



IMPORTANT NOTICE

Ivy Tech Lawrence Bursar Office closing

Effective May 11, 2019

You have several convenient options to help you through this transition.

- **Transcript requests** and increasing your printing fund can be done via MyIvy
- **Certification payments** can be made by phone or online via the Cass system
- **Cash payments** will no longer be available at this location. CVS has the capability to load cash onto a prepaid card or you can purchase a money order. Prepaid cards can be used in MyIvy to pay for tuition, printing, testing or transcripts.
- **Visit the Ivy Tech Indianapolis Bursar's Office**, located at 50 W. Fall Creek Parkway, North Drive, Indianapolis, IN 46208. Open 8:30 a.m. - 5:30 p.m. Monday through Thursday and 9 a.m. - 4:30 p.m. on Friday. Also open from 9 a.m. - 12 p.m. on the second Saturday of each month.
- **Bus passes** are sold at the downtown office in NMC 127. Contact the Express Enrollment Center if you are unable to get downtown to purchase a pass.

Your local Express Enrollment Center can also help!

Your nearest Express Enrollment Center will provide assistance you need. If you have a matter the EEC is unable to assist with, contact the Bursar's Office. Your nearest Express Enrollment Centers are located:

Downtown: 50 W. Fall Creek Pkwy., N. Dr. Indianapolis IN 46208

Lawrence: 9301 E. 59th Street Indianapolis, IN 46216

Noblesville: 300 N. 17th Street Noblesville, IN 46060

For more information, visit the
Indianapolis Bursar's Office or contact
Indy-Bursar@ivytech.edu
317-921-4426