

**MINUTES OF THE SPECIAL MEETING OF THE STATE BOARD OF TRUSTEES
IVY TECH COMMUNITY COLLEGE OF INDIANA
INDIANAPOLIS, INDIANA
JULY 16, 2009**

Chairman Kaye H. Whitehead called the July 16, 2009, special meeting of the State Board of Trustees to order at 11:15 a.m. in the President's Board Room at the Ivy Tech – Central Indiana Campus, 50 W. Fall Creek Parkway North Drive, Indianapolis, Indiana.

A. ROLL CALL:

Secretary Anne K. Shane called the roll and the presence of a quorum was announced. The following State Trustees were present:

Ms. Kaye H. Whitehead, Chair
Mr. Lee J. Marchant, Vice Chair
Mrs. Anne K. Shane, Secretary
Ms. Linda Buskirk
Mr. David M. Findlay (via phone)
Ms. Lillian Sue Livers
Mr. Robert L. McCreary
Mr. Anthony J. Moravec
Mr. Steve Schreckengast
Mr. V. Bruce Walkup

Trustee unable to attend the meeting:

Mr. Norman E. "Ned" Pfau, Jr.

B. NOTICES OF MEETINGS MAILED AND POSTED:

Secretary Anne K. Shane confirmed that notices of the July 16, 2009, special meeting were properly mailed and posted.

Chairman Whitehead announced that approval of the June 11, 2009, regular meeting minutes, the report of the President, and the report of Board committees would be deferred until the next regular meeting on August 13, 2009.

C. COMMITTEE REPORTS:

Item 1 In the absence of Trustee Norman E. "Ned" Pfau, Jr., Chairman Whitehead called upon Vice President for Finance and Treasurer Robert C. Holmes to give the **Budget and Finance Committee Report**.

**BOARD MINUTES
JULY 16, 2009**

Vice President Holmes first recognized Mark Husk, Assistant Treasurer; and Janice Hoffman, Budget Officer, for all of their efforts in putting together the College's budget and then explained that his presentation would address the first two resolutions on today's agenda: **Resolution Numbers 2009-28 and 2009-29**. He said that the budget and student fee proposals discussed today are consistent with discussions at both the April and June State Trustees meetings. They are also consistent with the findings of KPMG that were shared with the Board last December. Vice President Holmes then reviewed in detail PowerPoint slides that depicted the state operating and capital appropriations recently approved by the Indiana General Assembly as well as the revenue and expenditure projections for the 2009-10 internal operating budget. Tuition and student fee rates were compared with other state institutions and over time.

- Vice President Holmes explained that **Resolution Number 2009-28** establishes the student fee rates for 2009-10 and 2010-11. After careful consideration of budgetary needs, a tuition increase of 4.9% is recommended for in-state students. This translates to increases of \$69.75 in 2009-10 and \$73.50 in 2010-11 per semester for a student taking 15 credit hours per semester for both 2009-10 and 2010-11. The average Ivy Tech student taking 8 credit hours per semester will have an increase of \$37.20 per semester in 2009-10 and \$39.20 per semester in 2010-11. In addition, the technology fee would increase by \$10 per semester to \$50 in 2009-10 and \$60 per semester in 2010-11. A separate \$15.00 per credit hour charge in 2009-10 and \$20.00 for 2010-11 for Internet-based distance education courses only is also recommended. He asked if anyone had any questions; there were none. Trustee V. Bruce Walkup made the motion to approve **Resolution Number 2009-28, Approval of Student Fee Rates for Fiscal Years 2009-2011**, and Trustee Lee J. Marchant seconded the motion. Chairman Whitehead called for a vote and nine trustees voted in favor of the motion; Trustee Robert L. McCreary voted in opposition of the motion. The motion carried.
- Vice President Holmes explained that **Resolution Number 2009-29** approves the internal operating budget for the College for the 2009-2010 fiscal year. The general fund unrestricted operating revenue estimate for the 2009-2010 fiscal year, as recommended by the administration, totals \$437,208,645. The Vice President for Finance and Treasurer, as directed by the President, shall affect a reduction or increase to these budget allocations as necessary in order to maintain a balanced budget for the fiscal year. Such action may occur whenever it is determined that budgeted revenue is not being collected as has been projected, or to adjust for a significant shift in enrollment between regions or sites, or to adjust for changes in other income. Trustee Anthony J. Moravec made the motion to approve **Resolution Number 2009-29, Approval of the College 2009-10 Fiscal Year Internal Operating Budget**, and Trustee Shane seconded the motion. Trustee Shane said that she will be

BOARD MINUTES
JULY 16, 2009

voting to approve the College budget because she thinks that it is a good sign that so much of the savings that have been realized and the increased student fees are going to applied to the hiring of full-time faculty. Chairman Whitehead called for a vote and nine trustees voted in favor of the motion; Trustee Robert L. McCreary voted in opposition to the motion. The motion carried by a majority vote.

- Vice President Holmes explained that **Resolution Number 2009-30** is for a contract for consulting services for the statewide capital campaign with a firm that has already been utilized for the feasibility study. He asked Vice President for Development Joyce Rogers for additional background. Vice President Rogers explained that similar contracts have not come to the Board because the regions have traditionally paid for these out of their own regional budgets and the cost for individual regional contracts have not reached the expenditure threshold that requires Board approval. She explained that Ivy Tech will save over 30 percent by consolidating the services for eight of the regional campaigns into one contract. Trustee Buskirk applauded Vice President Rogers' efforts and said that this is a milestone for the future of the College. Trustee Steve Schreckengast made the motion to approve **Resolution Number 2009-30, Approval of a Contract for Consulting Services for Ivy Tech's Return on Investment (ROI) Fundraising Campaign**, and Trustee McCreary seconded the motion. The motion carried unanimously.

Item 2 Chairman Whitehead called on Assistant Vice President for Facilities Planning Dick Tully to give the **Buildings, Grounds, and Capital Committee Report**.

- Assistant Vice President Tully explained that the Ivy Tech Anderson campus is in need of additional instructional space due to significant enrollment increases. A large portion of the Ebbertt Education Center is available for rent from the Anderson Community School Corporation and is sufficiently large that two smaller leases can be terminated and those programs moved to the Ebbertt Building. Assistant Vice President Tully also explained that the building may need additional renovations that had not yet been fully evaluated. President Snyder added that since a lease agreement with Ebbertt Education Center has not yet been negotiated or signed, the resolution should be amended to the effect that we could terminate the lease negotiation if the renovations prove to be too costly. It was suggested that an additional paragraph be added at the end of **Resolution Number 2009-31** stating "Be it further resolved, that if said lease cannot be successfully negotiated the State Trustees do hereby authorize and direct the President and any other appropriate, designated College employee to negotiate an expansion and extension of the lease agreement with EIC not to exceed \$105,000 per year for a term not to exceed five years." Trustee Shane called the question and

BOARD MINUTES
JULY 16, 2009

moved that the trustees vote in support of the resolution including the amendment as read. Trustee McCreary seconded the motion. Chairman Whitehead called for a vote to approve **Resolution Number 2009-31, Approval of a Lease Agreement for the Ebbertt Education Center, Region 6/East Central** as amended. The trustees voted unanimously in favor of the resolution as amended.

- Assistant Vice President Tully explained that he would address the next two resolutions, **Resolution Numbers 2009-32 and 2009-33** at the same time. He explained that the long-range planning for the new Elkhart campus includes the need for additional facilities and parking and therefore the need to acquire properties in the vicinity of the campus. One of the properties within the land acquisition plan for the new campus at 22259 County Road 18 between the new Elkhart campus and County Road 18 is available for purchase from Arvel and Dianne Osborne for \$140,000. Another property within the land acquisition plan for the new campus at lot 14 in Eastmore Estates, Concord Township, Elkhart County between the new Elkhart campus and County Road 18 is available for purchase from the Thomas Corson Trust for \$18,000.

Trustee Findlay made the motion to approve **Resolution Number 2009-32, Approval to Purchase 0.941 Acres of Improved Land at 22259 County Road 18 in Elkhart County, Region 2/North Central**, and Trustee Lillian Sue Livers seconded the motion. The motion carried unanimously.

Trustee Findlay made the motion to approve **Resolution Number 2009-33, Approval to Purchase 0.495 Acres of Unimproved Land at Lot 14 in Eastmore Estates, Concord Township, Elkhart County, Region 2/North Central**, and Trustee Shane seconded the motion. Trustee Findlay added that he is hearing many positive comments and appreciation about Ivy Tech's presence in this part of the state. Trustee Shane called the question, and Chairman Whitehead called for a vote on the motion to approve **Resolution Number 2009-33**. The motion carried unanimously.

D. OLD BUSINESS:

Chairman Whitehead called for old business, and there was none.

E. NEW BUSINESS:

Chairman Whitehead called for new business, and there was none.

**BOARD MINUTES
JULY 16, 2009**

F. ADJOURNMENT:

Chairman Whitehead called for a motion to adjourn the meeting. Trustee Shane made the motion to adjourn the meeting, and Trustee Moravec seconded the motion. The motion carried unanimously.

**STATE TRUSTEES
IVY TECH COMMUNITY COLLEGE**

Kaye H. Whitehead, Vice Chairman

Anne K. Shane, Secretary

Dated July 16, 2009

Prepared by Tina S. Phelps, Recording Secretary