

Ivy Tech Community College Public Safety and Emergency Preparedness		
COVID-19: Social Distancing in Educational Settings	Effective Date: September 21, 2020	Revision Date: September 28, 2020
Standards:		Revision Schedule: Monthly

I. PURPOSE

The purpose of the COVID-19: Social Distancing in Educational Settings Policy is to establish guidelines and requirements for social distancing at Ivy Tech Community College while in an educational setting, including but not limited to classrooms and laboratories.

II. POLICY

It is the policy of Ivy Tech Community College that social distancing of at least 6 feet between all individuals be maintained at all times during didactic instruction. Laboratory and hands on instruction shall also provide for at least 6 feet of social distancing between all individuals, unless the violation of social distancing is necessary to meet the learning objectives of the course. If social distancing cannot be maintained in order to meet one or more learning objectives, interactions at less than 6 feet shall not exceed 15 minutes in one class session and over an academic day. The use of additional personal protective measures are also required at any time when social distancing cannot be maintained.

III. PROCEDURES

- a. *Social Distancing in a Classroom, Didactic Setting, or Laboratory Setting*
 - i. Each classroom, laboratory, or educational space shall be arranged in such a way that provides for social distancing of at least 6 feet between all participants.
 - ii. Classroom, laboratory, and educational experiences should be conducted in a manner that minimizes the number of partnered and small group activities that require students or students/faculty to come within 6 feet of one another, except in limited cases as explicitly described in III.b.
 - iii. All participants are required to remain at least 6 feet apart at all times, except in limited cases as explicitly described in III.b.
- b. *Violation of Social Distancing to Meet Learning Objectives*
 - i. It is recognized that the temporary violation of social distancing is necessary to meet the learning objectives for short times in specific courses.
 - ii. If the learning objectives of a course cannot be met without violating social distancing, participants may be within 6 feet of each in accordance with the procedures herein:
 - 1. Participants shall violate social distancing for only the periods necessary to carry out hands on skills practice or demonstration. For example, a skill shall be taught or demonstrated while maintaining social distancing and the participants may be within 6 feet of each other for the application of that skill.

2. All participants who must be within 6 feet of each other shall wear a mask (i.e.: cloth, surgical, or tight-fitting respirator) and appropriate eye protection. Each participant shall wash hands or utilize waterless hand sanitizer prior to and at the conclusion of each session.
3. Participants who must touch each other to meet learning objectives shall utilize additional personal protective equipment as appropriate (i.e. venipuncture) and in accordance with the PPE Job Hazard Assessment found in the Campus Health and Safety Plan.
4. Faculty shall work to create cohorts or partnerships within each course to limit possible exposures each week.
5. Violation of social distancing to meet learning objectives is broken into two categories:
 - a. Violation of social distancing does not exceed 15 minutes in a single class session or academic day, or
 - b. Violation of social distancing does exceed 15 minutes in a single class session or academic day.
6. Courses with social distancing in category 5.b shall be approved by the Chancellor or his/her designee. Each approval shall contain at a minimum:
 - a. The course for which social distancing cannot be maintained,
 - b. The specific skills or learning objectives that cannot be met without violating social distancing, and
 - c. The protective measures in place to reduce the transmission of COVID-19.
7. Courses that fall within Section 5 shall maintain social distancing at all times, excepting the specific times where violation of social distancing is required to meet learning objectives.
8. Each course with an in-person component shall include language found in Appendix A: Social Distancing in Educational Setting Syllabus Insert in its syllabus.

Appendix A: Social Distancing in Educational Settings Syllabus Insert

Ivy Tech Community College has adapted our course deliveries in response to the COVID-19 pandemic. All activities that take place during in-person course sessions fall into three categories:

- 1) instruction that can take place with all participants (students, faculty, lab assistants, etc.) socially distanced with a minimum of 6 feet between all involved.
- 2) courses with a hands-on component requiring participants to be within 6 feet of each other but for less than 15 minutes during any given day.
- 3) courses having a hands-on component requiring participants to be within 6 feet of others for greater than 15 minutes.

In addition to the College's face covering policy, additional personal protective equipment is required for anyone who must violate social distancing in order to meet learning objectives. Your faculty member will notify you of which category this course is in and any additional safety requirements in place.

All students, faculty, and staff are expected to comply with the face covering policy, social distancing, hand hygiene, and the use of any other personal protective equipment.

[SELECT ONE OF THE FOLLOWING BASED UPON INDIVIDUAL COURSE AND LEARNING OBJECTIVES]

This course does not require the violation of social distancing.

This course does require the violation of social distancing for less than 15 minutes in a given course session.

This course does require the violation of social distancing for greater than 15 minutes in a given course session.