

All students interested in earning the Library Technical Assistant degree must apply for admission to Ivy Tech Community College of Indiana. Following are the steps needed to do this:

- First by selecting a **home** campus (usually the nearest Ivy Tech to your location)
- To apply online go to: [www.ivytech.edu](http://www.ivytech.edu) and click on "Apply Now" in the Prospective Students column. Be sure to follow the instructions carefully as you won't be able to alter any information once you save it without making a trip to campus.
- If you prefer to apply in person, go to your nearest Ivy Tech and seek out the admissions officer for that campus (you can find out who that is by visiting: [www.ivytech.edu/admissions/offices/](http://www.ivytech.edu/admissions/offices/) ).
- Enroll in the LTA program after being admitted to the college.
- Make arrangements to take your Compass test (this evaluates your skill level in reading, writing, basic math and algebra for course placement purposes and is required before enrolling in any general education course.. (If you are a transfer student or have earned a previous Ivy Tech degree, you may not have to take the Compass test).
- Arrange for an official transcript of your High School or your GED scores to be sent to your **home** campus of Ivy Tech.
- Also arrange for transcripts from any previous college credit work you have completed in the past to be sent to your **home** campus of Ivy Tech.
- As a degree seeking student you may also qualify for Financial Aid (such as a Pell Grant or Scholarships). Make a visit to your home campus Financial Aid office for more details.
- Once you have become an official student of Ivy Tech Community College and have enrolled in the LTA program, you may want to seek out your Region's advisor for this program. If you do not know who this is, make a visit to your home campus Library and ask the Library Director if he or she can assist you or contact Susan Mannan at [smannan@ivytech.edu](mailto:smannan@ivytech.edu) . This degree is transferable to the IUPUI Bachelor of General Studies degree.