



CLASS OF 2020

COMMENCEMENT DETAILS

**Saturday, May 9, 2020 at 10:00 a.m.
Columbus North High School**

PLEASE READ BOTH SIDES OF THIS FLYER FOR DETAILS. KEEP THIS PUBLICATION FOR REFERENCE. THERE WILL BE NO REHEARSALS.

TIME

Students need to arrive by 9:00 a.m. The commencement ceremony begins at 10:00 a.m. and will last approximately 1 ½ to 2 hours.

DIRECTIONS

Columbus North High School is located at 1400 25th Street in Columbus, which is just west of the intersection of Central Avenue and 25th Street.

PARKING

The majority of the parking is located on the north side of the building. Please enter in door 40, the William L. Stearman Athletic Complex entrance, located on the northeast corner of the building. The ceremony will take place in the main gymnasium.

GUESTS

We invite you to bring as many guests as you'd like. The facility is large and is air-conditioned. Please ask your guests to arrive early to allow time to park, walk to the building and find a seat. Guests arriving after 9:55 a.m. will be asked to enter thru the back of the gymnasium thru door 34 or 35. Physically challenged seating for guests will be available on the gymnasium floor. Ushers will be available to assist any family members with special needs.

PHOTOGRAPHS

Families are welcome to take pictures or video, but must remain in their seats so they don't block the view of the stage for other guests. A professional photographer will be taking photographs of the graduates as they walk across the stage and another close-up shot with their diploma. Several weeks after the ceremony, the photographer will email proofs to you. Proofs can also be viewed online at www.gradimages.com.

SPECIAL NEEDS

If you have special needs requests, please contact Matt Diebolt at mdiebolt@ivytech.edu to make arrangements in advance of the ceremony.



IVY TECH
COMMUNITY COLLEGE

HOW DO I GET MY CAP AND GOWN?

You must purchase your cap and gown online at <http://herff.ly/ivytech> by March 17th. The cap & gown cost, with tassel, is \$47.98, plus tax. Once your order is placed, you will pick up your cap and gown from the bookstore any time after April 21st. Other graduation items are also available for purchase, including invitations, at this website.

If you miss the March 17th deadline for ordering your cap and gown, please check with the bookstore for availability. They may have some additional gowns available for purchase, but this is not guaranteed.

WHAT SHOULD I WEAR?

Plan your clothing so that it will look good under your commencement gown. Nice slacks, shoes and dress shirts look best for men. Women can wear a solid color dress, slacks or skirt outfit with dress shoes. Stilettos are not allowed in the gymnasium. Low wider heeled shoes are acceptable. Choose a blouse or dress that makes the neckline of your gown look nice.

Do not wear jeans, shorts or athletic shoes. Please press your gown and bring it on a hanger. We will not have an iron on-site for this purpose.

WHERE WILL I PUT ON MY CAP AND GOWN?

You will assemble in the auxiliary gym. There is no private dressing area other than the restrooms. Experience has proven that the restrooms will be crowded and busy. Tassels go on the right side of your cap. The cap should be adjusted as near to parallel with the ground as possible (like a plate or book on your head). You may decorate your cap, as long as it is tastefully done and appropriate.

HOW WILL I KNOW WHERE TO LINE UP?

Upon arrival you will need to immediately proceed to the auxiliary gym, where you will stay until the ceremony begins. (Please do not bring purses or any other valuable items with you, as there is not a secure place for those to be kept during the ceremony.) There will be a check-in table where you will receive a card with your name, degree, program and your line-up number. Please review the information with the assistant at the table. If any of the information is incorrect, the assistant will prepare a new card for you. Also, if the pronunciation of your name is unusual or difficult, please have the assistant write it phonetically on the card. (You will carry this card with you onto the stage.) Attendants will help you get lined up in the correct order.

HOW WILL I GET MY DIPLOMA?

At the appropriate time during the ceremony, ushers will direct the graduates to stand ONE ROW AT A TIME. Please do not carry your program on stage; you should only carry your name card to the stage. Just before you cross the stage, you will hand your card to the individual at the corner of the stage, who will announce your name. You will proceed across the stage where the chancellor will present you with a diploma cover. You will shake hands with the chancellor and a photographer will take your picture with him. You will also shake hands with other members of the stage party. After you exit the stage, you will have another picture taken with your diploma. As you are re-entering the gym, members of the faculty will greet you. Proceed back to your row and be seated.

WHAT HAPPENS NEXT?

After all the graduates have returned and been seated, you will be directed to stand as a group for the official conferring of degrees. Then the CLASS OF 2020 will be presented, at which time you will change your tassel from the right to the left side of your cap. After some closing remarks, the chancellor will indicate that the ceremony has concluded. Music will begin and the stage party and faculty will exit from the gymnasium to the auxiliary gym. Students will remain in the gymnasium and are free to re-join family and friends at this time as well as mingle with faculty and staff.

WHEN DO I RECEIVE MY DIPLOMA?

All diplomas are mailed to the address you provided on the graduation application. December graduates should have already received their diplomas. May graduates should receive their diplomas by mid-June. August graduates should receive their diplomas mid-September.

WHAT ABOUT ACADEMIC HONOR CORDS?

Honor cords are awarded to graduates who have earned a cumulative GPA (grade point average), at the end of the Fall 2019 semester, of 3.50 or higher. Honor cords will be distributed at the commencement ceremony. (If you will not be attending the ceremony, honor cords will be available at the Records Office after May 11th.)

WHAT OTHER REGALIA CAN I WEAR?

Members of Phi Theta Kappa Honor Society may wear a medallion, stole and/or cord. Contact Roshun Radford at rradford4@ivytech.edu with questions.

Members of The National Society of Leadership and Success may wear a stole and honor cord. Contact Neil Bagadiog at nbagadio@ivytech.edu for details.