

**IVY TECH COMMUNITY COLLEGE
BLOOMINGTON CAMPUS
BOARD OF TRUSTEES**

**MINUTES
January 18, 2022 at 4:00 p.m.**

The Bloomington Board of Trustees met on Tuesday, January 18, 2022 in Lamkin Hall (C131) at Ivy Tech Community College Bloomington, 200 Daniels Way, Bloomington, Indiana.

Chairwoman Connie Ferguson called the meeting to order and called the roll.

Bruce Calloway	Present
Lynn Coyne	Present
Imojean Dedrick	Present
Shawna Girgis	Present
Cindy Kinnarney	Present
Carven Thomas	Absent
Jim Touloukian, Secretary	Present
Markay Winston	Present
Connie Ferguson, Chair	Present

Trustees present: **Connie Ferguson, Bruce Calloway (via Zoom), Lynn Coyne, Imojean Dedrick (via Zoom), Shawna Girgis, Cindy Kinnarney, Jim Touloukian (via Zoom), and Dr. Markay Winston (via Zoom)**

Trustees absent: **Carven Thomas**

Others present: Jennie Vaughan, Amanda Billings, Josh Farrington, Susie Graham, Adam Gross, Whitney Hale, Tina Phelps, Joyce Poling, Chris Stadler, Dr. Larry Swafford, Debra Vance, Dr. Trudy Weddle, and Dr. Martin Wolfger

Chancellor Jennie Vaughan reported that the meeting was legally advertised.

INTRODUCTION OF GUESTS

Chancellor Vaughan called on Executive Director of Human Resources, Whitney Hale, to introduce the following new employees: Stacy Meadows, Health Sciences Academic Advisor; Danielle Pate, School of Health Sciences Academic Administrative Assistant; and Meghan Fletcher, CCEC (Career Coaching and Employer Connection) Program Manager.

APPROVAL OF MINUTES

Trustee Lynn Coyne made the motion to approve the minutes from the November 16, 2021 meeting, and Trustee Jim Touloukian seconded.

Chairwoman Ferguson called roll for the vote:

Bruce Calloway	Aye
Lynn Coyne	Aye
Imojean Dedrick	Aye
Shawna Girgis	Aye
Cindy Kinnarney	Aye
Carven Thomas	Absent
Jim Touloukian, Secretary	Aye
Markay Winston	Aye
Connie Ferguson, Chair	Aye

The minutes were adopted as presented.

CHAIRPERSON'S REPORT

Chairwoman Ferguson decided to defer her time to Chancellor Vaughan.

CHANCELLOR'S REPORT

Chancellor Vaughan said that we attempted to move this meeting to virtual since the number of Covid cases is rising, but since Governor Holcomb did not extend his Executive Order authorizing virtual public meetings, we are required to follow Indiana's Open Door Law in compliance with Indiana Code 5-14 stating that we must have a physical meeting location for members of the public to attend the meeting and that at least one third of our board members must be present at the meeting location. We are trying to conduct business as safely as possible, and we've asked many of our employees to participate remotely today.

Chancellor Vaughan called on Chris Stadler, Public Safety and Emergency Preparedness Lead, for an update on Covid-related issues. Chris reported that we have been tracking positive cases for about a year. At this time, cases are climbing rapidly with 50 reported over the weekend and 24 reported today. We do expect cases to peak in a few weeks. Systems Office (SO) sent N95 masks to all of the campuses for anyone on campus who wants them. We also have rapid tests for employees who want them. We still encourage people to stay home if they are not feeling well and take a test as early as possible. Ivy Tech continues to recommend that everyone get vaccinated, and to help with that, several vaccine clinics are being held at campuses around the state.

Next, Chancellor Vaughan called on Dr. Trudy Weddle, Vice Chancellor for Enrollment Services and Student Success for an update on our enrollment. Trudy reviewed her PowerPoint presentation and noted that she could e-mail this to trustees after the meeting if they'd like. Trudy explained that our students are counted only once over the course of an academic year which is Summer, Fall, and Spring. Our annualized enrollment goal is 11,711 set by SO and our actual year-to-date (YTD) enrollment is 84 percent of that goal. Most of our enrollment comes from regular credit students, and peak enrollment usually happens in May/June. Trustee Cindy Kinnarney asked about our dual credit trends, and Trudy said that we've seen an increase in dual credit students. Trudy added that we're on the cusp of some dual credit changes coming from

the Higher Learning Commission (the College's accrediting body) in 2023, and we could see a decrease around that time. Joe Hughbanks, our Director of K-12 Initiatives, is working with our faculty to ensure that they are credentialed by that time. Dr. Larry Swafford, Vice Chancellor of Academic Affairs, also added that we might possibly see an increase in dual credit enrollment now that we have additional service areas. Dr. Martin Wolfger, Assistant Vice Chancellor of Academic Affairs and Dean of the School of Liberal Arts, added that Joe's leadership has been crucial to our dual credit enrollment, and he's been diligent about following up with our local high school teachers. Trustee Markay Winston said that the Monroe County Community School Corporation (MCCSC) continues to move in the direction of more dual credit offerings.

Continuing, Trudy shared a snapshot of spring enrollment statewide and for the Bloomington Campus. Statewide, enrollment is down six percent in headcount (HC) and FTE is down about eight percent. Bloomington is down about one percent in HC and about seven percent in FTE. She reported that we are in a good position with classes starting tomorrow. Drops for non-pay happened this past Sunday and many of those students have since moved into paid status. Chancellor Vaughan added that our faculty, Student Affairs, and Academic Affairs teams have been doing an excellent job to get our students enrolled, and she thanked everyone. Trudy said that Bloomington might be one of the only campuses that has faculty advising support along with advising support from our Career Coaching and Employer Connections (CCEC). This has been a great Campus effort!

Trudy said that, year over year, Bloomington ranks third in HC behind Indianapolis and Ft. Wayne, and we have the third largest enrollment among C1 campuses. She also added that there is no statewide process for "drop for no pay", so it is up to each campus. Since Bloomington is large and has a large guest student population, we drop students earlier so we have time to work with them to get them into paid status. We typically drop around 100 students whereas other campuses may drop only five or 20.

Continuing her report, Chancellor Vaughan called on Montra Reinhardt, Dean of the School of Nursing; and Kim Roach, Department Chair for the School of Nursing; for an update on our nursing expansion. Montra shared that the Ivy Tech system has received a gift from IU Health for \$8.5 million, and while we're not exactly sure how those funds will be used, we do know they will go towards expanding our nursing program. Trustee Kinnarney asked how those funds would be divided among the campuses, and Chancellor Vaughan said she hoped it would be determined by program size.

Montra reported that our enrollment has increased by 33 percent since the fall of 2017 with 40 additional students in the program. In the fall of 2017, we increased by 15 students; in the fall of 2018, we increased by five students; and in the spring of 2019, we increased by 20 students. We are now admitting 90 ASN students and 70 PN students per year. In the summer, we admit 20 ASN to LPN students. She said that the Bloomington Campus has taken a data-driven approach to growing our program, specifically with the ASN track to RN. Along the way, we've also added additional tracks to help grow our program such as Medical Assistant to ASN, Military Medic to ASN, and Paramedic to ASN. The community is excited about these new tracks, and we may be able to capture some healthcare workers as a result. Our latest proposal is to grow our program by 10 seats, or 14 percent, this fall. Phase Two of our proposal is to be able to offer

an additional 20 seats this summer in the Military Medic track. These students would take “refresher” courses in the summer then join the existing ASN cohort in semesters three and four and graduate at the same time. The Military Medic students must have a past or present status as HM3 (Navy Hospital Corpsman 3rd class), NER-HM-004 (Navy Corpsman course), Army 91 WMS (Medical Specialist), or USAF4NO (Aerospace Medical Service Technician) to apply to this program. Paramedic to ASN track students must have an unencumbered certification, have prerequisites completed at an accredited school, and attain a score of proficient or higher on the TEAS exam to apply. The Medical Assistant to ASN track students must have a current CMA-AAMA (Certified Medical Assistant-American Association of Medical Assistants) Certification, have prerequisites completed at an accredited school, and attain a score of proficient or higher on the TEAS exam to apply. Montra said that the additional students in these tracks represent 30 additional students, or 33.3 percent growth in this program from Fall 2022 to Summer 2023. She said we presented our proposal for growth to the Indiana State Board of Nursing at their December meeting, and it was approved!

Kim said that our current growth has already put a strain on our current classrooms and labs, and if we add 30 more students, it could be difficult to find clinical space in our service area. We currently have enough clinical units for our existing cohort which allows for one instructor per 10 students. Additionally, with IU Health Bloomington’s relocation to the IU Regional Academic Health Center, we’re not able to have as many clinical groups in their facility as that is shared space with IU’s School of Nursing. We face more limitations specifically with the women’s health, pediatric, and mental health departments. There are also issues with inpatient services due to small unit sizes and with outpatient opportunities which often end at 5:00 p.m. Further, the Indiana State Board of Nursing mandates a 10-to-1 student-to-instructor ratio for clinical; and our accrediting body, NLN-CNEA, mandates that the majority of faculty be full-time. An increase of 10 seats for traditional students necessitates one additional faculty who is also an MSN-prepared Simulation Coordinator. A full-time MSN-prepared simulation coordinator could take a clinical group each day on campus to ease the burden on clinical space. An increase of 20 seats in the MA-ASN, Military Medic-ASN, Paramedic-ASN tracks will require one additional full-time plus one adjunct faculty member. Computer lab space is also a challenge due to testing, so additional labs as well as classrooms would help. NCLX is also moving to more computerized testing, so we’ve been working to convert a classroom into a computer lab by this summer. Since we have needs for more classroom space, we’re also working to add some designated classrooms in the Ferguson Academic Building. With this growth also comes the need for more faculty offices and an increase in simulation lab spaces so students can train to provide bedside care.

Both Trustee Shawna Girgis and Trustee Coyne said that House Bill 1003 about increasing enrollment in nursing programs will likely pass this spring. It provides that clinical experience hours can be satisfied using simulation hours as long as testing pass rates are high. The Bill further states that the majority of faculty in the nursing program may be part-time, but they’re not sure if this conflicts with the College’s accreditation guidelines. Montra added that the Bill eases constraints on growth. Chancellor Vaughan said that our nursing program is accredited as one body and not by campus.

Kim shared NCLEX data on our pass rates for the last four years. Beginning with the fall 2018 cohort, though 2019 and 2020, our pass rates dipped below the 80 percent benchmark. This could have been a result of our move to 8-week courses during their first semester as college students which is a very fast timeline to try to learn and retain information. Some of our 2020 graduates also felt tremendous pressure to get licensed and get jobs to help with the pandemic. Some also worked under an emergency Covid license, so their prep for the NCLEX was not their highest priority. The NCLEX reviews were also moved to virtual which was not the most ideal scenario for preparation. Since that time, we have moved all of our freshmen nursing courses back to 16 weeks (essentially their first semester), we've tightened up testing guidelines, and we're providing in-person NCLEX reviews. As a result, our pass rates from 2021 were 82.05 percent which is above the benchmark. Larry noted that we at the Bloomington Campus do not intend to have a 100 percent offering of 8-week courses. Our faculty can make the decision about what is best for our students, and chairs and deans have the authority to go back to 16-week courses based on their students. Overall, this could pull us down in 8-week courses offered, but we're fine with that; this is about our students' education and what's best for them. Martin added that we're making tremendous investments in anatomy and physiology to take better care of our students. The vast majority of A & P courses are offered over 16-weeks which is showing better retention, higher scores, and students who are better prepared to head into the nursing field. We pivoted quickly a few years ago to offer 8-week courses because we had to, but now we're slowly pulling back to do what's best for our students. Even though we're moving some courses back to 16 weeks, 72 percent of our offerings are 8-weeks. Chancellor Vaughan said that we'll continue to make data-driven decisions at this Campus, and she's proud of our team and everything we're doing to take care of our students.

Trustee Coyne said we need RNs badly, and increasing our enrollment is critical. He asked if the ER counts as outpatient, and Montra said that we consider it inpatient. He also asked if our local veterans groups knew about the new Military Medic to ASN track, and the Chancellor said that we haven't widely shared this yet since our proposal was approved just last month, but we are ready to start promoting this. Trustee Coyne also asked if the Ivy Tech system and particularly President Sue Ellspermann was aware of the conflicts between our accrediting bodies and the new house bill and the requirements of full-time and part-time nursing faculty counts. Chancellor Vaughan said that we are in ongoing discussions with several Ivy Tech vice presidents—Mary Jane Michalak, Mary Anne Sloane, Chris Lowery, Jewel Diller—as well as with IU, and we will make sure to bring this to their attention to ensure we know which guidelines we should adhere to. Trustee Coyne also asked if we have the budget for this growth, and Montra said that we have been evaluating our needs and potential costs, especially for new faculty. We're in good shape with our simulators but we definitely need more space—that is the biggest issue since we're outgrowing the Marchant building.

Next, Chancellor Vaughan announced that we will be celebrating 20 years in this building in the fall, and she has assembled a team to begin planning an event. Our preliminary plans are to host an open house type of event on September 15, 2022 that is open to the community and everyone in our service area. More details will be shared as they become finalized.

In conjunction with our 20-year building celebration, we are also doing a campus “refresh” where we will replace carpeting, wallpaper, and add fresh paint. The Chancellor said that Tyler

and the facilities team is working to get quotes for these projects now, and we're hoping to have the work done by late summer. Funds will be coming from the foundation and not from our operating budget. We have also enlisted a space utilization firm that is part of the College's on-call architectural firm to evaluate our space and determine how we can better utilize it. We know nursing needs more space, and we have an area in the Cook Pavilion that is unfinished. Chancellor Vaughan said that she would love to have a daycare on campus as part of her legacy as well. We just need a clear plan for how best to use our space for all of our programs. This is a great opportunity to make changes to this building in preparation for our 20th anniversary celebration and it's also an opportunity to collaborate with local partners—like Cook, Head Start, and the Community Foundation—for the daycare.

Finally, Chancellor Vaughan shared that the work on the limestone trellis at our main entrance is coming along smoothly, and we're on target to reopen Door 1 within a few more weeks.

Concluding her report, Chancellor Vaughan reminded the trustees that we had some Next Level Jobs business cards printed for them and our employees since the last meeting, and she had some on hand for them to take to share in the community.

ACTION ITEMS

No action items were presented for the Board's consideration.

DISCUSSION ITEMS

No discussion items were presented.

INFORMATION ITEMS

Chancellor Vaughan said that the Bloomington Campus is not participating in this year's Florida Friends event in March.

FUTURE MEETINGS AND IMPORTANT DATES

January

- Spring Semester and 1st 8-Week Term begin (Wednesday, January 19, 2022)

February

- Cook Institute for Entrepreneurship Luncheon (POSTPONED TO LATE MARCH OR APRIL 2022)

March

- Campus Board meeting (Tuesday, March 15, 2022; 4:00 – 5:00 p.m.; in-person on campus, Lamkin Hall [C131])
- Spring Break (College-wide; students and faculty on break): March 16 – 22, 2022
- Second 8-week Term begins (Wednesday, March 23, 2022)

May

- Commencement Ceremony (Friday, May 13, 2022; 6:00 p.m.; IU Auditorium)
 - Trustees and spouses will be invited to an after-ceremony celebration with employees at The Glen at the Irish Lion
- Campus Board Meeting (Tuesday, May 17, 2022; 4:00 – 5:00 p.m.; in-person on campus, Lamkin Hall [C131])

July

- Campus Board Meeting (Tuesday, July 19, 2022; 4:00 – 5:00 p.m.; in-person on campus, Lamkin Hall [C131])

August

- Fall Semester and 1st 8-Week Term begin (Wednesday, August 17, 2022)

September

- 20th Anniversary Celebration of the Connie and Steve Ferguson Academic Building (Thursday, September 15, 2022; 2:00 – 6:00 p.m.; in person throughout the Ferguson Academic Building)
- Campus Board Meeting (Tuesday, September 20, 2022; 4:00 – 5:00 p.m.; in-person on campus, Lamkin Hall [C131])
- Annual Scholarship Reception (Tuesday, September 20, 2022; 5:00 – 7:00 p.m.; in-person on campus, Shreve Hall)

October

- Fall Break (College-wide; students and faculty on break): October 12 – 18, 2022
- Second 8-week Term begins (Wednesday, October 19, 2022)

November

- Campus Board Meeting (Tuesday, November 15, 2022; 4:00 – 5:00 p.m.; in-person on campus, Lamkin Hall [C131])

ADJOURNMENT

There being no more business to come before the board, Chairwoman Ferguson adjourned the meeting at 5:19 p.m.

Chair

Secretary

Date