Open Education Resource Policy

Sarah Shepler
Jenny Eggenspiller
Laura Lanning
Project Information

- Lack of formal college policy has been a roadblock for OER adoption statewide
- ALP Team charged with writing OER policy for adoption into ASOM (Academic Support & Operations Manual)
- Project Sponsor: Sara Proffitt, Director of Instructional Design Services
- Project Coach: Lynnea Melham, VCAA Marion Campus
Open Education Resources (OER), defined

- Open Educational Resources are any type of educational materials that are in the public domain or introduced with an open license. The nature of these open materials means that anyone can legally and freely copy, use, adapt and reshare them.
  - print
  - online
  - textbook, books
Importance of OER

- ATD Report Fall 2018
  Participant Experiences and Financial Impacts:
  Findings from Year 2 of Achieving the Dream’s
  OER Degree Initiative

![Diagram showing the importance of OER in various aspects of education.]

Source: SRI Student Survey
OER Current State

• OER statewide committee
• Lumen partnership
• ASAP and Business courses being developed
• Efforts have been sporadic across the state
  ○ Lumen Catalog
Need for Policy

• A policy would encourage support and offer guidelines for statewide implementation

• Student Success (Goal 1):
  ○ 8-Week Courses
    Increased access and equity—materials available on the first day of class
  ○ Quality and Vetting of Materials
    More relevant materials that better align with course objectives

• Completion (Goal 3):
  ○ Affordability
    Students save $66-$121 per course (ATD study)
Policy Creation Process

• Difference between policy and process
• Steps of Process:
  ○ Met with project sponsor
  ○ Met with Coach
  ○ Researched other Community Colleges OER Policies
  ○ ALP Team reviewed ASOM to determine appropriate format and structure
  ○ Drafted policy and sent to OER Committee for review/feedback
  ○ Incorporated feedback before sending to CAOC (Campus Academic Officers) for initial vetting
  ○ ALP Team attended March CAOC Meeting to present OER Policy
Future State

- OER Policy was presented and approved by CAOC on 3/20/19
- Share OER Policy
- OER Committee to develop process guide that can be used on campuses across the state
Professional Growth

• Learned about OER
• Project Management
  ○ Seeing a project through from beginning to end
  ○ Scope Creep
  ○ Timeline
• College Processes
• Organizational Savvy
Questions?

Laura Lanning, lhapner2@ivytech.edu
Jenny Eggenspiller, jeggenspiller@ivytech.edu
Sarah Shepler, sshepler1@ivytech.edu
Campus OER Resources

- Campus OER Committee Member
  
  https://www.ivytech.edu/bookstore/28266.html

Additional Resources


https://www.cccoer.org/
Online Scheduling Project

Presented by
Sarah Cleveland, Darlene Dulin,
Robyn Frederick, Rebecca Keen
Introduction

• This presentation will focus on the process of working within a statewide committee to develop a proposal for buy-in.
• The presenters will share how they developed their project charter and moved through the project to come up with a final proposal.
• Details of the actual project are currently confidential, and will not be shared in this presentation.
Action Learning Project (ALP) Criteria:

- Statewide Impact
- Involves Multiple Departments
- Support of Involved Senior Leadership
- Complex Issues
- Defined Start and End
- Able to Complete within 1 year
Assigned ALP Project: Coordinating Scheduling for DE

Overview and Planning Consisted of:
• Sponsor
• Origin
• Primary Department Responsibility
• Current State
• Future State
• Progress
• Challenges
• Resources
Project Charter

• Contract between team and sponsors
• States what will be delivered
• Defines the following:
  ▫ scope
  ▫ objectives
  ▫ overall approach for the work on the project
• Critical for:
  ▫ initiating
  ▫ planning
  ▫ executing
  ▫ controlling
  ▫ assessing progress of the project
## Project Charter

**Project Name:**

**Prepared By:**

### PROJECT CHANGE LOG

<table>
<thead>
<tr>
<th>Person or Department Requesting Change</th>
<th>Description of Change</th>
<th>Date</th>
<th>Scope</th>
<th>Schedule</th>
<th>Staffing</th>
<th>Spending</th>
<th>Change Approved? Yes/No</th>
</tr>
</thead>
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**Team Ivy**

**Talent Development**

**Ivy Tech Community College**
Process

1. Met with sponsors to ensure that we understood the project and its deliverables
2. Documented the project and deliverables using the charter
3. Circulated the charter for signatures of the team and project sponsors
4. Documented changes in scope and circulated for signatures

Objective: Eliminate or reduce scope creep and miscommunication between the sponsors and the working team
Challenges

- Working on a statewide confidential project
- Scope changed mid-way through
- Distance between team members
- Definition of done
Summary

- Exposure to new functional areas and people
- Experience influencing up, down, and across the College
- Involvement in complex problem solving and decision making
- Improved understanding of the Ivy Tech statewide system
- Capability to understand the needs of others and create buy-in for change.
- Team building skills to create and foster a successful project team.