

**IVY TECH COMMUNITY COLLEGE
BLOOMINGTON CAMPUS
BOARD OF TRUSTEES**

MINUTES

September 26, 2017 at 4:00 p.m.

The Bloomington Board of Trustees met on Tuesday, September 26, 2017 in the Executive Board Room at Ivy Tech Community College Bloomington, 200 Daniels Way, Bloomington, Indiana.

Chairwoman Connie Ferguson called the meeting to order and called the roll.

Trustees present: **Connie Ferguson, Jim Touloukian, Lynn Coyne, Shawna Girgis, Carven Thomas**

Others present: Jennie Vaughan, Dr. Sam DeWeese, Doug Giles, Susie Graham, Tina Phelps, Trudy Shaw, Jessica Strunk, Dr. Larry Swafford, and Michael Reschke (Herald-Times reporter)

Chancellor Jennie Vaughan reported that the meeting was legally advertised.

INTRODUCTION OF GUESTS

Chancellor Vaughan introduced new employees Jack Driscoll, Assistant Director of Student Life and Support Services; Ria Sanford, Assistant Director of Financial Aid; Samuel Teye, Instructor of Math & Physics; Dr. Jasmine Zachariah, Assistant Professor of Education; and Esther Moudy-Gummere, Information Center Receptionist.

APPROVAL OF MINUTES

Trustee Lynn Coyne made the motion to approve the minutes from the May 23, 2017 meeting, and Trustee Jim Touloukian seconded. The minutes were approved unanimously as presented.

CHAIRPERSON'S REPORT

Chairwoman Ferguson referenced the Herald-Times article about the 15-year anniversary of being in the Connie and Steve Ferguson Academic Building on Bloomington's west side. She thanked reporter Michael Reschke for a wonderful article.

Chairwoman Ferguson said that she attended the Foundation Board of Directors meeting at French Lick last week where big plans for a future statewide campaign were announced. Many of the Foundation Directors were enthusiastic about the new campaign, and there was a lot of good dialogue surrounding the future campaign.

CHANCELLOR'S REPORT

Chancellor Vaughan distributed copies of our campus organizational chart to the trustees. Fortunately, the Bloomington Campus is not as affected by the reorganization as some of the other campuses. The Chancellor identified the positions that are required by Systems Office ("SO") to make up the campus cabinet, and she also identified additional positions she feels are crucial for inclusion on the cabinet (such as human resources and finance among others). She noted the bifurcation of Student Affairs and announced that Dr. Sam DeWeese's title is now Vice Chancellor of Student Success and that he oversees everything related to student success in the Student Affairs department. The Chancellor also announced that Jessica Strunk's title is now Vice Chancellor for Enrollment Services and Registrar, and she oversees everything related to student enrollment in the Student Affairs department. The bifurcation of Student Affairs occurred across the state due to the multitude of responsibilities associated with that department and the fact that retention and recruitment are priority goals of the College. Other notable items from the reorganization include the change from Divisions back to Schools, title changes for Executive Directors of Resource Development to Executive Directors of Development, and the elimination (statewide) of the position of Dean of Fine Arts. Paul Daily previously served as our campus Dean of Fine Arts, and he remains our Artistic Director of the Ivy Tech John Waldron Arts Center. The Bloomington Campus has also been without a Vice Chancellor of Academic Affairs for a couple of years. To save money, rather than fill that position, Chancellor Vaughan had asked all of the Deans to split the responsibilities of the position. Since SO has directed all of the large campuses to fill that position, Dr. Larry Swafford has been appointed Bloomington's Vice Chancellor of Academic Affairs. He takes on these responsibilities while continuing to serving as Dean of Health Sciences.

In addition to changes in some job titles, the Bloomington Campus now officially includes Brown and Orange Counties in our service area. The Chancellor and members of her team have begun meeting with all area school superintendents, and we will be hosting receptions in Brown and Orange Counties with other members of those communities to introduce ourselves.

All changes became official on September 16; however, once we were made aware that these changes were coming, we started moving forward so the transition would be smooth. We also decided to postpone managing dual credit in our new service areas so we don't disrupt service to existing students. We will begin managing dual credit in our new service areas with start of the 2018 academic year.

Continuing with her report, Chancellor Vaughan shared that Cook Pharmica was recently purchased by Catalent, Inc. Cook representatives contacted us to see if we could help with part of their transition, and we offered our space to them for their benefits fair. They conducted six benefits sessions over three days for around 1,800 people. The Chancellor said that we were happy to react quickly to their request and provide space for their employees.

Chancellor Vaughan referred to the write up on page 15 of the materials about our new Therapeutic Massage program using additional clinical sites for our students, and she noted that there is much interest in our new Optometric Program and that the program chair is doing a great job.

Chancellor Vaughan introduced Trudy Shaw, Director of Secondary Initiatives, and asked for an update on our Graduation and Career Coach program. Trudy said that our Graduation and Career Coach program started one year ago with a grant through the Regional Opportunities Initiative (ROI) funded by the Lilly Endowment. The grant focuses on advancing the economic, community, and educational growth of 11 Southwest Central Indiana counties. This program is in nine public school districts and includes the following high schools:

- Bedford North Lawrence High School
- Bloomfield High School
- Bloomington High School North
- Bloomington High School South
- Crawford County High School
- Edgewood High School
- Loogootee High School
- Owen Valley High School
- Salem High School
- Washington High School

Coaches have designated offices in their respective high school, usually near guidance counselors' offices, and they typically spend all day on campus. The Coaches meet with their students at least once per week, more if requested by the students. At-risk students are identified by the high school counselors. In total, coaches work with around 50 to 60 students. After the first year of this program, 52 students graduated and 22 of those are enrolled at Ivy Tech Bloomington. Our coaches don't exclusively promote Ivy Tech but all higher ed institutions as well as finding employment right out of high school. This pilot program was funded as a two-year project, and based on the success, we are optimistic that we will receive additional funding either through private donors or additional grants.

Chancellor Vaughan called on Executive Director of Development Susie Graham for an update on the Benefactor of the Year event. Susie reported that, as part of the annual gathering, 14 individual benefactors from around the State were recognized at a dinner. Bloomington's recipient was Duke Energy, and Bruce Calloway and Dawn Horth attended the event. Bloomington's Alumni Achievement Award winner, Jason Dixon, also attended the dinner and has been asked to assemble a young professions club. Jason currently runs a proton therapy center in Seattle. Bloomington's Student Government Association president, Joshua Johnson, was the keynote speaker and also led the invocation. He had a compelling story to share about the impact scholarships made on his life.

Concluding her report, Chancellor Vaughan thanked the trustees for their continued support. She reminded them that all chancellors have been asked to not fill any of their regional board vacancies yet due to the reorganization. She also said that we have not yet received word on the status of a state trustee appointment from the Bloomington area.

ACTION ITEMS

Executive Director of Finance Doug Giles presented **Resolution BL-2017-3, Approval for the Bloomington Campus Fiscal Year 2017-18 Operating Budget**. Doug mentioned that the systems office approved a two percent raise for all Ivy Tech faculty and staff. Trustee Touloukian moved to approve **Resolution BL-2017-3, Approval for the Bloomington Campus Fiscal Year 2017-18 Operating Budget**, and Trustee Shawna Girgis seconded the motion. The motion carried unanimously.

Next, Doug presented the Accounts Receivable Write-Offs and noted that we have now have a new reporting system, NewT, that has identified additional accounts that were not tracked in previous reports. We still do everything possible to remove financial barriers faced by our students. Write-offs for 2014-15 represented 1.9 percent of our operating budget; for 2015-16, write-offs are down to 1.7 percent. The College's threshold is 2.0 percent. Trustee Carven Thomas moved to approve the Accounts Receivable Write-Offs, and Trustee Touloukian seconded the motion. The motion carried unanimously.

Finally, Doug presented the Expenditure Form. Trustee Coyne moved to approve the Expenditure Form, and Trustee Touloukian seconded the motion. The motion carried unanimously. Doug announced that our Liberty Drive lease with Cowden will end in December. This is last remaining building lease at the Bloomington Campus.

Tina Phelps, Assistant to the Chancellor, presented the 2018 Regional Board of Trustees Meeting Schedule. Trustee Girgis moved to approve the 2018 Regional Board of Trustees Meeting Schedule, and Trustee Touloukian seconded the motion. The motion carried unanimously.

DISCUSSION ITEMS

Chairwoman Ferguson asked about the process of bringing on new regional trustees once we get the go-ahead from systems office, and Chancellor Vaughan suggested that she and the board start thinking about possible candidates. She reminded the trustees that we have two new service areas of Brown and Orange Counties, and we also serve the southern portion of Morgan County—it would be nice to find candidates from these areas.

Chairwoman Ferguson congratulated Jessica Strunk, Sam DeWeese, and Larry Swafford on their new roles as part of the reorganization, and she thanked the Chancellor for providing an updated campus organizational chart.

Trustee Coyne mentioned that a group from Indianapolis recently visited our Indiana Center for Life Sciences, and he said that Ivy Tech will play an important role in the changes going on at Cook. We are fortunate to have the ICLS in our area.

Trustee Thomas said he appreciated the diversity of our recent hires. He noted that the Bloomington Campus makes it a priority to be diverse, and he was impressed.

INFORMATION ITEMS

There were no items presented.

FUTURE MEETINGS AND IMPORTANT DATES

October

- Eighth Annual Cook Institute for Entrepreneurship featuring Tony Moravec of Blairex, Inc. and Zaharako’s: Wednesday, October 18, 11:30 a.m.; Shreve Hall
- Ivy Tech's student production of *Spring Awakening* opens Friday, October 27 and runs October 28 and 29 and November 2 through 4; all showtimes are 7:30 p.m. in the Whitehart Auditorium at the Ivy Tech John Waldron Arts Center

November

- Community Arts Awards and Arts Night Out: Friday, November 10, 2017 from 5:30 to 7:30 p.m.; Ivy Tech John Waldron Arts Center
- Regional Board meeting: Tuesday, November 14, 2017, 4:00 p.m.; Executive Board Room, Connie and Steve Ferguson Academic Building
- Showcase of Chefs and Wine Annual Donor Appreciation Event: Tuesday, November 14, 2017 from 5:30 to 7:30 p.m.; Shreve Hall, Connie and Steve Ferguson Academic

December

- Winter Recess (College closed Monday, December 25 – Friday, December 29, 2017)

Looking Ahead (2018):

- Spring Semester begins (Tuesday, January 16, 2018)
- Annual Scholarship Reception (March 27, 2018; Shreve Hall)
- O’Bannon Institute for Community Service (April 2018 TBD; Shreve Hall)
- Commencement Ceremony (Friday, May 11, 2018; IU Auditorium)

ADJOURNMENT

Chairwoman Ferguson called for a motion to adjourn the meeting. Trustee Girgis moved to adjourn the meeting, and Trustee Touloukian seconded the motion. The motion was approved unanimously. The meeting adjourned at 5:00 p.m.

Chair

Secretary

Date