



Ivy Tech Community College – Lafayette Annual Security Report 2011

3101 S. Creasy Lane
Lafayette, IN 47905

Preface

The information contained in the Ivy Tech Community College – Lafayette Annual Security Report is provided to members of the campus community in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Ivy Tech Security Department collects statistical crime data from internal records from campus security authorities, as well as local police records from the following police departments: Lafayette City Police Department, Monticello Police Department, and Crawfordsville Police Department. As required by law, the Department reports this information to the Office of Postsecondary Education on an annual basis through the Ivy Tech Community College Office of the Provost.

About Ivy Tech Community College – Lafayette campuses and sites

Ivy Tech Community College – Lafayette is a community college which encompasses over 8000 students and over 500 faculty and staff members. The Lafayette campus is comprised of four college-owned classroom/office buildings, an additional jointly owned library building between the college and the Tippecanoe County Public Library, and a building utilized by the Apprenticeship program. Approximately 2 miles off campus is the Corporate Learning Center building. Lafayette, located on I-65 approximately 60 miles northwest of Indianapolis, is the county seat of Tippecanoe County and has an estimated population of 70,000 people. The Lafayette campus is located approximately 3 miles west of I-65 just south of Indiana State Road 38 on Creasy Lane.

The Montgomery County site is a single building located on the north side of Crawfordsville and just southwest of the intersection of I-70 and US231. Approximately 500 students attend the Montgomery County site.

The White County site is a single building located several blocks northeast of downtown Monticello. Established in 2008, the site served approximately 580 students in 2010.

Classes are also periodically held at the Frankfort Public Library in Frankfort, Indiana. During the 2010 calendar year, approximately 85 students were served.

Despite the tragic events at other college and universities around the country, Ivy Tech Community College – Lafayette, has not experienced any significant major crimes in the past. However, crime and violent events can happen at any time and any place. Always be aware of your surroundings and take necessary precautions.

Developing and maintaining a safe and secure college campus is the responsibility of all students, faculty and staff, as well as the Department of Campus Security. Within the Ivy Tech community, the Department of Campus Security is assigned the primary responsibility of identifying programs, methods, and approaches to help Ivy Tech Community College – Lafayette maintain a reasonably safe and secure environment.

Contents

SAFETY AND VIOLENCE PREVENTION NOTICE	7
IVY TECH CAMPUS SECURITY SERVICES	8
Personnel	8
SERVICES	8
Citizen Complaint Procedure	8
Timely Warnings	8
Lost and Found	8
Dead Battery Jump Start Service	8
Security Escort Service	9
CAMPUS SECURITY AUTHORITIES	9
SEXUAL HARASSMENT AND SEXUAL ASSAULT	9
Harassment Policy	9
If You Have Been Sexually Assaulted	10
If You Need Medical Attention	10
Reporting and complaint procedure	10
Investigation	11
Corrective action	11
DRUG AND ALCOHOL POLICY	11
FIREARMS AND VERBAL THREATS	12
Reporting Procedure	12
Investigation	12
REPORTING CRIME OR SUSPICIOUS ACTIVITY	12
Reporting A Crime	13
Solicitors	13
Voyeurism and Indecent Exposure	13
Obscene and Annoying Phone Calls	13
Building Security	13
PERSONAL SAFETY AND SECURITY	14
Safety & Security Education	14
Safety Is A Shared Responsibility	14
Identity Theft Prevention	15
CRIME STATISTICS	16
Daily Crime Log	22
Fire Statistics	23

Ivy Tech Community College – Lafayette Annual Security Report 2011

EMERGENCY PREPAREDNESS..... 24

 Emergency Response and Evacuation Policy 24

 Emergency Communications 24

 Building Evacuations..... 24

Appendix A: Crime Definitions 25

Appendix B: Important Telephone Numbers..... 27

SAFETY AND VIOLENCE PREVENTION NOTICE

Ivy Tech Community College is concerned with the safety and security of its students, staff, and faculty, as well as guests and visitors on Ivy Tech campuses. In this age of increased threats in schools and the workplace, people have a heightened sense of concern for their own personal safety and the safety of others. It is important that if you see or hear a threat, you report it immediately to college authorities charged with campus safety and security. The intent of this notice is to remind persons of the college's policies regarding safety and violence and provide guidance for persons who perceive that someone has made a threat. The appropriate college administrators will deal with actions or statements (including notifying local law enforcement officials) that a reasonable person would interpret as leading to an act of possible violence. Comments such as a statement to "get even" with someone, a threat to kill or hurt someone, or to "blow up the building" are examples of threatening or intimidating language. The comment does not need to be said directly to the potential victim. Anyone hearing statements like this are encouraged to report this information to campus security, the Vice Chancellor for Student Affairs, or any other college official. Persons who believe that violence is their only alternative to settling a conflict are encouraged to consult the Vice Chancellor for Student Affairs or Executive Director of Human Resources for suggestions of community mental health organizations.

Ivy Tech intends to provide a safe place for all students. Violent behavior, direct or indirect threats, harassment, or intimidation will not be tolerated. It is the responsibility of all students to help keep the school safe by monitoring their own behavior and reporting incidents involving other students in any form of violence or threatening behavior. Determination of physical assault, battery, or forcible sex offenses will be grounds for immediate dismissal. A student may appeal these sanctions by following the appropriate appeal process. All student actions/behaviors are also governed by local, state, and federal laws and regulations.

IVY TECH CAMPUS SECURITY SERVICES

Ivy Tech Community College – Lafayette campus security is comprised of multiple agencies and departments providing security, law enforcement, safety, crime prevention, and emergency services. The college hires both sworn and non-sworn officers. Criminal arrests on the Lafayette campus are referred to the Tippecanoe County Prosecutor’s Office, which possesses the legal authority to commence prosecution. Criminal activities at the regional instructional sites will be referred to the appropriate legal authority in that county.

Personnel

Campus security officers are contracted employees for the college. **Security Patrol** officers are college employees. All of these officers have responsibility for parking and college regulation enforcement.

Lafayette City Police officers are sworn law enforcement officers who are also part-time employees of Ivy Tech Community College – Lafayette. Lafayette Police officers have full law enforcement power to make arrests and enforce all applicable federal, state, and local laws.

SERVICES

Citizen Complaint Procedure

Complaints by students, faculty or staff, and the public regarding Ivy Tech Community College Campus Security may be made at any time in person, by mail, e-mail, or telephone. All complaints must include the identity of the person filing the complaint; with few exceptions determined by the nature of the complaint, anonymous complaints will not be investigated. Ivy Tech will investigate complaints of substandard services or alleged improper behavior with fairness and impartiality. The Director of Campus Security will conduct investigations in conjunction with other non-involved parties as needed and establish appropriate corrective measures.

Timely Warnings

In the event that a situation arises, either on or off campus, that in the judgment of the Director of Campus Security, the Chancellor, Vice Chancellor for Student Affairs, or Site Director constitutes an ongoing or continuing threat to the community, a campus wide “timely warning” will be issued. The warning may be issued through any means appropriate including: The Ivy Tech “Campus Connect” website, the EMACS visual and audio campus communication system, text message, e-mail, and voicemail.

Lost and Found

Lost and found services operate during normal business hours. Inquiries into articles turned in to lost and found may be made at the Ivy Hall Reception Desk or at the administrative office at the regional sites.

Dead Battery Jump Start Service

Campus Security provides a dead battery jump start services for students, employees, and visitors on Lafayette campus property.

Security Escort Service

Ivy Tech Security officers at the Lafayette campus will provide a walking escort to and from your vehicle upon request at any time for your added safety and peace of mind. Call 765-430-2882 for additional information.

CAMPUS SECURITY AUTHORITIES

The federal law known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) requires “Campus Security Authorities” to report campus crime statistics to the Department of Education on an annual basis. At Ivy Tech Community College – Lafayette, Campus Security gathers and compiles the statistical information from Campus Security Authorities.

“Campus Security Authorities” as described by the Clery Act, include security and law enforcement officers, Vice Chancellors, Deans, advisors to student clubs or organizations; and other campus officials who have “significant responsibility for student and campus activities” such as, but not limited to, student discipline and campus judicial proceedings. Professional counselors are exempt from the reporting requirements while working within the scope of a license or certification.

Campus Security Authorities provide **statistical** information only to the Ivy Tech Campus Security. This process ensures that the information provided does not include any personal information. For the purposes of collecting statistical information for the annual security report, the Campus Security Authorities at Ivy Tech include the following positions:

- Director of Campus Security
- Vice Chancellor of Student Services
- Director of Student Life
- Assistant Director of Student Life
- Human Resources Department employees
- Executive Director of Administration
- Vice Chancellor of Academic Affairs
- Assistant Vice Chancellor of Academic Affairs
- White County Instructional Center Site Manager
- Montgomery County Instructional Center Site Manager

SEXUAL HARASSMENT AND SEXUAL ASSAULT

Sexual assault is the commission of an unwanted sexual act, whether by an acquaintance or by a stranger, that occurs without indication of consent of both individuals and that occurs under threat or coercion. Sexual assault can occur either forcibly and/or against a person’s will, or when a person is incapable of giving consent. A person is legally incapable of giving consent if under 18 years of age, if intoxicated by drugs and/or alcohol, is developmentally disabled; or if temporarily mentally or physically unable to do so. Anyone can be the target of sexual assault regardless of age, gender, race, ethnicity, sexual orientation, sexual history, or social class.

Harassment Policy

The college will not tolerate harassment based on gender (with or without sexual conduct), sexual orientation, race, color, religion, national origin, age, disability, and/or opposition to prohibited discrimination or participation in this or any other complaint procedure. This prohibition covers harassment against any student at an Ivy Tech campus by anyone, including other students, employees

or non-employees during any college activity or program. The policy prohibiting harassment includes adverse treatment of students because they report harassment or provide information related to such complaints.

Sexual harassment is simply one form of harassment covered by this policy. Sexual harassment encompasses unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature where:

- Submission to the conduct is an explicit or implicit term of student status (which includes academic and non-academic decisions).
- Submission or rejection of the conduct is the basis for any decision affecting that individual's student status; or such conduct has the purpose or effect of unreasonably interfering with an individual's academic performance or creates an intimidating, hostile or offensive academic environment.

Sexual harassment would include, but not be limited to, actions such as: (1) sex-oriented oral or written "kidding" or abuse, (2) photographs, drawings or graffiti of a sexual nature, (3) subtle pressure for sexual activity, (4) physical conduct such as patting, pinching, or constant brushing against another's body, and (5) explicit demands for sexual favors, whether or not accompanied by implied or overt promises of preferential treatment or threats concerning an individual's student status.

If You Have Been Sexually Assaulted

If you have been sexually assault, your first priority is your immediate safety. Don't be afraid to seek medical attention or ask for help. You have options. You are strongly encouraged to seek professional assistance and guidance.

If You Need Medical Attention

For life threatening conditions call 9-1-1 or go to the nearest hospital or clinic.

Reporting and Complaint Procedure

Students are encouraged to report harassment before it becomes severe or pervasive. A student who thinks that he or she has been a victim of harassment and who desires to file a complaint to that effect should report a complaint as follows:

If the complaint is regarding harassment by another student, it may be filed with or reported to the Vice Chancellor for Student Affairs or an academic chairperson with the expectation that the harassing behavior will be a violation of the college's Code of Student Conduct, either on its own terms or as a violation of another college policy. If the complaint is regarding harassment by a college employee or non-employee, it may be filed with or reported to the Vice Chancellor for Student Affairs, any of the employee's supervisors, or with the Executive Director of Human Resources or anyone else in a managerial role. All supervisors and members of management to whom a complaint of harassment is brought or who independently observe behavior prohibited by the harassment policy are to report the complaint of harassment or information about harassment promptly to the highest ranking official at the respective facility who is not the alleged harasser, to the Vice Chancellor for Student Affairs or to the Executive Director of Human Resources.

Investigation

Students filing complaints of harassment are assured that information about the allegation of harassment will be shared only with those who need to know about it. Records relating to harassment complaints will be kept confidential on the same basis. Complete confidentiality cannot be guaranteed since conducting an effective investigation would not be possible without revealing certain information to the alleged harasser and potential witnesses. Under no circumstances will the individual who conducts the investigation or who has any direct or indirect control over the investigation be subject to the supervisory authority of the alleged harasser. After all of the evidence is in, interviews are final, and any credibility issues are resolved, a determination as to whether harassment occurred will be made and the parties informed of the determination. If no determination can be made because the evidence is inconclusive the parties, will be informed of this result.

Corrective Action

After the determination is made the college will undertake prompt and appropriate corrective action including discipline up to and including termination of employment of an employee harasser or dismissal of a student harasser, whenever it determines that harassment has occurred in violation of this policy. Such corrective action will be reported to the student making the complaint.

DRUG AND ALCOHOL POLICY

Ivy Tech Community College of Indiana, through its policies and programs, is dedicated to providing an atmosphere that encourages:

- The reinforcement of the positive, drug free elements of life.
- Respect for laws and rules prohibiting illegal drugs.
- An understanding of the effects of drugs, including alcohol, on personal health and safety.
- The value of sound personal health and safety.

The use of certain products is known to be detrimental to physical and psychological well-being. Substance abuse is associated with a wide variety of health risks. Among the known risks are severe weight loss, malnutrition, physical and mental dependence, changes in the reproductive system, heart problems, and even death. It is the student's responsibility to know whether any drugs he/she is taking are illegal. It is not the responsibility of the college to prepare a list of illegal drugs. In addition to the college sanctions, Indiana and Federal laws provide for fines and/or imprisonment for the unlawful possession, sale, manufacture, or distribution of drugs or alcohol. The amount of the fines and the length of the imprisonment vary according to the type and amount of the substances involved, the offender's past record for such offenses, and a variety of other factors.

- The college prohibits the possession, sale or consumption of alcoholic beverages on campus, or the unauthorized possession or consumption of alcoholic beverages at off campus activities.
- The college prohibits the use or possession of illegal drugs on campus or at any college related activities. Violation of these policies may lead to disciplinary probation, suspension or expulsion.
- The college conducts a biennial review of the effectiveness of its programs to reduce alcohol and drug abuse. A copy of the review can be viewed in the Office of Student Affairs.
- Contact your campus' Office of Student Affairs for a list of area resources for persons who need help with alcohol and/or drug abuse problems.

FIREARMS AND VERBAL THREATS

Possession of firearms (except those possessed by sworn police officers) and other weapons, dangerous chemicals, or any explosive or explosive device is prohibited on college property or at any college sponsored activity held elsewhere. No student shall use or threaten to use firearms, other weapons, dangerous chemicals, or any explosive or explosive device on college property or at any college-sponsored activity held elsewhere. A harmless instrument designed to look like a firearm, explosive, or weapon that is used by a person to cause fear in and assault of another person is included within the meaning of a firearm, explosive or weapon. Employees are prohibited from “reporting to work or representing the college while possessing firearms or other dangerous devices”. In addition, “employees are prohibited from making statements or taking actions that are potentially offensive and embarrassing to other employees, and students or visitors of the college”. Employees who “threaten ongoing college operations, the health and safety of others or themselves” can be accused of gross misconduct. Violation of these policies can result in a disciplinary action up to and including dismissal from the college (if a student) or termination of employment (if an employee).

Reporting Procedure

Students who believe that another student, employee, or visitor has made a threatening statement or has brought a weapon to college must immediately report the incident to Campus Security and/or the Vice Chancellor for Student Affairs. Likewise, employees who become aware of a threatening situation or potential for violence must contact Campus Security and/or the Executive Director of Human Resources. Persons making a report will be asked to provide as much detail as possible, including names of other witnesses, the name of the person making the threat or possessing the weapon, location, and other pertinent information that would be helpful in conducting a fair and accurate investigation.

Investigation

All reported incidents will be investigated. Information about the allegation will be shared only with those who need to know about it. Complete confidentiality cannot be guaranteed since conducting an effective investigation would not be possible without revealing certain information to the alleged violator and potential witnesses. The Vice Chancellor for Student Affairs will participate in the investigation of incidents involving students and the Executive Director of Human Resources will participate in the investigation of incidents involving employees.

REPORTING CRIME OR SUSPICIOUS ACTIVITY

Crime or other emergency in progress: Students, employees and others are encouraged to report all criminal activity and emergencies occurring on campus. A report may be filed with a college Security Officer or the Vice Chancellor for Student Affairs. In emergency situations 9-1-1 may be called first, followed by an immediate notification to college Security at 765-269-5254.

Reports of a past crime or incidents may be made to the following authorities:

- The Director of Campus Safety in person or by calling 765-269-5000
- The Security office in Ivy Hall in person or by calling 765-269-5254 or 765-430-2882
- The Vice Chancellor for Student Affairs in person or by calling: 765-269-5610
- The Lafayette Police Department in person or by calling 765-807-1200
- The Crawfordsville Police Department (Montgomery Co.) in person or by calling 765-362-3762
- The Monticello Police Department (White Co.) in person or by calling 574-583-2256
- The Frankfort Police Department (Clinton Co.) in person or by calling 765-654-4245

Reporting A Crime

The importance of reporting crime, suspected crime, and unusual or suspicious activity to the Ivy Tech authorities cannot be over emphasized. The reports provide a basis for making timely warnings when a crime may present a threat to other members of the campus community and also assist the college in providing a full disclosure in the annual crime statistics report. In addition, such action by a victim or witness will assist in making the campus environment a safer place for the entire community.

Anytime you are in need of immediate assistance for security, fire, or medical emergencies dial 9-1-1. Be prepared to give the person answering the telephone your name, the location of the situation, and what is going on at that location. Do not hang up until advised to do so by the 9-1-1 operator. Immediately after you have finished with 9-1-1, contact the main switchboard at 765-269-5000 (5000 from a campus phone) and provide them the above listed important information.

Solicitors

Solicitation is not allowed by persons not associated with Ivy Tech Community College, with certain exceptions as provided by the Office for Student Affairs or Human Resources. If a solicitor or any suspicious-looking person approaches you on campus, call campus security at 765-269-5254 or 765-430-2882 immediately and provide a detailed description. Do not confront the person.

Voyeurism and Indecent Exposure

If you see or observe a “Peeping Tom” or “flasher”, it is usually best not to yell or try to detain the offender. He or she may panic and react in an unpredictable manner. If the offender runs away, note the direction in which he or she traveled. If there is a place from which you can observe safely, watch to see if the offender gets into a car, goes into another building, etc. Try to get a good description of the person and immediately report the incident.

Obscene and Annoying Phone Calls

- Hang up as soon as you realize the nature of the call. If you have caller ID, note the number, but do not try to find out who the caller is, even if you think it is a friend playing a joke.
- Use your voice mail or answering machine to screen calls.
- If the calls occur frequently, keep a log of exactly when the call was received and what both parties stated. Describe the type of voice and note any background noises.
- Consider changing your phone number and/or depersonalizing your voice mail message.
- If the calls continue, contact the Lafayette Police Department.

Building Security

Most academic and administrative buildings are open from 7 A.M. to 10:30 P.M. Monday through Thursday, until 5 P.M. Friday, and until 1 P.M. Saturday. During evening hours, most exterior doors are locked and access to buildings restricted to one or two exterior doors. Note signage on doors that identify which entrances are open. Campus Security patrols buildings and grounds on the Lafayette campus daily. If special access is needed, contact the information desk or Campus Security.

Building hours at the regional sites vary from semester to semester depending on class schedules, and generally are open from 7 A.M. to 10:00 P.M. Monday through Thursday, until 5 P.M. Friday.

Buildings and/or exterior campus property are equipped with video surveillance cameras that are recorded. These may be monitored from time to time as needed.

PERSONAL SAFETY AND SECURITY

Safety & Security Education

Ivy Tech provides a variety of educational presentations on security awareness and crime prevention programs to all members of the Ivy Tech community upon request. Call Human Resources for additional information.

Safety Is A Shared Responsibility

In effort to keep Ivy Tech Community College – Lafayette safe, the cooperation, involvement, and support of all college members is essential. The safety and security of all staff, faculty, and students is a top priority. In addition to the following advice, individuals should carefully assess and modify their own behaviors and habits to lessen the vulnerability to unsafe conditions.

Campus Safety Tips

- Study or work with a friend in buildings at night.
- Use stairs in well-lit and populated sections of a building.
- Keep personal belongings in view while in class, the library, or lab.
- When in an elevator, position yourself next to the controls.
- Don't be reluctant to report illegal activities and suspicious loitering.

ATM Safety

- Use indoor ATM machines whenever possible.
- Bring a friend when using the ATM, especially at night.
- Be alert and cautious of anyone loitering around the ATM/night deposit box.
- Complete your transaction quickly and leave immediately.
- Protect the Personal Identification Number for your ATM by covering the screen while you enter the numbers.

Exercise Safety

- Always exercise with a friend when outdoors at night.
- Stay in well-lit and populated areas at all times.
- Reserve public park use for daylight hours.
- Carry a personal safety device, such as a sound siren, mace, or red pepper gas.

On the Street

- Accept rides only from people you know.
- Take a friend with you for late night excursions.
- Walk on the part of the sidewalk closest to the street, as far away from shrubs, trees, and doorways.
- Stay near people. Whenever possible, appear to be with a group of people.
- Stay in well-lit areas.
- Avoid short cuts through unpopulated areas.
- Walk at a steady pace: appear confident and purposeful.
- Be alert! Listen for footsteps and voices nearby.
- **Remain calm and report suspicious activity.**

Identity Theft Prevention

At Home:

Adopt a “need to know” approach to your personal data. Your credit card company may need to know your mother’s maiden name, so that it can verify your identity to call to inquire about your account. Your financial institution should have your pertinent information; therefore, it is unadvisable to share personal data over the phone. Also, the more information that you have printed on your personal bank checks – such as your Social Security number or home telephone number – the more personal data you are routinely handing out to people who may not need that information.

If someone you don’t know calls you on the telephone and offers you the chance to receive a “major” credit card, a prize, or other valuable item, but asks you for personal data – such as your Social Security number, credit card number or expiration date, or mother’s maiden name – ask them to send you a written application form.

Review the application carefully when you receive it and make sure it’s going to a company or financial institution that’s well-known and reputable. The Better Business Bureau can give you information about businesses that have been the subject of complaints.

Travel:

If you’re traveling, have your mail held at your local post office, or ask someone you know well and trust – another family member, a friend, or a neighbor – to collect and hold your mail while you’re away. If you have a telephone conversation while you are traveling and need to pass along personal financial information, don’t do it at an open telephone booth where someone can listen to what you are saying.

If your identity is stolen

Protecting yourself from identity theft is no sure thing. But there is plenty you can do if you realize your identity has been taken:

- Contact the local fraud department of each of the three major credit bureaus. Tell them that you’re an identity theft victim. Request that a “fraud alert” be placed in your file, along with a victim’s statement asking that creditors call you before opening any new accounts or changing your existing accounts.
 - **Equifax – to report fraud: 1-800-525-6285**
 - **Experian – to report a fraud: 1-800-397-3742**
 - **TransUnion – to report a fraud: 1-800-680-7289**
- Contact the creditors for any accounts that have been tampered with or opened fraudulently. Speak with someone in the security/fraud department of each creditor, and follow-up with a letter.
- If your social security number has been used illegally, contact the Social Security Fraud Hotline at **1-800-269-0271**.
- File a report with the local police department where the fraud occurred.
- Keep records of everything involved in your efforts to clear up fraud, including copies of written correspondence and records of telephone calls.

CRIME STATISTICS

In compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Campus Security Act of 1990), the following pages contain reported crime statistics for Ivy Tech Community College – Lafayette, and its sites throughout the region, for the last three calendar years. Ivy Tech does not own or maintain student housing so no crime statistics are required or reported for student housing.

The definitions provided in Appendix A are to help you better understand what information is being reported. The definitions are from the US Department of Education, Office of Postsecondary Education website.

Lafayette Campus

Offense	Location	2008	2009	2010
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	1	0
	Non Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Burglary Total		0	0	0
Forcible Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Non-Forcible Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Attempted Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (Total)		0	1	0
Forcible Rape	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0

Ivy Tech Community College – Lafayette Annual Security Report 2011

Forcible Sodomy	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Sexual Assault with Object	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Forcible Fondling	On Campus	0	1	0
	Non Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Non-Forcible (Total)		0	0	0
Incest	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Statutory Rape	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Larceny (statistics not required by law)	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Vandalism (statistics not required by law)	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Drug Law Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0

There were no hate crimes reported in 2008, 2009, or 2010. In addition, the City of Lafayette does not identify hate crimes in their records.

Ivy Tech Community College – Lafayette Annual Security Report 2011

White County Campus Site

Offense	Location	2008	2009	2010
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Burglary Total		0	0	1
Forcible Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	1
Non-Forcible Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Attempted Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (Total)		0	0	0
Forcible Rape	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Forcible Sodomy	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Sexual Assault with Object	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Forcible Fondling	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0

Ivy Tech Community College – Lafayette Annual Security Report 2011

Sex Offenses, Non-Forcible (Total)		0	0	0
Incest	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Statutory Rape	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Larceny (statistics not required by law)	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Vandalism (statistics not required by law)	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Drug Law Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0

There were no hate crimes reported in 2008, 2009, or 2010.

Ivy Tech Community College – Lafayette Annual Security Report 2011

Montgomery County Campus Site

Offense	Location	2008	2009	2010
Murder / Non-Negligent Manslaughter	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Arson	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Burglary Total		0	0	0
Forcible Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Non-Forcible Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Attempted Burglary	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Sex Offenses, Forcible (Total)		0	0	0
Forcible Rape	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Forcible Sodomy	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Sexual Assault with Object	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Forcible Fondling	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0

Ivy Tech Community College – Lafayette Annual Security Report 2011

Sex Offenses, Non-Forcible (Total)		0	0	0
Incest	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Statutory Rape	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Larceny (statistics not required by law)	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Vandalism (statistics not required by law)	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Liquor Law Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Liquor Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Drug Law Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Drug Law Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Arrests	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus	0	0	0
	Non Campus	0	0	0
	Public Property	0	0	0

The City of Crawfordsville did not respond to written or verbal requests for statistics for 2009. There were no hate crimes or other crimes or disciplinary actions reported to college officials for this time period.

Ivy Tech Community College – Lafayette Annual Security Report 2011

Frankfort Library

Offense	Location	2008	2009	2010
Murder / Non-Negligent Manslaughter	On Campus			0
	Non Campus			0
	Public Property			0
Negligent Manslaughter	On Campus			0
	Non Campus			0
	Public Property			0
Robbery	On Campus			0
	Non Campus			0
	Public Property			0
Aggravated Assault	On Campus			0
	Non Campus			0
	Public Property			0
Motor Vehicle Theft	On Campus			0
	Non Campus			0
	Public Property			0
Arson	On Campus			0
	Non Campus			0
	Public Property			0
Burglary Total				0
Forcible Burglary	On Campus			0
	Non Campus			0
	Public Property			0
Non-Forcible Burglary	On Campus			0
	Non Campus			0
	Public Property			0
Attempted Burglary	On Campus			0
	Non Campus			0
	Public Property			0
Sex Offenses, Forcible (Total)				0
Forcible Rape	On Campus			0
	Non Campus			0
	Public Property			0
Forcible Sodomy	On Campus			0
	Non Campus			0
	Public Property			0
Sexual Assault with Object	On Campus			0
	Non Campus			0
	Public Property			0
Forcible Fondling	On Campus			0
	Non Campus			0
	Public Property			0

Ivy Tech Community College – Lafayette Annual Security Report 2011

Sex Offenses, Non-Forcible (Total)			0
Incest	On Campus		0
	Non Campus		0
	Public Property		0
Statutory Rape	On Campus		0
	Non Campus		0
	Public Property		0
Larceny (statistics not required by law)	On Campus		0
	Non Campus		0
	Public Property		0
Vandalism (statistics not required by law)	On Campus		0
	Non Campus		0
	Public Property		0
Liquor Law Arrests	On Campus		0
	Non Campus		0
	Public Property		0
Liquor Law Violations Referred for Disciplinary Action	On Campus		0
	Non Campus		0
	Public Property		0
Drug Law Arrests	On Campus		0
	Non Campus		0
	Public Property		0
Drug Law Violations Referred for Disciplinary Action	On Campus		0
	Non Campus		0
	Public Property		0
Illegal Weapons Possession Arrests	On Campus		0
	Non Campus		0
	Public Property		0
Illegal Weapons Possession Violations Referred for Disciplinary Action	On Campus		0
	Non Campus		0
	Public Property		0

There were no classes held in calendar years 2008 and 2009.

Statistics for 2010 comprise the time periods of January 11, 2010 through May 9, 2010 from 11:00 – 1:45 Tuesdays and Thursdays, and August 23, 2010 through December 19, 2010 from 10:30 – 2:45 Tuesdays and Thursdays. There were no hate crimes or other crimes or disciplinary actions reported to college officials for this time.

Daily Crime Log

All reportable crimes are documented in the Daily Crime Log at the Lafayette campus. This document is maintained and is available for viewing upon request at the Ivy Hall information desk.

Fire Statistics

Ivy Tech Community College – Lafayette does not maintain any student housing facilities; no fire statistics for the Lafayette region are reported.

EMERGENCY PREPAREDNESS

Emergency Response and Evacuation Policy

Ivy Tech Community College- will initiate, without delay and taking into account the safety of the college community, the usage of the Ivy Tech Alert emergency notification system in the event of a significant emergency or dangerous situation on campus that involves an immediate threat to the health or safety of students, staff, faculty and visitors.

The notification will go out to everyone on the Ivy Tech Alert system upon confirmation of the significant emergency or dangerous situation unless issuing the notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The content of the message will vary depending on the situation. The officials who can initiate an Ivy Tech Alert message include the Chancellor, Executive Leadership Team members, and the Director of Campus Security.

Regularly scheduled drills, exercises, and appropriate follow-through activities, designed for assessment will be conducted each semester. Emergency Evacuation Plans are posted in every building/hallway on campus. Emergency Action Guides are posted in every classroom area on each campus

The evacuation plan provides a floor plan of each campus location, identifying the locations of all exits, fire alarm pull stations and fire extinguishers. The evacuation plans list instructions for response to a fire and tornados. Timely warning information can be found on page 5.

Emergency Communications

After an emergency such as a tornado, local phone lines may have reduced capacity. Do not make calls immediately after an emergency unless it is a life safety situation – leave the lines available for emergency services. One way to keep in touch with your relatives after an emergency is to call an out-of-area phone contact. Ask the out-of-area contact to call all of your other relatives and friends for you to tell them that you are ok. Emergency notification on campus will be in the form of emergency text message, email, public address system, word of mouth, or any combination of the mentioned actions.

Building Evacuations

Before an Evacuation:

- Familiarize yourself with evacuation procedures for the building; locate the nearest exit and fire extinguishers.
- Find the Emergency Assembly Point (EAP) for your building.

During an Evacuation:

- Evacuate when you hear the sound of an alarm in a campus building. (Drills are no exception.)
- Exit the building quickly and safely, closing the exit door behind you.
- Wear shoes.
- Never use elevators – always use the stairs.
- Help others to evacuate – knock on doors, check bathrooms as you leave the building. Help those with a physical disability evacuate the building if they need help.
- An alarm may be part of a crime in progress – be alert for suspicious persons or activity.
- If the alarm in a building has been set off by accident, call 9-911/9-1-1 immediately and explain the situation.
- Report any vandalism or tampering with the alarm immediately.

Appendix A: Crime Definitions

The definitions provided below are to help you better understand what information is being requested. The definitions were obtained directly from the US Department of Education, Office of Postsecondary Education website.

Definition of Locations and Crime Categories

<u>Locations</u>
Campus: Statistics include academic and office areas, all student / staff lounge areas on campus, and other associated satellite locations utilized by Ivy Tech in the Lafayette region.
Non-campus statistics consist of off-campus buildings and property owned or controlled by Ivy Tech Community College-Lafayette.
Public property statistics consist of streets, sidewalks, and parking facilities contiguous to, but not within, the campus. These statistics are provided voluntarily by surrounding agencies.
<u>Crime Categories</u>
Homicide: Murder / Non-negligent Manslaughter: The willful killing of one human being by another. Negligent Manslaughter: The killing of another person through gross negligence.
Forcible sex offenses: Any sexual act directed against another person, forcibly or against that person's will. Includes forcible rape (totaled separately), forcible sodomy, sexual assault with an object, and forcible fondling.
Non-forcible sex offenses: Unlawful non-forcible sexual intercourse. Includes incest and statutory rape.
Sex Offenses Reported to College Administrators: This category includes incidents reported to College officials, regardless of where they occurred, in which the victim chose not to file police reports.
Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
Aggravated assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)
Burglary: Structures - the unlawful entry into a building or other structure with the intent to commit a felony or a theft. Vehicles - the unlawful entry into a locked vehicle with the intent to commit a felony or a theft.
Theft: Motor vehicles – the theft of a motor vehicle, including automobiles, trucks, motorcycles, golf carts and mopeds. Bicycles – the theft of any bicycle, regardless of value. May include bicycles taken during the commission of a burglary.
Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, or personal property of another.
Hate Crimes: Any of the above listed crimes and any other crime involving bodily injury reported to local police agencies or to a campus security authority in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim.
Arrest: A person (juveniles included) taken into custody (jail) or a citation issued for violation of liquor, drug or weapons laws (defined below). Disciplinary Referral: The referral of any person to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction. If both an arrest and disciplinary referral are made, only the arrest is counted.

Liquor Laws: The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. Driving under the influence and drunkenness violations are excluded.

Drug Laws: Violations of laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Weapons Laws: The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, knives, explosives, or other deadly weapons.

Appendix B: Important Telephone Numbers

Ivy Tech Lafayette campus

Campus Emergency		9-1-1
Campus Security (non-emergency)		765-430-2882
	Campus phone	Other phone
Switchboard and Lost and Found	5000.....	765-269-5000
Vice Chancellor for Student Affairs	5610.....	765-269-5610
Executive Director of Human Resources	5251.....	765-269-5251
Director of Campus Security	5000.....	765-269-5000

Ivy Tech Crawfordsville site

Campus Emergency		9-1-1
	Campus phone	Other phone
Site Office and Lost and Found	5680.....	765-269-5000
.....		765-359-0570

Ivy Tech Monticello site

Campus Emergency		9-1-1
	Campus phone	Other phone
Site Office and Lost and Found	5800.....	765-269-5000
.....		574-583-4891

Ivy Tech Frankfort Library site

Campus Emergency		9-1-1
	Campus phone	Other phone
Site Office and Lost and Found	none.....	765-654-8746