

Ivy Tech Community College Public Safety and Emergency Preparedness		
COVID-19: Positive Case	Effective Date: August 1, 2020	Revision Date: August 1, 2020
Standards: CDC- COVID-19 Symptoms CDC- When You Can be Around Others After You Had or Likely Had COVID-19 CDC- Quarantine if You Might Be Sick		Revision Schedule: Monthly

I. PURPOSE

The purpose of the COVID-19 Positive Case policy is to describe the requirements and process surrounding a student or employee of Ivy Tech Community College testing positive for COVID-19.

II. POLICY

All students and employees shall notify the College if they have tested positive for or are presumed positive for COVID-19. While contact tracing is conducted by the Indiana State Department of Health (ISDH), students and employees shall participate in supplemental case investigation conducted by College officials. If a student or employee is positive for or presumed positive for COVID-19, they shall self-isolate and not return to campus in accordance with [Centers for Disease Control and Prevention \(CDC\) guidelines](#), as directed by a healthcare provider, or as directed by a public health official. The College reserves the right to, in consultation with ISDH and other public health officials, exclude from campus any individual who has or is presumed to have COVID-19.

III. DEFINITIONS

- a. *Close Contact*- An individual who has been in physical presence of an individual who has or likely has COVID-19 for greater than 15 minutes at less than 6 feet.
- b. *Exposure*- An individual who has been in physical presence of an individual who has or likely has COVID-19 for greater than 15 minutes at less than 6 feet.
- c. *Contact Tracing*- Contact tracing is used by health departments to prevent the spread of infectious disease. In general, contact tracing involves identifying people who have an infectious disease (cases) and their contacts (people who may have been exposed) and working with them to interrupt disease transmission.
- d. *Supplemental Case Investigation*- Additional case investigation conducted, typically by schools and employers, to identify locations occupied by a person identified to have an infectious disease.

IV. PROCEDURES

- a. *Reporting of Positive COVID-19 Test or Presumed Positive of COVID-19*
 - i. Students or employees who have tested positive for COVID-19 or are presumed positive for COVID-19 shall complete the COVID-19 Report Form within 24 hours of notification of their status.
- b. *Supplemental Case Investigation*
 - i. The College shall identify two representatives per campus to conduct and coordinate supplemental case investigations.

- ii. The College shall work to identify spaces occupied by a student or employee positive or presumed positive for COVID-19 for the time period of 48 hours prior to the positive test result or the onset of symptoms, whichever is earlier, through the last time the student or employee was on campus.
 - iii. If it is found that the student or employee has been in close proximity of other individuals for a prolonged period of time, notification to those individuals shall be made.
 - iv. All notifications shall be made utilizing the standard notification template, see Appendix A.
 - v. No statements in this policy shall be construed that Ivy Tech Community College will conduct contact tracing or that supplemental case investigation shall replace contact tracing conducted by ISDH or local health departments.
- c. *Isolation and Quarantine by Students or Employees with or exposed to COVID-19*
- i. Students or employees who were directed to be tested for COVID-19 by a healthcare provider or public health official or who are exhibiting symptoms of COVID-19 shall self-isolate and not return to campus until such test results are available.
 - ii. Student or employees who have tested positive for or are presumed positive for COVID-19 shall self-isolate or self-quarantine in accordance with CDC guidelines and not return to campus until such time that the self-isolation or self-quarantine period has elapsed.
 - iii. Students or employees who have been exposed to or are a close contact of someone who has tested positive for or presumed positive for COVID-19 shall self-quarantine in accordance with CDC guidelines and not return to campus in until such time that the self-quarantine period has elapsed.
 - iv. Students impacted by a self-isolation or self-quarantine shall notify their faculty members directly to coordinate any possible accommodations.
 - v. Employees impacted by self-isolation or self-quarantine shall notify their supervisor and local human resources representative.