The Facilities and Design Council has previously reviewed this project and recommended it proceed but does not review bid results of a previously approved project.

Action requested: Approval of renovation contracts to increase classroom and office space in Indianapolis.
B. **Region 7/Terre Haute – Approval of a contract to renovate a building on the Wabash Valley Campus, to add a Diesel Tech Lab and associated facilities, in Terre Haute, Indiana.**

This item will approve a renovation contract for the Terre Haute, Indiana campus.

- The Terre Haute region asks to use Donated Funds or Bookstore Funds to construct a Diesel Tech Lab for an estimated total cost of $1,076,076.
- The program will be in existing building, and does not need a new lease.
- This new program will prepare students to maintain and repair heavy/medium duty diesel machinery and equipment used in agriculture, construction, trucking and automotive industries.
- This program is supported by local industry, and the Region is working to develop partnerships for employment of students and equipment loans for the technical training.
- State Board of Trustee action is necessary because of the need to award contracts over $500,000.
- Following appropriate College and state policies regarding advertising and bidding procedures, bids were released on November 4, 2013.
- Bids have been received at the Indianapolis Campus on November 26, 2013.
- Bids for this project have been evaluated and the Region 7/Terre Haute Board of Trustees has recommended a contract to the lowest and best bidder, Hannig Construction for $890,400.
- The lowest bidder, and recommended contractor, has been judged to meet State Trustee requirements.
- The Facilities and Design Council has previously reviewed this project and recommended it proceed but does not review bid results of a previously approved project.

Action requested: Approval of a renovation contract to construct the Diesel Tech Lab and associated facilities in Terre Haute, Indiana.

C. **Region 5/Kokomo - Request to purchase approximately 14.78 acres of unimproved land contiguous to the Kokomo Events Center and the Kokomo Campus using Bookstore funds.**

This item will authorize the College to purchase land next to the existing campus in Kokomo, Indiana from a private landowner.

- The Kokomo Region is interested in acquiring land next to its campus, and it is the only undeveloped property bordering the site.
- The region has been in interested in the land for many years, having it appraised several times since 2004.
• The most recent appraised value of the land is $133,000. However, previous estimates have been higher.
• The owner has agreed to a negotiated offer of $162,580, plus ½ of the closing costs.
• A site plan showing the land and leased property is on the next page.
• The Region 5/Kokomo Regional Trustees have requested this acquisition.
• The Facilities and Design Council has reviewed this item and recommends State Trustee approval.

Action requested: Approval to purchase 14.78 acres of unimproved land next to the Kokomo Campus in Kokomo, Indiana.

II. DISCUSSION ITEMS

Discussion of the upcoming Capital Budget Process for the 2015 budget.

III. INFORMATION ITEMS

A. Facilities and Design Council report

Since the October State Trustees meeting the Facilities and Design Council:
• Reviewed and recommended some projects forwarded to the December State Trustee meetings.
I. Action Items:

A. Consideration of a Resolution Approving the Accounts Receivable Write-offs for the Period Ending June 30, 2013

• The College writes-off accounts receivables that are deemed not collectible by each regional administration and Regional Board of Trustees.
• Receivables in excess of one year are to be written-off, unless there is a reasonable expectation of collection. The definition of a reasonable expectation of collection is that payments are being made currently.
• The College-wide student fee accounts receivable write-off is $6,026,434, which is $2,816,934 less than the previous year.
• The College-wide bookstore/other accounts receivable write-off is $6,211,533, which is $33,678 less than the previous year.
• The reduction in the write-offs this year is mainly attributed to the College participation in the tax offset program administered by the State Department of Revenue.
• Another factor resulting in the reduction are changes made to the amount and items allowed to be charged to the student’s financial aid at the Ivy Tech bookstore.

*Attachment A contains the detailed information for each region.

B. Consideration of a Resolution Approving the External Investment Managers

Additional information will be provided at the Trustee meeting.

C. Oracle Annual Payment Discussion

Additional information will be provided at the Trustee meeting

II. Information Items:

A. Update on the Series R Student Fee Bond Issuance

Additional information will be provided at the Trustee meeting.
ACCOUNTS RECEIVABLE WRITE-OFF  
(Attachment A) 
FOR THE PERIOD ENDING JUNE 30, 2013  

<table>
<thead>
<tr>
<th>Location</th>
<th>FY2012-13 Operations Fund</th>
<th>FY2012-13 Operations Fund</th>
<th>Write-Off as a Percent of Operations Fund</th>
<th>Bookstore/Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Student Fees</td>
<td>Write-off</td>
<td>Student Fees</td>
<td>Write-off</td>
</tr>
<tr>
<td>Gary</td>
<td>$25,721,260</td>
<td>$748,139</td>
<td>2.91%</td>
<td>$552,472</td>
</tr>
<tr>
<td>South Bend</td>
<td>16,129,790</td>
<td>441,319</td>
<td>2.74%</td>
<td>568,422</td>
</tr>
<tr>
<td>Fort Wayne</td>
<td>21,561,496</td>
<td>652,646</td>
<td>3.03%</td>
<td>876,750</td>
</tr>
<tr>
<td>Lafayette</td>
<td>18,731,137</td>
<td>269,785</td>
<td>1.44%</td>
<td>361,036</td>
</tr>
<tr>
<td>Kokomo</td>
<td>10,319,170</td>
<td>296,758</td>
<td>2.88%</td>
<td>316,705</td>
</tr>
<tr>
<td>Muncie</td>
<td>20,939,015</td>
<td>559,360</td>
<td>2.67%</td>
<td>563,781</td>
</tr>
<tr>
<td>Terre Haute</td>
<td>13,248,189</td>
<td>433,220</td>
<td>3.27%</td>
<td>245,330</td>
</tr>
<tr>
<td>Indianapolis</td>
<td>45,648,157</td>
<td>1,523,946</td>
<td>3.34%</td>
<td>1,316,847</td>
</tr>
<tr>
<td>Richmond</td>
<td>7,301,784</td>
<td>174,091</td>
<td>2.38%</td>
<td>331,494</td>
</tr>
<tr>
<td>Columbus</td>
<td>10,939,485</td>
<td>151,677</td>
<td>1.39%</td>
<td>144,599</td>
</tr>
<tr>
<td>Madison</td>
<td>7,473,181</td>
<td>85,153</td>
<td>1.14%</td>
<td>153,965</td>
</tr>
<tr>
<td>Evansville</td>
<td>12,560,492</td>
<td>285,381</td>
<td>2.27%</td>
<td>355,013</td>
</tr>
<tr>
<td>Sellersburg</td>
<td>11,034,823</td>
<td>191,745</td>
<td>1.74%</td>
<td>206,555</td>
</tr>
<tr>
<td>Bloomington</td>
<td>14,807,484</td>
<td>213,213</td>
<td>1.44%</td>
<td>218,563</td>
</tr>
<tr>
<td>Office of the President *</td>
<td>13,800,174</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
</tr>
<tr>
<td>Totals</td>
<td>$250,215,637</td>
<td>$6,026,434</td>
<td>2.41%</td>
<td>$6,211,533</td>
</tr>
</tbody>
</table>

* The majority of the revenue is from Out of State Distance Education, Internet based Distance Education and the Technology fees.
1. Resolution - School of Computing and Informatics
   Associate of Applied Science in Software Development; Database Management and Administration; Informatics; Server Administration; Information Technology Support; and Network Infrastructure
   Note – The new school will include two existing degrees, Computer Science and Cyber Security/Information Assurance

   Certified Personal Trainer Certificate within Health Care Support Curriculum

   Presenter: Dr. Mary Ostrye, Senior Vice President & Provost

2. Math Pathway Update
   Presenter: Dr. Mary Ostrye

3. Defining and Measuring Academic Quality
   Presenter: Dr. Mary Ostrye
A Rationale for Proposed Programmatic Changes and the School for Computing and Informatics

Computer Information Systems (CINS) has been in existence as a program within Ivy Tech for well over 30 years. During this time the program has changed little as the professional world and the information technology industry have substantially morphed, transforming how the culture, government, business and industry understand, embrace and utilize the discipline. Courses have been added and deleted as technology and the understanding of Information Systems has evolved from Data Processing in the 1960’s to Information Systems in the 1980’s. While some courses have come and gone, most have undergone modest cosmetic changes, and the program as a whole has still been modeled after an 80’s understanding of the industry.

Regional academic officers, representatives from central administration as well as curriculum committees have grappled with the rapidly changing cyber-landscape. Each has introduced improvements to the curricula and pedagogy, including the addition of some courses to address newer concepts, skills, and technologies, along with vendor certifications. Since the early 2000’s, three separate programs have emerged which were spinoffs from the original Information Systems theme: Computer Information Technology (CINT) in 2006, Information Security (INSE) in 2011 and Computer Science (CSCI) in 2012. However, every change that has been introduced, with the exception of Computer Science has been a mere patch to an already existing system and not a comprehensive improvement. Some courses that have, until recently, carried their original names and/or course numbers.

The split of information technology from information systems led to the creation of the CINT program, which was meant to address the emerging differences in disciplines. Enrollment initially divided the existing population of students and depleted numbers in CINS. However, as time progressed, each program took on an enrollment life of its own while still sharing a portion of its curriculum with the other. The sum of the two programs’ enrollment ultimately exceeded the single CINS program offering by almost double within 4 academic years.

1 Mobile programming, Cisco Systems, Oracle databases, and Microsoft courses with certifications would be examples of additions to the existing degree structure.
2 It is important to note that while Computer Science differs most from other computer disciplines, there are principles within the Computer Science discipline that are certainly akin to its cousins in I.S. and I.T. and have a share in a common body of knowledge.
To introduce new curricula, pedagogy and teaching paradigms that answer the call of employers for a different kind of graduate is a daunting task. However, there are compelling reasons to engage in this work. One germane observation about the discussion on creating the School of Computing and Informatics with the proposed programs comes from another field. Anyone who has witnessed how the practice of medicine has evolved over the last 40 years through the use of technology has seen no small change. The number of general practitioners or family doctors has significantly diminished over time, while the number of specialists has risen sharply (Chen, 2012). However, the consequences of these remarkable advances in the field of medicine and the sheer volume of its knowledge space have been the proliferation of specialists throughout the medical profession.

At first glance it may appear that the eight programs in the proposed School of Computing and Informatics are similar to the old concentrations from the old programs. However, the world of things computer has paralleled medicine in its spiraling expansion of knowledge space as it expands and information stored on servers and the cloud increasingly becomes vulnerable to theft, loss, and damage/sabotage. Some recent examples illustrate the above points. The CERN particle collider has generated over 100 petabytes of data over the last 20 years with 75 petabytes of that data created in the last 3 years by the Large Hadron Collider (CERN, 2013). Additionally, because of the proliferation of computing devices, the Internet has run out of the 4.3 billion device addresses it had allocated at its inception; and has now adopted a new scheme that will allow for $2^{128}$ possible addresses; 79 octillion times larger than the older framework allows.

In order to meet the demands of today’s employers for highly skilled workers it is incumbent upon institutions of higher education, and particularly Ivy Tech, to rethink how it offers its courses and at what level its graduates will need to perform in their field. It is crucial that we identify these needs and respond to existing and potential employers as Indiana works to attract more businesses into the state, while continuing to service its current business and industry constituents.

To that end, a statewide Industry Advisory Board (IAB) was created to proffer feedback regarding Ivy Tech’s current offerings in the computing disciplines. The advisory board was comprised of different sectors of business and industry in Indiana. These sectors included business, engineering, research and development, manufacturing, education, insurance, and healthcare. During the December 2012 Industry Advisory Board meeting, the IAB was tasked with creating a list of specific skills desirable to their particular information technology industry sector. Once a master list was created, skills were collated into general and specific lists that would determine programs and then courses within those programs. During the July 2013 Industry Advisory Board meeting, the IAB was presented with eight programs under the banner of the School of Computing and Informatics. Reaction from members was overwhelmingly positive regarding the list of programs and the creation of a school under which the proposed programs would operate. Of particular note, the IAB expressed a need for graduates to possess a higher skill level and take knowledge out of the realm of theory into the world of practice.

---

3 100 petabytes is equal to 100 million gigabytes or roughly equivalent to 700 years of full HD-quality movies.
The collation of the skills list and the input of both the statewide IAB and regional advisory boards resulted in eight different domains of knowledge which would be distinct programs including Computer Science, Software Development, Network Server Administration, Network Infrastructure, Informatics, Information Technology Support, Database Management and Administration, and Cyber Security/Information Assurance. Each of these programs has been associated with particular skill sets and identified as potential areas of employment growth in the next 10 years by the IAB. Quoting the US Bureau of Labor, Computerworld estimates an overall job growth of 22% by the year 2020 (Thibodeau, 2012).

Compelling reasons for the creation of a school dedicated to computing disciplines at Ivy Tech have been discussed above. Additionally, the computing disciplines are seen as a service industry that has its own unique knowledge domain, but exists to aid a challenging and wide array of interests and their own vertical markets. A cohesive management of the computing disciplines, curricula, faculty and staff will help minimize redundancy, manage enrollment across the larger discipline, and reduce turf wars over the various domain areas. Additionally, it will enhance marketing opportunities within the computing domain instead of seeing separate programs hidden inside the School of Business.

When the CINS program was added to the Ivy Tech offerings, COBOL was the premier programming language and windows were things you washed. However, computers have commoditized, networked, and found themselves in almost every walk of today’s personal and professional life. As a result, computing has become its own business, industry or vertical market constructed in such a versatile way as to service a broad spectrum of business, industrial, military, research and entertainment interests. Computing, with its unique body of knowledge, plays concierge to a vast array of economic domains, and stands apart as the consummate consultant to those domains. According to Forbes, there are 10 strategic technology trends for the coming year. These include the expansion of services, the proliferation of mobile devices, and hybridization of cloud services to allow personal and enterprise spaces to work together seamlessly in a scalable Web IT environment (High, 2013).

What makes the computing disciplines a particular challenge -- in terms of management -- is the way in which they share a common core of knowledge, concepts, and logic, yet live as completely separate disciplines with analogs to unique job descriptions in business and industry. This active and vital relationship between common elements, specific concepts and terminologies which relate to
targeted, specific skill sets is better served under a single umbrella, providing qualified faculty to oversee the dynamic differences that exist between them. The School of Computing and Informatics would create, maintain, and oversee courses that serve as foundations for multiple programs in addition to managing courses particular to each program. In concept, this arrangement is already working well with CINS and CINT, where the two programs share a similar body of knowledge, yet demand coursework and content that is unique to each discipline.

Change magazine acknowledges the difficulties facing institutions of higher education including faculty as they grapple with the need for recognizable and distinct programs, but watch duplication proliferate and individual departments resist the sharing of resources. The article begins, stating the overall problem:

“When times are good, there is little urgency to evaluate fundamental assumptions, as investments can be made in new projects and structures while the old continue. Constrained resources do not allow this luxury. The current economic crisis and associated budget woes in universities requires us to be open to more radical and rapid change than we are used to. What follows is a description of a method to transform the academic organization of the university to fit the current mode of intellectual inquiry — which is broader, more individualistic, and more interdisciplinary than previous modes—and at the same time to conserve university resources” (Capaldi, 2009).

While a program may garner prestige, longevity, visibility, and resources when it becomes a department, the generation of departments is expensive for the university. And even while the number of disciplines and of departments has grown, the boundaries between the disciplines have become weaker and their arbitrariness more obvious” (Capaldi, 2009).

Placing programs throughout the Ivy Tech system in multiple schools as they are now with continued conversations of moving additional programs that could otherwise share a common curricular core, share faculty, and resources is the very model Capaldi is referencing. It is important to the College and to the students it serves to manage programs with an overseeing body while addressing academic issues and the job market.

Ivy Tech has experienced this kind of inefficiency by which programs have tried to preserve enrollment and protect instructor loads within a department. “A certain amount of inefficiency, unaffordable in times of budget stress, is inevitable within a rigid departmental structure. Departments often duplicate course offerings and compete for students, especially if funding follows credit hours” (Capaldi, 2009). By grouping these programs which share a curricular kinship, the temptation to duplicate courses will be significantly lessened, providing efficiencies at a time when budgets have been strained to the limit. Another benefit from logically grouping together these eight programs would be
the mitigation of rivalries between competing programs and program faculty by managing these programs under one school where important resources can be shared more readily.

As Ivy Tech’s efforts continue to expand its brand name both inside and outside the state of Indiana, programmatic marketing has been almost non-existent. Identifying all eight programs within a particular school will give prospective students a reference point for drilling down into those programs which will aid in the selection of a curriculum of study that best suits students’ needs. If a descriptive name for the school is carefully selected, it can serve as a moniker for all of its programs within.

Works Cited
### ACSM Certified Personal Trainer Certificate

**Semester 1**
- APHY 101 Anatomy and Physiology I  3
- HPER 212 Introduction to Exercise Science  3
- HLHS 111 Health and Wellness for Life  3
- HPER 216 Current Concepts in Physical Fitness  3

**Semester 1: 12**

**Semester 2**
- APHY 102 Anatomy and Physiology II  3
- HPER 205 Structural Kinesiology  3
- HLHS 211 Nutrition  3
- HLHS 220 Health Screening and Exercise Program Design Across Populations  3

**Semester 2: 12**
**Total: 24**
Students who wish to change to the STEM pathway must retest. Self study options will be made available for any student who wishes to prepare and retest without enrolling in a course.

The horizontal lines represent placement scores of College Ready (in terms of algebra) and two placement points below that placement (with actual Accuplacer scores TBD)

**Diagnostic Score** - Testing into the lowest placement qualifies students for MyFoundationLab modules (if on Tech Math track) or the Co-requisite MATH 080 + MATH 123. Students who have selected majors requiring MATH 127 and above, should enroll in the MATH 080 + MATH 123.

**EALG Score** - Students at this point can enroll in MATH 122 or MATH 123 without remediation. Student on the STEM math pathway should enroll in MATH 100.

*More study required regarding appropriate pathway and remediation for MATH 127, MATH 128, and MATH 129
Math Pathways Placement and Progression
Plan for Implementation

**Changing from the QR Pathway to the STEM Pathway**

Students who are successful in either MATH 080 and/or MATH 123 will need to retest in order to determine their placement into the STEM pathway.

**Changing from the Tech Pathway to the STEM Pathway**

Students who are successful in either the My Foundations modules and/or MATH 122 will need to retest in order to determine their placement into the STEM pathway.

---

* Accuplacer College Level Math (CLM)
** Accuplacer’s Elementary Algebra test (EALG)
Planning and Education Committee

State Board of Trustees

December 12, 2013

Agenda

1. Resolution- School of Computing and Informatics
   - Associate of Applied Science in Software Development; Database Management and Administration; Informatics; Server Administration; Information Technology Support; and Network Infrastructure
   *Note- The new school will include two existing degrees: Computer Science and Cyber Security / Information Assurance

   Presenter: Dr. Mary Ostrye, Senior Vice President & Provost

2. Math Pathway Update

   Presenter: Dr. Mary Ostrye

3. Defining and Measuring Academic Quality

   Presenters: Dr. Mary Ostrye & Dr. Marcus Kolb, Assistant Vice President Assessment/Policy
Resolution-
School of Computing and
Informatics

Math Pathway
Update
Defining and Measuring Academic Quality

National Perspective: Defining quality

National attempts

A. Voluntary Framework of Accountability – American Association of Community Colleges

Problem – lack of commonly accepted performance measures, resulting in underestimation of community college effectiveness and limited ability to identify problems and set goals for improvement
National Perspective: Defining quality

Designed to be an accountability framework prepared by and for community colleges to provide:

- Measures appropriate to community college missions and the students served
- Usable and consistent definitions to enable benchmarking and collaboration
- Measures by which community colleges should be held accountable
- Promotes six-year time frame for measuring completion

National Perspective: Defining quality

VALUE (Valid Assessment of Learning in Undergraduate Education) Rubrics—Association of American Colleges and Universities

1. Faculty and other academic and student affairs professionals from a wide range of institutions drafted and revised institutional-level rubrics to correspond with AAC&U Essential Learning Outcomes

2. Each VALUE rubric contains core characteristics considered to be critical for judging the quality of student work in an outcome area: Intellectual and Practical Skills, Personal and Social Responsibility, and Integrative and Applied Learning
National Perspective: Defining quality

C. Aspen Prize for Community College Excellence- Four Quadrants

1. Emerging as the new gold standard?

2. Quadrants – Completion Outcomes, Learning Outcomes, Labor Market Outcomes, and Equitable Outcomes

Aspen Quadrants and IN Performance Funding Metrics

<table>
<thead>
<tr>
<th>Completion Outcomes</th>
<th>Labor Market Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Overall degree completion (30%)</em></td>
<td><em>High impact degree completion (4-year institutions only) (10%)</em></td>
</tr>
<tr>
<td><em>On-time grad rate (25%)</em></td>
<td></td>
</tr>
<tr>
<td><em>Student persistence (15%)</em></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Learning Outcomes</th>
<th>Equitable Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Remediation success (2-year institutions only) (0%)</em></td>
<td><em>At-risk degree completion (15%)</em></td>
</tr>
</tbody>
</table>

*Institution-defined metric has 5% value
National Perspective: Defining quality

- Increasing attention given to quality standards by foundations, Obama administration’s new rankings, regional and specialized accreditors, and employers

- Despite attention, no agreement upon what quality means and how to measure it. Thus, institutions are left to define it for themselves, which creates many problems:
  
  • Congruence with employer needs
  • Transfer of courses
  • Lack of information for students to make informed decisions
  • Use of proxies for quality instead of appropriate measures
  • Dependence on available data which is not often comparable

Ivy Tech: Defining quality

How Ivy Tech currently views measures of academic quality:

- Higher Learning Commission: institutionally accredited through 2018-2019

  • The Criteria for Accreditation are the standards of quality by which the Commission determines whether an institution merits accreditation or reaffirmation of accreditation

  • Includes Mission; Ethical and Responsible Conduct; Teaching and Learning: Quality, Resources and Support; Teaching and Learning: Evaluation and Improvement; Resources, Planning, and Institutional Effectiveness

  • EXAMPLE: 3.C. The institution has the faculty and staff needed for effective, high-quality programs and student services.
Ivy Tech: Defining quality

1. The institution has sufficient numbers and continuity of faculty members to carry out both the classroom and the non-classroom roles of faculty, including oversight of the curriculum and expectations for student performance; establishment of academic credentials for instructional staff; involvement in assessment of student learning.

2. All instructors are appropriately credentialled, including those in dual credit, contractual, and consortial programs.

3. Instructors are evaluated regularly in accordance with established institutional policies and procedures.

4. The institution has processes and resources for assuring that instructors are current in their disciplines and adept in their teaching roles; it supports their professional development.

5. Instructors are accessible for student inquiry.

6. Staff members providing student support services, such as tutoring, financial aid advising, academic advising, and co-curricular activities, are appropriately qualified, trained, and supported in their professional development.

Ivy Tech: Defining quality

- Most programs are accredited by specialized accreditors: ATMAE, Accreditation Commission for Programs in Hospitality, HVAC Excellence, Association of Surgical Technologists


- Students surveyed about the classroom experience, and graduates surveyed about employment

- Some disciplines have statewide exams (ex. ACCT)

- Grades and calculated GPA's

- Quality Matters for online courses
Ivy Tech: Defining quality

- Credential standards required of faculty to match accreditation requirements and accepted national practices
- Consideration of student/faculty ratios
- Track time to completion, retention, employment outcomes
- Administration and analysis of the Collegiate Assessment of Academic Proficiency (CAAP) to a subset of students every year (measure of general education learning outcomes)
- Program reviews from all programs, all regions on a three year cycle
- Track results of Technical Outcomes Assessments and licensure exams

---

Data

Data currently used to examine quality using the Aspen Quadrants:

Aspen “completion”, ITCC retention and success (1.1.e)

- From 2007/08 to 2012/13 credential awards increased 114% (2013 Graduate Profile and Trend Report)
- On-time completion for 2012/13 was 1.3% (On-Time Completion Data)
- 2012 Pass rates for nursing NCLEX exam – 97% for Practical Nursing program, 92% for ASN (ASN PN Pass Rates)
- 64% of HVAC students passed their certification exam in 2012 (Certification pass rates HVAC Excellence)
Data

Aspen “equitable”, ITCC targeted groups (1.1.c)

• 9% of 2012/13 graduates were African American, 3% were Latino; 14.5% of fall 2012 students were African-American; 4% were Latino (2013 Graduate Profile and Trend Report)

• .2% of African Americans and 2.8% of Hispanic students finished on time in 2012/13 (On-Time Completion Data)

• 67% of non-returning students in 2013 were Pell eligible (Profile of Non-Returning Students)

Data

Aspen “labor market”. ITCC employer collaboration (1.1.a)

• 52% of graduates were employed full-time (2012 Graduate Follow-up Survey)

• Less than 20% of graduates in Liberal Arts, Business, Education and Technology participated in an internship (2012 Graduate Follow-up Survey)

• 69.2% of students stated that “…tools, equipment, and/or software were relevant to industry standards.” (ATMAE graduate exit survey, Appendix L.5)

• 97% of employers rated “Work Quality: Good to Excellent” (ATMAE Employer Survey Statistics (Statewide summary – 2012-2013)

• Among 11 fields and credential levels, Ivy Tech graduates (2005/06 graduates) earnings were exceeding HS graduate earnings in 8 of them (Gates Voluntary Metrics dashboard)
Learning Quadrant

1. Collegiate Assessment of Academic Proficiency (CAAP)

• Statewide mean scores in math, critical thinking, and science showed modest increases in 2012/13 from 2011/12 (CAAP)

• Ivy Tech mean 2012/13 CAAP scores in critical thinking exceed the national mean (CAAP)

• Ivy Tech mean 2012/13 CAAP scores in math, writing and science lag the national means (CAAP)

Learning Quadrant

2. Remediation sequence completion

• 59% of 2012/13 graduates completed at least one academic skills advancement course, up from 56% in 2011/12 (2013 Graduate Profile and Trend Report)

• 15.1% of students requiring remediation successful completed the gateway course within two years of entry (ICHE Performance Metrics)
3. Student surveys

- On a scale of 1 to 5, statewide, students rate instructors an average of 4.44 on contributing to their understanding of material (CSS)

- On a scale of 1 to 5, statewide, students rate instructors an average of 4.03 on strengthening write communication (CSS)

4. Grades

- Average GPA of 2011/12 graduates was 3.26 (2012-13 Graduate Profile and Trend Report)

- For spring 2013, the School of Liberal Arts and Sciences had the lowest cumulative GPA, 2.36. The School of Nursing had the highest, 3.26 (ATMAE GPA Comparison)
Opportunities for Improvement

What questions should we be asking (and then measuring)

- What does quality mean at Ivy Tech?
  • Quality = student learning

- Most of our current approaches - CAAP, remediation data, student surveys, transfer success, employment in field, grades - provide insight into quality of student learning, but none are valuable in isolation.

Opportunities for Improvement

Improvements at various stages of implementation:

• Five year rolling program plans with statewide summary metrics and identified strengths and areas to improve

• General education outcomes for applied degrees and technical certificates

• Improved technical program outcomes

• Improved communication and alignment between industry/workforce needs and education

• Math alignment to match discipline and workforce needs
AUDIT COMMITTEE

Report will be given at the State Board of Trustees Meeting December 12, 2013
A. Grants Office Update
B. Total Currently Active Grants:

(106) Competitive Grants: $32,463,959
(19) Non-Competitive Grants: $11,026,616
(125) Total Active Ivy Tech Grants: $43,490,575*

*This includes the projected total amount of the 2013-2014 Perkins awards.

Ivy Tech currently has 55 pending grant submissions totaling $16,059,230. Of the total, $1,588,791 is budgeted as indirect costs.

Note: Due to space limitations, only an illustrative sample of awards and submissions are described below.

Grants Awarded During Period (26 - $1,607,914)

- **Northeast and Central Indiana** received $225,000 total through the St. Joseph Community Health Foundation’s award from the Indiana Family and Social Services administration to provide refugees from Myanmar with training to become health aides.

- **Kokomo** received $5,000 from the Community Foundation of Howard County towards the 2014 *Doing the Dream* event, which will feature nationally-recognized speaker Wes Moore.

- **Columbus** received $1,000 from Sam’s Club to purchase lab supplies for the agriculture program.

- **Southwest** received $225,000 from Old National Bank: $220,000 will be used to support the Associate Accelerated Program (ASAP), $25,000 for Southwest’s annual gala, and $5,000 for the statewide 50th anniversary gala.

- **Northeast, Lafayette, Kokomo, East Central, Columbus, Southern Indiana, Southwest, and Bloomington** received grants totaling $921,531 through the Indiana Economic Development Corporation’s Workforce 2.1 program. Funds will be used to offer trainings and certifications for specific programs through the Corporate College.

Grants Submitted During Period (35-$6,731,071)

- **Northwest** partnered with Purdue Calumet on a National Science Foundation Advanced Technological Education proposal to produce workforce-ready college graduates for the steel
industry through the use of virtual training simulators. If awarded, Northwest will receive $326,746.

- **North Central** submitted a $2,825,926 proposal to the Judd Leighton Foundation to create the Leighton Learning Commons and Leighton Professorship for Student Success, which will assist in enhancing academic and career services available to students in an effort to increase student success within the first year of college.

- **Lafayette** submitted a $75,000 proposal to the Vectren Foundation for support of the Ivy Tech-Frankfort campus.

- **Wabash Valley** submitted a $127,467 proposal to the North Central SARE program. Funds will be used to educate crop producers in west central Indiana about agricultural sustainability.

- **Central Indiana** submitted a $50,000 proposal to the ING Foundation for support of the Professor on Loan program. The funds would allow the College to purchase textbooks which will be used by local high school students enrolled in dual credit courses at their school.

- **Richmond** submitted a $1,000 proposal to U.S. Bank for creation of a scholarship.

- **Southeast** submitted two proposals for $1,000 each to the East Indiana Area Health Education Center to support the purchase of a doppler for Ivy Tech-Lawrenceburg and pediatric trauma modules for the Ivy Tech-Madison Simulation Center.

- **Bloomington** submitted a $66,263 planning grant for the National Science Foundation’s Advanced Technological Education program. Funds will be used to work with eight community colleges across the nation and industry partners to determine the need for a Center for Medical Device Education and Training.

- **Office of the President** submitted a collaborative National Science Foundation Advanced Technological Education proposal with Purdue University for the Technology Leadership program. If awarded, Ivy Tech will receive $477,641 to develop a Technology Leadership competency model which will be applied to curriculum, educational materials, and virtual learning resources.

**Proposals Declined During Period (10 - $2,459,667)**
### Corporate College Revenue & Expense by Region (FY)
October 2013

<table>
<thead>
<tr>
<th>Region</th>
<th>Expenditures</th>
<th>Revenues</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bloomington</td>
<td>$ (143,548)</td>
<td>$ 130,316</td>
<td>$ (13,232)</td>
</tr>
<tr>
<td>Central Indiana</td>
<td>$ (726,178)</td>
<td>$ 599,768</td>
<td>$ (126,410)</td>
</tr>
<tr>
<td>Columbus</td>
<td>$ (361,909)</td>
<td>$ 347,764</td>
<td>$ (14,145)</td>
</tr>
<tr>
<td>East Central</td>
<td>$ (428,548)</td>
<td>$ 390,779</td>
<td>$ (37,770)</td>
</tr>
<tr>
<td>Kokomo</td>
<td>$ (288,365)</td>
<td>$ 266,751</td>
<td>$ (21,614)</td>
</tr>
<tr>
<td>Lafayette</td>
<td>$ (362,206)</td>
<td>$ 367,543</td>
<td>$ 5,337</td>
</tr>
<tr>
<td>Northcentral</td>
<td>$ (257,065)</td>
<td>$ 201,647</td>
<td>$ (55,418)</td>
</tr>
<tr>
<td>Northeast</td>
<td>$ (558,698)</td>
<td>$ 627,666</td>
<td>$ 68,968</td>
</tr>
<tr>
<td>Northwest</td>
<td>$ (352,218)</td>
<td>$ 324,021</td>
<td>$ (28,197)</td>
</tr>
<tr>
<td>Richmond</td>
<td>$ (180,159)</td>
<td>$ 133,065</td>
<td>$ (47,094)</td>
</tr>
<tr>
<td>Sellersburg</td>
<td>$ (180,449)</td>
<td>$ 190,185</td>
<td>$ 9,736</td>
</tr>
<tr>
<td>Southeast</td>
<td>$ (281,087)</td>
<td>$ 203,207</td>
<td>$ (77,880)</td>
</tr>
<tr>
<td>Southwest</td>
<td>$ (297,764)</td>
<td>$ 272,819</td>
<td>$ (24,945)</td>
</tr>
<tr>
<td>Wabash Valley</td>
<td>$ (285,643)</td>
<td>$ 660,279</td>
<td>$ 374,636</td>
</tr>
<tr>
<td>OoP</td>
<td>$ (817,980)</td>
<td>$ 197,354</td>
<td>$ (620,626)</td>
</tr>
<tr>
<td>IVY Online</td>
<td></td>
<td>$ 6,268</td>
<td>$ 6,268</td>
</tr>
<tr>
<td>Grand Total</td>
<td>$ (5,521,818)</td>
<td>$4,919,432</td>
<td>$ (602,385)</td>
</tr>
</tbody>
</table>

### Corporate College Revenue & Expense by Region (FY)
October 2012

<table>
<thead>
<tr>
<th>Region</th>
<th>Expenditures</th>
<th>Revenues</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bloomington</td>
<td>$ (178,099)</td>
<td>$ 129,341</td>
<td>$ (48,758)</td>
</tr>
<tr>
<td>Central Indiana</td>
<td>$ (976,895)</td>
<td>$ 895,983</td>
<td>$ (80,911)</td>
</tr>
<tr>
<td>Columbus</td>
<td>$ (404,731)</td>
<td>$ 512,934</td>
<td>$ 108,202</td>
</tr>
<tr>
<td>East Central</td>
<td>$ (659,549)</td>
<td>$ 693,102</td>
<td>$ 33,553</td>
</tr>
<tr>
<td>Kokomo</td>
<td>$ (250,838)</td>
<td>$ 347,998</td>
<td>$ 97,160</td>
</tr>
<tr>
<td>Lafayette</td>
<td>$ (443,240)</td>
<td>$ 519,144</td>
<td>$ 75,904</td>
</tr>
<tr>
<td>Northcentral</td>
<td>$ (394,350)</td>
<td>$ 290,117</td>
<td>$ (104,233)</td>
</tr>
<tr>
<td>Northeast</td>
<td>$ (500,574)</td>
<td>$ 414,483</td>
<td>$ (86,091)</td>
</tr>
<tr>
<td>Northwest</td>
<td>$ (261,273)</td>
<td>$ 168,779</td>
<td>$ (92,494)</td>
</tr>
<tr>
<td>Richmond</td>
<td>$ (112,587)</td>
<td>$ 79,804</td>
<td>$ (32,783)</td>
</tr>
<tr>
<td>Sellersburg</td>
<td>$ (184,377)</td>
<td>$ 79,074</td>
<td>$ (105,303)</td>
</tr>
<tr>
<td>Southeast</td>
<td>$ (256,199)</td>
<td>$ 190,084</td>
<td>$ (66,115)</td>
</tr>
<tr>
<td>Southwest</td>
<td>$ (292,880)</td>
<td>$ 301,089</td>
<td>$ 8,209</td>
</tr>
<tr>
<td>Wabash Valley</td>
<td>$ (365,006)</td>
<td>$ 449,162</td>
<td>$ 84,155</td>
</tr>
<tr>
<td>OoP</td>
<td>$ (767,864)</td>
<td>$ 209,744</td>
<td>$ (558,119)</td>
</tr>
<tr>
<td>Grand Total</td>
<td>$ (6,048,463)</td>
<td>$5,280,838</td>
<td>$ (767,625)</td>
</tr>
</tbody>
</table>

---

56