



Ivy Tech Community College of Indiana – Northwest
Gary, Valparaiso, East Chicago, Michigan City

Regional Board of Trustees Meeting Minutes

September 16, 2015 | 2:00 PM | Trustees Conference Room

Gary Campus | 1440 E. 35th Street | Gary, IN 46409

I. Call to Order

Tim Stoner called the Northwest Regional Board of Trustees to order on Wednesday, September 16, 2015 at 2:03 p.m. in the Trustees' Conference Room, located at the Gary campus.

II. Roll Call

Trustees Present:

Tim Stoner
Janet Seabrook
Peter Morikis
Kris Emaus
Heather McCarthy
Andrew Kyres
Charles Weaver

Trustees Absent:

Peter Trinidad
Stuart McMillan

A quorum was present.

III. Guests and Other Attendees

Thomas Coley, Chancellor
Louie Gonzalez, East Chicago Campus President
Lisa Shaffer, Vice Chancellor Enrollment Management, Marketing, and Communications
Margaret Semmer, Vice Chancellor Academic Affairs
Rick Soria, Michigan City Campus President
Aco Sikoski, Valparaiso Campus President
Marlon Mitchell, Gary Campus President
Randy Maxson, Executive Director Institutional Effectiveness
Cindy Hall, ED Resource Development, Northwest
Mckechney Valeris, ED Computer and Technology Services
Lisa Wenzel, Director, Special Projects
Shelley Giorgio, Assistant to the Chancellor

IV. Report on Notice of Meeting

Notice for this meeting was sent to local media, posted on all four regional campuses, and announced on the college website under the Northwest region.

V. Approval of Meeting Minutes

Approval of minutes from July 15, 2015

Motion: Andrew Kyres

Second: Pete Morikis

Motion unanimously passes.

VI. Chair's Report

A. **Nomination:** Frank Cardello

1. Mr. Cardello is the vice president of operations and the CFO at Packaging Logic, Inc. in LaPorte.

Action Item:

Approve Nomination of Frank Cardello

Motion: Charlie Weaver

Second: Kris Emaus

Motion unanimously passes. The nomination will be sent for consideration by the state board of trustees.

B. Re-nominations: Stoner, Kyres, Seabrook, Trinidad, McCarthy

Action Item:

Approve Re-Nominations of Tim Stoner, Andrew Kyres, Janet Seabrook, Peter Trinidad, and Heather McCarthy

Motion: Charlie Weaver

Second: Pete Morikis

Motion unanimously passes. Re-nominations will be sent for consideration by the state board of trustees.

C. Elections

1. Nominations

a. Chair: Tim Stoner

-nominated by Kris Emaus

b. Vice Chair: Peter Morikis

-nominated by Tim Stoner

c. Secretary: Kris Emaus

-nominated by Tim Stoner



Motion to Close Nominations and Vote

Motion: Andrew Kyres

Second: Charlie Weaver

Motion unanimously passes.

2. Board officers for the 2015-16 year
 - a. Tim Stoner, Chair
 - b. Peter Morikis, Vice Chair
 - c. Kris Emaus, Secretary

VII. Chancellor's Report

A. Enrollment Report: Randy Maxson, Executive Director, Institutional Effectiveness

1. Summer 2015

- a. Summer 2015 had negligible non-revenue generating enrollments (Dual Credit and Apprentices).
- b. Gary's FTE numbers (-43% change) appear to correlate with several systemic changes:
 - i. Out-of-state Distance Education FTE moved from the Regions to the State (Fall 2013).
 - ii. Student course search protocols changed from Alpha listings (Gary was first on the list as A1) to student's Home Campus listings (Spring 2014).
 - iii. Online courses were redistributed within the Northwest Region, attaching a course to the campus of the instructor instead of centralizing all online courses at the Gary campus (2014-2015 year).
- c. As of August 31st, using Summer 2014 End of Term numbers as targets, the Northwest Region Summer 2015 enrollments had reached 97.7% of the Headcount and 95.1% of the FTE targets.

2. Fall 2015 (started 08/24/15)

- a. Gary's FTE numbers (-32% change) continue to correlate with the systemic changes noted above.
- b. As of August 31, using Fall 2014 End of Term numbers as targets, the Northwest Region Fall 2015 enrollments had reached 78.6% of the Headcount and 88.0% of the FTE targets.
- c. Numbers typically flex due to drops and reinstatements during the first two weeks of the term.
- d. Census Count (the official enrollment numbers) used the enrollment data from September 9th which are going through the review and validation processes.

3. Gary Campus

- a. The cycle of the systemic changes will be complete next year.
- b. To boost enrollment, the region is looking at adding more courses at Gary.
- c. There has been growth at the Crown Point building.
 - i. Request to begin breaking out Crown Point numbers to track the impact of the new building.

D. Finance: Thomas Coley, Chancellor

- 1. The Summer enrollment adjustment was (\$113,174)
 - a. Gary (\$642,882)
 - b. Valparaiso \$303,494
 - c. East Chicago \$154,930
 - d. Michigan City \$ 71,284
- 2. The budget has been adjusted for the Summer enrollment change
- 3. The \$566,106 annual facility lease under Gary is for the Crown Point building.
 - a. This payment is coming out of reserves
- 4. The Michigan City lease has not been encumbered yet
- 5. Spending is on target
- 6. Apprenticeships and Dual Credit have not been entered.
- 7. Property taxes for Michigan City parking lot are final.

Action Item:



Purchases over \$20,000 with amendments

Amendments: The final MC property tax payment is for two years and is final.
The Crown Point lease is a period of one year.

Motion: Peter Morikis

Second: Andrew Kyres

Motion unanimously passes.

E. Facilities Update: Thomas Coley, Chancellor

- 1. Portage lease has been terminated; classes stopped at end of spring semester.
- 2. Maintenance projects
 - a. Contracted with Bradley to do a comprehensive system review of the Crown Point property at no charge.

F. East Chicago Campus Update: Louie Gonzalez

- 1. American Honors program is going strong and is collaborating with the College Bound program.
- 2. Visit from Anne Penny and Jeff Fanter to the new Express Enrollment Center.
 - a. The East Chicago EEC received a ringing endorsement.
 - b. Campus President Gonzalez recognized his staff and Dr. Shaffer. He expressed thanks to the chancellor and to the students that accepted and embraced the concept.

G. Gary Campus Update: Marlon Mitchell

1. Grants for neighborhood revitalization, roadwork, and internships.
2. Developing university partnerships with PUC, IUN, Indiana Tech
3. Expanding program offerings and exploring new program opportunities.
4. Crown Point Merrillville Center is going well, next board meeting to be held there.
5. IUN/Ivy Tech Arts and Sciences building is on schedule for summer 2017.

H. Michigan City Campus Update: Rick Soria

1. Engaged community with a 9/11 Memorial event.
2. Graduated second CPT class at LaPorte. Of 9 graduates, American Licorice hired 6 for full-time employment and 3 for part-time.

I. Valparaiso Campus Update: Aco Sikoski

1. Machine Tool program has over \$400K invested from private and public sources.
2. New program: Paramedic; initial equipment provided by Porter Health System.
3. Transmission/Distribution Energy Technology Lab; principal grant by NIPSCO

J. Development Update: Cindy Hall

1. Chancellor's Scholarship Dinner-October 14

VIII. Adjournment



Adjournment

Motion: Charlie Weaver

Second: Janet Seabrook

Motion unanimously passes.

Chair Tim Stoner adjourned the meeting at 3:44 p.m.

Respectfully submitted by Shelley Giorgio