

**MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE
December 4, 2014**

Vice Chair Paula Hughes called the December 4, 2014 regular meeting of the State Board of Trustees to order at 1:00 pm at the Indianapolis Marriott North.

A. ROLL CALL

Secretary Michael Dora called the roll and the presence of a quorum was announced.

The following State Trustees were present:

**Ms. Paula Hughes, Vice Chair
Mr. Michael R. Dora, Secretary
Mr. Jesse Brand
Mr. Larry Garatoni
Mr. Bob Jones
Mr. Stewart McMillan
Ms. Lillian Sue Livers
Mr. Lee J. Marchant
Mr. Steve Schreckengast
Ms. Kaye H. Whitehead
Mr. Darrell Zeck**

The following State Trustees were unable to attend:

**Mr. Richard R. Halderman, Chair
Mr. Michael A. Evans
Ms. Kimra Schleicher**

B. EXECUTIVE SESSION MEMORANDA:

Following notice under IC5-14-1.5-4, IC 5-14-1.5-5 and IC5-14-1.5-6.1(d)

The State Board of Trustee met in Executive Session on December 3, 2014 at 1:30 pm at the Indianapolis Marriott North, 3645 River Crossing Parkway, Indianapolis, IN

Members present were:, Ms. Paula Hughes, Mr. Michael Dora, Mr. Jesse Brand, Mr. Larry Garatoni, Mr. Bob Jones, Mr. Stewart McMillan, Ms. Lillian Sue Livers, Mr. Lee J. Marchant, Ms. Kimra Schleicher, Mr. Steve Schreckengast, Ms. Kaye H. Whitehead and Mr. Darrell Zeck

Members absent were: Mr. Richard R. Halderman Mr. Michael A. Evans

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2) (B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (2)(D) The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties
- (5) To receive information about and interview prospective employees
- (6)(A) With respect to any individual over whom the governing body has jurisdiction, to receive information concerning the individual's alleged misconduct
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

C. NOTICES OF MEETING MAILED AND POSTED:

Secretary Michael Dora confirmed that notices of the December 4, 2014, regular meeting were properly mailed and posted.

D. APPROVAL OF BOARD MINUTES:

Vice Chair Paula Hughes moved for approval of the minutes of the October 2, 2014 regular board meeting. Trustee Whitehead seconded the motion and the motion carried unanimously.

E. COMMITTEE REPORTS:

Item 1 Vice Chair Paula Hughes reported that the Executive Committee did meet on November 18, 2014 from 10 am – Noon.

Item 2 Vice Chair Paula Hughes called upon Trustee Schreckengast to give the **Building, Grounds and Capital Committee Report**. Trustee Schreckengast moved for approval of:

Resolution Number 2014-91, Request that Ivy Tech Foundation, Inc. or one its Affiliates Receive a gift of the former Autoworld Ford Dealership Property in Anderson for Eventual transfer to the College, Region 6/ East Central

Trustee Whitehead seconded the motion, and the motion passed unanimously.

Trustee Schreckengast moved for approval of

Resolution Number 2014-92, Approval to Purchase 0.964 Acres of Improved Land at 22369 County Road 18 in Elkhart County, Region 2/ North Central

Trustee Whitehead seconded the motion, and the motion passed unanimously.

Trustee Schreckengast moved for approval of

Resolution Number 2014-93, Approval of a Change Order to the Demolition and Asbestos Abatement Contract to Renovate the NMC Building on the North Meridian Campus, Region 8/Central Indiana

Trustee Garatoni seconded the motion, and the motion passed unanimously.

Trustee Schreckengast moved for approval of

Resolution Number 2014-94, Approval of a Change Order to the General Trades Contract to Renovate the NMC Building on the North Meridian Campus, Region 8/Central Indiana

Trustee Livers seconded the motion, and the motion passed unanimously.

Trustee Schreckengast moved for approval of

Resolution Number 2014-95, Approval of a Change Order to the Architectural Contract for the Addition to the Connie and Steve Ferguson Academic Building on the Bloomington Campus, Region 14/Bloomington

Trustee Garatoni seconded the motion, and the motion passed unanimously.

Trustee Schreckengast moved for approval of

Resolution Number 2014-96, Approval of General Trades Construction Contract for the Hamilton County Renovation Project, Region 8/Central Indiana

Trustee Jones seconded the motion, and the motion passed unanimously.

Trustee Schreckengast moved for approval of

Resolution Number 2014-97, Approval of a HVAC and Plumbing Construction Contract for the Hamilton County Renovation Project, Region 8/Central Indiana

Trustee Jones seconded the motion, and the motion passed unanimously.

Trustee Schreckengast moved for approval of

Resolution Number 2014-98, Approval of an Electrical Construction Contract for the Hamilton County Renovation Project, Region 8/Central Indiana

Trustee Zeck seconded the motion, and the motion carried unanimously.

Item 3 Vice Chair Paula Hughes called upon Trustee Bob Jones, Chair of the Committee, for a report from the **Budget and Finance Committee**. Trustee Jones reported there are two action items for the board to consider. We received an update on the College's financial statements, and the quarterly investment review

Trustee Jones moved for approval of

Resolution 2014-99, Approval of Accounts Receivable Write=Offs For the Fiscal Year Ending June 30, 2014

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Trustee Jones moved for approval of

Resolution 2014-100, Approval of College Life and Disability Insurance Programs

Trustee Garatoni seconded the motion, and the motion carried unanimously.

Item 4 Vice Chair Hughes called upon Trustee Kaye Whitehead, Chair of the Committee, for a report from the **Planning and Education Committee**. Trustee Whitehead reported there are no action items for the board to consider. The Board heard from Calvin Thomas IV, Vice President Health Division on the Health Division Planning for the Future, Dr. John Newby, Assistant Vice President of Secondary Initiatives, Jonathan Weinzapfel, Chancellor, Southwest & Wabash Valley and Jeff Fanter, Senior Vice President of Student Experience/Marketing/Communication on Dual Credit Quality Standards & Marketing/Recruitment Plan; President Tom Snyder and Dr. Mary Ostrye, Senior Vice President and Provost on the Fall 2015 Regional Visits

Item 5 Vice Chair Hughes called upon Trustee Garatoni, Chair of the Committee, for a report from the **Audit Committee**. Trustee Garatoni asked committee member Trustee Jesse Brand as he did not attend Audit Committee Meeting to provide the report. Trustee Brand reported there were no action items for the board to consider. The Audit Committee met yesterday and it was an informative meeting with updates regarding pending litigation updates and the Indiana State Board of Accounts Audit Entrance Conference.

Item 6 Vice Chair Hughes called upon Trustee McMillan, Chair of the Committee, for a report from the **Corporate College Committee**. Trustee McMillan reported there were no action items for the board to consider. Trustee McMillan reported the Committee received updates on Revenue and Expenses/Enrollment, and Sales Reports.

F. TREASURER'S REPORT:

Vice Chair Hughes gave the Treasurer's report on behalf of Senior Vice President Chris Ruhl. ***Operating Revenue-through November*** is down 5% vs. prior year and 10 % vs budget; Attributable to decline in tuition fees. Typically have booked about 80% of revenue through Nov; State Appropriation on budget but expect 2% cut to be implemented in June; Investment income slightly above Budget. ***Operating Expenditures-through November*** is down 3% vs. prior year and 12% vs. Budget, all categories are under budget. ***Net through November*** positive, but below prior year by 8% and below budget by \$7 million

Trustee Jones moved for approval of the Treasurer's Report.

Trustee Garatoni seconded the motion, and the motion carried unanimously

G. STATE OF THE COLLEGE

Vice Chair called upon President Snyder for the President's report. President Snyder called upon and introduced four new employees, Sandy Howarth, Executive Director of Resource Development, Central Office; Alex Huskey, Marion Campus President, East Central & Richmond Regions; Sara McKee, Executive Director of Human Resources, Central Indiana Region; Kate Mote, Madison Campus President, Columbus & Southeast Regions; Steve Putt, Executive Director of Human Resources, Northwest & North Central Regions; Michelle Simmons, Kokomo Campus President, Kokomo & Lafayette Regions.

President Snyder then called upon Benjamin Young, Ed.D, Vice President for Diversity, Equity, and Inclusion, to give Annual Diversity update.

H. OLD BUSINESS

Vice Chair Hughes called for old business, and there was none.

I. NEW BUSINESS

Vice Chair Hughes called for new business.

Trustee Marchant moved for approval of

Resolution Number 2014-101, Appointment of Regional Trustee-Bloomington

Trustee Whitehead seconded the motion, and motion carried unanimously

Trustee Brand moved for approval of

Resolution Number 2014-102, Honoring the Leadership of Steve Daily

Trustee Jones seconded the motion, and the motion carried unanimously

Trustee Garatoni moved for approval of

Resolution Number 2014-103, Amendment to Regional Board By-Laws to Establish Policy Governing Meetings of the Regional trustees by Electronic Communication

Trustee Zeck seconded the motion, and the motion carried unanimously

Trustee Garatoni moved for approval of

Resolution Number 2014-104, Appointment of Regional Trustee-Central Indiana

Trustee Livers seconded the motion, and the motion carried unanimously


J. ADJOURNMENT

With no further business to come before the Board, Vice Chair Hughes called for a motion to adjourn the meeting.

Trustee Schreckengast moved for approval. Trustee Zeck seconded the motion, and the motion carried unanimously.

Vice Chair Hughes adjourned the meeting.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**


Richard Halderman, Chairman


Michael Dora, Secretary

Dated December 5, 2014

Prepared by Gretchen L. Keller, Recording Secretary