Ivy Tech Community College of Indiana

POLICY TITLE
Voting Procedures

POLICY NUMBER
ASOM 9.10

PRIMARY RESPONSIBILITY
Academic Affairs

CREATION
Created January 2014: Updated July 2014; revised October 2017/effective immediately

PURPOSE
Clarifying voting processes for Academic Affairs committees and organizations; suggesting voting processes for all Ivy Tech committees

ORGANIZATIONAL SCOPE
Faculty and staff

DEFINITIONS
Majority – More than half.

Abstention – The act of opting to not vote. Abstentions are not counted for or against the motion.

POLICY
Ivy Tech committees and organizations typically require 75% of votes to pass a motion. Only votes cast will be used to compute the passing of a motion.

PROCEDURES
Once a vote is called, votes in favor or the motion, votes in opposition to the motion, and those abstaining will be tallied. Votes in favor and opposition should be totaled and the required vote for passing a motion (75%, in most cases) will be calculated from this total.

Example 1: A motion is called to vote in a committee with eleven members. 75% of votes is required in order to pass the motion, per committee rules. Five members vote in favor of the motion, four vote in opposition to the motion, and two abstain. Votes of those in favor and in opposition are totaled, showing nine votes, meaning seven votes are required to achieve a 75%. The motion fails.

Example 2: A motion is called in a meeting with fourteen voting participants. 75% of votes cast are required to pass the motion. Nine members vote in favor of the motion, three vote in
opposition, and two abstain. Votes of those in favor and opposed are totaled, adding to twelve votes. 75% of twelve votes to pass requires nine votes. Nine votes in favor see the motion pass.

**Example 3:** A motion is called in a meeting with eleven voting participants. 75% of votes cast are required to pass the motion. Six vote in favor of the motion, three against, and two abstain. Nine total votes are cast, so seven votes are required to meet 75% threshold. Only six were cast in favor, so motion fails.

**REFERENCES**

**RESOURCE PERSON**
Assistant Vice President for Academic Policy