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Preface

The information contained in the Ivy Tech Community College-Columbus Region Annual Security Report is provided to members of the campus community in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Ivy Tech Community College-Columbus Region collects statistical crime data from internal records from campus security authorities and local police records from the following police departments: Columbus, Greensburg, North Vernon, Nashville, Seymour, and Franklin. As required by law, the region reports this information to the Office of Postsecondary Education on an annual basis.

About Ivy Tech Community College-Columbus Region campuses

The Ivy Tech Community College-Columbus Region is a community college that encompasses more than 5,000 students and over 300 faculty and staff members. The Ivy Tech Community College-Columbus Region teaches at facilities located in Columbus, Greensburg, Nashville, North Vernon, Scottsburg, and Seymour and serves residents of Bartholomew, Brown, Decatur, Jackson, Jennings, and Scott counties. The main Columbus Regional campus is located in Columbus, Indiana, 45 miles south of Indianapolis. Despite the tragic events at other colleges around the country, the Ivy Tech Community College-Columbus Region has not experienced any major crimes in the past. One should always be aware of your surroundings and take necessary precautions as crime can happen at any time and in any place.

Ivy Tech Community College-Columbus Region Department of Public Safety

There is not a Department of Public Safety located in the Ivy Tech Community College-Columbus Region. The Department of Public Safety is headquartered at Ivy Tech Community College-Central Office, located in Indianapolis. Developing and maintaining a safe and secure college campus is the responsibility of all students, faculty, and staff and is developed with guidance from the Department of Public Safety. Within the Ivy Tech community, the Department of Public Safety is assigned the primary responsibility of identifying programs, methods, and approaches to help all Ivy Tech Community College regions maintain a reasonably safe and secure environment. They provide safety trainings and threat assessments when needed to the Ivy Tech Community College-Columbus Region. Upon review of the statistics, you will note that the Ivy Tech Community College-Columbus Region is a safe region. The safety you experience on campus is due in part to the combined efforts and partnerships of many different departments and individuals.

The Ivy Tech Community College-Columbus Region is dedicated to serving the community with integrity, impartiality, sensitivity, and professionalism. To fulfill our mission, we will build public trust by holding ourselves to the highest degree of ethical and professional standards.
Thank you for taking the time to review the Ivy Tech Community College-Columbus Region Annual Security Report. If you have any questions about this report or the campuses, please contact the Office of Student Affairs at 812-372-9925.

SAFETY AND VIOLENCE PREVENTION NOTICE
(Student Handbook)

Ivy Tech Community College is concerned with the safety and security of its students, staff, and faculty, as well as guests and visitors on Ivy Tech campuses. In this age of increased threats in schools and the workplace, people have a heightened sense of concern for their own personal safety and the safety of others. It is imperative, if you see or hear a threat, that you report it immediately. The intent of this notice is to remind everyone of the college’s policies regarding safety and violence and provide guidance for persons who perceive that someone has made a threat. The appropriate college administrators will deal with actions or statements (including notifying local law enforcement officials) that a reasonable person could interpret as leading to an act of possible violence. Comments such as a statement to “get even” with someone, a threat to kill or injure someone, or to “blow up the building” are examples of threatening or intimidating language. The comment does not need to be made directly to the potential victim. Persons who believe that violence is their only alternative to settling a conflict are encouraged to consult with the Vice Chancellor of Student Affairs or the Executive Director of Human Resources for recommendations to connect to community mental health organizations.

Ivy Tech Community College strives to provide a safe place for all students. Violent behavior, direct or indirect threats, harassment, or intimidation will not be tolerated. It is the responsibility of all students to help keep the school safe by monitoring their own behavior and reporting incidents involving other students in any form of violence or threatening behavior. Determination of physical assault, battery, or forcible sex offenses will be grounds for immediate dismissal. A student may appeal these sanctions by following the appropriate appeal process. All student actions and/or behaviors are also governed by local, state, and federal laws and regulations.

IVY TECH CAMPUS SECURITY SERVICES

Ivy Tech Community College provides security during evening hours Monday-Friday from 5:00 p.m. to 10:00 p.m. and on Saturdays from 8:00 a.m. to 5:00 p.m. at the main Columbus campus, Poling Hall, (when the main campus building is open). This is provided by Campus Safety Officers who are non-sworn contract officers. Criminal arrest cases on campus are handled by the appropriate local authorities. During evening and weekend hours, persons are encouraged to call 812-348-SAFE or (812-348-7233) for security assistance. During daytime hours persons are encouraged to call the front desk/answer center at 812-374-5101 or 812-374-5123 for emergency assistance.
Security Personnel

Campus Safety Officers (CSO) in Columbus are non-sworn personnel who perform security, parking enforcement, and traffic control functions.

Citizen Complaint Procedure

Complaints by members of the public regarding Ivy Tech Community College-Columbus Region security personnel may be made at any time, in person, by mail, by email, or by phone. Ivy Tech Facilities team members will investigate complaints of substandard service or alleged misconduct by campus security employees. Investigations will be conducted in a timely manner with fairness and impartiality. The Director of Facilities will review completed investigations and implement appropriate corrective measures. Complainants will be notified in writing of the outcome of their complaint. Questions regarding Citizen Complaint Procedures may be addressed to the Ivy Tech Community College-Columbus Region Facilities Director at 812-374-5223.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of Facilities, constitutes an ongoing or continuing threat to the community, a campus-wide “timely warning” will be issued. The warning may be issued through any means appropriate, including: the Ivy Tech “Campus Connect” website, text message/Text Alert, email, and voicemail.

Accident Reports

Persons are encouraged to fill out an Accident Form at the front desk/answer center if they have been involved in an accident occurring on campus property. These files are kept for insurance/emergency purposes. Accident Forms will have the victim’s information, along with the events that occurred.

Lost and Found

The Answer Center operates a lost and found service during normal business hours. Call 812-374-5101 or 812-374-5123 for additional information.

Dead Battery Jump Start Service

Campus security and facilities personnel can assist with a dead battery jump start service for all students and employees.
Security Escort Service

Ivy Tech campus safety officers will provide a walking escort to and from your vehicle upon request at any time for your added safety and peace of mind. Call the Office of Student Affairs at 812-372-9925 to have this service arranged.

EMERGENCY MEDICAL RESPONSE PROCEDURES

Students, faculty, staff, and guests should report any emergency medical situations to the Answer Center at 812-374-5101, or call 911. When calling, ensure the campus location is given and the nature of the emergency. The correct emergency personnel will be contacted to assist in the situation.

CAMPUS SECURITY AUTHORITIES

The federal law known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) requires “Campus Security Authorities” to report campus crime statistics to the Department of Education on an annual basis. At the Ivy Tech Community College-Columbus Region, Student Affairs gathers and compiles the statistical information from Campus Security Authorities.

“Campus Security Authorities,” as described by the Clery Act, include security and law enforcement officers, deans, coaches, advisors to student clubs or organizations, and other campus officials who have “significant responsibility for student and campus activities,” such as, but not limited to, student discipline and campus judicial proceedings. Professional and pastoral counselors are exempt from the reporting requirement while working within the scope of a license or certification.

Campus Security Authorities provide STATISTICAL information only to the Ivy Tech Campus Security. This process ensures that the information provided does not include any personal information. For the purposes of collecting statistical information for the Annual Security Report, the Campus Security Authorities at the Ivy Tech-Columbus Region include the following positions:

- Executive Director of Facilities
- Vice Chancellor of Student Affairs
- Director of Student Life
- Executive Director of Human Resources
- Vice Chancellor of Academic Affairs

RESPONSE TO SEXUAL AND GENDER VIOLENCE

Ivy Tech Community College does not discriminate on the basis of sex in its educational programs, and sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether
sexually based or not and include dating violence, domestic violence, and stalking. As a result, Ivy Tech issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a college official. In this context, Ivy Tech prohibits the offenses of domestic violence, dating violence, sexual assault and stalking, and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the college community. In accordance with the Campus SaVE Act, Indiana’s laws regarding sexual assault, domestic violence, and stalking can be found in Appendix A.

What is sexual assault? Sexual assault is any sexual contact, including but not limited to intercourse (rape) that occurs without consent and/or through coercion. Consent is a clear and freely given agreement for sexual contact.

- Consent is an ongoing process — consent to kissing does not necessarily mean consent to other sexual activity.
- Also, consent to sexual activity on one occasion does not necessarily mean continual consent — everyone involved must give and receive consent to sexual activity every time, even when involved in a long-term relationship or marriage.
- Saying nothing is not the same thing as consent, and non-resistance is not the same thing as consent.
- In order for consent to exist, everyone involved must be fully conscious, aware of the situation, and free of any coercion.
- Anyone under the age of 18 is a minor and is considered not capable of giving informed consent.
- Coercion is any kind of pressure or persuasion used to influence a person’s decision to engage in sexual activity. Coercion can be physical, verbal, or emotional.
- Physical coercion is the most recognizable kind of pressure and includes actions such as holding someone down or continued kissing or sexual activity even when being told “no” or being pushed away.
- Verbal coercion includes behaviors like threats of physical violence, blackmailing, lying, name-calling, or asking repeatedly for sexual involvement after being told “no.”
- Emotional coercion is the most subtle type of pressure and includes actions like making someone feel obligated or guilty for not wanting to engage in sexual activity, using peer pressure, threatening to break up, etc.
- Sexual assault can happen to both men and women, and both men and women can be sexual assailants. It also can happen between people of the same sex.
- Sexual assault can occur between strangers or people who know each other, even those who are in a long-term relationship or are married.
- Sexual assault is not about sex or an assailant’s sexual desires. It’s about exerting power and control over another person. This means that regardless of how someone dresses or acts or where or how they choose to spend their time, a
person who is sexually assaulted is never to blame for the assault. The only person responsible for the assault is the assailant.

Harassment Policy  
(Student Handbook)

The college will not tolerate harassment based on gender (with or without sexual conduct), sexual orientation, race, color, religion, national origin, age, disability, and/or opposition to prohibited discrimination or participation in this or any other complaint procedure. This prohibition covers harassment against any student at an Ivy Tech Community College campus by anyone, including other students, employees, or non-employees during any college activity or program. The policy prohibiting harassment includes adverse treatment of students because they report harassment or provide information related to such complaints. Sexual harassment is simply one form of harassment covered by this policy. Sexual harassment encompasses unwelcomed sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature in which:

• Submission to the conduct is an explicit or implicit term of student status (which includes academic and non-academic decisions).

• Submission or rejection of the conduct is the basis for any decision affecting that individual’s student status; or such conduct has the purpose or effect of unreasonably interfering with an individual’s academic performance or creates an intimidating, hostile, or offensive academic environment. Sexual harassment would include, but not be limited to, actions such as: (1) sex oriented oral or written “kidding” or abuse; (2) photographs, drawings, or graffiti of a sexual nature; (3) subtle pressure for sexual activity; (4) physical conduct such as patting, pinching, or constant brushing against another’s body; and (5) explicit demands for sexual favors, whether or not accompanied by implied or overt promises of preferential treatment or threats concerning an individual’s student status. Students are encouraged to report harassment before it becomes severe or pervasive through the Reporting and Complaint Procedure process. A student who thinks that he or she has been a victim of harassment and who desires to file a complaint to that effect should report a complaint as follows:

• If the complaint is regarding harassment by another student, it may be filed with or reported to the Vice Chancellor of Student Affairs or an academic chairperson with the expectation that the harassing behavior will be a violation of the College’s Code of Student Conduct, either on its own terms or as a violation of another college policy.

• If the complaint is regarding harassment by a college employee or contract employee, it may be filed with or reported to the Vice Chancellor of Student Affairs, any of the employee’s supervisors, or with the Executive Director of Human Resources, or anyone else in a managerial role. All supervisors and members of management to whom a complaint of harassment is brought or who independently observe behavior prohibited by the harassment policy are to report the complaint of harassment or information about
harassment promptly to the highest ranking official at the respective facility who is not the alleged harasser, to the Vice Chancellor for Student Affairs, or to the Director of Human Resources. (Ref. Ivy Tech Student Handbook)

**Stalking Definition**

"Stalk" means a knowing or an intentional course of conduct involving repeated or continuing harassment of another person that would cause a reasonable person to feel terrorized, frightened, intimidated, or threatened and that actually causes the victim to feel terrorized, frightened, intimidated, or threatened. The term does not include statutorily or constitutionally protected activity. Stalking anyone, at any time while on campus is strictly prohibited.

**Domestic Violence**

Domestic violence is a pattern of abusive and coercive behaviors used to maintain power and control over a former or current intimate partner. No one deserves abuse; it is a crime if someone physically hurts, threatens, or stalks you. The criminal justice system can be intimidating and confusing, but do not be afraid to call the police if you have been abused. The goal of the police and the legal system is to provide some measure of safety for victims of violence in relationships along with accountability and counseling for their abusers. If you have just been threatened, hurt, or abused, or are being stalked by your current or former intimate partner, call 911. Tell the dispatcher that you are in danger and you need help immediately. The police are required to write an incident report for all domestic violence calls, even if the batterer has already left the scene when they arrive. Although it is best to make the report as soon as possible, you may also call the police hours, days, or months after you have been abused.

**If You Have Been Sexually Assaulted**

If you have been sexually assaulted, your first priority is your immediate safety. Don’t be afraid to seek medical attention or ask for help. You have options. You are strongly encouraged to seek professional assistance and guidance.

**If You Need Medical Attention**

For life threatening conditions,
- Call 911 and/or Campus Security.
- Go to the nearest hospital or clinic.
- Faculty and staff should consult their primary care physicians or go to the nearest hospital emergency room.

**Male Victims**

While most victims of sexual assault are women, some men are also victims. Male victims at Ivy Tech Community College receive the same services as women. Don’t be
afraid to seek medical attention or ask for help. You have options. You are strongly encouraged to seek professional assistance and guidance.

**Preventing and Responding to Sexual Assault**

The Ivy Tech Community College-Columbus Region treats allegations of sexual assault seriously and will assist by referring survivors to 211-First Call for Help, a local agency that helps people in need connect to resources and services that can best meet their need. Ivy Tech Community College-Columbus Region is committed to treating survivors with care, compassion, and respect. In a campus setting, sexual assault often occurs when one or both parties are intoxicated from alcohol or other drugs, or in connection with group activities where unanticipated social pressures may develop. Therefore, it is important to understand that intercourse or other sexual activity with a person unable to give free and full consent (e.g., because of intoxication, substance abuse, or intimidation) may constitute sexual assault or rape. Furthermore, the offender’s use of a mind-altering substance does not in any way diminish his or her responsibility for abusive behavior.

The Ivy Tech Community College-Columbus Region encourages all students to be aware of personal safety in order to reduce the risk of victimization. Please read the information provided herein and in other publications from various sources and be aware of the effects of alcohol and other drugs and the dynamics of social gatherings.

**Actions for Survivors of Sexual Assault**

We urge survivors of sexual assault to take the following steps:

**Get Medical Treatment**

*To get immediate medical treatment, call 911 or our security services at 812-348-SAFE (during evenings and weekends) and 812-374-5101 (during week days).*

It is important that a person who has been recently assaulted receive prompt medical attention to ensure that he/she is medically well. Because physical injury is not always noticeable at first, it is important to receive a medical examination and treatment as soon as possible. This may include screening and/or treatment for sexually transmitted disease and emergency contraception, if appropriate.

The examination may also include the collection of physical evidence for use in prosecution, if the survivor so chooses. Such evidence may increase the chances of successful prosecution, and its collection is therefore strongly encouraged. For this reason, survivors should not bathe or change clothes before seeking medical treatment. Forensic evidence is collected by a medical provider, usually in an emergency room, up to 96 hours following a sexual assault. Ivy Tech Community College-Columbus Regional students can go to any nearby hospital emergency room. The medical exam and collection of forensic evidence are done simultaneously.
Report the Sexual Assault

The safety and well-being of survivors are of paramount importance. Ivy Tech Community College strongly encourages survivors to contact trained professionals for emotional support, medical services, and advocacy with reporting and or the criminal justice system.

Contact options include:

- The Facilities Department
- The Vice Chancellor for Academic or Student Affairs Offices
- Domestic Violence-Rape Crisis
- Turning Point Domestic Violence Crisis Line
- Local Police Department
- Medical treatment facility
- Any trusted friend, adviser, or faculty member

The college urges survivors to consider contacting the local police department to report the assault. Although the college strongly encourages pressing criminal charges, it respects the survivor’s choice.

A victim can obtain orders of protection, no contact, and/or restraining as appropriate and provided through a local police department. If a student victim obtains such an order, a copy of the order(s) should be filed with Vice Chancellor of Student Affairs. If the respondent is a non-student, the student victim will be advised regarding how the campus can assist her/him in the event an order is violated. If the respondent is another student, the Vice Chancellor of Student Affairs will work with the students involved regarding classes, schedules, campus events, and campus building usage to assist an orders violation from occurring.

Seek Counseling

The Columbus community offers a variety of counseling resources to survivors of sexual assault. For more information on the full range of supportive services we have provided these numbers for reference: Centerstone 812-348-7449; Family Service, Inc. 812-372-3745; Turning Point Domestic Violence Shelter 800-221-6311.

File an Internal Complaint within Ivy Tech Community College

If the individual accused of a violation of the College’s Sexual Assault Policy is an Ivy Tech Community College student, a complaint may be filed with the college. Students interested in initiating the Disciplinary Procedure for Sexual Assault should contact the Vice Chancellor of Student Affairs.

Any student accused of a violation of the College’s Sexual Assault Policy while on campus will receive written notice of the complaint and a copy of the complainant’s
written statement, if any, unless the college believes there may be an issue of public safety, in which case a student may be called to a preliminary hearing without advance written notice. The responding student will be advised that he or she is presumed not to have violated the policy and that he or she is expected to cooperate in the investigation of the complaint. Additionally, both the person bringing the complaint and the responding student will be advised of their rights to an advocate from the college community and of the potential penalties if he or she is found in violation. If reviewed and a violation of the policy has occurred, a detailed report of testimony and findings shall be forwarded to both students and the Vice Chancellor of Student Affairs, with a recommendation for sanctions. The Vice Chancellor of Student Affairs shall then inform the student found in violation of the sanctions he or she is imposing and inform the student of his or her appeal rights in writing. An appeal must be submitted to the Vice Chancellor of Student Affairs within 14 days of the receipt of the sanctions. If no violation of the policy is found, a summary report shall be sent to both parties.

Confidential Reporting of Sexual Assault or Sexual Harassment

If you are assaulted and do not want to pursue action within the Ivy Tech Community College system or the criminal justice system, you may still want to consider making a confidential report to the Ivy Tech Vice Chancellor of Student Affairs. With your permission, an Ivy Tech official can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, Ivy Tech can keep an accurate record about the number of incidents involving students, employees, and visitors; determine if there is a pattern of assaults with regard to a particular location, method, or assailant; and alert the campus community to potential danger.

Consider Changing Academic Situations

Survivors of sexual assault may seek alternative class arrangements, and the college is required to provide them if they are reasonably available. The Vice Chancellor of Student Affairs will arrange these accommodations. Generally, alternative class arrangements depend on scheduling considerations and the availability of equivalent courses.

Sexual Assault Judicial Process – Student Rights

Students have the right to file a complaint if they believe any of their rights, as defined in this code, have been violated by a member of the college community. A student making a complaint under the provisions of the Ivy Tech Code of Student Conduct should expect that the college will make a good faith attempt to determine the validity of the complaint. An alleged offender, complainant, or victim is not entitled to be present while the individuals who are responsible for determining the merits of the complaint are deliberating the merits of the complaint.
Rights of a victim include:

1. The student has the option of being present in all aspects of a proceeding in which witnesses provide evidence relating to the charge.

2. The college will disclose the final results of any disciplinary proceeding to complainants as permitted by the provisions of state and federal laws. Specifically, victims of crimes that involve violence or a sex offense will be notified of disciplinary proceeding outcomes. In cases in which the victim is deceased because of the alleged crime, the victim’s next of kin will be notified of the disciplinary proceeding outcomes.

Rights of the student charged (alleged offender):

1. A student charged with violating this code has the right to a fair and reasonable process for handling the charges.

2. The student has the right to be informed of the procedures that will be used in adjudicating the charges against him/her, including but not limited to, notice of the charges, deadlines associated with stages of the process, the kinds of evidence that may be submitted at each stage, and the availability of appeals processes, if any.

3. The student has the right to be present during those portions of any hearing or proceeding in which witnesses provide evidence relating to the charge.

4. The student who is participating in a hearing or proceeding at which evidence may be submitted is entitled to request the college make a good faith attempt to compel the attendance of witnesses, compel the production of documents, and provide a reasonable time period within which requests for witnesses and documents can be submitted and acted upon. (Reference, Code of Student Rights & Responsibilities, p. 8)

**DRUG AND ALCOHOL POLICY**

(Student Handbook)

**Definitions**

A. Substances referred to under this policy include all illegal drugs, alcoholic beverages, and misused legal drugs (both prescription and over-the-counter).

B. Illegal drugs refer to the illegal manufacture, distribution, dispensation, possession, or use of controlled substances listed in the Indiana Controlled Substances Act (IC 35-48-1-1, et seq).

The purpose of the Drug-Free College Policy is to maintain a safe and productive teaching and learning environment and to be in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act of 1989.
All students are expected to attend classes, labs, and college activities unhindered by the substances defined above. The college has established a drug-free awareness program for employees and students, and employees and students are expected to work together to maintain a teaching and learning environment free of illegal drugs.

The unlawful manufacture, distribution, dispensation, possession, and use of illegal drugs present a hazard to students, employees, and property and are not permitted at any property in use by the college, at any official function sponsored by the college, and at any course conducted by the college, except by special written permission of the regional chancellor. Any student convicted of a criminal drug offense in or on properties controlled by the college or while conducting college business is required to notify the Vice Chancellor for Student Affairs within five days of the conviction.

Any student who violates this policy is subject to disciplinary action. Such action may include, but is not limited to, dismissal from college classes, programs, and activities. The Vice Chancellor of Student Affairs is responsible for implementing the Drug-Free College Policy as it relates to students. As part of an effort to create a drug-free campus, Ivy Tech Community College believes that employees and students should be educated about the physical and emotional health risks associated with the misuse of alcohol and drugs, treatment programs available in Indiana, and the possible legal consequences of drug and alcohol use.

The college encourages employees and students who experience problems with drugs and/or alcohol to seek help before these problems interfere with their performance at Ivy Tech Community College and endanger their health and safety.

**FIREARMS AND VERBAL THREATS**

According to the Student Affairs Policies and Procedures Manual, “students are entitled to a learning atmosphere free from discrimination, harassment, sexual harassment, and intimidation.” Also, “possession of firearms/ammunition and other weapons, dangerous chemicals, or any explosive or explosive device is prohibited on college property or at any college sponsored activity held elsewhere.” Employees are prohibited from “reporting to work or representing the college while possessing firearms or other dangerous devices” (Personnel Policies and Procedures). In addition, “employees are prohibited from making statements or taking actions that are potentially offensive and embarrassing to other employees, students, or visitors of the college.” Employees who “threaten ongoing college operations, the health and safety of others or themselves” can be accused of gross misconduct. Violation of these policies can result in a disciplinary action up to and including dismissal from the college (if a student) or termination of employment (if an employee). **Beginning July 1, 2010, it is illegal to have a gun or ammunition on postsecondary institution property, either in a vehicle or in a person’s possession.**
Reporting Procedure

Students who believe that another student, employee, or visitor has made a threatening statement or has brought a weapon to college must immediately report the incident to Campus Security and the Vice Chancellor for Student Affairs. Likewise, employees who become aware of a threatening situation or potential for violence must contact Campus Security and the Executive Director of Human Resources. Persons making a report will be asked to provide as much detail as possible, including names of other witnesses, the name of the person making the threat or possessing the weapon, location, and other pertinent information that would be helpful in conducting a fair and accurate investigation.

Investigation

Students filing complaints of harassment are assured the information about the allegation of harassment will be shared only with those who need to know about it. Records relating to harassment complaints will be kept confidential on the same basis. Complete confidentiality cannot be guaranteed since conducting an effective investigation would not be possible without revealing certain information to the alleged harasser and potential witnesses. Under no circumstances will the individual who conducts the investigation or who has any direct or indirect control over the investigation be subject to the supervisory authority of the alleged harasser.

Determination

After all of the evidence is collected, interviews are final, and any credibility issues are resolved, a determination as to whether a violation of campus policy occurred will be made and the parties directly involved informed of the determination. If no determination can be made because the evidence is inconclusive, the parties will be informed of this result. The standard of evidence used to determine responsibility is a “preponderance” (more likely than not) of evidence appropriate for determining that a violation has occurred.

Corrective Action

After the determination is made, the college will undertake prompt and appropriate action, including discipline up to and including dismissal from the college or termination whenever it determines that a violation of these policies has occurred. The person(s) reporting the incident as well as the potential victim(s) will be informed of the outcome of the investigation and corrective action (if any).

REPORTING CRIME OR SUSPICIOUS ACTIVITY

All students, faculty, staff, and visitors at Ivy Tech are highly encouraged to report all crimes and security related incidents to Campus Security in a timely manner.
Anytime you need immediate assistance for security, fire, or medical emergencies, dial 911 or 812-348-SAFE during evenings and weekends and 812-374-5101 during weekdays.

Confidential Reporting Procedures

All reports will be investigated. The Ivy Tech Community College-Columbus Region does not have procedures for voluntary, confidential reporting of crimes other than sexual assault or sexual harassment (see page 12). Violations of the law will be referred to law enforcement agencies when appropriate, and to the Vice Chancellor for Student Affairs for review. When a potentially dangerous threat to the college community arises, timely reports or warnings will be issued through email announcements, the posting of flyers at local campuses, in-class announcements, or other appropriate means.

Off-Campus Crime

When off campus, members of the Ivy Tech community are encouraged to report all crimes and Campus Security-related incidents to the local police agency in a timely manner. In case of an emergency, call 911.

Solicitors

Solicitation is not allowed by persons not associated with Ivy Tech Community College. If a solicitor or any suspicious-looking person approaches you on campus, call Campus Security immediately and provide a detailed description. Do not confront the person.

Voyeurism

If you see or observe a “Peeping Tom,” it is usually best not to yell or try to detain the offender. He or she may panic and react in an unpredictable manner. If the offender runs away, note the direction in which he or she traveled. If there is a place from which you can observe safely, watch to see if the offender gets into a car, goes into another building, etc. Try to get a good description of the person, and immediately report the incident.

Obscene and Annoying Phone Calls

- Hang up as soon as you realize the nature of the call. Do not try to find out who the caller is, even if you think it is a friend playing a joke.
- Use your answering machine to screen calls.
- If calls occur frequently, keep a log of exactly when the call was received and what both parties stated. Describe the type of voice and note any background noises.
- Consider changing your phone number, depersonalizing your answering machine message.
- If the calls continue, contact Ivy Tech security.
Building Security and Access

Most academic and administrative buildings are open from 7 a.m. to 10:00 p.m., Monday through Friday. On occasion some labs and/or buildings are open after the published hours to accommodate certain events and activities. Campus security officers patrol during evening hours Monday-Friday and during the day on Saturdays. If special access is needed, contact the Answer Center at 812-374-5101 or Campus Facilities at 812-374-5204.

PERSONAL SAFETY AND SECURITY

Safety is a shared responsibility

In an effort to keep Ivy Tech Community College-Columbus Region safe, the cooperation, involvement, and support of all college members is essential. The safety and security of all staff, faculty, and students is a top priority. In addition to the following advice, individuals should carefully assess and modify their own behaviors and habits to lessen their vulnerability to unsafe conditions.

Campus Safety Tips

- Study or work with a friend in buildings at night.
- Use stairs in well-lit and populated sections of a building.
- Keep personal belongings in view while in class, the library, or lab.
- When in an elevator, position yourself next to the controls.
- Don't be reluctant to report illegal activities and suspicious loitering.

Automated Teller Machine (ATM) Safety

- Use indoor ATM machines whenever possible.
- Bring a friend when using the ATM, especially at night.
- Be alert and cautious of anyone loitering around the ATM/night deposit box.
- Complete your transaction quickly and leave immediately.
- Protect the Personal Identification Number (PIN) for your ATM by covering the screen while you enter the numbers.

Exercise Safety

- Always exercise with a friend when outdoors at night.
- Stay in well-lit and populated areas at all times.
- Reserve public park use for daylight hours.
- Carry a personal safety device, such as a sound siren, mace, or pepper spray.

On the street

- Accept rides only from people you know.
- Take a friend with you for late night excursions.
- Walk on the part of the sidewalk closest to the street, as far away as possible from shrubs, trees, and doorways.
- Stay near people. Whenever possible, appear to be with a group of people.
- Stay in well-lit areas.
- Avoid short cuts through unpopulated areas.
- Walk at a steady pace; appear confident and purposeful.
- Be alert! Listen for footsteps and voices nearby.
- Remain calm and report suspicious activity.

**WORKPLACE VIOLENCE/DOMESTIC VIOLENCE**

Please report all workplace violence events/actions immediately. An individual or committee investigates all reports of crimes. In serious cases, referrals are made to the local police department. For non-criminal workplace issues, contact your direct supervisor or the Executive Director of Human Resources at (812) 374-5119.

**MISSING STUDENT/EMPLOYEE PROCEDURES**

In some instances, students and/or employees may for some reason not show up for classes or work. While this is generally not a serious issue, sometimes events happen out of character or away from the “norm” for the individual. If you suspect a fellow student or employee has not been attending class or work, and they have not contacted anyone to make necessary arrangements, please contact your instructor/supervisor and the Office of Student Affairs. Unplanned events do happen, but if no one knows something is out of the ordinary, necessary measures may not be taken in a timely manner. Always have a plan for emergency contact instructions, provide information to the registrar upon course registration, or to Human Resources upon being hired.

**IDENTITY THEFT PREVENTION**

**At Home:**

Start by adopting a "need to know" approach to your personal data. Your credit card company may need to know your mother's maiden name, so that it can verify your identity when you call to inquire about your account. Your financial institution should have your pertinent information; therefore, it is unadvisable to share personal data over the phone. Also, the more information that you have printed on your personal bank checks -- such as your Social Security number or home telephone number -- the more personal data you are routinely handing out to people who may not need that information.

If someone you don't know calls you on the telephone and offers you the chance to receive a "major" credit card, a prize, or other valuable item but asks you for personal data -- such as your Social Security Number, credit card number or expiration date, or mother's maiden name -- ask them to send you a written application form.
Review the application carefully when you receive it, and make sure it's going to a company or financial institution that's well-known and reputable. The Better Business Bureau can give you information about businesses that have been the subject of complaints.

**Travel:**

If you're traveling, have your mail held at your local post office, or ask someone you know well and trust -- another family member, a friend, or a neighbor -- to collect and hold your mail while you're away. If you have a telephone conversation while you are traveling and need to pass along personal financial information, don't do it at an open telephone booth where someone can listen to what you are saying.

**If your identity is stolen:**

Protecting yourself from identity theft is not a sure thing. But there is much you can do if you realize your identity has been stolen:

- Contact the local fraud department of each of three major credit bureaus. Tell them that you’re an identity theft victim. Request that a “fraud alert” be placed in your file, along with a victim’s statement asking that creditors call you before opening any new accounts or changing your existing accounts.
  - Equifax to report fraud: 1-800-525-6285
  - Experian to report fraud: 1-800-397-3742
  - TransUnion to report fraud: 1-800-680-7289

- Contact the creditors for any accounts that have been tampered with or opened fraudulently. Speak with someone in the security/fraud department of each creditor, and follow-up with a letter.

- If your social security number has been used illegally, contact the Social Security Fraud Hotline at 1-800-269-0271.

- File a report with the local police department.

- Keep records of everything involved in your efforts to clear up fraud, including copies of written correspondence and records of telephone calls.

**EMERGENCY PREPAREDNESS INFORMATION**

**Emergency Response and Evacuation Policy**

The Ivy Tech Community College-Columbus Region will initiate, without delay and taking into account the safety of the college community, the usage of the Ivy Tech Alert emergency notification system in the event of a significant emergency or dangerous situation on campus that involves an immediate threat to the health or safety of students, staff, faculty, and visitors.

The notification will go out to everyone on the Ivy Tech Alert system upon confirmation of the significant emergency or dangerous situation unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim.
or to contain, respond to, or otherwise mitigate the emergency. The content of the message will vary depending on the situation.

Regularly scheduled drills, exercises, and appropriate follow-through activities, designed for assessment, will be conducted each semester. Emergency Evacuation Plans are posted in every building/hallway on campus. Emergency Action Guide flipcharts are posted in every classroom area on each campus.

The evacuation plan provides a floor plan of each campus location, identifying the locations of all exits, fire alarm pull stations, and fire extinguishers. The evacuation plans list instructions for response to a fire and tornados.

**Emergency Communications**

After an emergency such as a tornado, local phone lines may have reduced capacity. Do not make calls immediately after an emergency unless it is a life-safety situation – leave the lines available for emergency services. One way to keep in touch with your relatives after an emergency is to call an out-of-area phone contact. Ask the out-of-area contact to call all of your other relatives and friends for you to tell them that you are ok. Emergency notification on campus will be in the form of emergency text message, email, public address system, word of mouth, or any combination of the mentioned actions.

**Building Evacuations**

**Before an Evacuation:**
- Familiarize yourself with evacuation procedures for the building; locate the nearest exit and fire extinguishers.
- Find the Emergency Assembly Point (EAP) for your building.

**During an Evacuation:**
- Evacuate when you hear the sound of an alarm in a campus building. (Drills are no exception.)
- Exit the building quickly and safely, closing the exit door behind you.
- Wear shoes.
- Never use elevators – always use the stairs.
- Help others to evacuate – knock on doors, check bathrooms as you leave the building. Help those with a physical disability evacuate the building if they need help.
- An alarm may be part of a crime in progress – be alert for suspicious persons or activity.
- If the alarm in a building has been set off by accident, call 9-911/911 immediately and explain the situation.
- Report any vandalism or tampering with the alarm immediately.

**Ivy Tech Columbus Lockdown Procedures**
This procedure is used when there is an immediate threat to the safety of the Ivy Tech campus population. College staff and students are secured in the rooms they currently occupy and no one is allowed to leave until the situation has been curtailed. This procedure is most likely to be used when an armed intruder has entered the building or is known to be in close proximity of the premises. This procedure was created for your safety. Periodic lockdown drills are conducted through the year to identify improvement opportunities.

An emergency lockdown will be announced by intercom. Only the words “Lockdown, Lockdown, Lockdown” will be used so as to eliminate confusion with other possible announcements. If you have first-hand knowledge of an immediate threat, such as an armed intruder, please execute lockdown procedures immediately. When possible, contact emergency authorities using a cell or school phone by dialing 911 or contact the front desk/answer center at 812-374-5101. Note: You must first dial 9, then 911 when using a school phone. If no phone is available, please report to the front desk/Welcome Center.

Ivy Tech Community Emergency Weather Drills

During time of unstable weather, the front desk attendant or other designated person(s) will monitor the local police scanner for weather-related information.

Upon hearing a scanner announcement and/or the tornado sirens, the designated person(s) will use the paging system to advise all occupants of the building to seek shelter immediately in the designated in-place shelter rooms of 151, 302, 304, 306, 308, 310, and 312. Everyone within the building, other than those assigned to perform certain emergency tasks, must proceed immediately to the designated shelter areas and remain there until notice to return is given. Designated personnel will assist persons into the rooms and scan the building to ensure no persons remain in any other areas of the building. Once the threat has passed, an announcement will be made on the paging system, stating that it is safe to resume normal operations.

Ivy Tech Community Fire/Evacuation Emergency Drills

Upon hearing fire alarm sirens, all occupants must exit the building immediately via the nearest exit. Faculty and supervisors will gather and account for their students and employees in a central location at a safe distance from the building until the emergency has passed. Gathering places for the Ivy Tech building will be in the parking lot nearest to the exit doors used for evacuation. During inclement or threatening weather, immediately after reporting to the gathering place, all persons should proceed to the nearest unaffected building to seek shelter. For the main Ivy Tech building, this will be the Columbus Learning Center (CLC) building. Authorized personnel will scan the building to verify that all occupants have exited the building. Note: In some cases scanning the building may be hindered by smoke or other factors. It is imperative that all supervisors and faculty account for their employees and students at the gathering place.
and notify the appropriate safety personnel of any missing persons. Everyone other than those assigned to perform certain emergency tasks by facilities/security personnel must remain in groups at a safe distance from the building until authorized personnel give instructions that it is safe to return to the building.

FIRE SAFETY INFORMATION

What to Do in Case of Fire

If you discover a fire in a campus building:

Immediately pull the nearest fire alarm as you exit the building. When evacuating the building, remember to feel doors before opening them to be sure that there is no fire danger on the other side. If you must enter a smoke-filled room or hallway, stay low, keeping one hand on the wall to avoid disorientation and crawl to the nearest exit, keeping your head near the floor. Once you are safely away from danger, call the emergency number for your campus to report the fire. If you are off campus, dial 911. Leave the building at once, but stand by to direct emergency teams to the location of the fire.

Fire Response Dos and Don’ts

- DO treat every alarm as an emergency. If an alarm sounds, exit the building immediately. DON’T assume that a fire alarm is a drill or test. All building alarm systems are tested as required by law, but these tests are announced in advance.
- DO remain in your room if you cannot get out of the building because of heat or smoke.
- Call Public Safety right away. Keep the door closed and await assistance from the fire department.
- If smoke is entering around the door, stuff the crack under the door with clothing or other material to block the smoke from entering.

Building Fire Equipment/Doorways

- Buildings are equipped with a variety of features that are designed to detect, stop, and/or suppress the spread of a fire.
- A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells, are designed to stand up to fire longer than those of an individual room. It is important that these doors are CLOSED for them to work.
- Additionally, if a door has a device that automatically closes the door, it should NOT be propped open.
- Sprinklers are 98% effective in preventing the spread of fire when operating properly. DO NOT obstruct the sprinkler heads with stacked boxes or other equipment or objects.
• Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of College Policy.
• Almost ¾ of all fires that are caused by smoking material are the result of a cigarette being abandoned or disposed of carelessly.
• Smoking is NOT PERMITTED in any Ivy Tech building or on college property.

Annual Campus Fire Reporting

Ivy Tech Community College-Columbus Region does not own, operate, or rent student housing on any of its campuses. However, we have included fire precaution information and statistical information in our Annual Security Report. Ivy Tech Community College-Columbus Region does conduct drills each semester including fire, tornado, and lockdown drills. All building occupants are expected to participate. Everyone should always be alert and aware of their surroundings at all times. Drills help to keep building occupants aware of their surroundings and up to date on proper procedures.

2013 Columbus Region Annual Crime Statistics

In compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Campus Security Act of 1990), the following page contains reported crime statistics for Ivy Tech Community College – Columbus Region over the last three calendar years. General definitions are provided in Appendix B to help you better understand what information is being requested for the Crime Statistics in this report.

Criminal Offenses (Main Campus & Satellite Locations)

<table>
<thead>
<tr>
<th>Criminal Offenses - On campus (Main Campus)</th>
<th>Total criminal offenses on campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criminal offense</td>
<td>2011</td>
</tr>
<tr>
<td>a. Murder/Non-negligent manslaughter</td>
<td>0</td>
</tr>
<tr>
<td>b. Negligent manslaughter</td>
<td>0</td>
</tr>
<tr>
<td>c. Sex offenses - Forcible</td>
<td>0</td>
</tr>
<tr>
<td>d. Sex offenses - Non-forcible (Include only incest and statutory rape)</td>
<td>0</td>
</tr>
<tr>
<td>e. Robbery</td>
<td>0</td>
</tr>
<tr>
<td>f. Aggravated assault</td>
<td>0</td>
</tr>
<tr>
<td>g. Burglary</td>
<td>0</td>
</tr>
<tr>
<td>h. Motor vehicle theft</td>
<td>0</td>
</tr>
<tr>
<td>i. Arson</td>
<td>0</td>
</tr>
<tr>
<td>Caveat:</td>
<td></td>
</tr>
</tbody>
</table>
### Criminal Offenses – Non-campus

<table>
<thead>
<tr>
<th>Criminal offense</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Murder/Non-negligent manslaughter</td>
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</tbody>
</table>

**Caveat:**

### Criminal Offenses - Public Property

<table>
<thead>
<tr>
<th>Criminal offense</th>
<th>2011</th>
<th>2012</th>
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</tr>
</thead>
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<tr>
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</tr>
</tbody>
</table>

**Caveat:**

### Hate Crimes & Offenses

The were no reported hate crimes or offenses over the last three calendar years at the Columbus main campus or other associated satellite locations.
### Disciplinary Actions

#### Arrests - On campus (Main Campus)

<table>
<thead>
<tr>
<th>Law Violation</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Illegal weapons possession</td>
<td>0</td>
<td>0</td>
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</tr>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
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</tr>
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</table>

**Caveat:**

#### Disciplinary Actions - On campus

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<td>0</td>
</tr>
</tbody>
</table>

**Caveat:**

#### Arrests – Non-campus

<table>
<thead>
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<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
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<td>1</td>
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#### Disciplinary Actions – Non-campus

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<td>1</td>
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<tr>
<td>c. Liquor law violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Caveat:**

#### Arrests - Public Property

<table>
<thead>
<tr>
<th>Crime</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Illegal weapons possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
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</tr>
<tr>
<td>c. Liquor law violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Caveat:**
Disciplinary Actions - Public Property (Main Campus-Columbus Indiana) | 2011 | 2012 | 2013
---|---|---|---
Law Violation | | | |
a. Illegal weapons possession | 0 | 0 | 0
b. Drug law violations | 0 | 0 | 0
c. Liquor law violations | 0 | 0 | 0
Caveat: | | | |

2013 Columbus Region Fire Statistics
(Main Campus and off-site locations)

2013 Annual Fire Safety Report

<table>
<thead>
<tr>
<th></th>
<th>Columbus Main Campus</th>
<th>Franklin Campus</th>
<th>Satellite Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Areas</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Classroom &amp; Office Areas</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of Fires</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of Fire Related Injuries</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of Fire Related Deaths</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Value of Property Damage Caused by Fires</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Campuses</th>
<th>Columbus Main Campus</th>
<th>Franklin Campus</th>
<th>Satellite Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Extinguishers</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Smoke Detectors</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Manual Pull Stations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Fire Sprinklers</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Drills Conducted Annually</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Fire Alarm System</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Public Address System</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>
ANNUAL SECURITY REPORT REQUEST

Crime Statistics reported in this publication include only Ivy Tech – Columbus Region campus locations. Printed copies of this publication can be obtained by calling:

The Office of Student Affairs: 812-374-5130


Campus Sex Crimes Prevention Act
Section 1601 of Public Law 106-386

The Campus Sex Crimes Prevention Act is a federal law that requires institutions of higher education to issue a statement, in addition to other disclosures under the act, advising the campus community where law enforcement agency information provided by a state concerning sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, to each institution of higher education in the state in which the person is employed, carries on a vocation, or is a student.

Indiana Registered Sex Offender Website
http://www.insor.org/insasoweb/

Information contained on this site provides no representation as to any offender’s likelihood of re-offending or the nature of any future crimes that may be committed.

Information in this registry may not be used to harass or threaten offenders or their families. Harassment, stalking, or threats may violate Indiana State law.
Appendix A – Campus SaVE Act and Indiana Laws

Indiana’s laws regarding sexual assault, domestic violence, and stalking. The following information is provided in accordance with the Campus SaVE Act.

IC 35-42-4-1 Rape (effective July 1, 2014) Sec. 1. (a) Except as provided in subsection (b), a person who knowingly or intentionally has sexual intercourse with another person or knowingly or intentionally causes another person to perform or submit to other sexual conduct (as defined in IC 35-31.5-2-221.5) when: (1) the other person is compelled by force or imminent threat of force; (2) the other person is unaware that the sexual intercourse or other sexual conduct (as defined in IC 35-31.5-2-221.5) is occurring; or (3) the other person is so mentally disabled or deficient that consent to sexual intercourse or other sexual conduct (as defined in IC 35-31.5-2-221.5) cannot be given; commits rape, a Level 3 felony. (b) An offense described in subsection (a) is a Level 1 felony if: (1) it is committed by using or threatening the use of deadly force; (2) it is committed while armed with a deadly weapon; (3) it results in serious bodily injury to a person other than a defendant; or (4) the commission of the offense is facilitated by furnishing the victim, without the victim's knowledge, with a drug (as defined in IC 16-42-19-2(1)) or a controlled substance (as defined in IC 35-48-1-9) or knowing that the victim was furnished with the drug or controlled substance without the victim's knowledge. * Indiana legal code does not define or elaborate on the meaning of “consent.”

IC 35-31.5-2-221.5 “Other sexual conduct” (effective July 1, 2014) Sec. 221.5. “Other sexual conduct” means an act involving: (1) a sex organ of one (1) person and the mouth or anus of another person; or (2) the penetration of the sex organ or anus of a person by an object.

IC 35-42-4-8 Sexual battery (effective July 1, 2014) Sec. 8. (a) A person who, with intent to arouse or satisfy the person's own sexual desires or the sexual desires of another person: (1) touches another person when that person is: (A) compelled to submit to the touching by force or the imminent threat of force; or (B) so mentally disabled or deficient that consent to the touching cannot be given; or (2) touches another person's genitals, pubic area, buttocks, or female breast when that person is unaware that the touching is occurring; commits sexual battery, a Level 6 felony. (b) An offense described in subsection (a) is a Level 4 felony if: (1) it is committed by using or threatening the use of deadly force; (2) it is committed while armed with a deadly weapon; or (3) the commission of the offense is facilitated by furnishing the victim, without the victim's knowledge, with a drug (as defined in IC 16-42-19-2(1)) or a controlled substance (as defined in IC 35-48-1-9) or knowing that the victim was furnished with the drug or controlled substance without the victim's knowledge.

IC 35-45-10-1 “Stalk” defined Sec. 1. As used in this chapter, “stalk” means a knowing or an intentional course of conduct involving repeated or continuing harassment of another person that would cause a reasonable person to feel terrorized, frightened, intimidated, or threatened and that actually causes the victim to feel terrorized,
frightened, intimidated, or threatened. The term does not include statutorily or constitutionally protected activity.

**IC 35-45-10-5 Criminal stalking (effective July 1, 2014)** Sec. 5. (a) A person who stalks another person commits stalking, a Level 6 felony. (b) The offense is a Level 5 felony if at least one (1) of the following applies: (1) A person: (A) stalks a victim; and (B) makes an explicit or an implicit threat with the intent to place the victim in reasonable fear of: (i) sexual battery (as defined in IC 35-42-4-8); (ii) serious bodily injury; or (iii) death. (2) A protective order to prevent domestic or family violence, a no contact order, or other judicial order under any of the following statutes has been issued by the court to protect the same victim or victims from the person and the person has been given actual notice of the order: (A) IC 31-15 and IC 34-26-5 or IC 31-1-11.5 before its repeal (dissolution of marriage and legal separation). (B) IC 31-34, IC 31-37, or IC 31-6-4 before its repeal (delinquent children and children in need of services). (C) IC 31-32 or IC 31-6-7 before its repeal (procedure in juvenile court). (D) IC 34-26-5 or IC 34-26-2 and IC 34-4-5.1 before its repeal (protective order to prevent abuse). (E) IC 34-26-6 (workplace violence restraining orders). (3) The person's stalking of another person violates an order issued as a condition of pretrial release, including release on bail or personal recognizance, or pretrial diversion if the person has been given actual notice of the order. (4) The person's stalking of another person violates a no contact order issued as a condition of probation if the person has been given actual notice of the order. (5) The person's stalking of another person violates a protective order issued under IC 31-14-16-1 and IC 34-26-5 in a paternity action if the person has been given actual notice of the order. (6) The person's stalking of another person violates an order issued in another state that is substantially similar to an order described in subdivisions (2) through (5) if the person has been given actual notice of the order. (7) The person's stalking of another person violates an order that is substantially similar to an order described in subdivisions (2) through (5) and is issued by an Indian: (A) tribe; (B) band; (C) pueblo; (D) nation; or (E) organized group or community, including an Alaska Native village or regional or village corporation as defined in or established under the Alaska Native Claims Settlement Act (43 U.S.C. 1601 et seq.); that is recognized as eligible for the special programs and services provided by the United States to Indians because of their special status as Indians if the person has been given actual notice of the order. (8) A criminal complaint of stalking that concerns an act by the person against the same victim or victims is pending in a court and the person has been given actual notice of the complaint. (c) The offense is a Level 4 felony if: (1) the act or acts were committed while the person was armed with a deadly weapon; or (2) the person has an unrelated conviction for an offense under this section against the same victim or victims.

**IC 35-42-2-1.3 Domestic battery (effective July 1, 2014)** Sec. 1.3. (a) A person who knowingly or intentionally touches an individual who: (1) is or was a spouse of the other person; (2) is or was living as if a spouse of the other person as provided in subsection (c); or (3) has a child in common with the other person; in a rude, insolent, or angry manner that results in bodily injury to the person described in subdivision (1), (2), or (3) commits domestic battery, a Class A misdemeanor. (b) However, the offense under subsection (a) is a Level 6 felony if the person who committed the offense: (1) has a
IC 35-42-2-1 Battery (effective July 1, 2014) Sec. 1. (a) As used in this section, “public safety official” means: (1) a law enforcement officer, including an alcoholic beverage enforcement officer; (2) an employee of a penal facility or a juvenile detention facility (as defined in IC 31-9-2-71); (3) an employee of the department of correction; (4) a probation officer; (5) a parole officer; (6) a community corrections worker; (7) a home detention officer; (8) a department of child services employee; (9) a firefighter; or (10) an emergency medical services provider. (b) Except as provided in subsections (c) through (j), a person who knowingly or intentionally: (1) touches another person in a rude, insolent, or angry manner; or (2) in a rude, insolent, or angry manner places any bodily fluid or waste on another person; commits battery, a Class B misdemeanor. (c) The offense described in subsection (b)(1) or (b)(2) is a Class A misdemeanor if it results in bodily injury to any other person. (d) The offense described in subsection (b)(1) or (b)(2) is a Level 6 felony if one (1) or more of the following apply: (1) The offense results in moderate bodily injury to any other person. (2) The offense is committed against a public safety official while the official is engaged in the official's official duty. (3) The offense is committed against a person less than fourteen (14) years of age and is committed by a person at least eighteen (18) years of age. (4) The offense is committed against a person of any age who has a mental or physical disability and is committed by a person having the care of the person with the mental or physical disability, whether the care is assumed voluntarily or because of a legal obligation. (5) The offense is committed against an endangered adult (as defined in IC 12-10-3-2). (6) The offense is committed against a family or household member (as defined in IC 35-31.5-2-128) if the person who committed the offense: (A) is at least eighteen (18) years of age; and (B) committed the offense in the physical presence of a child less than sixteen (16) years of age, knowing that the child was present and might be able to see or hear the offense. (e) The offense described in subsection (b)(2) is a Level 6 felony if the person knew or recklessly failed to know that the bodily fluid or waste placed on another person was infected with hepatitis, tuberculosis, or human immunodeficiency virus. (f) The offense described in subsection (b)(1) or (b)(2) is a Level 5 felony if one (1) or more of the following apply: (1) The offense results in serious bodily injury to another person. (2) The offense is committed with a deadly weapon. (3) The offense results in bodily injury to a pregnant woman if the person knew of the pregnancy. (4) The person has a previous conviction for battery against the same victim. (5) The offense results in bodily injury to one (1) or more
of the following: (A) A public safety official while the official is engaged in the official's official duties. (B) A person less than fourteen (14) years of age if the offense is committed by a person at least eighteen (18) years of age. (C) A person who has a mental or physical disability if the offense is committed by an individual having care of the person with the disability, regardless of whether the care is assumed voluntarily or because of a legal obligation. D) An endangered adult (as defined in IC 12-10-3-2). (g) The offense described in subsection (b)(2) is a Level 5 felony if: (1) the person knew or recklessly failed to know that the bodily fluid or waste placed on another person was infected with hepatitis, tuberculosis, or human immunodeficiency virus; and (2) the person placed the bodily fluid or waste on a public safety official. (h) The offense described in subsection (b)(1) or (b)(2) is a Level 4 felony if it results in serious bodily injury to an endangered adult (as defined in IC 12-10-3-2). (i) The offense described in subsection (b)(1) or (b)(2) is a Level 3 felony if it results in serious bodily injury to a person less than fourteen (14) years of age if the offense is committed by a person at least eighteen (18) years of age. (j) The offense described in subsection (b)(1) or (b)(2) is a Level 2 felony if it results in the death of one (1) or more of the following: (1) A person less than fourteen (14) years of age if the offense is committed by a person at least eighteen (18) years of age. (2) An endangered adult (as defined in IC 12-10-3-2).

IC 35-45-2-1 Intimidation (effective July 1, 2014) Sec. 1. (a) A person who communicates a threat to another person, with the intent: (1) that the other person engage in conduct against the other person's will; (2) that the other person be placed in fear of retaliation for a prior lawful act; or (3) of: (A) causing: (i) a dwelling, building, or another other structure; or (ii) a vehicle; to be evacuated; or (B) interfering with the occupancy of: (i) a dwelling, building, or other structure; or (ii) a vehicle; commits intimidation, a Class A misdemeanor. (b) However, the offense is a: (1) Level 6 felony if: (A) the threat is to commit a forcible felony; (B) the person to whom the threat is communicated: (i) is a law enforcement officer; (ii) is a witness (or the spouse or child of a witness) in any pending criminal proceeding against the person making the threat; (iii) is an employee of a school or school corporation; (iv) is a community policing volunteer; (v) is an employee of a court; (vi) is an employee of a probation department; (vii) is an employee of a community corrections program; (viii) is an employee of a hospital, church, or religious organization; or (ix) is a person that owns a building or structure that is open to the public or is an employee of the person; and, except as provided in item (ii), the threat is communicated to the person because of the occupation, profession, employment status, or ownership status of the person as described in items (i) through (ix) or based on an act taken by the person within the scope of the occupation, profession, employment status, or ownership status of the person; (C) the person has a prior unrelated conviction for an offense under this section concerning the same victim; or (D) the threat is communicated using property, including electronic equipment or systems, of a school corporation or other governmental entity; and (2) Level 5 felony if: (A) while committing it, the person draws or uses a deadly weapon; or (B) the person to whom the threat is communicated: (i) is a judge or bailiff of any court; or (ii) is a prosecuting attorney or a deputy prosecuting attorney. (c) “Communicates” includes posting a message electronically, including on a social networking web site (as defined in IC 35-42-4-12(d)). (d) “Threat” means an expression, by words or action, of an intention to: (1) unlawfully injure the
person threatened or another person, or damage property; (2) unlawfully subject a person to physical confinement or restraint; (3) commit a crime; (4) unlawfully withhold official action, or cause such withholding; (5) unlawfully withhold testimony or information with respect to another person’s legal claim or defense, except for a reasonable claim for witness fees or expenses; (6) expose the person threatened to hatred, contempt, disgrace, or ridicule; (7) falsely harm the credit or business reputation of the person threatened; or (8) cause the evacuation of a dwelling, a building, another structure, or a vehicle.

IC-35-45-10-2 “Harassment” defined Sec. 2. As used in this chapter, “harassment” means conduct directed toward a victim that includes but is not limited to repeated or continuing impermissible contact that would cause a reasonable person to suffer emotional distress and that actually causes the victim to suffer emotional distress. Harassment does not include statutorily or constitutionally protected activity, such as lawful picketing pursuant to labor disputes or lawful employer-related activities pursuant to labor disputes.

IC 35-45-2-2 Harassment; “obscene message” Sec. 2. (a) A person who, with intent to harass, annoy, or alarm another person but with no intent of legitimate communication: (1) makes a telephone call, whether or not a conversation ensues; (2) communicates with a person by telegraph, mail, or other form of written communication; (3) transmits an obscene message, or indecent or profane words, on a Citizens Radio Service channel; or (4) uses a computer network (as defined in IC 35-43-2-3(a)) or other form of electronic communication to: (A) communicate with a person; or (B) transmit an obscene message or indecent or profane words to a person; commits harassment, a Class B misdemeanor. (b) A message is obscene if: (1) the average person, applying contemporary community standards, finds that the dominant theme of the message, taken as a whole, appeals to the prurient interest in sex; (2) the message refers to sexual conduct in a patently offensive way; and (3) the message, taken as a whole, lacks serious artistic, literary, political, or scientific value.
Appendix B – Crime & Fire Statistics Definitions

Section I: Crime Definitions

The definitions provided below are to help you better understand what information is being requested for the Crime Statistics in this report.

<table>
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<th>Definition of Locations and Crime Categories</th>
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<tr>
<td><strong>Locations</strong></td>
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<tr>
<td><strong>Campus:</strong> Statistics include academic and office areas, all student / staff lounge areas on the main campus location.</td>
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<tr>
<td><strong>Non-campus</strong> statistics consist of off-campus buildings and property owned or controlled by Ivy Tech Community College-Columbus Region.</td>
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<tr>
<td><strong>Public property</strong> statistics consist of streets, sidewalks, and parking facilities contiguous to, but not within, the campus. These statistics are provided voluntarily by surrounding agencies.</td>
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| **Crime Categories**                          |
| **Homicide:** Murder / Non-negligent Manslaughter: The willful killing of one human being by another. |
| **Negligent Manslaughter:** The killing of another person through gross negligence. |
| **Forcible sex offenses:** Any sexual act directed against another person, forcibly or against that person’s will. Includes forcible rape (toted separately), forcible sodomy, sexual assault with an object, and forcible fondling. |
| **Non-forcible sex offenses:** Unlawful non-forcible sexual intercourse. Includes incest and statutory rape. |
| **Sex Offenses Reported to College Administrators:** This category includes incidents reported to college officials, regardless of where they occurred, in which the victim chose not to file police reports. |
| **Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear. |
| **Aggravated assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.) |
| **Burglary:** Structures - the unlawful entry into a building or other structure with the intent to commit a felony or a theft. Vehicles - the unlawful entry into a locked vehicle with the intent to commit a felony or a theft. |
| **Theft:** Motor vehicles – the theft of a motor vehicle, including automobiles, trucks, motorcycles, golf carts and mopeds. Bicycles – the theft of any bicycle, regardless of value. May include bicycles taken during the commission of a burglary. |
| **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, or personal property of another. |
Hate Crimes: Any of the above listed crimes and any other crime involving bodily injury reported to local police agencies or to a campus security authority in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim. Under the new Higher Education Opportunity Act of 2008, campuses now must report Hate related Larceny-Theft, Simple Assault, Intimidation, and Property destruction or vandalism.

Arrest: A person (juveniles included) taken into custody (jail) or a citation issued for violation of liquor, drug, or weapons laws (defined below).

Disciplinary Referral: The referral of any person to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction. If both an arrest and disciplinary referral are made, only the arrest is counted.

Liquor Laws: The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. Driving under the influence and drunkenness violations are excluded.

Drug Laws: Violations of laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Weapons Laws: The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, knives, explosives, or other deadly weapons.
### Section II: Fire Safety Definitions

- **Cause of fire**: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

- **Fire**: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

- **Fire Drill**: A supervised practice of a mandatory evacuation of a building for a fire.

- **Fire-related Injury**: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, faculty, staff, visitors, firefighters, or any other individuals.

- **Fire-related Death**: Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire. A fire related death may also be when a person dies within one year of injuries sustained as a result of the fire.

- **Fire Safety System**: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire, including:
  - Sprinkler or other fire extinguishing systems
  - Fire detection devices
  - Stand-alone smoke alarms
  - Devices that alert one to the presence of a fire, such as horns, bells, or strobe lights
  - Smoke-control and reduction mechanisms
  - Fire doors and walls that reduce the spread of a fire

- **Value of Property Damage**: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including:
  - Contents damaged by fire
  - Related damages caused by smoke, water, and overhaul
  - Does not include indirect loss, such as business interruption
Appendix C - Important Phone Numbers

**IVY TECH**

- Campus Security (Non-Emergency) 812-374-5223
- Campus Security (Emergency) **812-348-7233**
- Lost and Found 812-374-5101
- Nashville Site 812-988-5880
- Greensburg Site 812-663-9493
- North Vernon Site 812-346-2468
- Seymour Site 812-519-2923
- Assistant to Vice Chancellor of Student Affairs 812-374-5130
- Vice Chancellor of Student Affairs 812-374-5222
- Vice Chancellor of Academic Affairs 812-314-8619
- Executive Director of Facilities 812-374-5223
- Human Resources 812-374-5119

**Columbus**

- Columbus Police Department 812-376-2600
- 211—First Call for Help **211**
- American Red Cross 812-379-9551

**Police/Fire/Ambulance** **911**