

**Instructor:**

Christine Johnson

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Phone #: 825-9394 (Connersville Campus)

**Course Requirements:****Attendance, Homework, & Tests:**

Students are expected to attend all scheduled classes and are expected to be there on time. Typically, irregular attendance results in poor classroom performance and below average grades.

It is up to the student to make up all work and have it ready to turn in upon returning to class.

If you miss a test, you **MUST** make it up before the next scheduled class. All missed tests will be in the main office. Book and notes can be used on all tests.

**Grading Evaluation:**

Attendance	250 points	900 – 1000 points	A
Homework	50 points	800 – 899 points	B
Test 1	175 points	700 – 799 points	C
Test 2	175 points	600 – 699 points	D
Test 3	175 points	599 and below	F
Test 4	<u>175 points</u>		
	1000 points		

**Grading Scale:**

90 – 100%

80 – 89%

70 – 79%

60 – 69%

59% and below

**Calculators:**

Scientific calculator skills will be taught with the basic math skills class.

**Extra Help:**

You may get extra help in the Learning Resource Center located next to the main office. You may also email me at home; I will respond as soon as possible. Seek extra help in some way as soon as you realize you need it!

**Disability Service Coordinator; If you have a disability, please contact:**

Desiree Polk-Bland  
Ivy Tech State College  
2325 Chester Boulevard  
Richmond, IN 47374

(765) 966-2656 or (800) 659-4562, ext. 334