



- Pre-lab assessments will be administered via eLearning / Blackboard and available only until the respective lab is due to begin. Each student must log-on to eLearning / Blackboard and take the assessment to receive credit. The assessment will be timed and the student has only one chance to take the assessment. Students are encouraged to verify the score received in the grade book immediately after taking the assessment. If you have trouble or questions concerning this procedure please contact the lab instructor.

### GRADING

- A = 90 – 100%, B = 80 – 89%, C = 70 – 79%, D = 60 – 69%, F = below 60%
- Students have one week after a score is posted to dispute a grade

### MATERIALS

- Textbook (mandatory)
  - Shier, D., Bulter, J. & Lewis, R. Hole's Human Anatomy & Physiology. Tenth Edition. McGraw-Hill, 2004.
- Lab Book (mandatory)
  - Martin, Terry. Laboratory Manual: Hole's Anatomy & Physiology. Tenth Edition. McGraw-Hill, 2004.
- Text website (optional)
  - [www.mhhe.com/shier10](http://www.mhhe.com/shier10) or [www.mhhe.com/shier](http://www.mhhe.com/shier)
- Calculator / Colored Pencils (optional)

### MAKE-UP POLICY

- Those students missing lab will **NOT** turn in a group report. Any missed work can be turned in within one (1) week of the due date for half ( ½ ) credit. Students must arrange to make the lab up with the instructor.

### LATE POLICY

- No late assignments, quizzes, or lab reports will be accepted.

### DROP DATE

- The last day to drop this course without a grade is Friday, July 15, 2005.