MINUTES OF THE MEETING OF THE STATE
BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE
August 6, 2015

Chair Richard Halderman called the August 6, 2015 regular meeting of the State Board of Trustees to order at 1:00 pm at the New Anderson Campus, 815 E 60th Street, Anderson, Indiana 46013

A. ROLL CALL

Secretary Michael Dora called the roll and the presence of a quorum was announced.

The following State Trustees were present:

Mr. Richard R. Halderman, Chair
Ms. Paula Hughes, Vice Chair
Mr. Michael R. Dora, Secretary
Mr. Jesse Brand
Mr. Larry Garatoni
Mr. Bob Jones
Ms. Lillian Sue Livers
Mr. Stewart McMillan
Ms. Kimra Schleicher
Mr. Steve Schreckengast
Ms. Kaye H. Whitehead
Mr. Darrel Zeck

The following State Trustees were unable to attend:

Mr. Michael A. Evans
Mr. Lee J. Marchant

B. EXECUTIVE SESSION MEMORANDA:

Following notice under IC5-14-1.5-4, IC 5-14-1.5-5 and IC5-14-1.5-6.1(d)

The State Board of Trustees met in Executive Session on August 5, 2015 at 1:30pm at the New Anderson Campus, 815 E 60th Street, Anderson, Indiana 46013

Members present were: Mr. Richard R. Halderman, Ms. Paula Hughes, Mr. Michael Dora, Mr. Jesse Brand, Mr. Larry Garatoni, Ms. Lillian Sue Livers Mr. Lee J. Marchant,
Ms. Kimra Schleicher, Mr. Stewart McMillan, Mr. Steve Schreckengast, and Mr. Darrell Zeck

Members absent were: Mr. Michael A. Evans, Mr. Bob Jones, Ms. Kaye H. Whitehead

The Trustees considered the following items as permitted under IC 5-14-1.5-6.1(b). For each subject, a reference to the applicable subdivision of IC 5-14-1.5-6.1 (b) and a description of that subject are included.

- (2)(B) Initiation of litigation that is either pending or has been threatened specifically in writing.
- (5) To receive information about and interview prospective employees
- (7) For discussion of records classified as confidential by state or federal statute.
- (9) To discuss job performance evaluations of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

With the Approval of these minutes the Trustees present at the meeting certify that no subject matter was discussed in the executive session other than the subject matter specified in the public notice issued for this meeting.

C. NOTICES OF MEETING MAILED AND POSTED:

Secretary Michael Dora confirmed that notices of the August 6, 2015, regular meeting were properly mailed and posted.

D. APPROVAL OF BOARD MINUTES:

Trustee Larry Garatoni moved for approval of the minutes of the June 4, 2015 regular board meeting. Trustee Whitehead seconded the motion and the motion carried unanimously.

E. COMMITTEE REPORTS:

- **Item 1** Chairman Halderman reported that the Executive Committee met, but no report is given at this time

- **Item 2** Chairman Halderman called upon Trustee Schreckengast, Chair of the Committee, to give the **Building, Grounds and Capital Committee Report**. Trustee Schreckengast reported three action items for approval.

  Trustee Schreckengast moved for approval of

  **Resolution 2015-49**, Approval of Purchase of Land Southwest of Elkhart Campus (Formally Missionary Church), Region 2/North Central Indiana

  Trustee Brand seconded the motion, and the motion carried unanimously.
Trustee Schreckengast moved for approval of

**Resolution 2015-50,** Approval to Enter into Lease with Robert D. Loose Funeral Homes & Crematory Region 6/East Central Indiana

Trustee Zeck seconded the motion, and the motion carried unanimously.

Trustee Schreckengast moved for approval of

**Resolution 2015-51,** Approval of Contract with Bruns-Gutzwiller, INC. For addition to Lawrenceburg Lakefront Site, Region 11/Southeast Indiana

Trustee Livers seconded the motion, and the motion carried unanimously.

**Item 3**

Chairman Halderman called upon Trustee Bob Jones, Chair of the Committee, for a report from the **Budget and Finance Committee.** Trustee Jones reported an investment report and an update on the bond refinancing and the procurement goals and there are two action items for approval

Trustee Jones moved for approval of

**RESOLUTION NUMBER 2015-52,** Approval of Dotstaff LLC Contract Services

Trustee Schleicher seconded the motion, and the motion carried unanimously.

Trustee Jones moved for approval of

**RESOLUTION NUMBER 2015-53,** Approval of a Statewide Marketing and Advertising Contract

Trustee Zeck seconded the motion, and the motion carried unanimously.

**Item 4**

Chairman Richard Halderman called upon Trustee Kaye Whitehead, Chair of the Committee, for a report from the **Planning and Education Committee.** Trustee Whitehead reported there were no action items for approval. Trustee Whitchhead noted we had many updates.

**Changes to Faculty Agreement and Job Descriptions**

*Dr. Mary Ostrye, Senior Vice President and Provost*

**New Academic Advising Model,** *Susan Hawkins-Wilding, Assistant Vice President for Academic Advising*

**Successful Launch of** [www.ivytech.edu](http://www.ivytech.edu), *Jeff Fanter, Senior Vice President for Student Experience, Communications, and Marketing*
Current and Future State of Data Reporting, Anne Brinson, Chief Information Officer

Item 5
Chairman Richard Halderman called upon Trustee Garatoni, Chair of the Committee, for a report from the Audit Committee. Trustee Garatoni reported no actions items. The Audit Committee discussed the following issues:
Reports to the confidential hotline and an update on pending litigation.
Reviewed status of Annual Audit Schedule and Three-year plan, reviewed internal audit reports that had been issued since our last meeting.

Item 6
Chairman Richard Halderman called upon Trustee McMillan, Chair of the Committee, for a report from the Corporate College Committee. Trustee McMillan reported there were no action items for the board to consider.
Trustee McMillan reported Anne Brinson stand in as Director of Corporate College as well as continue role as Chief Information Officer.
Trustee McMillan reported we have dug out of many holes with many great opportunities ahead.

F. TREASURER’S REPORT:

Chairman Richard Halderman called upon Senior Vice President Chris Ruhl for the Treasurer’s report. Operating Revenue Fiscal Year 2015, state appropriation, investment and other income met budget. +1% versus prior year; student fee revenue 10% below budget, 5% below prior year.

Operating Expenses Fiscal Year 2015, all categories of expenses below budget except for leases, compensation -4% versus prior year, supplies equipment and utilities flat versus prior year, leases +8% versus prior year.

Fiscal Year 2015 Financial Statements, Board of Accounts entrance conference scheduled for August 17, Net assets expected to grow due to positive operating margin, growth in bookstore reserves and reduction of debt, but lower than prior years due to GASB 68 Pension liability recognize for 1st time (Approx. $15.7M), Increased GASB 45 Retiree Medical Liability (Approx. $2M) and challenging year for Medical/Dental self-insurance fund.

Trustee Garatoni moved for approval of the Treasurer’s Report.

Trustee Hughes seconded the motion, and the motion carried unanimously.

G. STATE OF THE COLLEGE
Chairman Halderman called upon President Snyder for the President’s report. President Snyder called upon and introduced one new employee, Kelly Murphy, Executive Director of Human Resources, Southern Indiana Region and Denis Schinderle, Executive Director of Corporate Engagement, Central Indiana Region.

President Snyder called upon Jeff Terp, Executive Vice President and Chief Operating Officer and Jill Kramer, Associate Vice President Planning/Research Institutional Research to give History of Strategic Planning at Ivy Tech, presenting strategic planning timeline 2002 Strategic Vision, 2005-06 2010 Plan, 2007- Accelerating Greatness 2010, 2010-Accelerating Greatness 2013 and 2013 Focused on Student Success

2002-03 Parachute (Vision) Document

Established Ivy Tech’s vision:
➢ Workforce training
➢ Transfer
➢ Associate degree completion
Completed for HLC Accreditation
Set vision and mission
President’s goals included enrollment growth and financial carry forward dollars

2005 From Success to the Best
Chancellor and Executive VP driven, built on Parachute document, did not include State Trustee engagement
No Institutional Research team to track trend data
First strategic plan with goals or metrics
➢ Identified metrics to collect
➢ Lacked specific tactics and processes
Overarching metric: Increase successful program completions by 50% over 5 years (to 2009-10)
➢ Goal 1: New and expanded education programs
➢ Goal 2: Marketplace demand-driven workforce and economic development

Accelerating Greatness

Included benchmarks and goals
Created baseline data and trends for the first time
Engaged State Board in planning process
➢ 37 initiatives, 4 strategies, and more than 200 faculty and staff engaged on committees
Documented dozens of outcome and output metrics
Improved student completion outcomes

Accelerating Greatness Key Successes
Implemented ATD tactics:
➢ Mandatory orientation
➢ Student advising
• IVY Student Success Course
• Ivy Prep
• Supplemental Instruction

Implemented cost savings initiatives
Identified national and federal grant prospects
Engaged business and global learning outcomes
Identified and engaged alumni
Launched continuous process improvement

**Focused on Student Success**
Built on AG2010 and 2013
• Aligned with state and national higher education goal (Commission for Higher Ed, Lumina Foundation, American Graduation Initiative)
• 50,000 graduates by 2025

Increased focus and reduced initiatives
• From 32 initiatives to 7 (proposed 5 for 2015-16)

Continued credential growth
Continued to engage State Board of Trustees

**Focused on Student Success 2014-15 Wrap Up Report**

**Strategy 1: Ensure students achieve their educational objectives**

Accomplishments
Drafted regional achievement gap plans.
Launched regional data meetings.
Commissioned supplemental instruction evaluation.

**Next Steps**
Institutionalize regional data meetings and summits.
Implement and evaluate achievement gap plans.
Build institutional capacity for data mining, analytics, analysis and reporting.

**Strategy 2: Ensure a sustainable financial resource base**

Accomplishments
Drafted Grant Office and Foundation joint plan.
Launched process to prioritize academic needs for grant request.
Identified metrics for joint reporting.

**Next Steps**
Hold joint academic, Corporate College and grant office meetings. Document plans.
Finalize metric dashboards and reporting processes.
Develop shared technology tools.

**Strategy 3: Ensure processes are efficient and effective**

Accomplishments
Fully implemented regional continuous process improvement teams.
Trained teams in the Office of the President.

**Next Steps**
Develop and implement data governance.
• Improve data quality.
• Implement data training.
• Launch the data dictionary.
• Fully stand-up the data warehouse.

**Strategy 4: Ensure a sustainable human and physical resource base**

**Accomplishments**

Proposed a data tracking and monitoring system for employee exit surveys and employee recognition.
Standardized wireless, phone systems, and network infrastructure.
Drafted changes to the ASOM, employee handbook, and student code of conduct to ensure consistency with the College’s diversity statement.

**Next Steps**

Implement employee recognition program.
Implement employee exit survey program.
Approve and monitor policies and procedures to comply with diversity statement and plan.

President Snyder gave presentation of Certifications, and the challenges and goals for success.

Chancellor Andrew Bowne gave brief report on region an introduced members of his staff.

**H. OLD BUSINESS**

Chairman Richard Halderman called for old business, and there was none.

**I. NEW BUSINESS**

Chairman Richard Halderman called for new business.

Trustee Whitehead moved for approval of

**Resolution Number 2015-54, Honoring the Leadership of Dr. Mary Ostrye**

Trustee Garatoni seconded the motion, and motion carried unanimously

Trustee Livers moved for approval of

**Resolution Number 2015-55, Honoring the Leadership of Dr. Benjamin F. Young**

Trustee Zeck seconded the motion, and the motion carried unanimously

Trustee Garatoni moved for approval of
Resolution Number 2015-56, Reappointment and Appointment of Regional Trustees-Kokomo

Trustee Whitehead seconded the motion, and the motion carried unanimously

Trustee Zeck moved for approval of

Resolution Number 2015-57, Reappointment of Regional Trustee-Central Indiana

Trustee Livers seconded the motion, and the motion carried unanimously

Trustee Steve Schreckengast made the motion for the following slate of officers be approved:
Chair, Paula Hughes
Vice Chair, Michael Dora
Secretary, Bob Jones

Trustee Garatoni seconded the motion, and the motion carried unanimously.

J. ADJOURNMENT

With no further business to come before the Board, Chairperson Paula Hughes called for a motion to adjourn the meeting.

Trustee Garatoni moved for approval. Trustee Brand seconded the motion, and the motion carried unanimously.

Chairperson Hughes adjourned the meeting.

STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE

Paula Hughes, Chairman

Bob Jones, Secretary

Dated August 7, 2015
Prepared by Gretchen L. Keller, Recording Secretary