



Ivy Tech Community College

Skills Training

FALL 2021

Indianapolis / Lawrence / Plainfield

Our Career Coaching and Employer Connections (CCEC) team is equipped to empower you with tools and resources to help grow your career and succeed in the workplace. (Career coaching may also be available for those who need guidance to discover their path.) Here are the open enrollment skills training opportunities for Fall 2021.

Health Sciences

Transportation

Hospitality

Maintenance

**Information
Technology**

Business

***Registration Closes Two Weeks Before the Start Date of the Course Unless
Otherwise Noted***



CAREER COACHING AND EMPLOYER CONNECTIONS

Class A CDL Training

Instructor: 160 Driving Academy

Description: The trucking industry needs more than 400,000 new drivers every year. If you're looking for an in-demand and financially rewarding career, consider CDL Training at Ivy Tech Community College. At the Indianapolis campus we partner with 160 Driving Academy for CDL A training.

CRN	Day(s)	Date(s)	Time	Mode	Cost
TBD	Monday - Friday	New cohort starts every week	8:00am - 4:30pm EST	In-person	\$3995

Register [here](#) or email Indianapolis-cccec@ivytech.edu for additional information.

CompTIA A+

Instructor: Deb Downey

Description: The CompTIA A+ Certification program prepares students for the CompTIA A+ certification exam and builds practical job skills for computer hardware and operating systems. These skills include the installation, maintenance and troubleshooting of common devices such as desktops, laptops, network and wireless devices, printers, and monitors. Students will master the concepts of installation and troubleshooting of common components such as CPUs, memory, disks, power supplies, and expansion cards; as well as gain valuable practical knowledge of security concepts, customer service, and business processes. Vouchers to take the A+ certification exam (220-1001 and 220-1002) are included pending the successful completion of the course.

CRN	Day(s)	Date(s)	Time	Mode	Cost
20024	Monday and Wednesday	August 30 - December 10	12:00pm - 2:00pm EST	Virtual	\$2120

Register [here](#) or email Indianapolis-cccec@ivytech.edu for additional information.



CAREER COACHING AND EMPLOYER CONNECTIONS

CompTIA Security+

Instructor: Matt Pranger

Description: The workforce preparation course is focused on the CompTIA Security+ Certification. This course will prepare participants for certification, and will meet requirements to maintain current certifications. The preparation is designed to be a continued validation of one's expertise and a tool to expand one's skillset. Preparation includes practice tests and assignments based on the certification exam. Students are required to demonstrate course objectives through the appropriate certification exam preparation materials and completion of the appropriate certification exam at the end of the course. Vouchers to take the Security+ certification exam are included pending the successful completion of the course.

CRN	Day(s)	Date(s)	Time	Mode	Cost
20025	Monday	August 30 - December 13	5:30pm - 8:30pm EST	Virtual	\$2260

Register [here](#) or email Indianapolis-ccec@ivytech.edu for additional information.

HVAC Cooling Services

Instructor: Jerry Alderman

Description: This course covers procedures used to diagnose electrical, control, mechanical and refrigeration problems common to cooling systems. Students will be familiarized with using the refrigeration cycle and temperature/pressure charts as diagnostic tools in troubleshooting refrigeration system problems. Topics include various methods of checking refrigerant charges, methods for charging air conditioning and refrigeration systems, electrical and refrigeration system components, and schematic and pictorial diagrams.

CRN	Day(s)	Date(s)	Time	Mode	Cost
20023	Tuesday and Wednesday	August 24 - October 13	10:00am-1:00pm EST	In-person	\$3900

Register [here](#) or email Indianapolis-ccec@ivytech.edu for additional information.



CAREER COACHING AND EMPLOYER CONNECTIONS

LPN Refresher

Instructor: Angela Koller

Description: This course provides a comprehensive review of medical surgical nursing, pharmacology, dosage calculations, and clinical nursing skills and techniques. LPN Nurse Refresher also provides an opportunity for former LPNs to review and learn in a non-threatening environment enabling them to progress towards contemporary nursing practice. **This is not an NCLEX prep course.

CRN	Day(s)	Date(s)	Time	Mode	Cost
20012	Self-paced	August 5 - December 31	Self-paced	Online	\$599

Register [here](#) or email Indianapolis-ccec@ivytech.edu for additional information.

RN Refresher

Instructor: Angela Koller

Description: This course provides a comprehensive review of medical surgical nursing, pharmacology, dosage calculations, and clinical nursing skills and techniques. This course provides an opportunity for former RN's to review and learn in a non-threatening environment, enabling the student to progress towards contemporary nursing practice. **This is NOT an NCLEX prep course.

CRN	Day(s)	Date(s)	Time	Mode	Cost
20014	Self-paced	August 5 - December 31	Self-paced	Online	\$599

Register [here](#) or email Indianapolis-ccec@ivytech.edu for additional information.



Nurse Refresher Skills Lab

Instructor: Kimmie Leonard

Description: This course allows those in the nursing profession to practice their skills in a lab before reentry into the workforce. Participants will learn 17 areas of instruction, including: how to take temperature, blood pressure, suctioning, physical assessments, and mixing insulin in one syringe. Topics are presented in a step-by-step approach, with clear examples.

CRN	Day(s)	Date(s)	Time	Mode	Cost
20022	Saturday	August 7	8:00a.m. - 5:00 p.m. EST	In-person	\$315
20021	Saturday	October 2	8:00a.m. - 5:00 p.m. EST	In-person	\$315
20020	Saturday	December 4	8:00a.m. - 5:00 p.m. EST	In-person	\$315

Register [here](#) or email Indianapolis-ccec@ivytech.edu for additional information.

ServSafe® Food Manager Certification

Description: The ServSafe® program is the restaurant and food service industry's leading food safety training solution. ServSafe® is a nationally recognized food safety program developed by the foodservice industry. Indiana law requires foodborne illness protection training of at least one food manager per establishment. Registration one week before the class is required to receive the manual in advance. Two pieces of identification required to take exam including one photo I.D. with signature. An Exam is given following the end of class time.

This course is offered by Indiana Restaurant and Lodging Association.

- \$155 non-member
- \$145 Member

See dates/times and register for this class at <https://www.inrla.org/page/ServSafeTraining>.

SHRM CP/SCP Certification Prep

Instructor: Rhonda Foster

Description: Advance your Human Resources career by becoming a Certified Professional (CP) or Senior Certified Professional (SCP) from the Society for Human Resource Management (SHRM). The 2021 SHRM Learning System delivers the most comprehensive, flexible, and effective SHRM-CP and SHRM-SCP exam preparation. Designed using a proven approach for teaching adult learners, this system helps you understand, apply, and engage with behavioral competencies and HR knowledge through online modules and interactive study tools. The SHRM-CP course is designed for HR professionals with 1-3 years of experience, while the SCP class has been designed for those with 3-6 years of HR experience. This course is only an exam preparatory course. Students will need to register with SHRM to take the CP or SCP exam.

CRN	Day(s)	Date(s)	Time	Mode	Cost
TBD	Tuesday	August 10 - December 7	5:30p.m. - 7:30p.m. EST	Virtual	\$1475
TBD	Thursday	August 12 - December 9	5:30p.m. - 7:30p.m. EST	In-person	\$1475

Register [here](#) or email Indianapolis-ccec@ivytech.edu for additional information.

Questions?



Email: Indianapolis-ccec@ivytech.edu



Call: 317.921.4775



Website: ivytech.edu/indyccec