

**MINUTES OF THE MEETING OF THE STATE BOARD OF TRUSTEES  
IVY TECH COMMUNITY COLLEGE OF INDIANA  
COLUMBUS, INDIANA  
JUNE 10, 2010**

Chairman Kaye H. Whitehead called the June 10, 2010, regular meeting of the State Board of Trustees to order at 10:30 a.m. in Room 200 of the Ivy Tech Community College – Columbus Campus, 4475 Central Avenue, Columbus, Indiana.

**A. ROLL CALL:**

Assistant Secretary William F. Morris called the roll and the presence of a quorum was announced. The following State Trustees were present:

**Ms. Kaye H. Whitehead, Chair**  
**Mr. Lee J. Marchant, Vice Chair**  
**Mr. Kevin M. Ahaus**  
**Ms. Linda Buskirk**  
**Ms. Debora K. Butterfield**  
**Mr. David M. Findlay**  
**Mr. Richard R. Halderman**  
**Mr. Anthony J. Moravec**  
**Mr. Norman E. “Ned” Pfau, Jr.**  
**Mr. Steve Schreckengast**  
**Mr. Leslie C. Shively**  
**Mr. V. Bruce Walkup**

Trustees unable to attend the meeting:

**Mrs. Anne K. Shane, Secretary**  
**Ms. Lillian Sue Livers**

**B. NOTICES OF MEETINGS MAILED AND POSTED:**

Assistant Secretary William F. Morris confirmed that notices of the June 10, 2010, regular meeting were properly mailed and posted.

**C. APPROVAL OF BOARD MINUTES:**

Chairman Kaye H. Whitehead directed the trustees’ attention to the minutes of the April 15, 2010, regular board meeting. Trustee David M. Findlay made the motion to approve the minutes of the April 15, 2010, regular meeting as submitted. Trustee Anthony J. Moravec seconded the motion, and the motion was carried unanimously.

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**D. COMMITTEE REPORTS:**

- Item 1** Chairman Whitehead reported that there had been no Executive Committee meetings held since the Board last met.
- Item 2** Chairman Whitehead called upon Trustee Norman E. “Ned” Pfau, Jr. for the **Budget and Finance Committee Report**. Trustee Pfau reminded the trustees of the detailed discussions of the following resolutions during the committee meetings the previous afternoon and moved for the approval of:

**Resolution Number 2010-30, Approval of the College 2010-Fiscal Year Internal Operating Budget**

Trustee Moravec seconded the motion, and the motion carried unanimously.

**Resolution Number 2010-31, Approval of Three-Year Agreements with Eleven Furniture Suppliers**

Trustee Moravec seconded the motion, and the motion carried unanimously.

**Resolution Number 2010-32, Approval of Information Technology Consolidation Project Consulting Services Contract with G2 Group, Inc.**

Trustee Richard R. Halderman seconded the motion, and the motion carried unanimously.

Trustee Pfau said that the Committee heard a report from Vice President for Finance and Treasurer Bob Holmes that the College’s bond rating has moved up from an AA- to an AA according to Fitch Ratings.

Speaking on behalf of the Sellersburg Region, Trustee Pfau presented President Snyder with an Ivy Tech logo tie that is being used as a marketing and fundraising item for that region.

- Item 3** At this time to accommodate Trustee V. Bruce Walkup’s schedule, Chairman Whitehead called on him to give the **Buildings, Grounds, and Capital Committee Report**. Trustee Walkup reminded the trustees of the detailed discussions of the following resolutions during the committee meetings the previous afternoon and moved for the approval of:

**Resolution Number 2010-34, Approval of the Ivy Tech Community College of Indiana Legislative Request for Capital Funds for the 2011-13 Biennium and the Ten-Year Capital Improvement Plan for 2011-21**

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Trustee Moravec seconded the motion, and the motion carried unanimously.

**Resolution Number 2010-35, Approval to Receive Approximately 6.67 Acres of Land in Warsaw as a Gift from the City of Warsaw, Region 2/North Central**

Trustee Findlay commented that this is a very generous act on behalf of the City of Warsaw and represents part of the great partnership that will be developed in a community within the North Central Region. He said that this has allowed the College to acquire the needed acreage for the campus and for future expansion. Trustee Findlay seconded the motion, and the motion carried unanimously.

**Resolution Number 2010-36, Approval to Dispose of College Land in Anderson Not Needed by the College by an Exchange for Improved Property Between Anderson and Alexandria, Region 6/East Central**

Trustee Steve Schreckengast seconded the motion, and the motion carried unanimously.

**Resolution Number 2010-37, Approval to Exercise a Two-Year Renewal Option for the Connersville Instructional and Technology Center, Region 9/Whitewater**

Trustee Halderman seconded the motion, and the motion carried unanimously.

At this time during the regular meeting, Chairman Whitehead called a public hearing for the consideration and awarding of public works contracts. Trustee Walkup made the motion to approve **Resolution Number 2010-38** for the approval of the Indianapolis Fall Creek expansion new construction and renovation project bid package four contracts. Trustee Pfau seconded the motion. Chairman Whitehead asked if anyone in attendance had anything to present to the Board regarding this resolution or any questions about this resolution, and no one came forward. Chairman Whitehead called for a vote to approve **Resolution Number 2010-38, Approval of Indianapolis Fall Creek Expansion New Construction and Renovation Project Bid Package Four Contracts, Region 8/Central Indiana**, and the motion carried unanimously.

Concluding his report, Trustee Walkup made the motion to approve **Resolution Number 2010-39** for the approval of the Warsaw new construction project bid package one contracts in Warsaw. Trustee Findlay seconded the motion. Chairman Whitehead asked if anyone in attendance had anything to present to the Board regarding this Resolution or any questions about this about this resolution, and no one came forward. Chairman

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Whitehead called for a vote to approve **Resolution Number 2010-39, Approval of Warsaw New Construction Project Bid Package One Contracts, Region 2/North Central Indiana**, and the motion carried unanimously. Chairman Whitehead closed the public hearing.

**Item 4** Chairman Whitehead called on Trustee Linda Buskirk for the **Planning and Education Committee Report**.

Trustee Buskirk reminded the trustees of the detailed report and discussion during the previous day's Planning and Education Committee meeting and moved to approve **Resolution Number 2010-33, Approval of New Programs**. Trustee Moravec seconded the motion, and the motion carried unanimously.

Trustee Buskirk reported that the Committee heard updates on student financial aid trends and the Achieving the Dream (ATD) interventions that were approved by the Senior Leadership Council to improve student success and retention.

**Item 5** Chairman Whitehead called on Trustee David M. Findlay for the **Audit Committee Report**. Trustee Findlay reported that there were no action items to bring before the Board. He reported that the Committee heard from Executive Director of Internal Audit Mike Davis who provided an update on the 2009-10 audits and the progress against the audit plan. The Committee also reviewed the three-year audit plan and the internal audit focus on technology, construction, and financial aid. They also reviewed audit reports that were issued in the last two months.

**Item 6** Chairman Whitehead called on Trustee Steve Schreckengast for the **Workforce and Economic Development Committee Report**. Trustee Schreckengast reported that there were no action items to bring before the Board. He reported that the Committee heard from Ms. Sue Smith, Executive Director for WED at the Columbus Region, who spoke about the region's partnerships with Cummins and Honda. The Committee was also introduced to the new Grants Director, Matt Hawkins, and learned more about his role in the WED department. Trustee Schreckengast said that Committee also heard from Vice President for WED Susan Brooks and Vice President for Program Analysis and Engagement Jeff Terp about an upcoming National Association of Manufacturing Skills Certification Systems project in which Ivy Tech is one of five states to participate. Concluding his report, Trustee Schreckengast reminded the trustees of the upcoming visit on June 16 by U. S. Assistant Secretary of Labor, Jane Oates, and encouraged them to attend.

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**E. TREASURER'S REPORT:**

Chairman Whitehead called on Bob Holmes, Vice President for Finance and Treasurer, for the **Treasurer's Report**.

- Vice President Bob Holmes reported that we have completed 11 months of the 2009-10 fiscal year, and we will begin the year-end close process in about three weeks. While the year has had its economic challenges, the College is ending 2009-10 in solid financial shape. Through May, our revenues have increased by nearly \$70 million over the same date a year ago. This growth is primarily the result of our enrollment growth: student fee revenues are up about \$64 million. State appropriations continue to arrive as budgeted, which was discussed during yesterday's Budget and Finance Committee meeting. This is good news compared to what other states are experiencing. State appropriations are up \$6.5 million over last year, and nearly all of that is due to state reimbursement of debt service payments for our new academic buildings in Elkhart, Warsaw, Sellersburg, Indianapolis, Fort Wayne, Logansport, and Greencastle—all projects that were funded by our last two bond issues. Investment income is down about \$800,000 from last year as a result of falling interest rates. Other income and transfers in are running about even with last year. The minor decline we had is a result of completing the three-and-a-half year Banner Integrated Information Systems project in August and reducing the transfers in of money that we saved up over several years to pay for that project. Total expenses are up about \$26.5 million compared to last year, so we continue to have a positive differential. Compensation costs have increased by \$17 million, primarily due to adding new full- and part-time faculty and staff to serve the roughly 30 percent increase in full-time equivalent (FTE) students we had this year. Other expense increases including supplies, equipment, utilities, leases, and transfers out primarily for debt service totals about \$9.4 million. Vice President Holmes said that the chancellors and finance directors both centrally and across the regions have done a good job in managing their budgets. He also reported that the College makes bond payments on our outstanding debt twice a year: July 1 and January 1. While the State reimburses us for that, the reimbursement comes one to two months after we make our payments. This year, our July 1 payment is approximately \$23 million, so we have been becoming more liquid with our investment portfolio and have scheduled investments to mature in order to make that payment as well as cover us until the State's reimbursement comes in. Two months ago, we also filed for our first pre-payment interest subsidy from the federal government for our Build America Bonds. We have received the first pre-payment of about \$700,000. Vice President Holmes called for questions, and there were none. Trustee Halderman made the motion to approve the Treasurer's Report. Trustee Leslie C. Shively seconded the motion, and the motion carried unanimously.

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**F. STATE OF THE COLLEGE:**

Chairman Whitehead called on President Thomas J. Snyder for the **President's Report**.

- President Snyder reminded the trustees that Executive Director of Financial Aid Management Ben Burton provided an Engagement Report on Financial Aid during yesterday's Planning and Education Committee meeting. He called upon Chancellor Dr. John Hogan for a report about the Columbus Region.

The engagement report and the regional report were provided for information only; no Board action was required.

(Narratives and PowerPoint presentations were distributed to the Board prior to the meeting and are on file with the approved minutes of this meeting.)

- Reflecting on his two years as President of Ivy Tech Community College, President Snyder said that one of his goals was to make everyone fee empowered—from our 7,000 faculty and staff member to our 150,000 students—and he identified instances where his goal has come to fruition. With involvement from employees across the state, we were able to put together a budget that included a \$16 million rainy day fund. We worked as a team to streamline our furniture purchasing and to use minority- and women-owned businesses and Indiana manufacturers. We are bringing in all of our construction on time. We have worked as a team on the Achieving the Dream initiatives which has led to Indiana's being the only state to have a statewide initiative of getting people into college and successfully completing collage. He said our success today is due to all of the hard work and dedication of every employee and every student. Ivy Tech does change lives, and it is our hope that by changing these lives, Ivy Tech will change Indiana.
- President Snyder provided an overview of the transformation of the College's 2010 Strategic Plan "Changing Lives, Changing Indiana" to the 2013 Strategic Plan "Accelerating Greatness." He invited the two chairs of those two strategic planning councils to give more detailed reports about the evolution of the College's strategic planning process.

Southwest Regional Chancellor Dr. Dan Schenk chaired the 2010 strategic planning council, and he reported that this plan had to come together in a short period of time. The College was about to undergo a reaccreditation visit conducted by the Higher Learning Commission (HLC), and the HLC had previously cited the College's strategic planning process as a weakness. Chancellor Schenk said that while the limited amount of time did not provide the opportunity for a "grass roots" effort, he believes that that 2010 Plan has provided the infrastructure and much of the baseline work to allow the 2013 Strategic Plan to move forward. This was our first experience with putting together a comprehensive strategic plan that included dashboards and metrics. The 2010 Plan expires later this month and a final report will be shared with

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the Board at their meeting in August. Tremendous progress on our strategic planning process has been made to date, and Chancellor Schenk thanked the trustees for the continued support.

Richmond Regional Chancellor Jim Steck chairs the 2013 strategic planning committee, and he recognized Dr. Schenk for all of his help with the development of the 2010 Plan. He and his group took the college to the next level in the strategic planning process. He said that this strategic planning process continues to involve hundreds of Ivy Tech faculty and staff from all over the College, as well as community leaders from all over the state. We have strategy champions, teams of initiative champions, metric owners, and a communications team. This Plan will also have dashboards and metrics of inputs and outputs. Chancellor Steck said that detailed progress reports will be provided to the Board three times a year, in October, February, and June; and a launch report to kick things off will be provided at the Board meeting in August. The progress reports have been structured as “executive summary” reports that will include electronic links to web pages in the event anyone wants to see more detail about what is happening from each of the initiatives. Vice President for Communications and Marketing Jeff Fanter reminded the trustees about the College’s Accelerating Greatness website and provided a brief demonstration of the site. He explained that the site is constantly updated with current information citing that the executive dashboards were recently added. Trustee Findlay said it would be useful for the trustees to receive e-mail prompts with links to the notable updates. Vice President Fanter said this would be added to the communications plan. Concluding the report, Chancellor Steck acknowledged all of the work and progress made by all of the various teams of employees, students, and community leaders across the College and state on the 2013 Strategic Plan.

- President Snyder said that the success of the country was built upon the strong middle class. The people most impacted by the current financial situation are those in the middle class or just on the fringes of middle class. They may not quite have the skill set to get to where they want to be in the middle class. Part of that deals with education. Education is critically important to change what we do today. The focus of the country is that we need to fix our educational system in K-12. Radical changes need to be made, but it will take time. The only change agent for those people is the community college, a fact that is now starting to be recognized. Now, Ivy Tech is a critical policy tool not only in Indiana but also across the country.

**G. OLD BUSINESS:**

Chairman Whitehead called for old business, and there was none.

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**H. NEW BUSINESS:**

Chairman Whitehead called for new business.

- Chairman Whitehead thanked Chancellor Hogan and his staff for their hospitality hosting these meetings. She also thanked Trustee Moravec for hosting last night's reception.
- Chairman Whitehead explained that the terms of several regional trustees expire on June 30 each year, on a staggered basis. Additionally, she explained that vacancies exist on certain regional boards. The respective Regional Board Nominating Committees recommend that the candidates named on the attachment to the resolution be either appointed or reappointed to serve on their respective regional boards. Trustee Halderman moved to approve **Resolution Number 2010-40, Appointment and Reappointment of Regional Trustees**, with the names set forth in the attachment to the resolution. Trustee Findlay seconded the motion, and Chairman Whitehead called for further discussion. Trustee Schreckengast said Mr. Jerry Hendress is currently very active on the Lafayette Regional Board and welcomes his reappointment. He also said that new candidates, Dr. Isaac Rivera and Mr. Greg Thoennes, would be great additions to the Lafayette Regional Board. Trustee Buskirk said that Ms. Sandra Kemmish is a new Northeast Regional trustee candidate who sought us out; Trustee Buskirk said she is excited to see her involved in Ivy Tech. Trustee Findlay said that Ms. Maritza Robles is very active on the North Central Regional Board and her affiliation as the director of bilingual services with South Bend Community Schools provides us with an important bridge with the Latino and Hispanic community. Trustee Walkup said that Mr. David R. Doerr and Mr. Norman Lowery have been active on the Wabash Valley Regional Board and he supports their reappointment. Chairman Whitehead called for further discussion, and there was none. The motion carried unanimously.

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**I. ADJOURNMENT:**

Chairman Whitehead called for a motion to adjourn the meeting. Trustee Shively made the motion to adjourn the meeting, and Trustee Walkup seconded the motion. The motion carried unanimously.

**STATE TRUSTEES  
IVY TECH COMMUNITY COLLEGE**

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**Kaye H. Whitehead, Chairman**

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**William F. Morris, Assistant Secretary**

**Dated June 10, 2010**

**Prepared by Tina S. Phelps, Recording Secretary**