



MONTHLY FAST FERPA FACT - JULY 2006

What is FERPA?

How does it affect me as a College employee?

- The Family Educational Rights and Privacy Act of 1974 is a federal law designed to protect the privacy of student education records. The Act provides for the right to inspect and review those records, the right to seek to amend those records and to limit disclosure of information from the records. The intent of the legislation is to protect the rights of students and to ensure the privacy and accuracy of education records. The Act applies to all institutions that are the recipients of federal aid administered by the Secretary of Education.
 - The essence of the Act is that college students must be permitted to inspect their own education records and school officials may not disclose personally identifiable information about students nor permit inspection of their records without written permission unless such actions is covered by certain exceptions permitted by the Act.
- *EVERY* College employee is responsible for complying with FERPA. There are many resources available to assist all employees in understanding their role with FERPA compliance. Contact the Registrar if you wish to learn more about the available resources and training opportunities.