Reverse Transfer Guiding Principles

Definitions and Parameters:

- Campuses have the ability to award AAS degrees through Reverse Transfer.
- Central Office will continue to award AA, AFA, AS, and AGS. Campuses should not be offering these types of degrees via reverse transfer without involvement of central office.
- Reverse Transfer degrees are awarded to the last campus the student had a major on SGASTDN, not the campus they are living closest to now.
- 2nd Associate degrees, CTs, TCs, and STGEC notations are not covered under reverse transfer. *(Please be aware of this when trolling)*

Degrees are awarded under current year curriculum, with all other graduation and transfer guidelines followed including:

- 15 college level degree applicable hours – no V or PLA credit included in number
- 2.0 GPA to be eligible for graduation
- No previous associate degree (from Ivy Tech or elsewhere), bachelors, or masters
- Substitution guidelines cannot be exceeded
- Transfer guidelines and best practices still in effect

Attributes of Reverse Transfer:

<table>
<thead>
<tr>
<th>Central Office</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVR – Reverse Transfer Review</td>
<td>RRTR – Regional Reverse Transfer Review</td>
</tr>
<tr>
<td>REVG – Reverse Transfer Graduate</td>
<td>RRTG - Regional Reverse Transfer Graduate</td>
</tr>
</tbody>
</table>

* Please note, currently these student attributes will not help you pull reports. You will need to track these outside of Banner. Our hope is that we will be able to pull this data with adjustments in NEWT.

Transferring in Capstone Courses – This ONLY appears and applies in Reverse Transfer instances

May use applicable 300/400 level course work for a Capstone course.

Current partners have communication plans that go to Central Office. Current partners include Purdue, WGU, ISU, University of Phoenix, and Ottawa University. It is important that campus communication with other institutions does not create confusion or contradict current agreements. This will only cause confusion. Our communication needs to be consistent across Ivy Tech with regard to reverse transfer.

If you are unable to award an AAS degree and would like Central Office to review it, please contact Michal Stacy. Michal will contact the campus Registrar with reverse transfer candidates that would be most benefited using AAS curriculum.

Courses that are typically not transferred in:

- Practicum courses
- Clinical Courses
Students are usually given 3 semesters (excluding Summer) to resubmit or complete outstanding requirements for curriculum year to be honored.

If there is an outstanding requirement communicated to the student, the assumption should be the student will be completing it at the 4 year institution. Since participation in reverse transfer is voluntary by our partners, our aim is to keep them at that institution, or it jeopardizes the continuation of the partnership.